

## 2230 COURSE GUIDES (M)

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A curriculum guide shall be prepared for each curricular program approved by the Board of Education in order to direct and assist the professional staff toward the attainment of the New Jersey Core Curriculum Content Standards/Common Core State Standards, nationally defined content standards, and locally developed essential learning outcomes.

Teachers shall use the guides as the core of their instructional planning. It shall be the responsibility of the Building Principal to ensure that curriculum guides are being followed.

Each curriculum guide shall contain:

1. Standards-based Essential Learning Outcomes
2. Unit Frameworks
3. Unit Outcomes
4. Unit Overviews
5. Learning Objectives
6. Time Allocations
7. Essential Questions
8. Snapshot and Benchmark Assessments
9. Resources
10. Study Skills
11. Addendum/Attachments/Suggested Strategies and/or Activities

Each teacher will use the curriculum guide when planning for instruction and assessing pupils. Teachers are expected to provide and implement assessments and design lessons directly related to the essential learning outcomes. The essential outcomes clearly defined in each curriculum guide are non-negotiable expectations for all pupils and will be



measured based on assessment data, but are not to be viewed as limitations or constraints when meeting the needs of diverse learners. School-wide and classroom interventions are to be enacted for pupils in need of assistance meeting the essential outcomes and those requiring challenging extensions.

The Superintendent shall be responsible for the development of the curriculum renewal and revision cycle as it relates to the Curriculum Renewal and Evaluation Plan. The Superintendent is also responsible for the planning and process by which curriculum guides are developed which includes the participation of appropriate staff members and resource personnel.

The Board of Education directs that a copy of each guide in use be maintained in the Board office for review by members of the staff, Board and community. New curriculum guides or revisions to existing guides shall be provided by the Superintendent to the Curriculum Committee of the Board of Education for study before implementation. The Board will approve all alterations to courses of study before implementation.

N.J.S.A. 18A:33-1

Adopted: 17 December 2013

