

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL MEDIA CENTER ROOM  
REGULAR SESSION MEETING MINUTES  
MONDAY, JULY 18, 2016, 8:00 PM**

**I. Call to Order**

The meeting was called to order at 8:05 pm.

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Jocelyn deGrandpre	President	Present
Mr. Jeffrey Brauner	Vice President	Present
Mr. Kenneth Elgarten		Present
Mr. Brian Jendryka		Absent
Mr. Frank Kontely		Absent
Mr. Aadithya Thayyar		Absent
Mr. Fion Wood		Present

Also present: Dr. Salvatore Constantino, Superintendent  
Mr. Thomas Kryger, Business Administrator/Board Secretary  
General Public – 1

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

Dr. Constantino reported to the Board on the following items:

- The Board of Education will hold one meeting during the month of August. It will be held on Tuesday, August 23.
- Committee meetings for the month of August will be moved from the week of August 8 to the week of August 15 and follow the normal conference call schedule.
- The HIB and Violence & Vandalism reports for the January-June 2016 time periods have been submitted to the State of New Jersey as required. Each incident was reviewed by the Board at the time of occurrence.
- The HIB Self-Assessment was completed by the School Safety Team. The district achieved a score of 77 out of 78. A plan to address the point deficiency was developed by the team.
- The 2016-2017 school calendar has been updated to reflect delayed openings and early dismissals to accommodate parent/teacher conferences being held in March 2017. The website will have all specifics.

- PARCC scores have been released to school administrators in New Jersey for review. At some point in the future, the Department of Education will authorize the release of this information to the general public.

## **VI. Board President's Report**

Ms. deGrandpre reported that she attended a meeting with the presidents of the Mendham Borough and the Chester Boards of Education. She reported that they discussed issues and goals common to all three districts and strategies which each district uses to navigate these areas. She felt it was a very positive meeting.

## **VII. Correspondence**

Mr. Kryger reported to the Board that the district's health insurance experience for the most recent 24 months available was received by Brown & Brown Benefit Advisors. The experience from March 2014 through February of 2016 indicated a Loss Ratio of 84.7%. This means that our carriers have paid out \$0.847 for every \$1.00 of premium paid by the district and employees. These results, although favorable, did not make the district attractive enough for major carriers to consider bidding on our group as an independent client. Horizon declined to quote on our business, AmeriHealth came in at 3.0% higher than our current premium and Aetna did come in 2.0% lower, which was not enough of a savings to change plans. This topic was also discussed in the Operations & Finance meeting in July.

## **VIII. Committee Reports**

### ➤ **Curriculum and Instruction** – Mr. Wood.

The committee discussed the MTES June 2016 Suspension/Truancy and Emergency drill reports, the semi annual HIB report covering January through June of 2016, revisions in summer curriculum hours, changes to the 2016-2017 tuition contract with the PG Chambers School and the Early Childhood Learning Center (ECLC). The committee also reviewed a revision to the 2016-2017 contract with Therapeutic Interventions, the adoption of instructional materials and the Instructional Materials Report for the Middle School.

### ➤ **Operations and Finance** – Mr. Wood.

The committee discussed the renewal of the district's purchasing agreement with Ed Services of Morris County, the renewal of our contract with New Wave Environmental Consultants, the addition of a new copy machine at the middle school and the submission of both the IDEA and NCLB Federal Grants for 2016-2017. Additionally, the committee reviewed Pomptonian's financial performance through May 2016, the results of the district's health insurance experience which was recently requested and fire panel replacement at the middle school. Finally, the committee discussed the July 25 deadline for Board of Education nominating petitions for the November election and partnering with Spyglass, a company which offers audit services of communications (local, long distance, cell and internet) billing.

### ➤ **Personnel and Human Resources** – Mr. Brauner.

Committee discussion topics included the approval of a new MTES Enrichment Team – Girls on the Run –which will begin this fall, MTES stipend positions for 2016-2017 and MTES Smart Time instructors. Other topics included the approval of chaperones, summer hours and extra hours at the middle school, several corrections to staff reappointments for 2016-2017, two new hires at the elementary school and one at the middle school, the approval of a leave of absence and approval of an ABA stipend.

- **Policy and Planning** – No meeting.
- **District Planning** – No meeting.

**IX. ACTION ITEMS**

**Approval of Minutes** (Attachments)

Work Session Meeting:	June 21, 2016
Regular Session Meeting:	June 28, 2016
Closed Executive Session I	June 28, 2016
Closed Executive Session II	June 28, 2016

**Strategic Plan**

BE IT RESOLVED that the Mendham Township Board of Education adopts the Mendham Township School District’s Strategic Plan 2016-2020, “VISION 2025”, including district focus areas and goals.

**NOTE: The Action Item for July 18, 2016 related to the Board approval of the Strategic Plan will be tabled until the August 2016 Board of Education meeting.**

**Curriculum and Instruction**

1. HIB Self-Assessment for Determining Grades (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the Mendham Township Elementary School’s and the Mendham Township Middle School’s Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education.

2. Elementary School Summer Curriculum Work Hours

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide 18 hours each at the contractual rate of \$60 per hour for the following curriculum work:

Staff Member Name	Curriculum	Dates
Theresa McNamara Darlyne Pieper Laura Gallagher Amy Williamson	Social Studies	7/13/16 to 7/15/16

3. New Instructional Material (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following new instructional material:

<b>SUBJECT/GRADE LEVEL</b>	<b>TITLE</b>
Grade 7	<u>The Boy on the Wooden Box</u> Leon Leyson

4. Approval of Instructional Materials

BE IT RESOLVED that the Mendham Township Board of Education approve the adoption of the following textbooks and instructional materials (Primary: books directly correlated to curriculum; Supplemental: books used to expand content and or format of primary books:

**Math**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth</b>	<b>HMH CCS Go Math 5 2012</b>	<b>Primary</b>
<b>Fifth</b>	<b>Harcourt Math 5 2007 Ed.</b>	<b>Supplemental</b>
<b>Fifth</b>	<b>Envision Math CCS Pearson 2 012</b>	<b>Supplemental</b>
<b>Sixth</b>	<b>Larson Big Ideas Green 2014 Ed.</b>	<b>Primary</b>
<b>Seventh</b>	<b>Larson Big Ideas Accel 7 2014 Ed.</b>	<b>Primary</b>
<b>Eighth</b>	<b>Larson Big Ideas Blue 2014 Ed.</b>	<b>Primary</b>
<b>Algebra</b>	<b>Pearson CCS 2012 Ed.</b>	<b>Primary</b>
<b>Geometry</b>	<b>Pearson/Prentice Hall Geometry</b>	<b>Primary</b>
<b>Fifth through Eighth</b>	<b>Measuring Up: People's Publishing</b>	<b>Supplemental</b>
<b>Fifth through Eighth</b>	<b>Com Core Performance Coach 2015</b>	<b>Supplemental</b>
<b>Fifth through Eighth</b>	<b>IXLMath.Com</b>	<b>Supplemental Software</b>

**World Language**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth Spanish</b>	<b>Exploring Spanish – EMC Publ '02</b>	<b>Primary</b>
<b>Sixth Spanish</b>	<b>Como Te Va – Glencoe '07</b>	<b>Primary</b>
<b>Seventh Spanish</b>	<b>Avancemos1A:McDougall-Littell '07</b>	<b>Primary</b>
<b>Eighth Spanish</b>	<b>Avancemos1B:McDougall-Littell '07</b>	<b>Primary</b>
<b>Seventh &amp; Eight Spanish</b>	<b>Avancemos1A:McDougall-Littell '07</b>	<b>Primary</b>
<b>Seventh &amp; Eight French</b>	<b>Discovering French: '13 Houghton Mifflin</b>	<b>Primary</b>
<b>Fifth through Eighth</b>	<b>Rosetta Stone (various languages)</b>	<b>Supplemental Software</b>

**Science**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth – Eighth</b>	<b>Foss Modules &amp; Science Stories</b>	<b>Primary</b>
<b>Sixth</b>	<b>Earth Science: Prentice Hall '07</b>	<b>Primary</b>

<b>Seventh</b>	<b>Life Science : Prentice Hall '07</b>	<b>Primary</b>
<b>Eighth</b>	<b>Physical Science : Prentice Hall '07</b>	<b>Primary</b>

**Social Studies**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth</b>	<b>My World Geography: Pearson '11</b>	<b>Primary</b>
<b>Fifth</b>	<b>Daily Geography Practice - Moore</b>	<b>Supplemental</b>
<b>Sixth</b>	<b>Ancient Civilizations: Harcourt '07</b>	<b>Primary</b>
<b>Sixth</b>	<b>The Ancient World: WWW Teach TCI</b>	<b>Supplemental</b>
<b>Seventh</b>	<b>US History ('12/'18) Houghton Mifflin</b>	<b>Primary</b>
<b>Seventh</b>	<b>The Founding Era: '05 Gilder Lehrman</b>	<b>Supplemental</b>
<b>Seventh</b>	<b>Children of The Dust: Stanley '92</b>	<b>Supplemental</b>
<b>Eighth</b>	<b>US History ('12/'18) Houghton Mifflin</b>	<b>Primary</b>

**Language Arts**

<b>Grade Level</b>	<b>Title</b>	<b>Title</b>
<b>Fifth</b>	<i>Wonder</i>	<i>Love That Dog</i>
<b>Fifth</b>	<i>Rules</i>	<i>American Tall Tales</i>
<b>Fifth</b>	<i>Gorilla Doctor: Saving Endangered Great Apes</i>	<i>Holes</i>
<b>Fifth</b>	<i>Island of the Blue Dolphins</i>	
<b>Fifth</b>	<i>Number The Stars</i>	
<b>Fifth</b>	<i>A Week in The Woods</i>	
<b>Fifth</b>	<b>Spotlight on Literacy : McGraw Hill</b>	<b>Supplemental</b>
<b>Sixth</b>	<i>The Cay</i>	<i>The Watsons Go to Birmingham</i>
<b>Sixth</b>	<i>Coraline</i>	<i>The Adventures of Ulysses</i>
<b>Sixth</b>	<i>The Hounds of Baskerville</i>	<i>The View From Saturday</i>
<b>Sixth</b>	<i>Weedflower</i>	<i>Mockingbird</i>
<b>Sixth</b>	<b>Beginnings in Literature: Forsemann</b>	<b>Primary</b>
<b>Seventh</b>	<i>Farewell to Manzanar</i>	<i>The Witch of Blackbird Pond</i>
<b>Seventh</b>	<i>The Giver</i>	<i>Treasure Island</i>
<b>Seventh</b>	<i>Stargirl</i>	<i>Out of Dust</i>
<b>Seventh</b>	<i>The Schwa Was Here</i>	<i>A Midsummer Night's Dream</i>
<b>Seventh</b>	<i>The Maze Runner</i>	<i>The Boy on The Wooden Box</i>
<b>Seventh</b>	<b>Discovering Literature: Forsemann</b>	<b>Primary</b>
<b>Eighth</b>	<i>Lord of The Flies</i>	<i>Call of the Wild</i>
<b>Eighth</b>	<i>Roll of Thunder, Hear My Cry</i>	<i>Romeo and Juliet</i>
<b>Eighth</b>	<i>Fahrenheit 451</i>	<i>I am the Cheese</i>
<b>Eighth</b>	<i>To Kill A Mockingbird</i>	<i>Uglies</i>

<b>Eighth</b>	<b><i>My Thirteenth Winter</i></b>	
<b>Eighth</b>	<b>Exploring Literature: Forsemann</b>	<b>Primary</b>
<b>Fifth-Eighth</b>	<b><i>Grammar For Writing: Sadlier/Oxford</i></b>	<b>Supplemental</b>
<b>Fifth-Eighth</b>	<b><i>A Long Walk to Water: Linda Sue Park</i></b>	<b>Supplemental</b>
<b>Fifth-Eighth</b>	<b>Vocabulary Workshop – Sadlier/Oxford</b>	<b>Primary</b>
<b>Fifth-Eighth</b>	<b>World Of Vocabulary: Globe Fearon</b>	<b>Supplemental</b>
<b>Fifth-Eighth</b>	<b>Mastery Spelling: Globe Fearon</b>	<b>Supplemental</b>
<b>Fifth-Eighth</b>	<b>Measuring Up – Peoples Publishing</b>	<b>Supplemental</b>
<b>Fifth-Eighth</b>	<b>Com Core Performance Coach 2015</b>	<b>Supplemental</b>
<b>Fifth-Eighth</b>	<b>Various “Coach” Martials –Open-Ended</b>	<b>Supplemental</b>
<b>Fifth-Eighth</b>	<b>Strategies for Writers: Zaner-Bloser</b>	<b>Supplemental</b>

**Health**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth</b>	<b>Health and Wellness: McMillan McGraw</b>	<b>Primary</b>
<b>Sixth - Eighth</b>	<b>Decisions for Health: Holt</b>	<b>Primary</b>

5. Revisions to Contracts with P.G. Chambers

BE IT RESOLVED that the Mendham Township Board of Education approves a contract with P.G. Chambers to provide physical therapy services for the extended school year, for students as per their IEPs at \$86.00/hr. for 1 hour per week x 4 weeks at a cost of \$344.00.

BE IT RESOLVED that the Mendham Township Board of Education approves a contract with P.G. Chambers School for the 2016 extended school year for progress report writing as per IEP from 7/5/2016 – 8/1/2016 – 1 hr. @ \$86.00/hr. = \$86.00.

BE IT RESOLVED that the Mendham Township Board of Education approves a contract with P.G. Chambers School for the 2016-2017 school year for physical therapy services for in-district students as per IEPs at \$86.00 per hour, 9 hours a week for 36 weeks for a total of \$27,864.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves P.G. Chambers School for five (5) evaluations for the 2016-2017 school year at \$445.00 per evaluation for a total of \$2,222.50.

BE IT RESOLVED that the Mendham Township Board of Education approves P.G. Chambers School for travel and report writing expenses for the 2016-2017 school year for approx.18 hrs. at \$86.00/hr. a cost of \$1,548.00.

6. Revision to Contract with Therapeutic Interventions

BE IT RESOLVED that the Mendham Township Board of Education approves Five evaluations for school year 2016/2017 at \$375.00 per evaluation at a cost of \$1,875.00.

7. Contracts with E.C.L.C.

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract with E.C.L.C. for the 2016-2017 extended school year 7/1/2016 through 7/29/2016 for one (1) student as per IEP at a cost of \$5,428.60.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the tuition contract with E.C.L.C. for the 2016-2017 school year /2016 through 6/26/2017 for one (1) student as per IEP at a cost of \$48,857.40.

8. Elementary School Field Trips

BE IT RESOLVED that the Mendham Township Board of Education approves the proposed list of field trips for the 2016-2017 school year with the cost to the district being school busing:

Grade Level	Tentative Date	Tentative Cost	Location	Description
Pre-K	October 2016	\$13.95 per student Includes Admission & Transportation Cost	Wightman's Farm Morristown, N.J.	Pumpkin picking, hayrides, seeing animals, petting zoo, see growing plants & veggies
	May 2017	No Cost/Walking Trip	Brookside Post Office	Students will walk to the post office to mail letters
	May 2017	\$15.50 per student Includes Admission Carousel Ride, Animal Food & Transportation Cost	Turtle Back Zoo, West Orange, N.J.	Students will visit the zoo to identify animals and observe them living in their natural habitats.
Kindergarten	February 28, 2017	\$13.00 per student Includes Admission & Transportation Cost	Morristown Community Theater, Morristown, N.J.	"Miss Nelson is Missing"
Kindergarten	April 25, 2017	\$13.00 per student Includes Admission & Transportation Cost	Morristown Community Theater, Morristown, N.J.	"Alexander who is Not Going to Move"
Grade 1	April 2017	\$10.00 per student Includes Admission & Transportation Cost	Frelinghuysen Arboretum, Whippany, N.J.	Plants Around Us Workshop. Students will discover and explore how plants grow from seeds by observing and planting a wide variety of seeds.

	May 2017	\$12.75 per student Includes Admission & Transportation Cost	Morristown Community Theater, Morristown, N.J.	To Be Determined
Grade 2	Date TBD	\$12.75 per student Includes Admission & Transportation Cost	Morristown Community Theater	Play to be determined (Playlist not out yet)
	May 2017	\$17.00 per student Includes Admission & Transportation Cost	Scherman Hoffman Wildlife Sanctuary, Bernardsville, NJ	Insects/Visit Habitats
Grade 3	October 2016	\$15.00 per student Includes Admission & Transportation Cost	Schiff Nature Preserve, Mendham, NJ	Students will engage in a soil Exploration to kick off science process skills and “Green Team” membership
	June 2017	\$50.00 per student Includes Admission & Transportation Cost (Charter buses)	Bronx Zoo, Bronx, NY	Exploration of Food Chains and Webs integrated with Social Studies/Concepts
Grade 4	Monday, October 3rd (2 classes) & Wednesday, October 5th (2 classes) 2016	\$5.00 per student Admission only (no transportation cost)	Ralston Cider Mill, Mendham, N.J.	Experience how the inventions of water- powered mills for grinding, pressing, spinning, & weaving machines changed America. Tour mill, press apples.
	May 2017	\$40.00 per student Includes admission & charter bus cost	Franklin Institute of Science, Philadelphia, PA	Field trip will focus on the “Earth Science Experience” program called the changing earth. Students will visit the IMAX movie, be provided with hands on stream table experience and visit rest of museum exhibits.
	May 2017	\$15.00 per student Includes admission & transportation cost	Waterloo Village, Stanhope, N.J. (Winakung – Re- created Lenape Village).	A collection of educational interpretive tours that define the history of the N.J. Highlands Region. Students will learn about the pre-European contact lifestyle of woodland Native Americans as well as the encounters with Dutch traders and the westward migration of



				Lenape-Delaware American Indians.
Sarah Bizzarro Special Area Art Educator Advanced Art Students Grades 3 & 4	October 2016	30.00 per student (charter buses to be requested)	The Metropolitan Museum, New York City	A tour of the M.O.M.A. collection of artwork. Students will make the most of their encounters with great works of art. Museum educators will engage students in lively, inquiry-based conversations that strengthen curriculum connections and encourage important skills like critical thinking and evidence based reasoning.
Sarah Butterfield, Special Area Art Educator w/Grade 4 Classes	May/June 2017	\$4.00 per student (Transportation Cost Only)	Princeton University, Art Museum, Princeton, N.J.	View Collection of Ancient Art
Gifted & Talented	October 2016	\$4.00 per student (Transportation Cost Only)  Trip budgeted through ES	The N.J. Consortium for G/T Programs – Morristown Unitarian Fellowship Church	Math Marathon
	January 2017	\$4.00 per student (Transportation Cost Only)  Trip budgeted through ES	The N.J. Consortium for G/T Programs	Chess Tournament
	February 2017	\$4.00 per student (Transportation Cost Only)  Trip budgeted through ES	The N.J. Consortium for G/T Programs – St. Catherine, Mountain Lakes, N.J.	“Math is Everywhere”
	March 2017	\$4.00 per student (Transportation Cost Only)  Trip budgeted through ES	The N.J. Consortium for G/T Programs – Morristown Unitarian Fellowship Church	“Learning Carnival”
	April 2017	\$4.00 per student (Transportation Cost Only)	The N.J. Consortium for G/T Programs	Spelling Bee

		Trip budgeted through ES		
Strings	March 22, 2017	No cost to student	Mendham Township High School	District Concert Orchestra Rehearsal
Library/Mr s. Whittle Grade 2 Walking Field Trip to the Mendham Township Public Library	June 2017	No cost to student	Mendham Township Public Library, Brookside, N.J.	Walking trip

### **Operations and Finance**

1. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the May 2016 Board Secretary's Reports. (Attachment)

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the June 2016 Board Secretary's Reports. (Attachment)

2. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the May 2016 Treasurer's Reports. (Attachment)

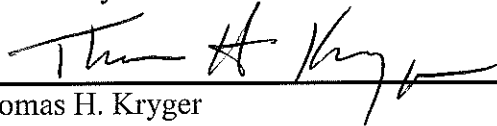
BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the June 2016 Treasurer's Reports. (Attachment)

3. May and June 2016 Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of July 2016, after review of the appropriations section of the May 2016 Secretary's monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of July 2016, after review of the appropriations section of the June 2016 Secretary's monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

Certified by:



Thomas H. Kryger  
Business Administrator/Board Secretary

4. May and June 2016 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the May 2016 transfer report. (Attachments)

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the June 2016 transfer report. (Attachments)

5. June 30, 2016 and July 2016 Bills Lists

BE IT RESOLVED that the Mendham Township Board of Education approves the June 20, 2016 Bills List.

Fund 10 – General Fund	\$ 80,921.48
Fund 60 – Cafeteria	\$ 11,923.86
Fund 61 – Pre-K	\$ 1,113.75

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves July 2016 Bills List.

Fund 10 – General Fund	\$ 467,766.50
Fund 20	\$ 15,059.99

6. District Travel

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Google Certification Academy Great Meadows, NJ	8/23 & 24/16	Kristy Whittle	\$299	\$299
Motor Vehicle Pre-Trip Training Bridgewater, NJ	8/1 and 8/2/16	Robert Uccardi	No event cost	2 program days @ hourly rate Mileage reimbursement

7. Educational Services Commission of Morris County Bidding Program – Contract Renewal for 2016-2017

BE IT RESOLVED that the Mendham Township Board of Education approves the 2016-2017 Bid Purchasing Contract with Educational Services Commission of Morris County in cooperation with Educational Data Services, Inc. in the amount of \$3,800.00 for the bidding

of supply requirements for general classroom supplies, athletic supplies, custodial supplies, audio visual, computer/office, fine art, home economics, library supplies, health supplies, physical education supplies, science and technology supplies.

8. Approval of Environmental Safety Services Contract - New Wave Consultants

BE IT RESOLVED, that the Mendham Township Board of Education approves environmental safety services contract renewal with New Wave Consultants, Inc., Butler, NJ for the 2016-2017 school year at the annual fee of \$2,500. There will be no increase from the prior year.

9. Copier Lease and Service Agreement (New & Revised) – Atlantic Business Systems

BE IT RESOLVED that the Mendham Township Board of Education approves a five year lease agreement with Atlantic Business Systems for the lease, supplies and service for one Savin copier Model 9003 to be placed in the Mendham Township Middle School effective July, 2016 through June, 2021 at the monthly lease cost of \$695.00, and

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the modification of the current lease with Atlantic Business Systems which is in effect from July 2014 through June 2019 to reflect a reduction in the monthly fees for lease, supplies and service from \$1,978.00 per month to \$1,638.32 per month for the remainder of the term.

10. No Child Left Behind (NCLB)-FY2016-2017 Grant Submission

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the No Child Left Behind (NCLB) grant application for the 2016-2017 school year in the amount of \$9,703 for Title II-Part A and \$104,547 for Title I-A.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education hereby refuses \$243 allocated for NCLB Title III Public Schools funds for the 2016-2017 school year.

11. Approval of Submission of 2016-2017 IDEA Grant Application

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the 2016-2017 Individuals with Disabilities Education Act Grant Application (IDEA). The application amounts are \$149,338 for the Basic IDEA Grant (Grades K-8) and \$8,767 for the Preschool IDEA Grant.

**Moved by Mr. Elgarten, second by Mr. Wood to approve Action Items for July 18, 2016 to include the Approval of Minutes as indicated, Curriculum & Instruction and Operations & Finance. The Action Item related to the approval of the Strategic Plan will be tabled until the August Board of Education meeting. Roll call vote: Mr. Brauner, Mr. Elgarten, Mr. Wood, Ms. deGrandpre, all Ayes. Motion passes.**

X. Verbal Communications from the Public

Mrs. Diana Brown, 100 Ironia Road, Mendham, addressed the Board of Education. Mrs. Brown is a member of the Mendham Township Committee, however stated that her attendance tonight is strictly in the capacity of a Township resident. Mrs. Brown remarked that she is disappointed that public turnout is very low at Board of Education meetings. She then thanked Ms. deGrandpre and Mr. Brauner for attending meetings in which the Township

Committee was in discussion concerning the Haber Report on school regionalization. Mrs. Brown spoke of a joint meeting and resolution passed by the Mendham Borough Committee and Mendham Borough Board of Education to support submitting a proposal to the Morris County Superintendent of Schools for review. Mrs. Brown suggested that perhaps the Mendham Township entities would consider similar action.

Ms. deGrandpre addressed this inquiry stating that this was not in compliance with the procedures set forth to present a proposal to the County Superintendent and would not entertain a joint meeting at this time. The procedure calls for initial action to be taken by the Township Committee.

**XI. ADJOURN TO CLOSED EXECUTIVE SESSION**

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss a student issue and a personnel matter. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**Moved by Mr. Wood, second by Mr. Elgarten to adjourn to Closed Executive Session. The Board entered Executive Session at 8:45 pm.**

**XII. RECONVENE REGULAR SESSION MEETING**

The Regular Session meeting was reconvened at 10:10 pm.

**XIII. Personnel and Human Resources**

1. Elementary School Special Project Schedule B Stipend Position 2016-2017

BE IT RESOLVED that the Mendham Township Board of Education approves the following 2016-2017 Co-Curricular Stipend position for Elementary School Special Project:

**CO-CURRICULAR Activities (Schedule B)**

<b>Activities</b>	<b>16-17 Salary</b>	<b>Staff Member</b>
Social Studies League Grades 2 & 3	\$225	Nancy Fuller
Festival of the Arts	\$225	Sarah Bizzarro
Science EXPO Grade K-5	\$225 each	Diane Barlow Laura Gallagher
Health/Wellness Fair Spring 2017	\$225 each	Michele Hofmann Stephanie Probert

2. Elementary School Schedule B Stipend Position 2016-2017

BE IT RESOLVED that the Mendham Township Board of Education approves the following 2016-2017 Co-Curricular Stipend position for Elementary School:

**CO-CURRICULAR Activities (Schedule B)**

Activities	16-17 Salary	Staff Member
Advanced Artists Program Coordinator	\$2,479	Sarah Bizzarro
ES School Publication Advisor	\$1,802	Kristy Whittle
Technology Integration Specialist	\$4,532	Charles Gallo
ES Chorus Director	\$2,479	TBD
ES Band Director	\$2,479	Russell Branch
Tiger Leaders Program Advisors	\$1,239 Each	Sarah Bizzarro Laura Gallagher

3. New Schedule B Stipend Enrichment Team/Programs for Elementary School Position

BE IT RESOLVED that the Mendham Township Board of Education approves the creation of new Schedule B Enrichment Team/Programs for Elementary School Stipend Position and the staff appointments for the 2016-2017 school year:

**CO-CURRICULAR Activities (Schedule B)**

Activities	2016-17 Salary	Staff Member
Girls On The Run 10 weeks 3:45 to 5 pm	\$225 base + max of ten events @ \$56 each, not to exceed total of \$788 EACH	Michele Hofmann Stephanie Probert

4. SmartTime Instruction –Elementary School Extra Period Instruction

BE IT RESOLVED that the Mendham Township Board of Education approves the following staff members for extra periods of instruction for the SmartTime Instruction Program at the Elementary School for the 2016-2017 school year for three (3) periods a week, at a stipend of \$5,100.00 based on the stipend of \$8,500/year for an additional period five (5) times a week for a full year. This stipend will be paid for a maximum of three (3) days per week per person.

Kellie DeGise  
Jean Sosna  
Laura Gallagher

5. Middle School Chaperones – 2016-2017 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following chart of Chaperones for Middle School Activities for the 2016-2017 school year:

DATE	Activity/Grade Level	Chaperones	
Sept. 23	5/6 Grade Fall Dance	Devon DeGilio Matthew Viggiano Kelly Wilce	Tara Horutz Jennifer Vazquez
Oct. 21	Student Faculty Game	Carol Hueston Megan Ryan Donna CasaGrande Elizabeth Barter	Michal Ferenc Erica Hays Allie Perrotta

Nov. 18	Talent Show	Matthew Viggiano Christine Varjian	Allie Perrotta
Dec. 15	Orchestra Concert	Ms. Scharf-Dour	
Jan 6, 2017	Movie Night	Devon DeGilio Jennifer Vazquez	Michal Ferenc
Jan. 13	8 <sup>th</sup> grade NYC Trip	Carol Hueston Michal Ferenc Kim BaRoss James Haggerty Matt Smoot Stacey Bray	Matt Lynch Francesca Hare Corinne Butler Sharon Carroll (nurse) Catherine Gustavsen
Feb 3	5/6 Grade Dance	Erica Hays Michal Ferenc Allie Perrotta	Tara Horutz Kelly Wilce
Feb. 24	7/8 Grade Dance	Matthew Viggiano Kelly Wilce Christina Varijian	Donna CasaGrande Michal Ferenc
March 17	Lip Sync Contest	Devon DeGilio Matthew Lynch Megan Ryan Matt Smoot	Jennifer Dilkes Julia Coyne Melanie Smith
April 5	Museum of Natural History/6 <sup>th</sup> Gr.	Matthew Viggiano Kelly Wilce Catherine Gustavsen Tara Horutz Jennifer Vazquez	Elizabeth Barter Michal Ferenc Allie Perrotta Sharon Carroll (nurse)
April 21	7 <sup>th</sup> Gr. Trip to Philadelphia	Cindy Scharf-Dour Catherine Gustavsen Noel Lazoricsek Matt Lynch Nancy Brychta Christine Varijian	Francesca Hare Matt Smoot Jennifer Dilkes James Haggerty Sharon Carol (nurse)
May 5	Grade 5 & 6 Dance	Kelly Wilce Tara Horutz Michal Ferenc	Erica Hays Allie Perrotta
May 12	Grade 7 & 8 Dance	Kelly Wilce Michal Ferenc	Erica Hays Allie Perrotta
May 17	Festival of the Arts	Allie Perrotta	
May 19	Dorney Park Music Trip	Devon DeGilio Matthew Lynch Francesca Hare Jennifer Vazquez Elizabeth Barter Ms. Scharf-Dour	Michal Ferenc James Haggerty Allie Perrotta Melanie Smith Sharon Carroll (nurse)
May 30 – June 1	Minisink Trip/Grade 5	Matthew Viggiano, Craig Clausen, Christine Varjian,	Michal Ferenc James Haggerty Erica Hays Allie Perrotta

		Megan Ryan, Francesca Hare	Sharon Carroll (nurse)
June 2, 3, 4 Cost to Board Add'l chaperone hrs. overnight	Overlook Farms/7 <sup>th</sup> gr.	Cindy Scharf-Dour Jennifer Vazquez	James Haggerty
June 7, 8, 19 Cost to Board Add'l chaperone hrs. overnight	8 <sup>th</sup> grade Trip to Washington DC	Diane Emr Carol Hueston Stacey Bray Craig Clausen Sara Cyr Francesca Hare	Donna CasaGrande, Corinne Butler Matt Smoot Michal Ferenc Sharon Carroll (nurse)
June 17	8 <sup>th</sup> grade Class Picnic	Diane Emr Carol Hueston Stacey Bray	Sara Cyr Corinne Butler Matt Smoot

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approve the following aides to provide chaperone coverage for all afterschool events on an "as needed" basis:

Jane Curylo  
Cindy Blood  
Cheryl Riccardelli

6. Alternate Chaperones – 2016-2017 School Year

BE IT RESOLVED that the Mendham Township Board of Education approve the following list of alternate chaperones that can be utilized for any field trip or activity during the 2016-2017 school year:

Devon DeGilio	Jennifer Vazquez
Kelly Wilce	Donna CasaGrande
Carol Hueston	Jacqueline Dilkes
Catherine Gustavsen	Elizabeth Barter
Craig Clausen	Julia Coyne
Matthew Lynch	Michal Ferenc
Nancy Brychta	James Haggerty
Christine Varjian	Erica Hays
Megan Ryan	Allie Perrotta
Francesca Hare	Melanie Smith
Tara Horutz	Kim BaRoss

7. Middle School – Extra Summer Hours 2016/Extra School Year Hours 16-17

BE IT RESOLVED that the Mendham Township Board of Education approves Sharon Carroll, Middle School Nurse, not to exceed 25 hours at the rate of \$39.96 per hour, for physicals, immunization paperwork/organization.



BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Alexandria Perrotta, Middle School Guidance Counselor, not to exceed 10 hours at the rate of \$39.96 per hour for Orientation, IEP/504 folders, Math Placement testing, Buddy Assignments.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approve Cindy Scharf-Dour and Dan DePugh, Athletics, approximately 18 hours each for field lining time for the 2016-2017 fall and spring sports.

8. Revision to Reappointment of Non-MTEA hourly support staff for the 2016-2017 school year  
 BE IT RESOLVED that the Mendham Township Board of Education approves the revision to hourly rate for the following Non-MTEA member support staff reappointments for the 2016-2017 school year:

Name	Job Title	Salary/(Hr)
Elliott Averett III	Transportation Driver	\$32.12
Susan Rueter	Transportation Assistant	\$23.70

9. Revision to Reappointment of Summer Custodian  
 BE IT RESOLVED that the Mendham Township Board of Education approves the hiring of the following summer custodian effective June 27, 2016 through August 29, 2016, with revised hourly rate:

Name	Hourly Rate
Jack Monaghan	\$11.00 per hour

10. Non-Tenured Certificated Staff Reappointment  
 BE IT RESOLVED that the Mendham Township Board of Education approves the following non-tenured staff appointment for the 2016-2017 school year.

\* Salary and step remains the same as 2015-2016 and will be modified at the conclusion of contract negotiations.

Note: This does not represent anticipated movements on guide. An adjustment will be made in August when paperwork is submitted and finalized.

Note: This does not include any stipends for extra periods.

Last Name	First Name	Degree	Step	FTE	Salary
Delaney	Caitlin	BA+45/MA	2	.8	\$44,356

11. Revision to New Hire: Nicole Sedita - Middle School Teacher 2016-2017 School Year  
 BE IT RESOLVED that the Mendham Township Board of Education approves the revision to the appointment for the 2016-2017 school year of Nicole Sedita, Special Education Teacher, from part-time to Full-Time Long Term Leave Substitute Teacher, BA, Step 1 at an annual salary of \$50,095.

\* Salary and step remains the same as 2015-2016 and will be modified at the conclusion of contract negotiations.

12. New Hire: Alice Allen – Elementary School Music Teacher  
 BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Alice Allen, Elementary School Music Teacher for the 2016-2017 school year, Full-Time, at an annual salary of \$52,545.00, BA+15, Step 4/5. (Attachment)  
  
 \* Salary and step remains the same as 2015-2016 and will be modified at the conclusion of contract negotiations.
  
13. New Hire: Amanda Porter – Middle School Spanish Teacher  
 BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Amanda Porter, Middle School Spanish Teacher for 2016-2017 school year, Full-Time, at an annual salary of \$62,270.00, BA, Step 16, with a carry-over of 24 sick days.  
  
 \* Salary and step remains the same as 2015-2016 and will be modified at the conclusion of contract negotiations.
  
14. New Hire: Alison Kentos – Tiny Tigers 2 Year Old Program  
 BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Alison Kentos as a teacher in the Tiny Tigers 2 Year Old Program for the 2016-2017 school year, at an annual salary of \$40,076.00, .80 FTE, BA, Step 1.  
  
 \* Salary and step remains the same as 2015-2016 and will be modified at the conclusion of contract negotiations.
  
15. New Hire: Brianna Boland – Elementary School Kindergarten Teacher  
 BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Brianna Boland, Elementary School Kindergarten Teacher for the 2016-2017 school year, Full-Time, at an annual salary of \$52,545.00, BA+15, Step 4. (Attachment)  
  
 \* Salary and step remains the same as 2015-2016 and will be modified at the conclusion of contract negotiations.
  
16. Leave of Absence-Charlene Pintado  
 BE IT RESOLVED that the Board hereby approves Charlene Pintado, Middle School Teacher, for a leave of absence, having received doctor’s certification, commencing October 10, 2016 under the Federal Family Medical Leave Act (FMLA), ending after Twelve (12) weeks on January 6, 2017, while utilizing fourteen (14) sick days.  
  
 BE IT FURTHER RESOLVED that the Board hereby approves Twelve (12) weeks under the NJ Family Leave Act (FLA) for Charlene Pintado, commencing on December 5, 2016 through March 3, 2017, as requested in writing; and  
  
 BE IT FURTHER RESOLVED that the Board hereby approves Charlene Pintado with an extended leave of absence through June 22, 2017  
  
 BE IT FURTHER RESOLVED that the Board hereby approves Charlene Pintado with an anticipated return to work date of September 1, 2017.

17. Stipend Position 2016-17 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves Deb Hall to receive a stipend in the amount of \$4,000.00 for the 2016-2017 school year. This stipend reflects the additional needs of supporting a student receiving ABA supports within the preschool program, where data, graphing and monitoring of the student's program are done on a daily basis, to support regular adjustments in the student's individualized program.

18. Merit Goals 2015–2016, Reappointment 2016-2017 - Middle School Principal

WHEREAS, on or about September 9, 2015, the Mendham Township Board of Education (Hereinafter referred to as the "Board") approved merit action plans for the Middle School Principal for the 2015-2016 school year consisting of two (2) quantitative merit criteria and one (1) qualitative merit criteria and;

WHEREAS, the Board has evaluated the Middle School Principal's performance and determined that he achieved the objectives set forth in the 2015-2016 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2015-2016 school year. The Mendham Township Board of Education approves the release of payment, in accordance with NJAC 6A:23-3.1 to Dr. Patrick J. Ciccone, Middle School Principal, for achievement of 2015-2016 Merit Goals as approved by the Morris County Superintendent, NJ Department of Education. Payment to Dr. Patrick J. Ciccone for his achievement of 2015-2016 merit goals will be in the amount of \$5,402.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2016-2017 salary for Dr. Patrick J. Ciccone at \$185,467.

19. Merit Goals 2015–2016, Reappointment 2016-2017 – Elementary School Principal

WHEREAS, on or about September 9, 2015, the Mendham Township Board of Education (Hereinafter referred to as the "Board") approved merit action plans for the Elementary School Principal for the 2015-2016 school year consisting of two (2) quantitative merit criteria and one (1) qualitative merit criteria and;

WHEREAS, the Board has evaluated the Elementary School Principal's performance and determined that she achieved the objectives set forth in the 2015-2016 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2015-2016 school year. The Mendham Township Board of Education approves the release of payment, in accordance with NJAC 6A:23-3.1 to Ms. Julianne Kotcho, Elementary School Principal, for achievement of 2015-2016 Merit Goals as approved by the Morris County Superintendent, NJ Department of Education. Payment to Ms. Julianne Kotcho for her achievement of 2015-2016 merit goals will be in the amount of \$3,838.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2016-2017 salary for Ms. Julianne Kotcho at \$131,118.

20. Merit Goals 2015–2016, Reappointment 2016-2017 – Director of Special Services

WHEREAS, on or about September 9, 2015, the Mendham Township Board of Education (Hereinafter referred to as the "Board") approved merit action plans for the Director of Special

Services for the 2015-2016 school year consisting of one (1) quantitative merit criteria and two (2) qualitative merit criteria and;

WHEREAS, the Board has evaluated the Director of Special Services' performance and determined that he achieved the objectives set forth in the 2015-2016 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2015-2016 school year. The Mendham Township Board of Education approves the release of payment, in accordance with NJAC 6A:23-3.1 to Mr. Robert Koroski, Director of Special Services, for achievement of 2015-2016 Merit Goals as approved by the Morris County Superintendent, NJ Department of Education. Payment to Mr. Robert Koroski for his achievement of 2015-2016 merit goals will be in the amount of \$2,558.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2016-2017 salary for Mr. Robert Koroski at \$131,118.

21. Merit Goals 2015–2016, Reappointment 2016-2017 - Business Administrator

WHEREAS, on or about September 9, 2015, the Mendham Township Board of Education (Hereinafter referred to as the "Board") approved merit action plans for the Business Administrator/Board Secretary for the 2015-2016 school year consisting of one (1) qualitative merit criteria and;

WHEREAS, the Board has evaluated the Business Administrator/Board Secretary's performance and determined that he achieved the objectives set forth in the 2015-2016 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2015-2016 school year. The Mendham Township Board of Education approves the release of payment, in accordance with NJAC 6A:23-3.1 to Mr. Thomas Kryger, Business Administrator/Board Secretary, for achievement of 2015-2016 Merit Goals as approved by the Morris County Superintendent, NJ Department of Education. Payment to Mr. Thomas Kryger for his achievement of 2015-2016 merit goals will be in the amount of \$1,497.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2016-2017 salary for Mr. Thomas Kryger at \$102,761.

22. Merit Goals - Superintendent

WHEREAS, on or about September 9, 2015, the Mendham Township Board of Education (Hereinafter referred to as the "Board") approved merit action plans for the Superintendent for the 2015-2016 school year consisting of three (3) quantitative merit criteria and two (2) qualitative merit criteria and submitted same to the Executive County Superintendent for approval in accordance with N.J.A.C. 6A:23A-3.1(e)10-11 (hereinafter referred to as "Merit Bonus Goals"); and;

WHEREAS, on or about September 9, 2015, the Executive County Superintendent approved said Merit Bonus Goals, thereby authorizing the Board to evaluate and award merit bonus increases to the Superintendent upon achievement of each objective; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved the objectives set forth in the 2015-2016 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2015-2016 school year. The Mendham Township Board of Education approves the release of payment, in accordance with NJAC 6A:23-3.1 to Dr. Salvatore M. Constantino, Superintendent of Schools, for achievement of 2015-2016 Merit Goals as approved by the Morris County Superintendent, NJ Department of Education. Payment to Dr. Salvatore Constantino for his achievement of 2015-2016 merit goals will be in the amount of \$21,750.

**Moved by Mr. Wood, second by Mr. Brauner to approve the Action Items for July 18, 2016 for Personnel & Human Resources. The original resolutions for Merit Goal payment for Dr. Patrick J. Ciccone, Ms. Julianne Kotcho, Mr. Robert Koroski, Mr. Thomas Kryger and Dr. Salvatore Constantino have been modified to include specific amounts to be paid for the achievement of 2015-2016 Merit Goals. Additionally, those resolutions have also been modified to include established salary amounts for Dr. Patrick J. Ciccone, Ms. Julianne Kotcho, Mr. Robert Koroski and Mr. Thomas Kryger for the 2016-2017 school year. Roll call vote: Mr. Brauner, Mr. Elgarten, Mr. Wood and Ms. deGrandpre. All ayes. Motion passes.**

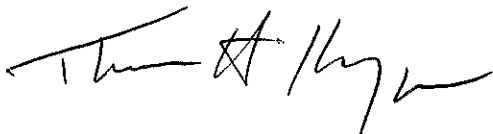
**XIV. Discussion**

None.

**XV. ADJOURNMENT**

**Moved by Mr. Wood, second by Mr. Brauner to adjourn the meeting. The meeting was adjourned at 10:14 pm.**

Respectfully submitted,



Thomas H. Kryger  
Business Administrator/Board Secretary