

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL MEDIA CENTER ROOM
REGULAR SESSION MEETING MINUTES
WEDNESDAY, AUGUST 24, 2016, 8:00 PM**

I. Call to Order

The meeting was called to order at 8:04 pm.

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Jocelyn deGrandpre	President	Present
Mr. Jeffrey Brauner	Vice President	Present
Mr. Kenneth Elgarten		Present
Mr. Brian Jendryka		Present
Mr. Frank Kontely		Arrived 8:13 pm.
Mr. Aadithya Thayyar		Present
Mr. Fion Wood		Absent

Also present: Dr. Salvatore Constantino, Superintendent
Mr. Thomas Kryger, School Business Administrator/Board Secretary
General Public - 2

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

Dr. Constantino reported to the Board of Education on the following items:

- The Superintendent's Tri Annual Report will be on the schedule for one of the September Board meetings. The report will include a review of performance data from 2015-2016, a preview of building/merit goals and plans for 2016-2017, and a review of budget status.
- Preparations continue for the start of the new school year. Teachers will have two full days of training and collaborative teacher time on September 1 and 2.
- Dr. Constantino previewed some of the items which will be addressed at the Committee level in September. Items will include PARCC Assessments, Student Risk Assessment protocols, a review of employment procedures, a review of summer construction projects and the status of and projections for future health benefits.
- The district will be conducting a complete review and update of the information available on the website.
- Welcome Back emails for the start of school will be sent at the end of this week.

VI. Board President's Report

None.

VII. Correspondence

Mr. Kryger reminded Board members that registration is now open for the New Jersey School Boards Association Fall Conference which will be held October 25-27.

Ms. deGrandpre reported that she had received notification from the County Superintendent approving payment of 2015-2016 Merit Pay for Dr. Constantino.

VIII. Committee Reports

➤ **Curriculum and Instruction** – Mr. Jendryka.

Committee topics included a date change for the middle school field trip to Philadelphia and approval of an elementary school field trip to the Guggenheim Museum.

➤ **Operations and Finance** – Mr. Kryger.

The committee reviewed the Use of Facilities requests for the month, the approval of transportation jointure agreements for 2016-2017 and the bid award for the financing of two new school buses. The committee also discussed the financial results from the 2015-2016 food service operation (Pomptonian), the November school board election, the upgrade of the fire panel at the middle school and the progress on the bathroom installation for the new 2 Year Old program.

➤ **Personnel and Human Resources** – Mr. Brauner.

The committee discussed several new hires for September 1, reappointment of substitute personnel, additional summer curriculum and Extended School Year hours, the revision of 2016-2017 hourly wages for four bus drivers and the resignation of Nicole Rowe (instructional aide).

➤ **Policy and Planning** – No meeting.

➤ **District Planning** – No meeting.

IX. ACTION ITEMS

Approval of Minutes (Attachments)

Regular Session Meeting: July 18, 2016
Closed Executive Session I July 18, 2016

Curriculum and Instruction

1. Middle School Field Trip – date change

BE IT RESOLVED that the Mendham Township Board of Education approves a change of date for a previously approved field trip for the 2016-2017 school year with the cost to the district being school busing:

DATE	Activity
April 28 from April 21	7 th Gr. Trip to Philadelphia

Operations and Finance

1. Field Trips Charter Bus Transportation

BE IT RESOLVED that the Mendham Township Board of Education, having received the sole available quote for a seat-belt equipped bus, approves Panorama Tours for the Mendham Township Elementary School field trip to the Guggenheim Museum on October 18, 2016, at a cost of \$875.

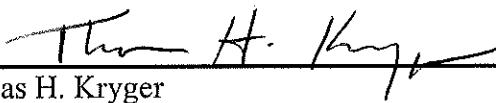
BE IT FURTHER RESOLVED that the Mendham Township Board of Education, having received the following two (2) quotes, approves Aristocrat for the Mendham Township Middle School field trip to Dorney Park on May 19, 2017:

Aristocrat	\$1,600 per bus for total of \$4,800
Panorama Tours	sold out

2. July 2016 Certification Report

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of July 2016 after review of the appropriations section of the June 2016 Secretary's monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

Certified by:



Thomas H. Kryger
Business Administrator/Board Secretary

3. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the Amended June 2016 Board Secretary's Reports.

4. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the Amended June 2016 Treasurer's Reports.

5. August 2016 Bills Lists

BE IT RESOLVED that the Mendham Township Board of Education approves the August 2016 Bills List.

Fund 10 – General Fund	\$ 775,314.56
Fund 20 – Federal Grant	\$ 18,643.35
Fund 60 – Cafeteria	\$ 857.31

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following revisions to the June 2016 Bills Lists:

Fund 40 – Bonds	\$43,662.50
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Fund 60 – Cafeteria

\$15,507.66

6. School Bus Financing Agreement with U.S. Bancorp As Arranged Through the Educational Services Commission of New Jersey (ESCNJ)

WHEREAS the Mendham Township Board of Education has requested bids for the financing of the purchase of two new BlueBird 54 passenger school buses, and

WHEREAS two responsible bids were received for the financing as follows:

Municipal Leasing Consultants – 2.617%

U.S. Bancorp – 2.250%

BE IT RESOLVED that the Mendham Township Board Of Education enter a financing agreement with U.S. Bancorp through the municipal financing program set forth by the Educational Services Commission of New Jersey (ESCNJ) for the acquisition of two (2) new BlueBird 54 passenger school buses – Vehicle Identification numbers to be determined.

The total amount financed is \$200,000.00. The agreement will provide for five equal annual installment payments of \$41,938.01 reflecting an annual interest rate of 2.250%.

7. Transportation Agreements – 2016-2017 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the below listed locations for the 2016-2016 school year:

<u>DISTRICT</u>	<u>Jointure Totals 2015-2016</u>
Chester	\$54,373.50
Denville	\$8,784.50
Gill St. Bernards	\$78,810.28
Mendham Borough	\$74,888.35
Morris TWP	\$1,742.28
Mount Olive	\$8,741.66
Randolph	\$42,973.15
Somerset Hills	\$3,524.08
WMMHS	\$403,989.79

NOTE: The motion introduced by Mr. Jendryka, second by Mr. Kontely included an amendment to the amount of the Jointure Total for the WMMHS District. The original amount indicated on the agenda was \$403,989.16. The motion to approve the WMMHS Jointure was amended to \$403,989.79 representing an increase of \$0.63.

8. District Travel

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Regional Mentor Update Session Oradell, NJ	8/19/16	Dr. Constantino	-0-	-0-
Facilities Evaluation Training Rockaway, Nj	8/23/16	John Ragusa	-0-	-0-
Empowering Writers Parsippany, NJ	8/23/16	Jeanne Brown Amy Willianson Tiffany Reed	\$258 each	\$258 each plus mileage reimbursement
Empowering Writers Parsippany, NJ	8/24/16	Darlyne Pieper Eugenia Mastrogiannokos	\$258 each	\$258 each plus mileage reimbursement
NJASL Fall Conference Long Branch, NJ	11/17/16	Kristy Whittle	\$180	\$180 plus lodging

9. Use of Facilities

BE IT RESOLVED That the Mendham Township Board of Education approves the following use of facility applications for the 2015-2016 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Girls On The Run	ES Gym Soccer Field	Tuesdays & Thursdays 9/1/16 – 6/20/17	3:45 pm – 5:00 pm	Michelle Hofmann Stephanie Probert
Brownies Troop 6307	ES Classroom	Fridays 9/23/16, 10/21/16 11/18/16, 12/16/16 1/20/17, 2/10/17 3/10/17, 4/21/17 5/19/17, 6/9/9/17	3:45 pm – 4:45 pm	Allyson Daly

❖ Subject to change due to conflicts with Mendham Township School events.

Personnel and Human Resources

1. Revision to Appointment of Kelly DeGise - salary

BE IT RESOLVED that the Mendham Township Board of Education approves the revision to the appointment of Kellie DeGise, Elementary School Teacher for the 2015-2016 school year, to Full time, at an annual salary of \$56,955.00, BA+45/MA , Step 9.

2. Revision to Reappointment of Non-MTEA hourly support staff for the 2016-2017 school year

BE IT RESOLVED that the Mendham Township Board of Education approves the revision to hourly rate for the following Non-MTEA member support staff reappointments for the 2016-2017 school year:

Name	Job Title	Salary/(Hr)
Carol Averett	Transportation Driver	\$28.43
Donna Bell	Transportation Driver	\$29.65
Deborah Luciano	Transportation Driver	\$29.65
Deborah Templin	Transportation Driver	\$28.43

3. Extended School Year and Summer Transportation

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following summer transportation staff as Bus Driver and Aide for at an hourly rate of \$23.82:

Roosevelt Marin

4. Extended School Year Personnel

BE IT RESOLVED that the Mendham Township Board of Education approves the revision to the appointment of the following personnel for the 2016 Extended School Year (July 5 – Aug. 1).

<u>Name</u>	<u>Position</u>	<u>Per Day</u>
Michelle Hofmann	School Nurse	2.5 hrs./\$33.00/hr for 17 days
Erin Giarrusso	School Nurse Sub	2.5 hrs/\$33.00/hr on 7/15/16

5. Elementary School Summer Curriculum Work Hours

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide 6 hours each at the contractual rate of \$60 per hour for the following curriculum work:

<u>Staff Member Name</u>	<u>Curriculum</u>	<u>Dates</u>
Laura Porrovecchio	Social Studies	7/28/16
Allison Klacik	Grade 3	

6. Staff Resignation

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the email letter of resignation from Nicole Rowe, Instructional Aide, dated August 8, 2016 and effective immediately.

7. Substitute Teachers – Reappointment

BE IT RESOLVED that the Mendham Township Board of Education reappoints the following substitute teachers for the 2016-2017 school year at the current rate of \$87.00 a day for days 1 to 20 and \$92.00 a day for days 21 to 40 with a New Jersey Teacher’s Certificate and \$82.00 a day for days 1 to 20 and \$87.00 a day for days 21 to 40 with a County Substitute Credential:

Andrea Abrusci
Pamela Babcock
Janice Backer
Judi Benvenuti
Susanne Bernt
Laura Bianco
Jennifer Branch
Vanessa Brown
Hilary Clark
Catherine Chittenden
Jutta Ferrer
Christine Filippini
Kathy Gentile

Shari Gould
Halina Haring
Jennifer Holzberger
AnnMarie Hornyak
Lisa Infante
Geralyn Kelleher
Renee Kenny
Kyonghee Kim
Alice Koster
Silvana Martirano
Albert Mazza
Hal Mordkoff
Colleen Morris

Jennifer Munson
Helene O'Neill
Phylisan Palladino
Eileen Phillips
Megan Sager

Tina Samios
Taylor Smith
Michael Surella
Christopher Welch

8. Substitute Nurses - Reappointment

BE IT RESOLVED that the Mendham Township Board of Education approves the reappointment of the following substitute nurses for the 2015-2016 school year at the current rate of \$125.00 per day.

Janice Backer
Renee Beitin
Erin Giarrusso

Kari Sierant
Sharon Sipple

9. Substitute Secretaries Reappointment

BE IT RESOLVED that the Mendham Township Board of Education approves the reappointment of the following Substitute School Secretaries for the 2015-2016 school year at the rate of \$13.00 an hour.

Jutta Ferrer

10. Reappointment of Substitute Transportation Drivers 2016-2017 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the reappointment of the following Substitute Transportation Drivers for the 2016-2017 school year at an hourly rate of \$22.25:

Robert Uccardi
Michael Porter
Geno McCroy
Roosevelt Marin
John Ragusa - Athletics
Dan Wood
Dona Sutton

11. New Hire: Substitute Teacher

BE IT RESOLVED that the Mendham Township Board of Education appoints the following substitute teacher for the 2016- 2017 school year at the current rate of \$87.00 a day for days 1 to 20 and \$92.00 a day for days 21 to 40 with a New Jersey Teacher's Certificate and \$82.00 a day for days 1 to 20 and \$87.00 a day for days 21 to 40 with a County Substitute Credential:

Greg Gormly

12. Staff Resignation: Lynn Morgan

BE IT RESOLVED that the Mendham Township Board of Education accepts the resignation of Lynn Morgan, effective September 1, 2016.

13. Extra Period Instruction
 BE IT RESOLVED that the Mendham Township Middle School approves the following staff member to teach extra periods of instruction during the 2016-2017 school year at a pro-rated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

Geometry Teacher / Alg 2 (5 period/wk)	James Haggerty	\$8,500
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14. Reappointment of MTEA member support staff for the 2016-2017 school year—revise hours
 BE IT RESOLVED that the Mendham Township Board of Education approves the revisions to the following MTEA member support staff reappointments for the 2016-2017 school year:

* Salary and step will remain the same as 2015-2016 and will be modified upon the conclusion of contract negotiations.

<u>MTEA Staff</u>	<u>Job Title</u>	<u>Salary</u>
Kelly Merlino	10 Month Instructional/Special Education Aide	\$16.78 for 5.75 hours for 180 days
Lacey Neil	10 Month Instructional/Special Education Aide	\$16.78 for 5.75 hours for 180 days

15. New Hires: Instructional Aides
 BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following as Part-Time Instructional Aides for the 2016-2017 school year, at an hourly rate of \$16.78 for 5.75 hours a day, 5 days per week, for 180 days.
 * Salary and step will remain the same as 2015-2016 and will be modified upon the conclusion of contract negotiations.

Suzanne Molner, current Substitute Teacher
 Christine Rollo (Attachment)
 Erin Santos (Attachment)
 Annamaria Paternostro (Attachment)

16. New Hire: Long Term Leave Substitute Teacher Appointment
 BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Kristen Johnson as a Long-Term Leave Replacement Middle School Teacher, from October 6, 2016 through January 20, 2017 at an annual salary of \$50,095.00, to be pro-rated, BA, Step 1. * Salary and step will remain the same as 2015-2016 and will be modified upon the conclusion of contract negotiations. (Attachment)

BE IT FURTHER RESOLVED that the Mendham Township Board of Education appoints Kristen Johnson as a Substitute Teacher for the 2016- 2017 school year at the current rate of \$87.00 a day for days 1 to 20 and \$92.00 a day for days 21 to 40 with a New Jersey Teacher's Certificate.

17. New Hire: Elementary School Teacher
 BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Briana Panetta as an Elementary School Physical Education Teacher for the 2016-2017 school year, Full-Time, at an annual salary of \$55,195.00, M/BA+45, Step 1. * Salary and step remains the same as 2015-2016 and will be modified at the conclusion of contract negotiations. (Attachment)

18. New Hire: Elementary School Teacher

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Maria Treiber, Elementary School Spanish Teacher for the 2016-2017 school year, Part-Time (0.6 FTE) (No Benefits) at an annual salary of \$30,507.00, BA, Step 4/5. (Attachment). * Salary and step will remain the same as 2015-2016 and will be modified upon the conclusion of contract negotiations.

19. New Hire: Part-Time Bus Driver

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following as a Part-Time Bus Drivers for the 2016-2017 school year, at an hourly rate of \$24.42 an hour, pending receipt of documentation:

Olga Garcia

20. New Hire: School Custodian, Yohan Patino Lopez

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Yohan Patino Lopez, (current substitute custodian) as a School Custodian who will begin his three-month probationary period pending receipt of all required background check and physical examination documentation, on September 1, 2016, at annual salary of \$28,000.

* Salary and step will remain the same as 2015-2016 and will be modified upon the conclusion of contract negotiations.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of Yohan Patino Lopez as a substitute custodian effective August 22, 2016 through August 31, 2016 at a rate of \$13.00 per hour.

Moved by Mr. Jendryka, second by Mr. Kontely to approve all Action Items for August 24, 2016 to include the Approval of Minutes as indicated, Operations & Finance (to include the amended Joint Transportation amount for the WMMHS district of \$403,989.79), Personnel & Human Resources and Curriculum & Instruction. Roll call vote: Mr. Brauner, Mr. Elgarten, Mr. Jendryka, Mr. Kontely, Mr. Thayyar, Ms. deGrandpre. All Ayes. Motion passes.

X. Discussion

The Board of Education resumed their discussion of the High School De-Regionalization Study conducted by Ross Haber & Associates. Ms. deGrandpre noted that the Mendham Township Committee had passed a resolution on August 8, 2016 in support of advancing the process of dissolution of the regional high school district and in support of Option One outlined by the Haber Report. Option One would create a new regional high school serving Mendham Borough, Mendham Township, Chester Borough and Chester Township.

The Board reviewed the entire process, dictated by statute, involved in moving the de-regionalization process along. The initial step, is for all Boards of Education and Township Committees involved to pass a resolution recommending that the issue be presented to the Morris County Superintendent of Schools for evaluation. As the Board does not wish to create an impasse at this first step, it was decided to introduce a resolution, pursuant to Option One of the Haber Report, to recommend evaluation by the County Superintendent.

XI. Introduction of Resolution

Following the Board Discussion on the High School De-regionalization Resolution, the following resolution was brought to the floor:

Moved by Mr. Elgarten, second by Mr. Thayyar to approve the following resolution:

**A RESOLUTION OF THE BOARD OF EDUCATION OF
THE MENDHAM TOWNSHIP SCHOOL DISTRICT
IN THE COUNTY OF MORRIS AND
THE STATE OF NEW JERSEY**

WHEREAS, the Township of Mendham and several other municipalities jointly engaged the services of Ross Haber and Associates to evaluate the educational and expense impacts of de-regionalizing the West Morris Regional School District; and

WHEREAS, Ross Haber and Associates conducted the evaluation and submitted a report to the participating municipalities in June 2015; and

WHEREAS, the report presented two options for de-regionalization: Option One, which consists of de-regionalization of the West Morris Regional High School District and creation of a new regional high school district serving Mendham Borough, Mendham Township, Chester Borough, and Chester Township; and Option Two, which consists of regionalizing all public schools in the four municipalities in one new regional school district; and

WHEREAS, the author of the report, Ross Haber, conducted a public presentation on the report and responded to questions from the public on June 30, 2015; and

WHEREAS, the author of the report opined that neither of the options would be detrimental to public education in the four municipalities and that either option would offer cost savings to the municipalities; and

WHEREAS, adoption and implementation of either of the options presented in the report requires adherence to a statutory, multi-step process that includes, among other things, that the majority of the Boards of Education of the school districts which constitute a limited purpose regional school district and a majority of the governing bodies of the municipalities which constitute the constituent school districts of a limited purpose regional school district may, by separate resolution, apply to the county superintendent of schools to make an investigation as to the advisability of the dissolution of the regional district (N.J.S.A. 18A:13-51); and

WHEREAS, adoption of a resolution that continues the evaluation process furthers the public interest by allowing the public to continue to be heard and ultimately to express its approval or disapproval in a public referendum;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Mendham Township School District, in the County of Morris and State of New Jersey, that the Board of Education applies to the county superintendent of schools to make an investigation as to the advisability of the dissolution of the regional district pursuant to Option One as set forth in the report by Ross Haber and Associates.

Roll call vote: Mr. Brauner, Mr. Elgarten, Mr. Jendryka, Mr. Kontely, Mr. Thayyar, Ms. deGrandpre. All Ayes. Motion passes.

XII. Verbal Communications from the Public

Mr. Peter Dumovic, 3 Shelton Road, initially expressed concern that the resolution passed in regard to the high school de-regionalization did not specifically support Option One of the Haber Report and was not seen as consistent with the joint resolution passed by Mendham Borough and the Mendham Borough Board of Education. Ms. deGrandpre commented that the resolution did act to advance the process and that it does petition the County Superintendent of schools to evaluate Option One of the Haber Report. It does not indicate that the Board is endorsing Option One, simply requesting that it be evaluated.

Mrs. Diana Brown, 100 Ironia Road, thanked the Board for passing the resolution, essentially being aligned with the Mendham Township Committee, and not impeding the evaluation process by the County Superintendent.

XIII. ADJOURN TO CLOSED EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss a student issue and a personnel matter. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**Moved by Mr. Jendryka, second by Mr. Brauner to adjourn to Closed Executive Session.
The Board entered Executive Session at 8:51 pm.**

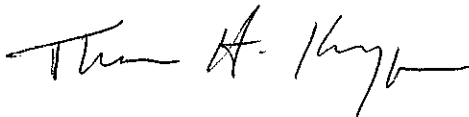
XIV. RECONVENE REGULAR SESSION MEETING

The Regular Session meeting was reconvened at 9:44 pm.

XV. ADJOURNMENT

Moved by Mr. Elgarten, second by Mr. Thayyar to adjourn the meeting. The meeting was adjourned at 9:44 pm.

Respectfully submitted,



Thomas H. Kryger
Business Administrator/Board Secretary