

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL MEDIA CENTER ROOM  
REGULAR SESSION MEETING AGENDA  
PUBLIC HEARING ON THE 2017-2018 SCHOOL BUDGET  
TUESDAY, APRIL 25, 2017, 7:30 PM**

**I. Call to Order**

The meeting was called to order at 7:33 pm.

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mr. Jeffrey Brauner	President	Present
Mr. Brian Jendryka	Vice President	Present
Mrs. Jocelyn deGrandpre		Present
Mr. Kenneth Elgarten		Present
Mrs. Gretchen Holquist		Present
Mr. Aadithya Thayyar		Present
Mr. Fion Wood		Absent

Also present: Dr. Salvatore Constantino, Superintendent  
Mr. Thomas Kryger, Business Administrator/Board Secretary  
General Public - 3

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

Dr. Constantino reported to the Board on the following items:

- Third marking period grades were submitted to the middle school office on April 17. Report cards were sent home with students on April 19. All current middle school athletes continue to maintain their academic eligibility.
- Middle school science classes have begun problem solving/data/graphing units in class this week. The units are two weeks long and will have pre/post testing to monitor progress and assess growth.
- Mrs. Perrotta conducted a "Worry Warrior" workshop for fifth graders this week to help students learn to properly manage stress and anxiety. Numerous coping strategies were reviewed and practiced.

- The middle school hosted “Family Night” on April 20. The movie “Screenagers” was presented at this function and again the following morning.
- The elementary school conducted a talent show on the evening of April 20. Students and faculty both participated in the event.
- Regional band competition will be held at West Essex on April 26.
- A group of sixth grade students will visit Montclair State University on April 28 for a Virtual Reality presentation.
- The annual Mall Project will be taking place at the Rockaway Mall from April 24-30. Student work, performances and other programs will take place throughout the week.

**Budget Public Hearing on the 2017-2018 School Year Budget**

Dr. Constantino conducted the annual Budget Presentation outlining the details of the proposed 2017-2018 school year budget to the Board of Education. He reviewed the entire budget development process which was begun in November of 2016 with administrators and teachers outlining their needs for the 2017-2018 school year. This initial budget was then reviewed by the administration as well as the Finance Committee of the Board of Education and a final recommendation made to the entire Board.

The development of the 2017-2018 budget proved to be a challenging undertaking, however after much consideration, the final version of the budget provides the means to continue to provide the best possible educational experience for our students while remaining fiscally responsible to the taxpayers of Mendham Township.

Dr. Constantino spoke of several key items which had significant effects on the final budget proposal. These areas included contracted salary increases for the coming year, the cost of employee benefits – health insurance in particular, and the cost of providing necessary special education needs.

The final budget proposal for the 2017-2018 school year reflects an increase in the General Fund Tax Levy of \$277,298 or 1.93% above the 2016-2017 level. Dr. Constantino offered tax information for other school districts similar in stature to Mendham Township. Over the last five years, the Mendham Township School District has had the lowest average increase in the General Fund tax levy in the ten district comparison.

**VI. Board President’s Report**

Mr. Brauner commented that Mrs. Perrotta, middle school guidance counselor had done an outstanding job in her email to parents/students regarding the television series “13 Reasons”. The subject matter of the series is teenage suicide.

**VII. Correspondence**

None.

**VIII. CONSENT ITEMS for April 25, 2017**

**Approval of Minutes (Attachments)**

Regular Session Meeting: March 16, 2017

Closed Executive Session: March 16, 2017

**Curriculum and Instruction**

1. English Language Services Three Year Plan (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the English Language Services Three Year Plan for School Years 2017-2020, and approves its submission to the New Jersey State Department of Education Bureau of Bilingual and ESL Education.

2. Home Instructor

BE IT RESOLVED that the Mendham Township Board of Education approves Ashley Bays for the remainder of 2017 school year as per IEP for student as a Home Instructor

12 Hours of Home Instruction @ \$41.00 = \$492.00

3. Elementary School Fund Raiser for 2016-2017 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following Elementary School activity for the 2016-2017 school year:

DATE	Activity	Description / Note
Two weeks in May 5/15 to 5/19 5/22 to 5/25	Coins for Kids Benefit St. Peter's Orphanage in Denville, NJ	Advisor: Stephanie Probert

4. Elementary School Field Trips—Confirmation of Previously Approved Proposed Field Trips

BE IT RESOLVED that the Mendham Township Board of Education reapproves the following field trips for the 2016-2017 school year which were approved conceptually by the Board on July 18, 2016:

Date	Grade	Activity	Cost to Board/Transportation	Cost to Student	Chaperones
May 1 (Pieper) May 3 (O'Keefe) May 4 (Milow) May 5 (Mastrogiannakos)	2	MT Library	-0-	-0-	Kristy Whittle Volunteer parents
May 23, 2017	Pre-K	Turtle Back Zoo	Busing	\$16	Pam Obremski Stephanie Mitchell Ann Quidore Cindy O'Connor Deb Hall Joy Lia Patricia Porter Vanessa Brown Marian Arena Dawn Montesano Lacey Neil

					Parents invited to meet at zoo
June 6, 2017	2	Franklin Mineral Museum	Busing	\$9	Eugenia Mastrogiannokos Kevin O'Keefe Theresa Milow Darlyn Pieper Cindy Nicol 2 parents per class
June 13 & 14, 2017	4	Princeton University Art Museum	Busing	\$5	Sarah Bizzarro Diane Barlow Theresa McNamara Kellie DeGise Lisa Tiboni 2 parent volunteers

5. Middle School Field Trips--Confirmation of Previously Approved Proposed Field Trips

BE IT RESOLVED that the Mendham Township Board of Education reapproves the following field trips for the 2016-2017 school year which were approved conceptually by the Board on July 18, 2016:

Date	Grade	Activity	Cost to Board/Transportation	Cost to Student	Chaperones
April 21, 2017	7	Philadelphia, PA	-0-	\$149	Cindy Scarf-Dour Catherine Gustavsen Noel Lazoricsek Nancy Brychta Francesca Hare James Haggerty Allie Perrotta Geri Esposito Matt Lynch Erin Giarrusso

6. Middle School Field Trip

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2016-2017 school year:

DATE	GRADE	Activity	Cost to Board & Transportation	Cost to Student	Chaperones
April 28, 2017	Four 6 <sup>th</sup> grade students	NJECC The New Jersey Educational Computing Cooperative Montclair State University	Busing Lunch	-0-	Michal Ferenc

7. Alternate Chaperone – 2016-2017 School Year

BE IT RESOLVED that the Mendham Township Board of Education approve the following alternate chaperones that can be utilized for any field trip or activity during the 2016-2017 school year:

Karen Schaberg

8. Elementary School Chaperones

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following two (2) chaperones at the contractual rate of \$100 each for events that start after contractual hours for the previously approved Co-Curricular Activity, Talent Show:

Theresa McNamara  
Kristy Whittle

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment to the following two (2) chaperones at the contractual rate of \$100 each for events that start after contractual hours for the previously approved Co-Curricular Activity, Festival of the Arts:

Lisa Tiboni  
Laura Gallagher

9. Schedules B Stipend 2016-2017 (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the following staff appointment to the 2016-2017 Middle School Enrichment Teams/Programs Co-Curricular Stipend position:

**CO-CURRICULAR Activities (Schedule B)**

<b>Activities</b>	<b>2016-17 Salary</b>	<b>Staff Member</b>
JUMP, STUNT, and TUMBLE club/clinic for Grade 5 to 8 girls Wednesdays from April 5 to June 7, 2017 2:50 to 3:45 pm	\$225 base + max of ten events @ \$56 each, not to exceed total of \$788	Amanda Porter

10. Bring Your Child to Work Day

BE IT RESOLVED that the Mendham Township Board of Education approves April 27, 2017 as “Bring Your Child to Work Day” in the Mendham Township School District.

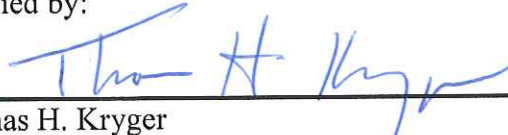
**Operations and Finance**

1. March 2017 Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of March 2017 after review of the appropriations section of the October 2016 Secretary’s monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over

expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

Certified by:



\_\_\_\_\_  
Thomas H. Kryger  
Business Administrator/Board Secretary

2. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2017 Board Secretary's Reports. (Attachment)

3. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2017 Treasurer's Reports. (Attachment)

4. February 2017 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2017 transfer report. (Attachments)

5. April 2017 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the March 2017 Bills List.

Fund 10 – General Fund	\$646,741.16
Fund 20	\$ 7,882.05
Fund 40 – Bonds	\$752,200.00
Fund 60 – Cafeteria	\$ 34,666.79
Fund 61 – Pre-K	\$ 2,815.58

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the April 2017 Bills List.

Fund 10 – General Fund	\$447,277.05
Fund 20	\$ 13,225.51
Fund 60 – Cafeteria	\$ 27,475.71
Fund 61 – Pre-K	\$ 149.88

6. District Travel

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Library Art Show	4/3/17	Sarah Bizzarro	-0-	Substitute coverage
Fernbrook Elem School P.E. Observation	4/28/17	Briana Panetta	-0-	Substitute Coverage
Changing How We Feel By Changing How We Think Pleasant Valley Way, West Orange, NJ	5/9/17	Kathleen Ruskin	Self-pay	-0-

7. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2016-2017 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Mendham Men's Softball League	<u>MS</u> Fields	Saturdays 4/15/17, 5/13/17, 6/17/17, 6/24/17  Sundays 4/2/17, 4/9/17, 4/23/17, 4/30/17, 5/7/17, 5/21/17, 6/4/17, 6/11/17, 6/18/17, 6/25/17	4:00 pm – 8:00 pm  9:00 am – 12:00 pm	Matt Lombardi
Rob Roselli (Basketball)	<u>ES</u> Gyms  <u>MS</u> Gyms	Tuesdays & Fridays 4/4/17 – 6/16/17	6:00 pm – 9:00 pm	Rob Roselli
West Morris Soccer Club	<u>MS</u> Fields	Mondays – Fridays Saturdays & Sundays 4/1/17 – 6/30/17  (date/time TBD based on field availability and conditions)	5:30 pm – dusk 11:00 am – dusk	Eric Ingles

❖ Subject to change due to conflicts with Mendham Township School events.

8. Settlement Agreement And Release of Claims (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the Settlement Agreement and Release of Claims in the matter of ID # 10473.

9. Food Service Management Company Contract - Pomptonian Food Service 2017-2018

BE IT RESOLVED that the Mendham Township Board of Education approves the contract agreement for a food service management company (FSMC) with Pomptonian Food Service of Fairfield, NJ for the 2017-2018 school year. The FSMC shall receive, in addition to the costs of operation, a fee of \$.0548 (increase of \$.0008) per meal equivalent to compensate

the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC. The per meal management fee of \$.0548 will be multiplied by total meals. Additionally, the FSMC guarantees the LEA a minimum profit of zero dollars (\$0.00) for school year 2017-2018. The FSMC therefore guarantees that, at a minimum, the district will not experience a loss in the management of the food service operation.

10. School Lunch Prices-2017-2018 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following school lunch prices for standard school lunches for the 2017-2018 school year:

<u>Options</u>	<u>Middle School</u>	<u>Elementary School</u>
Student Lunch	\$3.75	\$3.50
Faculty Lunch	\$4.25	\$4.00
Reduced Price Lunch	\$0.40	\$0.40

The prices of these standard lunch packages reflect no increase over the 2016-2017 prices.

Pricing of a la carte items, specialty lunches, side items, snacks and beverages will be in accordance with the attached schedules and are also priced the same as 2016-2017. (Attachment)

11. Joint Transportation Agreement with Sussex County Regional Transportation Co-op – 2017-2018

BE IT RESOLVED that the Mendham Township Board of Education approves the renewal of the Joint Transportation Agreement with the Sussex County Regional Transportation Cooperative for the 2017-2018 school year. (Attachment)

12. Approval of Dental Plan Renewal-Delta Dental – 2017-2018

BE IT RESOLVED that the Mendham Township Board of Education approves the renewal of the district’s dental insurance plan with Delta Dental for the 2017-2018 school year. The renewal will be for one year at the same per member premium rates as the previous year (2016-2017).

13. Acceptance of Donations

BE IT RESOLVED that the Mendham Township Board of Education accepts the donation from Lis Leyson of 100 copies of the book “The Boy on the Wooden Box” which will be used in the 7<sup>th</sup> grade Language Arts curriculum, and,

BE IT FURTHER RESOLVED, that the Mendham Township Board of Education accepts the donation from Melanie Smith of a “Squeeze Machine” to be used to enhance deep touch sensation for students with this need.

14. Full Day Kindergarten

BE IT RESOLVED that the Mendham Township Board of Education approves a full-day Kindergarten Program to begin with the 2017-2018 school year.



**Personnel and Human Resources**

1. Staff Resignation

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Laura Gallagher, dated April 3, 2017 and effective June 30, 2017.

2. Mentoring: Provisional Teacher

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following to serve as a mentor during the Provisional Teacher Certification process:

<b>MENTOR</b>	<b>PROVISIONAL TEACHER</b>	<b>CERT</b>	<b>COMPENSATION</b>
Sara Cyr	Perry Hooker	CEAS	\$550

3. Leave of Absence-Matthew Smoot

BE IT RESOLVED that the Board hereby approves Matthew Smoot, Middle School Teacher, for a leave of absence commencing March 27, 2017 (unpaid effective April 3, 2017), under the Federal Family Medical Leave Act (FMLA) through June 22, 2017;

4. Leave of Absence-Julia Coyne

BE IT RESOLVED that the Mendham Township Board of Education approves the request of Julia Coyne, Middle School Secretary, for a leave of absence under the Federal Family Medical Leave Act (FMLA) having received doctor’s certification, commencing April 26, 2017 through May 19, 2017, while utilizing 18 sick days, as requested in writing.

BE IT FURTHER RESOLVED that the Board hereby approves Julia Coyne with an anticipated return to work date of May 22, 2017.

5. New Hire: Substitute Bus Dispatcher, Tracey Morrison

BE IT RESOLVED that the Mendham Township Board of Education appoints Tracey Morrison as a Substitute Part-Time School Bus Dispatcher for the 2016-2017 school year at an hourly rate of \$20 per hour.

6. New Hire: Elementary School Teacher - Erica Parke

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Erica Parke, Elementary School Teacher for the 2017-2018 school year, Full-Time, at an annual salary of \$62,470.00, BA+45/MA, Step 13.

7. New Hire: Middle School Teacher – Perry Hooker

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Perry Hooker, Middle School Teacher for the 2017-2018 school year, Full-Time, at an annual salary of \$50,945.00, BA, Step 2.

8. Tenured Certificated Staff Reappointments

BE IT RESOLVED that the Mendham Township Board of Education approves the following tenured staff appointments for the 2017-2018 school year.

Note: This does not include any stipends for extra periods.

<u>Last Name</u>	<u>First Name</u>	<u>Degree</u>	<u>Step</u>	<u>FTE</u>	<u>Salary</u>
ALLEN	CAROLYN	BA	20	F	\$73,148.00
BARLOW	DIANE	M/BA+45	21	F	\$89,970.00
BAROSS	KIM	MA+75	21	F	\$94,170.00
BARTER	ELIZABETH	M/BA+45	17	F	\$74,848.00
BERGAMOTTO	RONALD	M/BA+45	21	F	\$89,970.00
BLANCHARD	CAROL	M/BA+45	21	F	\$89,970.00
BRANCH	RUSSELL	M/BA+45	15	F	\$68,248.00
BRAY	STACEY	MA+30	19	F	\$84,248.00
BROWN	JEANNE	MA+30	21	F	\$92,770.00
BRYCHTA	NANCY	M/BA+45	21	F	\$89,970.00
BUTLER	CORINNE	MA+30	21	F	\$92,770.00
BUTTERFIELD- BIZZARRO	SARAH	M/BA+45	13	F	\$62,470.00
CASAGRANDE	DONNA	MA+30	21	F	\$92,770.00
CASSE-IPPOLITO	MICHELE	MA+60	11	F	\$66,662.00
CLAUSEN	CRAIG	M/BA+45	17	F	\$74,848.00
COTE	MICHELINE	M/BA+45	21	F	\$89,970.00
CULBERTSON	LAUREL	BA	21+	F	\$77,470.00
CULLINAN	DAWN	M/BA+45	21	F	\$89,970.00
CYR-ALAI	SARA	MA+30	18	F	\$80,898.00
DILKES	JACQUELIN E	M/BA+45	11	F	\$59,862.00
DOTO	MARIA	M/BA+45	21	F	\$89,970.00
EMR	DIANE	MA+30	21	F	\$92,770.00
FULLER	NANCY	M/BA+45	21	F	\$89,970.00
GALLO	CHARLES	M/BA+45	14	F	\$65,220.00
GOLDENBERG	PEGGY	MA+60	21	F	\$94,570.00
GUSTAVSEN	CATHERINE	MA+60	18	F	\$82,598.00
HAGGERTY	JAMES	MA+60	21	F	\$94,570.00
HARE	FRANCESCA	M/BA+45	15	F	\$68,248.00
HENGST	MAUREEN	BA+30	17	F	\$71,148.00
HORUTZ	TARA	M/BA+45	15	F	\$68,248.00
HUESTON	CAROL	BA	19	F	\$70,148.00
KLACIK-DORKO	ALLISON	M/BA+45	16	F	\$70,748.00
LAZORICEK	NOEL	M/BA+45	19	F	\$81,548.00
LYNCH	MATTHEW	BA	8	F	\$53,012.00
MASTROGIANNAKOS	EUGENIA	M/BA+45	12	F	\$61,162.00
MCNAMARA	THERESA	M/BA+45	15	F	\$68,248.00
MILLER	KRISTIN	M/BA+45	16	F	\$70,748.00
MILOW	THERESA	M/BA+45	16	F	\$70,748.00
O'CONNOR	CINDY	M/BA+45	16	F	\$70,748.00

O'DONNELL-ESPOSITO	MARY	MA+30	21	F	\$92,770.00
O'KEEFE	KEVIN	MA + 30	10	F	\$62,112.00
PETERSON	ERICA	M/BA+45	8	F	\$58,112.00
PIEPER	DARLYNE	M/BA+45	16	F	\$70,748.00
PINTADO	CHARLENE	BA+15	17	F	\$66,948.00
PORROVECCHIO	LAURA	M/BA+45	16	F	\$70,748.00
QUIDORE	ANN	M/BA+45	20	F	\$85,098.00
REED	TIFFANY	M/BA+45	15	F	\$68,248.00
RIINA	CLARE	M/BA+45	21	F	\$89,970.00
ROSE-OBREMSKI	PAMELA	BA+30	21	F	\$85,070.00
RUSKIN	KATHLEEN	M/BA+45	14	F	\$65,220.00
SAMAAN	SARA	BA	8	F	\$53,012.00
SCHABERG	KAREN	M/BA+45	21	.8	\$71,976.00
SMITH	MELANIE	M/BA+45	11	F	\$59,862.00
SMOOT	MATTHEW	BA+30	21	F	\$85,070.00
SMYTH	DORI	M/BA+45	19	F	\$81,548.00
SOSNA	JEAN	M/BA+45	21	F	\$89,970.00
VAZQUEZ	JENNIFER	MA+60	19	F	\$85,948.00
WILCE	KELLY	M/BA+45	15	F	\$68,248.00
WILLIAMSON	AMY	M/BA+45	17	F	\$74,848.00
YAWGER	CHRISTINE	MA+30	10	F	\$62,112.00

9. Non-Tenured Certificated Staff Reappointments

BE IT RESOLVED that the Mendham Township Board of Education approves the following non-tenured staff appointments for the 2017-2018 school year.

Note: This does not include any stipends for extra periods.

<u>Last Name</u>	<u>First name</u>	<u>Degree</u>	<u>Step</u>	<u>FTE</u>	<u>Salary</u>
ALLEN	ALICE	BA + 15	5	F	\$53,652.00
BAYS	ASHLEY	BA	3	F	\$51,195.00
BOLAND	BRIANNA	BA + 15	5	F	\$53,652.00
DeGILIO	DEVON	BA+45/M	2	F	\$56,045.00
DeGISE	KELLY	BA+45/M	11	F	\$59,862.00
DELANEY	Caitlin	BA+45/M	3	.8	\$45,036.00
DePUGH	DANIEL	BA	3	F	\$51,195.00
FERENC	MICHAL	BA	4	F	\$51,445.00
GIARRUSSO	ERIN	BA	12	F	\$56,062.00
GORMLY	GREGORY	BA	3	F	\$51,195.00
HOFMANN	MICHELLE	M/BA+45	18	F	\$78,098.00
KENTOS	ALISON	BA	2	.828	\$42,183.00
PANETTA	BRIANA	M/BA+45	2	F	\$56,045.00
PERROTTA	ALEXANDRIA	M/BA+45	4	F	\$56,545.00
PORTER	AMANDA	BA	17	F	\$64,748.00
PROBERT	STEPHANIE	M/BA+45	5	F	\$57,052.00
RYAN	MEGAN	BA	3	F	\$51,195.00
TIBONI	LISA	M/BA+45	4	F	\$56,545.00
TREIBER	MARIA	BA	5	0.6	\$31,171.00

VARIJIAN	CHRISTINE	M/BA+45	20	F	\$85,098.00
VIGGIANO	MATTHEW	BA	4	F	\$51,445.00
WHITTLE	KRISTI	BA + 15	9	F	\$54,712.00

10. Reappointment of MTEA member support staff for the 2017-2018 school year

BE IT RESOLVED that the Mendham Township Board of Education approves the following MTEA member support staff reappointments for the 2017-2018 school year:

<u>MTEA Staff Member</u>	<u>Job Title</u>	<u>Salary</u>
Gwen Spoerl	Assistant to the Director of Special Services & Programs	\$55,672.00
Cheryl O'Connor	Administrative Assistant to Elementary School Principal	\$53,736.00
Deborah Nisivoccia	Administrative Assistant to the Middle School Principal	\$56,186.00
Barbara Wallack	10 month (plus 20 days) Elementary School Secretary	\$38,917.00
Julia Coyne	10 month (plus 20 days) Middle School Secretary	\$50,550.00
Sterry Colvin	Custodian	\$39,593.00
Carlos Echeverry	Custodian	\$47,142.00
Julio Garcia	Custodian	\$37,707.00
Richard Hoagland	Custodian	\$67,715.00
Kleber Minuche	Custodian	\$35,663.00
Eliecer Sanchez Cardona	Custodian	\$30,900.00
Tyler Spellmon	Custodian	\$32,361.00

Moved by Ms. deGrandpre, second by Mr. Elgarten to approve the Consent Agenda Items for the Approval of Minutes as indicated, Curriculum & Instruction, Operations & Finance and Personnel & Human Resources for April 25, 2017. Roll call vote: Ms. deGrandpre, Mr. Elgarten, Ms. Holquist, Mr. Jendryka, Mr. Thayyar, Mr. Brauner. All Ayes. Motion passes.

**IX. ACTION ITEMS**

**Personnel and Human Resources**

1. Extra Hours – Instructional Aide

BE IT RESOLVED that the Mendham Township Board of Education approves Christine Rollo for 1.25 hours per day for one (1) student as an Instructional Aide at the rate of \$16.78 per hour.

**Policy and Planning**

1. Second Reading and Adoption

BE IT RESOLVED that the Mendham Township Board of Education approves for second reading and adoption the following policies and regulations:

- 0000.01 Introduction (M) (Revised)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- P & R 2460 Special Education (M) (Revised)
- R 2460.1 Special Education – Location, Identification, and Referral (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- R 2460.9 Special Education – Transition From Early Intervention Programs to  
Preschool Programs (M) (Revised)
- R 2460.15 Special Education – In-Service Training Needs for Professional and  
Paraprofessional Staff (M) (New)
- R 2460.16 Special Education - Instructional Material to Blind or Print-Disabled  
Students (M) (No Revision Required/Readopt)
- P 2464 Gifted and Talented Students (M) (Revised)
- P 2467 Surrogate Parents and Foster Parents (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- P & R 3160 Physical Examination (M) (Revised)
- P & R 4160 Physical Examination (M) (Revised)
- P & R 5116 Education of Homeless Children (Revised)
- P 8350 Records Retention (New)

2. Abolish Policy 2320

BE IT RESOLVED that the Mendham Township Board of Education approves the abolishment of Policy 2320 “Independent Study Programs.”

**Moved by Ms. deGrandpre, second by Mr. Jendryka to approve the Action Items for Personnel & Human Resources and Policy & Planning for April 25, 2017. Roll call vote: Ms. deGrandpre, Mr. Elgarten, Ms. Holquist, Mr. Jendryka, Mr. Thayyar, Mr. Brauner. All Ayes. Motion passes.**

ADOPTION OF THE FINAL BUDGET 2017-2018

A. BUDGET AND PUBLIC HEARING

BE IT RESOLVED that the final budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2017-18 Total Expenditures</b>	17,397,172	135,245	1,205,525	18,737,942
<b>Less: Anticipated Revenues</b>	<u>2,752,069</u>	<u>135,245</u>	-0-	<u>2,887,314</u>
<b>Taxes to be Raised</b>	<u>14,645,103</u>	<u>0</u>	<u>1,205,525</u>	<u>15,850,628</u>

And to advertise said final budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing was held at the Mendham Township Elementary School Media Center at 18 West Main Street, Brookside, New Jersey, on April 25, 2017 at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year, and

**B. APPROVAL OF BANKED LEVY**

WHEREAS, the Mendham Township Board of Education has a taxing authority composed of unused banked levy from previous budgets of \$532,127 and unused banked levy of \$37,917 from the proposed 2017-2018 school year budget, and expiring banked levy of \$117,722 in 2017-2018,

BE IT FURTHER RESOLVED that the Mendham Township Board of Education, in the County of Morris, New Jersey, approves that unused taxing authority of \$452,322 be banked for potential use in the subsequent two fiscal years, and

**C. WITHDRAWAL FROM CAPITAL RESERVE**

RESOLVED that the Mendham Township Board of Education has requested the approval of a capital reserve withdrawal in the amount of \$90,000. The district intends to utilize these funds for additions and upgrades to the building security systems at both district buildings. The scope of work will include the installation of additional security cameras, providing for perimeter building security at both buildings and the addition of hardware and software to provide security interfaces with the Mendham Township Police Department.

**D. TRAVEL AND RELATED EXPENSE REIMBURSEMENT – 2017-2018**

WHEREAS, the Mendham Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$19,000 for all staff and board members for the 2017-2018 school year, and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded.

#### E. PROFESSIONAL SERVICES

WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year (2017-2018); and

WHEREAS, the final budget includes the following appropriations:

Legal	\$10,000	
Auditor	\$22,500	
Prof Dev	\$29,000	
Elections	\$1,000	
Technology Prof Svc	\$175,000	
Architect	\$7,000	
Physician	\$4,200;	and,

WHEREAS, the Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Mendham Township School District Board of Education establishes maximums for professional development in the areas listed above at a level of 120% of the amounts listed for the 2017-2018 school year.

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to insure that the maximum amount is not exceeded.

**Moved by Mr. Jendryka, second by Mr. Thayyar to approve the resolution to adopt the Final Budget for the 2017-2018 School Year. Roll call vote: Ms. deGrandpre, Mr. Elgarten, Ms. Holquist, Mr. Jendryka, Mr. Thayyar, Mr. Brauner. All Ayes. Motion passes.**

X. **Discussion**

None.

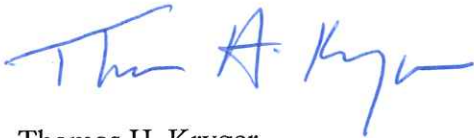
XI. **Verbal Communications from the Public**

Public support was expressed for the adoption of the Full Day Kindergarten program by the Board of Education earlier in the meeting. Dr. Brian Baldwin and Ms. Liz Baldwin (45 Walsingham Road) and Sue Lucarelli (16 Brackenhill) gave positive feedback on the Board's consideration and adoption of the program.

XII. **Adjournment**

Moved by Ms. Holquist, second by Mr. Thayyar to adjourn the meeting. The meeting was adjourned at 9:04 pm.

Respectfully submitted,



Thomas H. Kryger  
Business Administrator/Board Secretary