

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL LIBRARY  
REGULAR SESSION MEETING MINUTES  
TUESDAY, SEPTEMBER 24, 2024 @ 7:30 PM**

**I. Call to Order**

The meeting was called to order at 7:30 p.m.

**II. Flag Salute** - Mrs. Mody led the flag salute.

**III. Roll Call of the Board of Education**

|                               |                |         |
|-------------------------------|----------------|---------|
| Mrs. Joan Mody                | President      | Present |
| Dr. Rekha Mandel              | Vice President | Absent  |
| Mrs. Elisabeth Carrino-Tamasi |                | Present |
| Mr. Adam Dubeck               |                | Present |
| Mr. Peter Dumovic             |                | Present |
| Mr. Thomas Keeling            |                | Absent  |
| Mrs. Diana Orban Brown        |                | Present |

**IV. Sunshine Law – Mrs. Mody read the following statement**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent’s Report**

- District Updates, News, and Events

The Morning Meeting, part of the Responsive Classroom Model, is an essential component of our K-4 daily schedule. After our morning announcements, all students join together with their classmates and teachers from 9:00-9:20 to connect, bond, build trust, and establish respectful relationships with each other. In addition, our school counselors, Mrs. Clark, and Mrs. Molle, have been teaching lessons in the classrooms on how to be a respectful school citizen and create a positive learning environment.



The Fall 2024 athletics season is off and running. This year's athletes are eager to keep things going! Looking forward to a great Fall and a strong year!!



During the 2024-2025 school year, the Core Knowledge Language Arts (CKLA) Program is being fully implemented across all K-4 classes. Teachers have received extensive training and resources from CKLA Amplify, supported by ongoing consultation and collaboration throughout the year. This comprehensive approach ensures that educators are well-prepared to deliver dynamic, research-based literacy instruction.

The full implementation of CKLA has already demonstrated substantial benefits, including enhanced student engagement, accelerated literacy development, and seamless alignment with the New Jersey Student Learning Standards (NJSLs) and the Science of Reading research. Teachers report significant improvements in students' reading comprehension, vocabulary, and phonics skills, supported by the integration of MClass (DIBELS-8) to collect and analyze student assessment data throughout the year.

With CKLA in place, students are gaining a strong foundation in language arts, better preparing them for future academic success. The program's structured, knowledge-building approach has created a more cohesive and enriching learning environment across all K-4 classrooms.

Special thanks to the PTO for donating additional recess equipment at both schools. Our students are enjoying the fun!

**Committee Meetings – Week of October 7, 2024**

Monday (8:00 AM Google Meet) – Curriculum

Tuesday (8:30 AM Google Meet) – Ops/Finance

Wednesday (8:00 AM Google Meet) – Policy

Thursday (8:30 AM Google Meet) – Personnel

Friday (8:00 AM Google Meet) – Ad Hoc ESIP/Referendum

3rd Monday (8:30 AM Google Meet) – DEIB

October 15, 2024 - Work Session

October 29, 2024 - Regular Meeting

**ANDREW CHRISTMANN**

7/1/2008 - 4/30/2009

Expiring Term

4/30/2009 - 2015

Member

VP

2010-2011, 2011-2012

President

2012-2014

VP

2014-2015

1/1/2020 - 8/2024

Member

VP

2021-2023

**VI. Board Secretary’s Report**

- Finance: Below is a tentative look at the proposed revenues versus the actual revenues for the 2023-2024 school year, these figures will be finalized by the auditors during the upcoming audit.

|   | Proposed             | Actual               |                   |
|---|----------------------|----------------------|-------------------|
|   | 2023-2024            | 2023-2024            | Difference        |
| <b>Maximum Revenue Analysis</b>         |                      |                      |                   |
| Tax Levy                                | 17,210,733           | 17,210,733           |                   |
| Tax Levy - Increase                     | 344,215              | 344,215              |                   |
| Use of Adjustments & Banked CAP         | 394,807              | 394,807              |                   |
| <b>Adjusted Tax Levy:</b>               | <b>17,949,755</b>    | <b>17,949,755</b>    | 0                 |
| Tuition From Individuals                | 78,940               | 79,375               |                   |
| <b>Total Tuition:</b>                   | <b>78,940</b>        | <b>79,375</b>        | 435               |
| Transportation Fees                     | 1,450,000            | 1,776,711            |                   |
| Rents                                   | 28,677               | 21,856               |                   |
| Miscellaneous Revenues - PK tuition     | 352,500              | 379,978              |                   |
| <b>Miscellaneous Revenues:</b>          | <b>1,831,177</b>     | <b>2,178,545</b>     | 347,368           |
| Maintenance Reserve Interest            | 125                  | 28,810               |                   |
| Capital Reserve Interest                | 125                  | 31,184               |                   |
| <b>Miscellaneous Revenues:</b>          | <b>250</b>           | <b>59,994</b>        | 59,744            |
| <b>State Aid:</b>                       |                      |                      |                   |
| Education Aid                           | -                    | -                    |                   |
| Categorical Transportation Aid          | 357,352              | 357,352              |                   |
| Categorical Special Education Aid       | 841,518              | 841,518              |                   |
| Equalization Aid                        | -                    | -                    |                   |
| Categorical Security Aid                | 69,981               | 69,981               |                   |
| Adjustment Aid                          | -                    | -                    |                   |
| <b>Total State Aid:</b>                 | <b>1,268,851</b>     | <b>1,268,851</b>     | -                 |
| <b>Budgeted Fund Balance:</b>           | <b>1,034,162</b>     | <b>1,034,162</b>     | -                 |
| <b>Withdrawal from Cap Reserve</b>      | <b>200,000</b>       | <b>200,000</b>       | -                 |
| Reserve for Encumbrances - Pr Yr        | -                    | -                    |                   |
| <b>Total Allowable Maximum Revenue:</b> | <b>\$ 22,363,135</b> | <b>\$ 22,770,682</b> | <b>\$ 407,547</b> |

Mr. Dumovic thanked Mrs. Mosner for reporting on this.

**VII. Board President’s Report** - The following was read by Mrs. Mody to Mr. Christmann

**Proclamation Honoring Andrew Christmann on the Occasion of His Retirement from the Mendham Township Board of Education**



Whereas, Andrew Christmann has served with distinction as a dedicated member of the Mendham Township Board of Education, and

Whereas, throughout his many years of service, Andrew Christmann held leadership positions as both President and Vice-President of the Board, demonstrating an unwavering commitment to the betterment of the Mendham Township School District and

Whereas, Andrew Christmann also led the Operations and Finance Committee for many years, ensuring that the district maintained a solid financial foundation while advancing critical initiatives for the growth and success of the school community, and

Whereas, his thoughtful leadership, collaborative spirit, and keen understanding of the district's needs have earned him the respect and admiration of his colleagues, educators, parents, and students alike, and

Whereas, Andrew Christmann's efforts have been instrumental in improving the educational environment for the students of Mendham Township, ensuring that they have the tools and resources needed to succeed, and

Whereas, the Mendham Township Board of Education, staff, and community wish to express their deepest gratitude for his countless contributions and years of dedicated service,

Now, therefore, be it resolved that we, the Mendham Township Board of Education, do hereby honor and commend Andrew Christmann for his exceptional service to the district and its community, and

Be it further resolved that we wish him all the best in his retirement, with sincere appreciation for his many years of hard work, leadership, and dedication to the students and families of Mendham Township.

Proclaimed this day, September 24, 2024, by the Mendham Township Board of Education.

Mr. Christmann commented that this was wonderful and that he knows that his board of education will continue to always do the right thing. Keep the magic of how this district works going.

Mrs. Mody thanked Mr. Christmann for his mentorship and leadership. She also commented on how grateful she was to have served with him and to have learned so much from him.

Dr. Constantino commented he was grateful for the time that he spent on the board and that he should be proud that it was always about having the students at the center of everything.

## **VIII. Correspondence - None**

## **IX. Committee Reports**

## **X. Consent Items**

### **Approval of Minutes**

Work Session Minutes: August 20, 2024

Executive Session Minutes: August 20, 2024

Regular Session Minutes: August 27, 2024

Executive Session Minutes: August 27, 2027

Special Session Minutes: September 3, 2024

Executive Session Minutes: September 3, 2024

## **Curriculum and School Programs**

### **1. Tuition Contract for the 2024-2025 School Year with P.G. Chambers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Tuition Contract with P.G. Chambers for the 2024-2025 school year effective September 16, 2024, to June 18, 2025, for one (1) student (16463796) as per IEP at a tuition of \$84,461.94.

### **2. Tuition Contracts for the 2024-2025 School Year with ECLC of New Jersey**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the tuition contract for the Extended School Year with ECLC of New Jersey effective July 1, 2024, through July 30, 2024, for one (1) student (12943852) as per IEP at a tuition of \$7,955.40.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve the District Enrollment Contract Addendum for Extraordinary services for Summer 2024 with ECLC of New Jersey at the rate of \$270 per day.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the Tuition Contract with ECLC of New Jersey for the 2024 - 2025 school year effective September 5, 2024, to June 25, 2025, for one (1) student (12943852) as per IEP at a tuition of \$71,598.60

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Extraordinary services for the 2024 - 2025 school year effective September 5, 2024, to June 25, 2025, with ECLC of New Jersey at the rate of \$270 per day.

### **3. Contracts with Anne Hunkler**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 07/01/24 to 07/26/24 for one (1) student (ID#s 16568830) as per the IEP for 3 hours per week for a total of 12 hours @ \$80/hr. not to exceed a total of \$960.00.

4. **Previously Approved - Middle School Field Trip** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2024-2025 school year previously approved at the August 27, 2024 Board of Education meeting:

| Date     | Grade     | Activity      | Chaperones  |
|----------|-----------|---------------|---|
| 10/11/24 | 8th Grade | New York City | Elizabeth Barter<br>Karina Chacon<br>Erin Giarrusso<br>James Haggerty<br>Perry Hooker<br>Carol Hueston<br>Jacqueline Medina<br>Amanda Porter<br>Fernando Rivera |

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve payment at the contractual rate of \$150.00.

5. **Middle School Activity**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Middle School Activity:

| Date     | Grade          | Activity  | Staff Member |
|----------|----------------|---|--------------|
| 10/10/24 | 5th-8th Grades | Therapy Dog<br>(During recess in<br>Bulldog Park) | Gina Sodora  |

6. **Structured Dog Therapy Program** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Structured Dog Therapy Program for the Elementary School the 2024-2025 school year.

7. **Elementary School Field Trips and Activities**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the proposed Elementary School field trips and activities for the 2024-2025 school year.

| Month | Activity | Description |
|-------|----------|-------------|
|-------|----------|-------------|

|           |                           |   |
|-----------|---------------------------|---|
| September | Back to School Night 9/18 |   |
|           | Kid's Heart Challenge     | Kicks off 9/26, and continues through October                         |
| October   | Picture Day               |   |
|           | LLD Field Trip            | Wightman Farm   |
|           | Grade 1 Field Trip        | Turtle Back Zoo   |
|           | LLD Field Trip            | Mendham Twp. Library  |
| November  | LLD Field Trip            | Mendham Twp. Fire Dept.   |
| December  | Grade 3 Quest Field Trip  | Morristown Unitarian Universalist Fellowship<br>STEM/STEAM Adventures |
|           | Grade 3 Field Trip        | Centenary Stage Company   |
|           | LLD Field Trip            | Trader Joes   |
| January   | LLD Field Trip            | Priscilla's Pantry  |
| February  | LLD Field Trip            | Lifetown Shoppes  |
|           | Pre-K Field Trip          | Brookside Post Office   |
| March     | Grade 3 Field Trip        | MPAC  |
|           | Grade 4 Quest Field Trip  | Morristown Unitarian Universalist Fellowship                          |



|       |                       |                                   |
|-------|-----------------------|-----------------------------------|
|       |                       | G & T Workshops                   |
|       | LLD Field Trip        | Whole Foods                       |
|       | Grade 3 RR Field Trip | The Seeing Eye                    |
| April | Grade 1 Field Trip    | Raritan Valley CC Planetarium     |
|       | KDGN Field Trip       | The Frelinghuysen Arboretum       |
|       | Grade 3 Field Trip    | Liberty Science Center            |
|       | Grade 2 Field Trip    | Franklin Mineral Museum           |
| May   | LLD Field Trip        | MPAC                              |
|       | Grade 4 Field Trip    | Lake Hopatcong Floating Classroom |
|       | Grade 2 Field Trip    | Turtle Back Zoo                   |
|       | Grade 4 Field Trip    | Camp Bernie YMCA                  |

**Operations and Finance**

**1. Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for August 2024 that no major accounts and fund balances in the 2024/2025 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the August 2024 Board Secretary’s Reports.

3. **Treasurer’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the August 2024 Treasurer’s Reports.

4. **August 2024 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the August 2024 transfer report.

5. **September 2024 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the September 2024 Bills List. This includes payroll checks N0584 through N0586 and N0587 through N0589.

|                              |                  |
|------------------------------|------------------|
| Fund 10 - Treasurer Account  | \$ 38,093.38     |
| Fund 11 - Treasurer Account  | \$ 2,000,744.42  |
| Fund 20 - Special Revenues   | \$ 13,582.50     |
| Fund 30 - Referendum Account | \$ 876,023.90    |
| Fund 60 - Cafeteria Account  | <u>\$ 213.45</u> |
| Total:                       | \$ 2,928,657.65  |

6. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.47 per mile).

| Program Name                                 | Date     | Employee        | Event Cost                       | Total Cost                       |
|--|----------|-----------------|----------------------------------|----------------------------------|
| Annual School Health Conference Somerset, NJ | 10/16/24 | Kerri McCloskey | \$295.00 + Mileage Reimbursement | \$295.00 + Mileage Reimbursement |

7. **HVAC/Hot Water Boiler Maintenance Agreement** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves J & M Cooling/Heating, LLC of Caldwell, NJ to provide preventive maintenance for the HVAC and Hot Water Boiler equipment at both the Mendham Township Elementary and Middle Schools for the 2024-2025 school year.

8. **Interlocal Agreement with Mendham Township** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the Interlocal Agreement with Mendham Township for shared custodial services effective September 1, 2024, through June 30, 2025, for the 2024-2025 school year.
  
9. **Jointure Transportation Agreements - To and From for the 2024-2025 School Year** *(Attachments)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the following school districts for the 2024-2025 school year:
  - Chester School District - to PG Chambers
  - Randolph Township Schools- to ECLC
  - Randolph Township Schools- to PG Chambers

**Personnel and Human Resources**

1. **Administrative Goals** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the attached goals for District and Building Administrators for 2024-2025.
  
2. **Assistant Superintendent** *(Attachments)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Dr. Robert Koroski as the Assistant Superintendent, at a prorated salary of \$176,091 effective October 1, 2024, for the 2024-2025 school year.
  
3. **Rescind - Kristin Marx** *(Attachment)*  
**BE IT RESOLVED** that the Board of Education rescinds the appointment of Kristin Marx for the 2024-2025 school year.
  
4. **Extra Hours - Deborah Nisivoccia**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves extra hours for Deborah Nisivoccia and Elizabeth Barter (Substitute) to cover zero period at an hourly rate of \$36.17 for the 2024-2025 school year.
  
5. **Extra Teaching Periods**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves extra teaching periods for the following Middle School Teachers at a year-long stipend of \$8,500.00 each:
  - Corinne Butler - Extra Math 5 Resource Room
  - Diana Gomez - Extra Math 5 Period
  - Charlene Pintado - Extra Science 5 In-Class Support Period

6. **Elementary School Schedule B Stipend Positions - Revised**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the revised 2024-2025 Co-Curricular Stipend positions for Elementary School:

| Activities                   | 2024-2025 Salary | Staff Member       |
|------------------------------|------------------|--------------------|
| Tiger Chorus/Grade 3 (split) | \$2,379.46       | Laura Porrovecchio |
| Tiger Chorus/Grade 3 (split) | \$679.56         | Lauren Fittipaldi  |
| Tiger Chorus/Grade 4 (split) | \$2,379.46       | Laura Porrovecchio |
| Tiger Chorus/Grade 4 (split) | \$679.56         | Lauren Fittipaldi  |

7. **Middle School Schedule C Stipend Position - Revised**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the revised 2024-2025 Schedule C Stipend position for Middle School:

| Activities             | 2024-2025 Salary | Staff Member      |
|------------------------|------------------|-------------------|
| Girls Lacrosse (split) | \$2,875.00       | Carol Hueston     |
| Girls Lacrosse (split) | \$2,875.00       | Jacqueline Medina |

8. **Elementary School Schedule B Stipend Positions**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2024-2025 Schedule B Co-Curricular Activity Stipend positions for the Elementary School:

| Activities                              | 2024-2025 Salary   | Staff Member   |
|---|--|----------------|
| Leaders in Training Program Coordinator | \$272.00 base + Max of 10 events @ \$70.00 each, not to exceed a total of \$972.00 per team or program | Briana Panetta |
| Kid's Heart Challenge                   | \$277.00   | Briana Panetta |

9. **ABA Stipends for the 2024- 2025 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approve Nancy Hammer and Beth Smith to receive a stipend in the amount of \$4,000.00 each for the entirety of the 2024-2025 school year. This stipend reflects the additional needs of supporting a student receiving ABA support, where data, graphing, and monitoring of the student’s program are done on a daily basis, to support the regular adjustments in the student’s individual program.

10. **Mentor for Provisional Teachers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following to serve as a mentor during the Provisional Teacher Certification process:

| Mentor          | Provisional Teacher | Certification | Compensation |
|-----------------|---------------------|---------------|--------------|
| Kerri McCloskey | Alexandra Gonzalez  | CE            | \$550.00     |

11. **New Hire: Mary Heather Fortier, Substitute Transportation Driver**

**BE IT RESOLVED** that the Mendham Township Board of Education approve Mary Heather Fortier as a Substitute Transportation Driver, pending completion of paperwork, at an hourly rate of \$28.00 for the 2024-2025 school year.

**Policy and Planning**

1. **First Reading** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the First reading of the following policy:

P 2365 Acceptable Use of Generative Artificial Intelligence (AI)

Mrs. Orban Brown asked if Mrs. Tamasi needed to abstain from the vote since she was not here and on the BOE for the minutes.

Dr. Constantino replied only if she did not feel informed enough by the information provided.

**Mrs. Orban Brown moved to approve the Committee Report and the Consent Items for September 24, 2024; Approval of all Month Meeting minutes, Curriculum & Instruction items 1-7, Operations & Finance items 1-9, Personnel & Human Resources items 1-11, Policy and Planning item 1, seconded by Mr. Dumovic and the motion was CARRIED in a roll call vote: Mr. Dubeck; yes, Mr. Dumovic; yes, Mrs. Orban Brown; yes, Mrs. Carrino Tamasi; yes, and Mrs. Mody, yes – motions carry.**

**XI. ACTION ITEMS**

**Curriculum and School Programs**

**1. Elementary School Field Trip (Attachment)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2024-2025 school year:

| Date                                     | Grade     | Activity        | Chaperones  |
|--|-----------|-----------------|---|
| 10/09/24<br><i>rain date</i><br>10/10/24 | 1st Grade | Turtle Back Zoo | Laura Gavilanes<br>Safinz Mahmoud<br>Eugenia Mastrogiannakos<br>Kelly Merlino<br>Laura Porrovecchio<br>Tiffany Reed |

**Operations and Finance**

**1. Lease Agreement with Brookside Community Church (Attachment)**

**BE IT RESOLVED** that the Mendham Township Board of Education approve the Lease Agreement between the Mendham Township Board of Education and the Brookside Church.

**2. District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.47 per mile).

| Program Name                                   | Date     | Employee         | Event Cost                          | Total Cost                          |
|--|----------|------------------|-------------------------------------|-------------------------------------|
| N.J. Consortium for Gifted & Talented Programs | 09/27/24 | Theresa McNamara | \$0.00                              | \$0.00                              |
| Pequannock Tech Summit                         | 10/11/24 | Matthew Viggiano | \$50.00 +<br>Substitute<br>Coverage | \$50.00 +<br>Substitute<br>Coverage |



## **Personnel and Human Resources**

1. **Leave Replacement - Paul Singh, Middle School Counselor** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Paul Singh as a Full-Time Leave Replacement Middle School Counselor, effective October 14, 2024, through March 21, 2025, at an annual prorated salary of \$62,765.00, MA, Step 3.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Paul Singh as a substitute teacher at the daily rate of \$125.00 effective October 7, 2024.

2. **New Hire - Olga Espinoza, Middle School Spanish Teacher** *(Attachments)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Olga Espinoza, pending completion of paperwork, as a Full-Time Middle School Spanish Teacher, at a prorated salary of \$62,275, MA, Step 1, effective October 7, 2024, for the 2024-2025 school year.

3. **Staff Resignation - Tiffany Smith, Middle School Leave Replacement Science Teacher** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Tiffany Smith, Middle School Leave Replacement Science Teacher, dated September 16, 2024, effective November 15, 2024.

4. **Rescind, Susan Sanguesa**

**BE IT RESOLVED** that the Board of Education rescind the appointment of Susan Sanguesa for the 2024-2025 school year.

5. **Additional Hours - Kyle Lissy, ES Lead Technician**

**BE IT RESOLVED** that the Mendham Township Board of Education approve 40 additional hours to Kyle Lissy at his hourly rate as per contract.

6. **Additional Hours - Peter Ricci, MS Lead Technician**

**BE IT RESOLVED** that the Mendham Township Board of Education approve 4.5 additional hours for Peter Ricci at his hourly rate as per the contract.

7. **Additional Hours - Russell Branch, Band Teacher**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Russell Branch to cover four band lessons at the Elementary School at his hourly rate as per contract until the position is filled.

8. **Mentor for New Teacher**

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment

to the following to serve as a mentor to teachers in their first year with Mendham Township Schools.

| Mentor          | New Teacher   | Compensation |
|-----------------|---------------|--------------|
| Lauren Procanik | Olga Espinoza | \$550.00     |

9. **New Substitute Transportation Driver, Adrian Ruddock**  
**BE IT RESOLVED** that the Mendham Township Board of Education approve the appointment of Adrian Ruddock, pending completion of paperwork, as a Substitute Transportation Driver at an hourly rate of \$28.00.
10. **Teachers College Columbia University Student Danielle Lange** (*Attachments*)  
**BE IT RESOLVED** that the Mendham Township Board of Education approve Sarah Bizzarro, Elementary School Art Teacher, to mentor student Danielle Lange, Teachers College Columbia University, pending receipt of a successful background check, for the Fall of 2024.

**Mrs. Orban Brown moved to approve the Action Item - Curriculum and Instruction - item 1, Operation and Finance - items 1-2, Personnel and Human Resources - items 1-10; seconded by Mr. Dubeck, and the motion was CARRIED in a roll call vote: Mr. Dumovic; yes, Mrs. Orban Brown; yes, Mrs. Carrino Tamasi; yes, Mr. Dubeck; yes, and Mrs. Mody, yes – motions carry.**

**XII. Discussion - None.**

**XIII. Verbal Communications from the Public - None.**

**XVI. Adjournment**

Moved by Mrs. Orban Brown, seconded by Mr. Dubeck, to adjourn the Regular Session meeting of September 24, 2024. The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Donna Mosner  
 School Business Administrator/Board Secretary