

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL LIBRARY  
WORK SESSION MEETING MINUTES  
TUESDAY, AUGUST 20, 2024 @ 5:15 PM**

**I. Call to Order**

The meeting was called to order at 5:25 p.m.

**II. Flag Salute - Mrs. Mody led the flag salute.**

**III. Roll Call of the Board of Education**

Mrs. Joan Mody	President	Present
Dr. Rekha Mandel	Vice President	Present
Mr. Andrew Christmann		Absent
Mr. Adam Dubeck		Present - arrived at 5:35 pm
Mr. Peter Dumovic		Present
Mr. Thomas Keeling		Present
Mrs. Diana Orban Brown		Present

Also, present: Dr. Salvatore Constantino, Superintendent  
Mrs. Donna Mosner, School Business Administrator  
Dr. Robert Koroski, Director of Special Services

**IV. Sunshine Law – Mrs. Mody read the following statement -**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Adjourn to Closed EXECUTIVE SESSION**

**WHEREAS**, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

**WHEREAS**, said the law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss candidate interviews. The matters discussed will be made public if and when

confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**Moved by Mrs. Orban Brown, seconded by Dr. Mandel to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 5:27 p.m., unanimously carried in a voice vote.**

#### **VI. Reconvene Open Work Session Meeting**

Moved by Mr. Keeling, seconded by Dr. Mandel, to reconvene to the Work Session Meeting at 7:12 p.m., unanimously carried in a voice vote.

**VII. Superintendent's Report** - reviewed the agenda for the next two meetings regarding the remaining interviews and continued process for finding a replacement BOE member for the unexpired term.

Mr. Dumovic asked if a BOE member could cast a vote for an individual if they did not see their interview.

Dr. Constantino responded that a BOE member can cast a vote if they feel informed enough to vote for a specific individual.

**VIII. Board Secretary's Report** - discussed the unanticipated vacancy and the process. The BOE would vote on the new person for an unexpired 16-month term that would run until December 31, 2025.

Mrs. Orban Brown asked if the September 3, 2024, Special Meeting was already advertised.

Mrs. Mosner reported that it was already advertised.

**IX. Board President's Report** - Thank you for being flexible about the next few meetings. At a future meeting, we will honor Mr. Christmann for his years of service and commitment to the district and its students.

#### **X. Correspondence - Letter of resignation from Mr. Andrew Christmann**

#### **XI. Committee Reports**

- **Curriculum and School Programs** - the report was delivered by Mr. Keeling.
- **DEIB** - the report was delivered by Mr. Dubeck.
- **Operations and Finance** - the report was delivered by Dr. Mandel.
- **Personnel and Human Resources** - the report was delivered by Mr. Dumovic.
- **Policy and Planning** - the report was delivered by Mrs. Orban Brown.
- **Ad Hoc - Referendum/ROD Grant** - the report was delivered by Mrs. Orban Brown.

## **XII. Consent Items**

### **Approval of Minutes**

Goal Setting Session Minutes: July 16, 2024

Regular Session Minutes: July 16, 2024

### **Curriculum and School Programs**

1. **Mendham Township School District: District Goals** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education adopts the District Goals for the 2024-2025 school year.

2. **Mendham Township School District: Board Goals** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education adopts the Board Goals for the 2024-2025 school year.

3. **Elementary School Building Goals** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education adopts the Elementary School Building Goals for the 2024-2025 school year.

4. **Middle School Building Goals** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education adopts the Middle School Building Goals for the 2024-2025 school year.

5. **Contract with P.G. Chambers** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves P.G. Chambers to provide physical therapy services and evaluations for the 2024-2025 School Year at a rate of \$104.00 per hour for PT services and \$590.00 per hour per evaluation.

6. **Tuition Contracts with Mt. Arlington Board of Education** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education, receiving district, approves the Tuition Contract with the Mt. Arlington Board of Education, sending district, for the 2024-2025 school year program, effective 09/05/2024 to 06/20/2025 for one (1) student (ID#11531) at a tuition receipt of \$75,780.00.

7. **Contract with Global Motivational Counseling Center, LLC** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Global Motivational Counseling Center LLC for the 2024-2025 school year for referring and providing School Clearance Assessment services at a cost of \$150.00 per assessment.

8. **Contracts with Anne Hunkler**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to

06/20/25 for 504/I&RS students for a total of 8 hours per month for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/2024 to 06/20/25 for one (1) student (ID# 14532735) as per the IEP for 1 hour per week for a total of 36 hours @ \$80/hr. not to exceed a total of \$2,880.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 15360987) as per the IEP for 1 hour per week for a total of 36 hours @ \$80/hr. not to exceed a total of \$2,880.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 13292301) as per the IEP for 1 hour per week for a total of 36 hours @ \$80/hr. not to exceed a total of \$2,880.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 15659735) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 14532703) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 16058583) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 15759120) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 16246068) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 134264518) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 16149916) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 16089775) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 14489107) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 14738813) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 14430010) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID# 16568830) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID#s 13668017) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from

09/03/24 to 06/20/25 for one (1) student (ID#s #16035759) as per the IEP for a total of 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID#s 15111755) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/24 to 06/20/25 for one (1) student (ID#s 15759240) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 09/03/2024 to 06/20/25 for one (1) student (ID#s 15531086) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

9. **Elementary School New Curriculum** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the new Elementary School Curriculum:

- Grades K-4 ELA Curriculum

10. **Middle School New Curriculum** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the new Middle School Curriculum:

- Career Readiness, Life Literacies, and Key Skills - 2024 Updated
- Climate Change Curriculum (standalone) - 2024
- ELA - 2024 Updated

11. **Middle School Science Curriculum - Supplemental Materials**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the Middle School Science Curriculum Supplemental Materials:

- OpenSciEd - Science Curriculum Supplemental Materials

12. **Elementary School Fundraiser for 2024-2025 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following fundraiser activity for the 2024-2025 school year:

Date	Activity	Description
September 2024 - June 2025	Ronald McDonald Project	4th Graders will collect tabs to help families at the Ronald McDonald House.

13. **Jillian Petrie, Middle School Play Director** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Jillian Petrie to serve as the Middle School Play Producer/Stage & Musical Director and to provide sound and lighting services, costume rental and props/scenery, and royalties for the production of “High School Musical” in the amount of \$25,000.00 with performances to be held on March 20, 21, 22, 2025.

14. **Middle School Field Trips, Activities, and Fundraisers** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the proposed Middle School field trips, activities, and fundraisers for the 2024-2025 school year.

DATE	ACTIVITY	DESCRIPTION/SPONSORSHIP
August 29	5 <sup>th</sup> grade Locker Set Up	10-11:30am (No Ice Cream Social - grab a PTO provided popsicle on the way out)
August 29	New to the District Family Orientation  -Ms. Medina -Mrs. Ferenc	1-2pm
September 3, 4	Teacher In Service Days	September 4 - H.S.A. Luncheon at MTMS 11:30am-12:30pm
Sept. 4	Virtual Meeting with the 5th grade teachers	Virtual meeting for 5th grade staff to reintroduce themselves to 5th grade students  2:30-3pm
Fall 2024 (September)	Grade 6 Impact Concussion testing	All grade 6 students partake in concussion baseline testing
Sept. 12	Back to School Night	7pm
Sept. 20	Picture Day	

Sept. 27	Field Day BBQ and activities  -Mr. Hooker -Mr. Rivera	Student Council Sponsored in-house event during school hours
October 8 & 9	Fifth Grade Open House	10/8 - periods 1 and 8 10/9 - periods 2 and 7
October 11 Cost to Board <input type="checkbox"/> Add'l chaperone hours	8 <sup>th</sup> grade NYC Trip -Mrs. Porter	SHORT HILLS TOURS PACKAGE Annual 8 <sup>th</sup> grade class trip to Ellis Island, UN etc. in NYC 7:30am-7:30pm
October 18 Cost to Board <input type="checkbox"/> Add'l chaperone hours	Grade 5 & 6 Event -Mr. Hooker -Mr Rivera	Student Council Event 7-8:30pm
October 31	Halloween	
November 2024	Food Drive -Mr. Hooker -Mr. Rivera	Student Council Outreach
November 2 Cost to Board <input type="checkbox"/> Add'l chaperone hours <input type="checkbox"/> School busing	Art Trip to Metropolitan Museum of Art -Ms. Hare	SCHOOL BUSING Saturday trip to MET TIMES TBD
November 15 <input type="checkbox"/> Add'l chaperone hours	Student Council School Wide Event -Mr. Hooker -Mr. Rivera	Student Council Event 7-8:30pm
December 4	Dress Rehearsal - Band Concert -Mr. Branch	6pm
December 5	Band Concert Assembly -Mr. Branch	2pm
December 5	Holiday Band Concert -Mr. Branch	7pm



December (DATE TBD)	PTO Sponsored "Through the Eyes of a Friend"	7th grade ELA - Holocaust Education
December 10	Choral Rehearsal -Mr. Dodrv	6pm
December 11	Holiday Choral/Orchestra Concert Assembly -Mr. Naughtright, Mr. Dodrv	1:45pm
December 11 ☐ Add'l chaperone hours	Holiday Choral/Orchestra Concert -Mr. Naughtright, Mr. Dodrv	7pm
December 12	Holiday Band Concerts Snow date	7pm
December 16, 17	Mock Trial	Grade 8 Mock Trial Culminating Activity
December 20 ☐ School busing	Strings Trip to MTES -Mr. Naughtright	SCHOOL BUSING Play Holiday music for ES
December 20	Bagel Breakfast -Mr. Hooker -Mr. Rivera	Student Council Sponsored Student Bagel Breakfast Awards Assembly
Jan. (DATE TBD) ☐ School busing	8th graders to WMMHS -Mr. Branch, Mr. Naughtright, Mr. Dodrv + 8th grade team to chaperone	SCHOOL BUSING Band Articulation Concert given by WMMHS at WMMHS
Jan. 9	5 <sup>th</sup> grade Parent Concert -Mr. Branch, Mr. Naughtright, Mr. Dodrv	9:30am 5 <sup>th</sup> grade choral, orchestra, band concert
Jan. (DATE TBD) ☐ School busing	West Morris Area Choral Festival -Mr. Dodrv	SCHOOL BUSING Chorus to high school for multi district concert rehearsal

February 7	5 <sup>th</sup> grade Heritage Day -Mrs. Fazio	Heritage Snow Day 2/9/24
February 7 ☒ Add'l chaperone hours	Student Council Sponsored Winter Olympics -Mr. Hooker -Mr. Rivera	Student Council Sponsored Event 7-8:30pm
February 13	5 <sup>th</sup> gr. Jump Rope for Heart -Ms. Sodora	5 <sup>th</sup> graders to Jump Rope for American Heart Association Fundraiser 12:40-1:30pm
February (DATE TBD) ➤ School busing	Technology Fair -Mr. Viggiano	SCHOOL BUSING Technology club goes to Long Valley MS for a technology fair.
February (DATE TBD)	PTO Sponsored Speech Doctor	7th/8th grade ELA presentation
February (DATE TBD) Cost to Board ☒ School busing	District Honors Band Trip -Mr. Branch	SCHOOL BUSING Annual Competition Mendham High School District Rehearsal 8:00am-2:30pm
March 7 ☒ Add'l chaperone hours	Student Council Sponsored Mendham Madness Basketball Tournament -Mr. Hooker -Mr. Rivera	Student Council Sponsored Student/Faculty Mendham Madness Basketball Tournament 7-8:30pm
March (DATE TBD) Cost to Board ☒ School busing	Play Performance at ES -MS play staff liaison TBD	SCHOOL BUSING Selected cast members to ES to perform numbers from the annual play
March 20, 21, 22	Spring Production	Annual Play Performances March 20, 7pm March 21, 7pm March 22, 2pm, 7pm
March 26, 27, 28	Spring Conferences	March 26 Delayed Opening - AM Conferences

		March 27 Early Dismissal - Evening Conferences March 28 Early Dismissal - Afternoon Conferences
April 2024	Student Council Sponsored Overflow Challenge Fundraiser -Mr. Hooker -Mr. Rivera	Student Council Sponsored - Grade level competition fundraiser for charity
April 9 Cost to Board <input type="checkbox"/> School Busing	Orchestra Rehearsal -Mr. Naughtright	SCHOOL BUSING Mendham High School 8:15am-11:30am  (April 10 evening concert at WMMHS @ 7pm)
April 10 Cost to Board <input type="checkbox"/> School Busing	Peer Leaders to ES -Ms. Medina, Mrs. Ferenc, Dr. Ciccone, Mr. Angrisani	SCHOOL BUSING Transition Activity- Introduction to Middle School with selected 8th graders to ES Q/A session with 4 <sup>th</sup> graders 1:30pm-2:30pm
April 11 <input type="checkbox"/> Add'l chaperone hours	Student Council School Wide Sports Event -Mr. Hooker -Mr. Rivera	Student Council Sponsored School Wide Sports Event 7-8:30pm
April 25-27 <input type="checkbox"/> Add'l chaperone hours <input type="checkbox"/> School busing	Club Getaway	CHARTER BUSING SECURED BY OUR TRANSPORTATION OFFICE Voluntary trip open to 7th graders: Leadership / team building / confidence building
Spring 2025 (DATE TBD) Cost to Board <input type="checkbox"/> School Busing	Region 1 Band Competition -Mr. Branch	SCHOOL BUSING Annual Band Competition Randolph or West Essex HS DATE/TIMES TBD
May 2 Cost to Board <input type="checkbox"/> Add'l chaperone hours	8 <sup>th</sup> gr. Class Lip Sync Contest -Mrs. Porter	Annual student Lip Sync Contest Fundraiser Proceeds offset cost of 8 <sup>th</sup> gr. Trips 7-8:30pm

May 20 ,21	Band Concert Rehearsal -Mr. Branch	6pm
May 22	Band Concert Student Performance -Mr. Branch	2pm
May 22	Band Concert -Mr. Branch	7pm
May 27, 28	Choral Rehearsal - Mr. Dodrv	6pm
May 27, 28, 29	5 <sup>th</sup> /6 <sup>th</sup> Math Placement Testing -Mrs. Fiotakis -5th gr. math	
May 29	Choral/Orchestra Concert Assembly -Mr. Naughtright, Mr. Dodrv	1:30pm
May 29 <input type="checkbox"/> Add'l chaperone hours	Evening of the Arts -Mr. Naughtright, Mr. Dodrv Ms. Hare	6pm Student Art Exhibit 7pm Choral/Orchestra Concert
May 29	4th grade to visit MTMS	SCHOOL BUSING (from ES) -4th graders to visit MTMS 9:20-11:40am
May 30 Cost to Board <input type="checkbox"/> Add'l chaperone hours	Dorney Park -Mr. Branch, Mr. Naughtright, Ms. Moore	CHARTER BUSING SECURED BY OUR TRANSPORTATION OFFICE Band/Orchestra competition and trip to music competition/ Dorney Park 7:30am - 9:30 pm
June 5	3rd/4th grade Articulation Concert at MTMS  4 <sup>th</sup> grade Parent Meeting	-Concert at MTMS 11:40am-12:30pm  -"A Day in the Life of a 5 <sup>th</sup> Grader" Parent Meeting 1:30pm

	-Dr. Ciccone, Mr. Angrisani, Ms. Medina, Mrs. Ferenc	
June 9	8 <sup>th</sup> grade Shakespeare Festival -Mrs. Yawger, Ms. Hueston, Ms. Cyr	6pm
June 11, 12, 13 Cost to Board <input type="checkbox"/> Add'l chaperone hrs. overnight <input type="checkbox"/> School busing	5 <sup>th</sup> grade Minisink Trip -Mr. Clausen	SCHOOL BUSING Annual 5 <sup>th</sup> grade overnight trip to Fairview Lakes YMCA
June 11, 12, 13 Cost to Board <input type="checkbox"/> Add'l chaperone hrs. overnight	8 <sup>th</sup> grade Trip -Mrs. Porter	SHORT HILLS TOURS PACKAGE 3 day 8 <sup>th</sup> grade Overnight Trip to Gettysburg, Lancaster, Hershey Park
June 13	6 <sup>th</sup> grade Greek Festival -Ms. Procanik	All day in-house activities
June 16	8 <sup>th</sup> gr. Class Picnic -Mrs. Porter	MTMS 9am-2pm
June 17 Cost to Board <input type="checkbox"/> Add'l chaperone hours	7 <sup>th</sup> Gr. Trip to Philadelphia -Mr. Rivera	SHORT HILLS TOURS PACKAGE Points of interest included: <input type="checkbox"/> Eastern State Penitentiary guided tour <input type="checkbox"/> National Constitution Center tour <input type="checkbox"/> Freedom Rising performance <input type="checkbox"/> Signers' Hall exhibit <input type="checkbox"/> Constituting Liberty - We the People interactive exhibit <input type="checkbox"/> Civil War and Reconstruction exhibit <input type="checkbox"/> Bourse Bldg. for dinner  7:30am-9:30pm
June 18	Spring Field Day (pm)	

TENTATIVE		
Last Day TENTATIVE JUNE 20 Cost to Board <input type="checkbox"/> School Busing	H.S.A. Bagel Breakfast <input type="checkbox"/> PD. 1-8 <sup>TH</sup> GR. ONLY  Graduation <input type="checkbox"/> 6:30PM	SCHOOL BUSING (AFTER GRADUATION)

**Operations and Finance**

1. **Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for July 2024 that no major accounts and fund balances in the 2024/2025 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the July 2024 Board Secretary’s Reports.

3. **Treasurer’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the July 2024 Treasurer’s Reports.

4. **July 2024 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the July 2024 transfer report.

5. **August 2024 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the August 2024 Bills List. This includes payroll checks N0574 through N0576.

Fund 10 - Treasurer Account	\$
Fund 11 - Treasurer Account	\$
Total:	\$

6. **Use of District Facilities**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following use of facility applications for the 2024-2025 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Brookside Men's Basketball	<u>ES</u> Gym	Thursdays 09/03/24-06/20/25	6:30 pm-9:30 pm	Rick Pappalardo
	<u>MS</u> Gym	Tuesdays 09/03/24-06/20/25	6:30 pm-9:30 pm	
Mendham Patriots Basketball	<u>ES</u> Gyms	Mondays-Fridays Saturdays 11/18/24-03/15/25	5:30 pm-9:30 pm 8:00 am-4:00 pm	Patrick Reed
	<u>MS</u> Gyms	Mondays-Fridays Saturdays Sundays 09/06/24-03/15/25	5:30 pm-9:30 pm 8:00 am-6:00 pm 11:00 am-6:00 pm	

*\* Subject to change due to conflicts with Mendham Township School events.*

7. **Food Service Management Company Contract - Pomptonian Food Services 2024-2025**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract agreement for food services management company (FSMC) with Pomptonian Food Services of Fairfield, NJ for the 2024-2025 school year.

Elementary School	
Student Lunch	\$5.00
Featured Favorite Lunch	\$5.65
Premium Student Lunch	\$6.00 - \$6.75

Middle School	
Student Lunch	\$5.00
Featured Favorite Lunch	\$5.65

Premium Student Lunch	\$6.00 - \$6.75
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Elementary & Middle School Faculty	
Faculty Lunch	\$6.00
Faculty Featured Favorite Lunch	\$6.15
Faculty Premium Lunch	\$6.75

**Personnel and Human Resources**

1. **Staff Resignation - Elizabeth Hollman, Middle School Spanish Teacher** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Elizabeth Hollman, Middle School Spanish Teacher, dated and effective July 26, 2024.

2. **Revised - Middle School Schedule B Stipend Position for 2024-2025**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the revised Middle School Schedule B Stipend:

Activity	2024-2025 Salary	Staff Member
Yearbook Advisor	\$3,058.00	Karina Chacon * <i>previously approved E. Hollman</i>

3. **Rescind, Michael Schlossberg**  
**BE IT RESOLVED** that the Board of Education rescinds the appointment of Michael Schlossberg for the 2024-2025 school year.
4. **New Hire - Kristin Marx, Middle School 5th Grade Math Teacher** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Kristin Marx as a Full-Time Middle School 5th Grade Math Teacher, effective September 3, 2024, at an annual salary of \$58,940.00, BA, Step 6 for the 2024-2025 school year.
5. **Leave Replacement - Tiffany Smith, Middle School 6th Grade Science Teacher** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Tiffany Smith as a Full-Time Leave



Replacement Middle School 6th Grade Science Teacher, effective September 3, 2024, through January 24, 2025, at an annual prorated salary of \$57,175.00, BA, Step 1.

6. **Leave Replacement - Kelly Bierals, Elementary School 3rd Grade Teacher**  
(Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Kelly Bierals as a Full-Time Leave Replacement Elementary School 3rd Grade Teacher, effective September 30, 2024, through January 17, 2025, at an annual prorated salary of \$57,175.00, BA, Step 1.

7. **New Hire - Monica Burbano, Part-Time Elementary School Paraprofessional**  
(Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Monica Burbano, pending completion of paperwork, as a Part-Time Elementary School Paraprofessional at an annual salary of \$24,638.00 effective September 3, 2024, for the 2024-2025 school year.

8. **New Hire - Anna Pappas, Transportation Driver** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Anna Pappas, pending completion of paperwork and test requirements, as a Full Time Transportation Driver at an hourly rate of \$32.00 effective September 5, 2024, for the 2024-2025 school year.

9. **New Hire - Emmanuel Charles, Transportation Driver** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Emmanuel Charles, pending completion of paperwork, as a Full Time Transportation Driver at an hourly rate of \$32.00 effective September 5, 2024, for the 2024-2025 school year.

10. **Movement on the Guide**

**BE IT RESOLVED** that the Mendham Township Board of Education approves movement on the salary guide for the following certificated staff members upon receipt of official transcripts:

Staff	From		To	
	Placement	Salary	Placement	Salary
Cara Dawes	BA, Step 9	\$61,090	M/BA+45, Step 9	\$66,190
Perry Hooker	MA+30, Step 9	\$69,590	MA+60, Step 9	\$72,990

Tracy Newton	M/BA+45, Step 21	\$96,860	MA +30, Step 21	\$99,660
Kerri McCloskey	BA, Step 12	\$64,765	M/BA+45, Step 12	\$71,315

11. **Appointment of Transportation Drivers with Annual Salary**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the annual salaries of the following Transportation Drivers for the 2024-2025 school year:

Name	Job Title	Salary
Amy Bond	Transportation Driver	\$41,040
James Castiglione	Transportation Driver	\$41,040
Jeremy Conover	Transportation Driver	\$41,040
Michael Gannon	Transportation Driver	\$41,040
Olga Garcia	Transportation Driver	\$41,040
Robert Gessling	Transportation Driver	\$34,560
Sami Haile	Transportation Driver	\$41,040
Erna Hauswald	Transportation Driver	\$38,880
Brenda Helbig	Transportation Driver	\$45,360
Gina Laitano	Transportation Driver	\$38,880
Susie Lebron Vega	Transportation Driver	\$38,880
Yoslin Lopez	Transportation Driver	\$38,880
Deborah Luciano	Transportation Driver	\$43,200
John McKeown	Transportation Driver	\$41,040
Deborah Mercurio	Transportation Driver	\$38,880
JoAnn Meyler	Transportation Driver	\$41,040
Nicholas Muscatella	Transportation Driver	\$43,200
Mark Ottoson	Transportation Driver	\$43,200

Emily Perez	Transportation Driver	\$38,880
Jackeline Rivera	Transportation Driver	\$34,560
Sharon Romero	Transportation Driver	\$43,200
Jesse Smith	Transportation Driver	\$38,880
Deborah Templin	Transportation Driver	\$41,040
John Trahan	Transportation Driver	\$34,560
Margitt Trocha	Transportation Driver	\$45,360
Christopher Vrabel	Transportation Driver	\$38,880

12. **Appointment of Transportation Bus Aides with Annual Salary**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the annual salaries of the following Transportation Bus Aides for the 2024-2025 school year:

Name	Job Title	Salary
Carolyn Allen	Transportation Bus Aide	\$ 9,745
Danielle Donato	Transportation Bus Aide	\$16,877
Diane Erlemann	Transportation Bus Aide	\$20,493
Deborah Getchius	Transportation Bus Aide	\$38,884
Kyonghee Kim	Transportation Bus Aide	\$21,254
Marguerite Oswald	Transportation Bus Aide	\$22,241
Susan Reuter	Transportation Bus Aide	\$21,254
Beth Smith	Transportation Bus Aide	\$19,685
Debra Webster	Transportation Bus Aide	\$22,673

13. **Middle School Chaperones for Field Trips, Activities, and Fundraisers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following chaperones for Middle School field trips, activities, and fundraisers for the 2024-2025 school year:

General approval for substitute coverage of chaperoned events		
Elizabeth Barter	Corinne Butler	Karina Chacon
Mariah Clark	Craig Clausen	Dan DePugh
Franziska Dragon	Erica Hays	Tara Horutz
Perry Hooker	Jacqueline Medina	Zachary Naughtright
Amanda Porter	Gina Sodora	Jennifer Vazquez
Christine Yawger		

After-school door duty during athletic events - 2:55 pm to end of event \$100.00 per day (approximately 30 total after-school athletic events).		
Elizabeth Barter	Corinne Butler	Karina Chacon
Mariah Clark	Craig Clausen	Dan DePugh
Megan Fazio	Catherine Gustavsen	Tara Horutz
Tyler Spellmon	Substitute: Gina Sodora	

Grade 8 NYC Trip (or alternate location) New date 10/11/24 7:30 am-7:30 pm		
Elizabeth Barter	Karina Chacon	James Haggerty
Carol Hueston	Perry Hooker	Jacqueline Medina
Amanda Porter	Fernando Rivera	* Nurse

Evening Student Council Grade 5 & 6 Event 10/18/24 7:00 pm - 8:30 pm		
Cindy Blood	Mariah Clark	Jessica Costanzo
Megan Fazio	Catherine Gustavsen	Erica Hays
Perry Hooker	Tara Horutz	Lauren Procanik
Fernando Rivera		

Art Trip to the MET in NYC Saturday 11/02/24		
Karina Chacon	Francesca Hare	

Evening Student Council whole school event 11/15/24 7:00 pm -8:30 pm		
Mariah Clark	Jessica Costanzo	Catherine Gustavsen
Erica Hays	Perry Hooker	Tara Horutz
Amanda Porter	Fernando Rivera	

Holiday Choral/Strings Chaperone 12/11/24 6:30 pm - 8:30 pm		
Russell Branch		

Orchestra to ES 12/20/24 (school day trip to ES)		
Elizabeth Barter	Russell Branch	Megan Fazio
Francesca Hare	Perry Hooker	Amanda Porter
Gina Sodora		

Grade 8 to High School for music concert during the school day (January date TBD)		
Russell Branch	Karina Chacon	Megan Fazio
Perry Hooker	Zachary Naughtright	Amanda Porter
Gina Sodora		

Chorus to High School Festival during the school day (January date TBD)		
Zachary Naughtright		

Winter Olympics - Student Council 02/07/25 7:00 pm - 8:30 pm		
Karina Chacon	Mariah Clark	Erica Hays
Perry Hooker	Jacqueline Medina	Fernando Rivera

Technology Fair during the school day (February date TBD)		
Karina Chacon	Amanda Porter	Gina Sodora

Mendham Madness Basketball Student/Faculty Game 03/07/25 7:00 pm - 8:00 pm (chaperones not players)		
Karina Chacon	Mariah Clark	Erica Hays
Perry Hooker	Tara Horutz	Jacqueline Medina
Fernando Rivera	Gina Sodora	

School-wide sports event (Student Council) 04/11/25 7:00 pm - 8:30 pm		
Mariah Clark	Catherine Gustavsen	Erica Hays
Perry Hooker	Tara Horutz	Amanda Porter
Fernando Rivera	Gina Sodora	

Spring Music Adjudication Festival 04/24/25 8:45 am - 2:30 pm		
Russell Branch	Stephen Dodrv	
Zachary Naughtright (advisor)		

Grade 7 Club Getaway (Fri./Sat./Sun.) 04/25/25, 04/26/25, 04/27/25)		
Elizabeth Barter	Mariah Clark	Perry Hooker
Fernando Rivera	* Nurse	

Evening Lip Sync Contest 05/02/25 7:00 pm - 8:30 pm		
Cindy Blood	Karina Chacon	Mariah Clark
Megan Fazio	Erica Hays	Perry Hooker
Tara Horutz	Benjamin Monaghan	Fernando Rivera
Gina Sodora		

Evening of the Arts 05/29/25 6:00 pm - 8:30 pm		
Russell Branch		

Music trip to Dorney Park 05/30/25 7:30 am - 9:30 pm		
Elizabeth Barter	Russell Branch (Band Director)	Dan DePugh
Stephen Dodrv (Choir Director)	Perry Hooker	Michael Mahadeen (Band Director)
Benjamin Monaghan	Zachary Naughtright (Strings Director)	Fernando Rivera
Melanie Smith	Jennifer Vazquez	* Nurse

Grade 8 Overnight trip Gettysburg/Hershey (Wed./Thur./Fri) 06/11/25, 06/12/25, 06/13/25		
Nicholas Angrisani	Elizabeth Barter	Mariah Clark
Dan DePugh	Franziska Dragon	Perry Hooker
Amanda Porter	Fernando Rivera	Melanie Smith
* Nurse		

Grade 7 Philadelphia trip 06/17/25 7:30 am - 9:30 pm		
Elizabeth Barter	Karina Chacon	Mariah Clark
Franziska Dragon	James Haggerty	Perry Hooker
Amanda Porter	Fernando Rivera	* Nurse

14. **Job Description Approval** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the following job description:

Assistant Superintendent

15. **Substitute Teachers – Reappointments**

**BE IT RESOLVED** that the Mendham Township Board of Education reappoints the following substitute teachers for the 2024-2025 school year at the current rate of \$125.00 per full day and \$62.50 per half day:

Kelly Bierals	Cindy Bruno	Debra Buchanan
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Andrea Christie	Lauren Costanza	Nadia Cunningham
Allyson Daly	Alisa Donohue	Luis Freire
Christine Filippini	Shannon Flatt	Lauren Garofalo
Sayrah Garrison	Erica Gibbons	Rebekah Griffin
Sean Johnson	Peter Lee	Stephanie Manson
Silvana Martirano	Purpa Pal	Joseph Pedalino
Karen Perry	Eileen Phillips	Lisa Rapp
Michelle Scaramellino	Jeorgi Smith	Chistina Sun-Thomases
Andrea Varughese	Faith Walker	Christopher Welch

16. **Substitute Teachers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following substitute teachers, pending completion of paperwork, for the 2024-2025 school year at the current rate of \$125.00 per full day and \$62.50 per half day:

Jaclyn Azarow	Margaret Moore	Athena Nadim
Aziz Niazi	Eileen Scanlan	

**Policy and Planning**

1. **Second Reading** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Second reading and adoption of the following policies and regulations:

- P 0141 Board Member Number and Term (Revised)
- P 0141.1 Board Member Number and Term – Sending District (Revised)
- P 0141.2 Board Member Number and Term – Receiving District (Revised)
- P 0164.6 Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
- P 2200 Curriculum Content (M) (Revised)
- P & R 3160 Physical Examination (M) (Revised)
- P & R 4160 Physical Examination (M) (Revised)
- R 5200 Attendance (M) (Revised)
- P 5337 Service Animals (Revised)
- P 5350 Student Suicide Prevention (M) (Revised)
- R 5440 Honoring Student Achievement (Revised)



- P 8420 Emergency and Crisis Situations (M) (Revised)
- P & R 8467 Firearms and Weapons (M) (Revised)
- P 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

### **XIII. ACTION ITEM**

#### **Personnel and Human Resources**

1. **New Hire - Tammy Wulffers, Substitute Custodian**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Tammy Wulffers, pending completion of paperwork, as a Substitute Custodian at an hourly rate of \$20.00, effective August 20, 2024, for the 2024-2025 school year.

**Mr. Dubeck moved to approve the Action Item - Personnel and Human Resources - item 1; seconded by Mr. Dumovic and the motion was CARRIED in a roll call vote: Mr. Dumovic; yes, Mr. Keeling; yes, Dr. Mandel; yes, Mrs. Orban Brown; yes, Mr. Dubeck; yes, and Mrs. Mody, yes – motion carries.**

### **XIV. Discussion**

Mr. Dumovic mentioned that the MCSBA meeting schedule for 2024-2025 will be starting on October 2, 2024, at Pequannock Township High School. This is the meeting where the BOE will be recognized for achieving its Board Certification. Everyone should consider going, it is a learning experience.

### **XV. Verbal Communications from the Public - None.**

### **XVI. Adjournment**

Moved by Mrs. Orban Brown seconded by Mr. Keeling to adjourn the Work Session meeting of August 20, 2024. The meeting was adjourned at 8:03 p.m.

Respectfully submitted,



Donna Mosner  
School Business Administrator/Board Secretary