

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL LIBRARY
WORK SESSION MEETING MINUTES
WEDNESDAY, MAY 15, 2024 @ 7:30 PM**

I. Call to Order

The meeting was called to order at 7:32 p.m.

II. Flag Salute - Mrs. Mosner led the flag salute.

III. Roll Call of the Board of Education

Mrs. Joan Mody	President	Absent
Dr. Rekha Mandel	Vice President	Absent
Mr. Andrew Christmann		Present
Mr. Adam Dubeck		Present
Mr. Peter Dumovic		Present
Mr. Thomas Keeling		Present
Mrs. Diana Orban Brown		Present

Also, present: Dr. Salvatore Constantino, Superintendent
Mrs. Donna Mosner, School Business Administrator
Dr. Koroski, Director of Special Services
General Public – approximately 2

IV. Sunshine Law – Mrs. Mosner read the following statement -

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

According to BOE Policy 0164 – Conduct of Board Meeting - when both the President and Vice President of the Board of Education are absent from a meeting the Superintendent can ask for a nomination for a presiding officer.

Dr. Constantino asked for a nomination for a presiding officer.

Moved by Mr. Dubeck, seconded by Mr. Dumovic for Mr. Christmann to act as the presiding officer for the meeting of May 15th, and the motion was CARRIED in a roll call vote: Mr. Dubeck; yes, Mr. Dumovic; yes, Mr. Keeling; yes, Mrs. Orban Brown; yes, and Mr. Christmann; yes – motion carries.

V. Superintendent’s Report

➤ District Updates, News, and Events

- Ross Johnson – MTPD – Presentation of ongoings and collaboration between the PD and District unique relationship that is superb and rare in our county, proud of this partnership
- Kathleen Asher - NJSBA HIB Presentation
- Guidance - Restorative Practices (May 21)

- Teachers of the Year Invite (May 21)
- Transportation Presentation/Shared Services Presentation (June 18)

CONGRATULATIONS TO LILLIAN VACCARO!

The Morris County Superintendent's Middle School Leadership Award is presented annually to a graduating middle school student whose actions and deeds represent a model of citizenship and leadership in their respective school community. Each district may select one student from their middle school to receive this honor. Recipients must be a student whose academic, extracurricular, and community leadership has had a positive impact on their school environment and who serve as role models for others.

Congratulations to MTMS 8th grader Lillian Vaccaro who was this year's MTMS Morris County Superintendent's Award recipient. Lillian was honored at a dinner at the Hanover Marriott in Whippany for his achievement and will be acknowledged in front of his peers at this year's graduation ceremony on June 13, 2024.

NJSLA Testing

We are continuing the NJSLA testing at both schools. I want to congratulate the students and teachers for their work and efforts, as well as our administration for a flawless setup and execution.

MTSD CALENDAR

MTMS Band Concert - May 21
 MTMS Evening of the Arts - May 23
 MTES Field Day - May 22
 MTES Festival of the Arts - May 23
 Memorial Day - May 27 - SCHOOL CLOSED
 Tiger Tuesday - May 28
 Gr. 2 Writing Picnic - May 29
 Gr. 4 Visit to MS "Day in the Life of a 5th Grader"
 MTES Green Day - May 31
 Shakespeare Festival - June 3
 Recorder Concert - June 3
 Gr. 1 Incredible Kid Day - June 10 & 11
 KDGN End of Year Celebration - June 7
 Mrs. Sager's PK Poetry Party - June 7
 Gr. 4 End of Year Party (PTO) - June 12

VI. Board Secretary's Report

- Finance: - Time of the year when we are closing all outstanding purchase orders and renewing annual contracts. Working on closing out all of the district grants and finalizing the year-end reports.

VII. Board President's Report – None.

VIII. Correspondence – None.

IX. Committee Reports

- **Curriculum and Instruction** – Mr. Keeling delivered the report.
- **Operations and Finance** – Mr. Christmann delivered the report.
- **Personnel and Human Resources** – Mr. Dumovic delivered the report.
- **Ad Hoc - Referendum/ROD Grant** - Mrs. Orban Brown delivered the report.
- **Ad Hoc – Negotiations** – Mr. Dumovic delivered the report.

X. Consent Items

Approval of Minutes:

Work Session Minutes:	April 23, 2024
Executive Session Meeting Minutes:	April 23, 2024
Regular Session Minutes:	May 02, 2024

Curriculum and School Programs

1. Tuition Contract for the 2024-2025 School Year with Cornerstone Day School

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with Cornerstone Day School for the 2024-2025 school year effective July 8, 2024, to June 27, 2025, for one (1) student (15912734) as per IEP at a tuition of \$104,005.00.

2. Tuition Contracts for Extended School Year with Celebrate the Children

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract for the Extended School Year with Celebrate the Children effective July 1, 2024, to August 2, 2024, or one (1) student (16130759) as per IEP at a tuition of \$11,132.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Extraordinary services for the Summer 2024 ESY effective July 1, 2024, to August 2, 2024, with Celebrate the Children at the rate of \$190 per day.

3. Tuition Contracts for the 2024-2025 School Year with Celebrate the Children

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with Celebrate the Children for the 2024-2025 school year effective September 5, 2024, to June 25, 2025, for one (1) student (16130759) as per IEP at a tuition of \$87,120.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Extraordinary services for the 2024-2025 school year effective September 5, 2024, to June 25, 2025, with Celebrate the Children at the rate of \$190 per day.

4. Tuition Contract for Extended School Year with The Craig School

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract for the Extended School Year with The Craig School effective July 8, 2024, to August 2, 2024, for one (1) student (15361847) as per IEP at a tuition of \$2,420.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Speech and Language services for Summer 2024 with The Craig School for speech and language services at the rate of \$125 per hour for group services.

5. Tuition Contracts for the 2024-2025 School Year with The Craig School

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with The Craig School for the 2024-2025 school year effective September 3, 2024, to June 13, 2025, for one (1) student (15361847) as per IEP at a tuition of \$63,320.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Speech and Language services 2024-2025 with The Craig School for speech and language services at the rate of \$125 per hour for group services and \$165.00 per hour for individual services.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Statement Regarding Occupational Therapy Services for 2024-2025.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Statement Regarding Physical Therapy Services for 2024-2025.

6. **Tuition Contract for Extended School Year with Somerset Hills Learning Institute**

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract for the Extended School Year with Somerset Hills Learning Institute effective July 8, 2024, to August 16, 2024, for one (1) student (12528830) as per IEP at a tuition of \$20,836.20

7. **Tuition Contract for the 2024-2025 School Year with Somerset Hills Learning Institute**

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with Somerset Hills Learning Institute for the 2024-2025 school year effective September 2024 to June 2025 for one (1) student (12528830) as per IEP at a tuition of \$125,017.20.

8. **Tuition Contract for Extended School Year with P.G. Chambers**

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract for the Extended School Year with P.G. Chambers from July 8, 2024, to August 16, 2024, or one (1) student (15871481) as per IEP at a tuition of \$14,993.40.

9. **Tuition Contract for the 2024-2025 School Year with P.G. Chambers**

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with P.G. Chambers for the 2024-2025 school year effective September 5, 2024, to June 18, 2025, for one (1) student (15871481) as per IEP at a tuition of \$89,960.40.

10. **Contract with AssistiveTek - Brian Friedlander**

BE IT RESOLVED that the Mendham Township Board of Education approves Brian Friedlander (AssistiveTek) to provide an AT Evaluation for a student (15360987), at the following rate of \$1,600.00.

11. **Middle School Student Council Fundraiser**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Middle School Student Council Fundraiser for the 2023-2024 school year:

Date	Activity/Description	Staff
05/24/24	Pajama Day - \$5.00 donation to wear pajamas - All proceeds to "CASA" the National CASA/GAL Association for Children	Perry Hooker

12. **New - Middle School Field Trip** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2023-2024 school year:

Date	Grade	Activity	Chaperones
06/03/24	Grade 7	Treetop Adventure Course W. Orange, NJ	Karina Chacon Mariah Clark Jessica Costanzo Alexandra Ferenc James Haggerty Fernando Rivera Gina Sodora Substitute Nurse

13. **Previously Approved - Middle School Field Trip** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approve the Middle School Minisink 5th Grade trip to Fairview Lake/Minisink on June 5 - June 7, 2024, previously approved by the Board on June 20, 2023.

Male Chaperones

Primary (BOE Employee)	Secondary
Craig Clausen	Frank Kontely (returning chaperone)
Charles Gallo	Lucas Mauriello (returning chaperone)
Benjamin Monaghan	Aidan Hassan (returning chaperone)
Zachary Naughtright	Reed Christian (pending fingerprints) *
Stephen Dodrv	Josh Heppewhite (pending fingerprints) *
Alternate: Alexander Hufford	Sean Saunders (pending fingerprints) *

Female Chaperones

Primary (BOE Employee)	Secondary
Erica Hays	Abigail Kontely (returning chaperone)
Elizabeth Barter	Kate Villoresi (returning chaperone)
Megan Fazio	Chloe Czop (pending fingerprints) *
Mariah Clare Clark	Amelia Smith (pending fingerprints) *
Karina Chacon	Maddie Ryan (pending fingerprints) *

Jennifer Vazquez	Alex Cotaldo (pending fingerprints) *
Diana Micek	Elise Allaway (pending fingerprints) *
Substitute Nurse	Grace Vives (pending fingerprints) *
* Board to reimburse fingerprint fee	

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approve payment at the contractual rate of \$250.00 per night to the above primary chaperones and \$175.00 per night to the secondary chaperones.

14. **Previously Approved - Middle School Field Trip**

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2023-2024 school year, previously approved by the Board on June 20, 2023:

Date	Grade	Activity	Chaperones
05/31/24	Grades 5-8	Music Festival at Dorney Park	Elizabeth Barter Russell Branch Daniel DePugh Stephen Dodrv Erin Giarrusso Jillian Glander Perry Hooker Michael Mahadeen Benjamin Monaghan Zachary Naughtright Fernando Rivera Jennifer Vazquez

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate of \$120.00.

15. **Previously Approved - Middle School Field Trip** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2023-2024 school year, previously approved by the Board on June 20, 2023:

Date	Grade	Activity	Chaperones
06/05/24 06/06/24 06/07/24	Grade 8	Gettysburg, Lancaster, and Hershey, PA	Nicholas Angrisani Franziska Dragon Erin Giarrusso (Nurse) James Haggerty Perry Hooker Amanda Porter Lauren Procanik

			Fernando Rivera
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BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate of \$250.00 per night.

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for April 2024 that no major accounts and fund balances in the 2023/2024 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the April 2024 Board Secretary’s Reports.

3. **Treasurer’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the April 2024 Treasurer’s Reports.

4. **April 2024 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the April 2024 transfer report.

5. **May 2024 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the May 2024 Bills List. This includes payroll checks N0523 through N0528.

Fund 11 - Treasurer Account	\$
Fund 20 - Special Revenue/Grants	\$
Fund 30 - Referendum Account	\$
Fund 60 - Food Service Account	\$
Total:	\$

6. **District Travel**

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.47 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Eduscape STEM	05/13/24	Matthew Viggiano	\$0.00 +	\$0.00 +

Curriculum Training	05/20/24 05/31/24		Mileage Reimbursement	Mileage Reimbursement
Learning Specialists Course “Teaching Executive Function & Study Skills” (<i>online</i>)	05/2024 - 06/2024	Tara Horutz	\$299.00	\$299.00

7. **Use of District Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2023-2024 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Programs of Panetta <u>Fall Sports Games</u>	<u>ES</u> Gyms	Thursdays & Fridays 09/17/24-11/27/24	8:00 am-8:45 am	Briana Panetta
Programs of Panetta <u>Fall CheerNastics</u>	<u>ES</u> Gyms	Tuesdays & Wednesdays 09/17/24-11/27/24	8:00 am-8:45 am	Briana Panetta
Programs of Panetta <u>Winter Sport Games</u>	<u>ES</u> Gyms	Thursdays & Fridays 12/03/24-02/28/25	8:00 am-8:45 am	Briana Panetta
Programs of Panetta <u>Winter CheerNastics</u>	<u>ES</u> Gyms	Tuesdays & Wednesdays 12/03/24-02-28/25	8:00 am-8:45 am	Briana Panetta
Programs of Panetta <u>Spring Sports Games</u>	<u>ES</u> Gyms	Thursdays & Fridays 03/04/25-06/13/25	8:00 am-8:45 am	Briana Panetta
Programs of Panetta <u>Spring CheerNastics</u>	<u>ES</u> Gyms	Tuesdays & Wednesdays 03/04/25-06/13/25	8:00 am-8:45 am	Briana Panetta

* Subject to change due to conflicts with Mendham Township School events.

8. **Contract for Use of Facility with Apollo After School, Inc. for the 2024-2025 School Year** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approve the Use of Facilities contract with Apollo After School, Inc. for the purpose of conducting an extended daycare program at an annual fee of \$3,000 for the 2024-2025 school year.

9. **Contract for Nurse Services with Homecare Therapies** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Homecare Therapies dba/Horizon Healthcare Staffing to provide as-needed and as-requested substitute nurse services at a rate of \$72.00 per hour, contract effective July 1, 2024, through June 30, 2025.

10. **Contract for Nurse Services with Delta-T Group** (*Attachment*)
BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Delta-T Group to provide, on an as-needed basis, Nurse Services to the Mendham Township School District at a rate of \$57.00 an hour for “On Duty” and \$40.00 an hour for “Off Duty-On Call” Services effective May 9, 2024, for the 2023-2024 school year.

11. **Contracts with Therapeutic Interventions**
BE IT RESOLVED that the Mendham Township Board of Education approves Therapeutic Intervention, Inc., to provide Occupational Therapy services for the 2024-2025 school year from July 1, 2024, to June 30, 2025, for students as per their IEPs at the following rates; \$103.00/hr for school-based (in-district) therapy; \$118.50 per home-based therapy visit; and \$427.00 for evaluations.

12. **Contracts with PG Chambers**
BE IT RESOLVED that the Mendham Township Board of Education approves P.G. Chambers to provide Physical Therapy services and evaluations for the 2024-2025 school year from July 1, 2024, to June 30, 2025, for students per their IEPs at the following rates; Physical Therapy direct student services at a rate of \$104.00 per hour, Physical Therapy evaluations at \$590.00 per evaluation.

13. **Tuition Rates for the 2024-2025 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the following tuition rates as provided by the NJDOE, for the 2024-2025 school year:

OUT-OF-DISTRICT TUITION

Kindergarten	- \$21,357.00 (\$2,135.70 per month)
Grades 1-4	- \$22,123.00 (\$2,212.30 per month)
Grades 5-8	- \$25,473.00 (\$2,547.30 per month)

14. **Jointure Transportation Agreements - To and From for the 2024-2025 School Year** (*Attachments*)
BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the following school districts for the 2024-2025 school year:

Chester School District
Gill St. Bernards
Mendham Borough School District
West Morris Regional High School District

15. **Jointure Transportation Agreements - School-Related Activities 2024-2025 School Year** (*Attachments*)
BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the following school districts for the 2024-2025 school year:

Chester School District
Gill St. Bernards
Mendham Borough School District
West Morris Regional High School District

16. **2024-2025 Joint Transportation Agreement with Educational Services Commission of Morris County** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the 2024-2025 Joint Transportation Agreement between the Mendham Township Board of Education and the Educational Services Commission of Morris County.

17. **Transportation Requests - Summer Camps** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the transportation requests from Chester Camps, Mendham Kids Club, and Montgomery Academy at rates of \$85.00 an hour for a 54-passenger bus and \$75.00 an hour for a 24-passenger van.

Personnel and Human Resources

1. **Revised Middle School Schedule B Stipend**

BE IT RESOLVED that the Board of Education approves the revised 2023-2024 Co-Curricular Stipend position for the Middle School:

Activity	2023-2024	Staff Member
Technology Integration Specialists	\$3,532.00 (M.V.) \$1,000.00 (M.S.)	Matthew Viggiano Melanie Smith

2. **Chaperones - Evening of the Arts, May 23, 2024**

BE IT RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate of \$100.00 to the following chaperones:

Stephen Dodrv, Alexandria Ferenc, Francesa Hare, Zachary Naughtright

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves accompanist Gabriel Lukijanuik for rehearsal and concert at a rate of \$100.00 per night.

3. **Tenured Certificated Staff Reappointments for the 2024-2025 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following tenured staff appointments for the 2024-2025 school year.

Note: This does not include any stipends for extra periods.

Note: This does not represent anticipated movements on the guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Allen	Carolyn	BA, 100	21	82,450
Barlow	Diane	M/BA+45, 100	21	94,950
Barter	Elizabeth	M/BA+45, 100	21	94,950

Boland	Brianna	M/BA+45, 100	11	66,675
Branch	Russell	M/BA+45, 100	21	94,950
Bray	Stacey	MA+30, 100	21	97,750
Brown	Jeanne	MA+30, 100	21	97,750
Butler	Corinne	MA+30, 100	21	97,750
Butterfield-Bizzarro	Sarah	M/BA+45, 100	19	86,250
Casse-Ippolito	Michele	MA+60, 100	17	83,850
Clausen	Craig	M/BA+45, 100	21	94,950
Cullinan	Dawn	MA+30, 100	21	97,750
Cyr- Alai	Sara	MA+30, 100	21	97,750
Dawes	Cara	BA, 100	8	58,175
DeGise	Kellie	M/BA+45, 100	17	79,250
Emr	Diane	MA+30, 100	21	97,750
Fazio	Megan	MA+30, 100	9	67,675
Federico (Dragon)	Franziska	M/BA+45, 100	7	62,675
Ferenc	Alexandria	MA+60, 100	10	72,275
Gallo	Charles	MA+30, 100	20	92,740
Giarrusso	Erin	BA, 100	18	71,850
Greenbaum	Elyse	M/BA+45, 100	14	72,650
Gustavsen	Catherine	MA+60, 100	21	99,550
Haggerty	James	MA+60, 100	21	99,550
Hare	Francesca	M/BA+45, 100	21	94,950
Hengst	Maureen	BA+30, 100	21	90,050
Hollman	Elizabeth	MA+30, 100	15	75,650
Hooker	Perry	MB+30, 100	8	66,675
Horutz	Tara	M/BA+45, 100	21	94,950
Hueston	Carol	M/BA+45, 100	21	94,950

Johnson	Kelly	BA, 100	15	64,550
Kavalos	Fotini	M/BA+45, 100	14	72,650
Lazoricek	Noel	M/BA+45, 100	21	94,950
Lombardo	Lisa	MA+30, 100	10	68,875
Lucia	Melissa	M/BA+45, 100	12	69,400
Mahadeen	Michael	M/BA+45, 0.5	9	32,138
Mastrogiannakos	Eugenia	MA+30, 100	18	82,600
McNamara	Theresa	MA+30, 100	21	97,750
Merlino	Kelly	M/BA+45, 100	7	62,675
Miller	Kristin	M/BA+45, 100	21	94,950
Milow	Theresa	M/BA+45, 100	21	94,950
Newton	Tracy	M/BA+45, 100	21	94,950
O' Connor	Cindy	M/BA+45, 100	21	94,950
O' Keefe	Kevin	MA+60, 100	16	80,350
Panetta	Briana	MA+60, 100	8	70,075
Parke	Erica	MA+30, 100	19	88,950
Peterson (Hays)	Erica	M/BA+45, 100	14	72,650
Pieper	Darlyne	M/BA+45, 100	21	94,950
Pintado	Charlene	M/BA+45, 100	21	94,950
Porrovecchio	Laura	MA+30, 100	21	97,750
Porter	Amanda	BA, 100	21	82,450
Quidore	Ann	M/BA+45, 100	21	94,950
Reed	Tiffany	MA+30, 100	21	97,750
Riina	Clare	M/BA+45, 100	21	94,950
Rivera	Fernando	M/BA+45, 100	5	61,625
Sardinsky	Darlene	MA+60, 100	19	90,650
Smith	Melanie	MA+30, 100	17	82,150

Smyth	Dori	M/BA+45, 100	21	94,950
Sodora	Gina	M/BA+45, 100	8	63,275
Sosna	Jean	M/BA+45, 100	21	94,950
Vazquez	Jennifer	MA+60, 100	21	99,550
Viggiano	Matthew	MA+30, 100	10	68,875
Wilce	Kelly	M/BA+45, 100	21	94,950
Williamson	Amy	M/BA+45, 100	21	94,950
Yawger	Christine	MA+30, 100	16	78,600

4. **Non-Tenured Certificated Staff Reappointments for the 2024-2025 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approve the following non-tenured staff appointments for the 2024-2025 school year.

Note: This does not include any stipends for extra periods.

Note: This does not represent anticipated movements on the guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Chacon	Karina	BA, 100	1	55,275
Clark	Hillary	M/BA+45, 100	18	82,600
Clark	Mariah	BA, 100	1	55,275
Commarato	Alaina	BA, 100	2	58,925
Costanzo	Jessica	M/BA+45, 100	4	61,125
Dodrv	Stephen	BA, 100	3	55,775
Dunlevy	Hannah	M/BA+45, 100	4	61,125
Fattorusso	Andrea	BA, 100	2	55,525
Fullem	Amanda	BA, 100	4	56,025
Glander	Jillian	MA+30, 100	6	65,525
Gomez	Diana	MA+30, 100	11	70,175
Herman	Ann-Toni	BA, 100	3	55,775

Herring	Jeffrey	BA, 100	2	55,525
Johnson	Lauren	M/BA+45, 100	6	62,125
Jones	Katelyn	M/BA+45, 100	4	61,125
Koller	Molly	M/BA+45, 100	12	74,750
Lipschutz	Stacey	M/BA+45, 100	14	72,650
McCloskey	Kerri	BA, 100	11	61,575
Medina	Jacqueline	M/BA+45, 100	3	60,875
Messina	Maria	BA, 100	2	55,525
Molle	Michelle	M/BA+45, 0.6	16	45,090
Monaghan	Benjamin	M/BA+45, 100	3	60,875
Naughtright	Zachary	BA, 100	2	55,525
O'Dowd	Kristen	BA, 100	12	62,850
Paciello	Rachel	BA, 100	4	56,025
Procanik	Lauren	BA, 100	4	56,025
Sager	Megan	M/BA+45, 100	7	62,675

5. **MTEA Member Support Staff Reappointments for the 2024-2025 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following MTEA member support staff reappointments for the 2024-2025 school year:

MTEA Staff Member	Job Title/FTE	Salary
Kelly Rice	Administrative Assistant to the Elementary School Principal - 100	52,888
Barbara Wallack	10 Month (plus 20 days) Elementary School Secretary - 100	48,000
Deborah Nisivoccia	Administrative Assistant to the Middle School Principal - 100	67,089
Lisa Campbell	10 Month (plus 20 days) Middle School Secretary - 100	59,740
Julio Garcia	Custodian - 100	46,031

Richard Hoagland	Custodian - 100	80,853
Odilio Larios	Custodian - 100	36,421
Ana Minuche	Custodian - 100	36,421
Norma Mogrovejo Arevalo	Custodian - 100	36,421
Ryan Spellmon	Custodian - 100	36,421
Luis Yela	Custodian - 100	40,000
Michael Renzetti	Head Groundsman - 100	60,000
Cynthia Blood	10-Month Instructional/Special Ed Aide - 100 (ABA Support Stipend)	41,175 4,000
Nancy Hammer	10-Month Instructional/Special Ed Aide -100	37,026
Joy Lia	10-Month Instructional/Special Ed Aide - 100	28,410
Beth Smith	10-Month Instructional/Special Ed Aide - 100	33,410
Meredith Vazquez	10-Month Instructional/Special Ed Aide - 100	28,410
Jennifer Szczepanski	10 Month Instructional Aide - .80	22,770

6. **MTEA Hourly Support Staff Reappointments for the 2024-2025 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2024-2025 school year:

Name	Job Title	Hourly
Amy Bond	Transportation Driver	34.20
James Castiglione	Transportation Driver	35.68
Jeremy Conover	Transportation Driver	35.68
Michael Gannon	Transportation Driver	35.68
Olga Garcia	Transportation Driver	35.68
Robert Gessling	Transportation Driver	29.37

Sami Haile	Transportation Driver	34.20
Erna Hauswald	Transportation Driver	34.20
Brenda Helbig	Transportation Driver	38.62
Gina Laitano	Transportation Driver	29.37
Susie Lebron Vega	Transportation Driver	34.20
Yoslin Lopez	Transportation Driver	34.20
Deborah Luciano	Transportation Driver	37.14
John McKeown	Transportation Driver	34.20
Deborah Mercurio	Transportation Driver	34.20
JoAnn Meyler	Transportation Driver	35.68
Nicholas Muscatella	Transportation Driver	37.14
Mark Ottoson	Transportation Driver	37.14
Emily Perez	Transportation Driver	34.20
Jackeline Rivera	Transportation Driver	29.37
Sharon Romero	Transportation Driver	37.14
Jesse Smith	Transportation Driver	34.20
Cynthia Sommer	Transportation Driver	34.20
Deborah Templin	Transportation Driver	35.68
John Trahan	Transportation Driver	30.00
Margitt Trocha	Transportation Driver	38.62
Janette Vega	Transportation Driver	34.20
Christopher Vrabel	Transportation Driver	29.37
Carolyn Allen	Transportation Bus Aide	26.15
Danielle Donato	Transportation Bus Aide	22.65
Diane Erlemann	Transportation Bus Aide	22.00
Deborah Getchius	Transportation Bus Aide	29.82
Kyonghee Kim	Transportation Bus Aide	28.52

Marguerite Oswald	Transportation Bus Aide	29.85
Susan Reuter	Transportation Bus Aide	28.52
Beth Smith	Transportation Bus Aide	26.42
Debra Webster	Transportation Bus Aide	30.42
Albert Ascolese	Substitute Transportation Driver	25.00
Roosevelt Marin	Substitute Transportation Driver	25.00
Daniel Wood	Substitute Transportation Driver	25.00

7. **Reappointments - Elementary School Lunch/Recess Aides for 2024-2025**
BE IT RESOLVED that the Mendham Township Board of Education reappoints the following Lunch/Recess Aides at an hourly rate of \$15.00 for the 2024-2025 school year:

Sharalynn Hopkins, Valerie Marrero, Erika Romero

8. **Elementary School Substitute Lunch/Recess Aides for 2024-2025**
BE IT RESOLVED that the Mendham Township Board of Education approves the following Substitute Lunch/Recess Aides at an hourly rate of \$15.00 for the 2024-2025:

Erna Hauswald, Bonnie Manzo, Andrew Shieh, Christopher Vrabel

9. **Elementary School Schedule B Stipend Positions for 2024-2025**
BE IT RESOLVED that the Mendham Township Board of Education approves the following 2024-2025 Co-Curricular Stipend positions for Elementary School:

CO-CURRICULAR Activities (Schedule B)

Activities	2024-2025 Salary	Staff Member
School Publication Advisor (1) Masterminds	\$901.00	Dori Smyth
Tiger Leaders/Grade 4 Advisors (2)	\$1,239.00 Each	Hillary Clark Michelle Molle
Technology Integration Specialist	\$4,532.00	Charles Gallo
Tiger Chorus Director/Grade 3	\$2,479.00	Lauren Johnson
Tiger Chorus Director/Grade 4	\$2,479.00	Lauren Johnson
Advanced Artist Program Coordinator	\$2,479.00	Sarah Bizzarro
Art Explorer Program Coordinator	\$2,479.00	Sarah Bizzarro
Sustainability Coordinators (2)	\$2,064.50 Each	Tracy Newton Erica Parke
Band Director/Elementary School	\$2,479.00	Russell Branch

CO-CURRICULAR Activities (Schedule B) - Special Projects

Activities	2024-2025 Salary	Staff Member
Social Studies League/Grades 2 - 4	\$225.00	Theresa Milow
Festival of the Arts	\$225.00	Sarah Bizzarro
Science Expo	\$225.00 Each	Diane Barlow Erica Parke
Safety Patrol/Grade 4	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Dori Smyth
Outdoor Learning Center/Chicken Coop Coordinator	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Charles Gallo
Talent Show Coordinators	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Hannah Dunlevy Katelyn Jones
Science Olympiad Tournament	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Dori Smyth

10. **Elementary School Extra Instructional Periods for 2024-2025**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Elementary School staff members to teach extra periods of instruction during the 2024-2025 school year at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

Extra Instructional Periods

Jump Start Grade 1	3 period/wk	Tracy Newton	\$5,100.00
Jump Start Grade 2	3 period/wk	Amanda Fullem	\$5,100.00
SMART TIME Grade 4	3 period/wk	Rachel Paciello	\$5,100.00

11. **Middle School Schedule B & C Stipend Positions for 2024-2025**

BE IT RESOLVED that the Mendham Township Board of Education approves the following 2024-2025 Co-Curricular Stipend positions for Middle School:

CO-CURRICULAR Activities (Schedule B & C)

Activities	2024-2025 Salary	Staff Member
Homework Club (Paid by timesheet)	\$51.83 per hour	James Haggerty Francesca Hare Catherine Gustavsen Elizabeth Barter (for one day)
Minisink Director	\$563.00	Craig Clausen
8th Grade Advisor	\$2,478.00	Amanda Porter
Yearbook Advisor	\$2,478.00	Elizabeth Hollman
School Publication Advisors	\$901.00 Each	Melanie Smith Matthew Viggiano (MIAM)
Student Council Advisors	\$1,239.00 Each	Perry Hooker Fernando Rivera
Chorus Director/Middle School	\$2,479.00	Stephen Dodrv
Band Director/Middle School	\$3,718.00	Russell Branch
Strings/Orchestra Director District	\$3,718.00	Zachary Naughtright
Play Liaisons (Done on rotation/paid by timesheet)	\$3,043.00	Elizabeth Barter Tara Horutz
Technology Integration Specialist	\$3,532.00 (M.V.) \$1,000.00 (M.S.)	Matthew Viggiano Melanie Smith
Tech Club Grades 5-8 (1 hour each) Zero Period	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Matthew Viggiano
Intramural Sports Grade 5 (1 hour each) After School	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Karina Chacon
Indoor Soccer League Grades 5-8 (1 hour each) Zero Period	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Perry Hooker
Basketball Enrichment Grades 6-7	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Perry Hooker
Indoor Girls Lacrosse Skills Grades 5-8 (1 hour each) Zero Period	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Carol Hueston

Girls Field Hockey	\$4,660.00	Carol Hueston
Girls Field Hockey JV (1/2 Stipend)	\$2,330.00	Jacqueline Medina
Girls Soccer	\$4,660.00	Perry Hooker
Boys Soccer	\$4,660.00	James Haggerty
Cross Country	\$4,660.00	Daniel DePugh
Boys Basketball	\$5,084.00	Daniel DePugh
Girls Basketball	\$5,084.00	Perry Hooker
Girls Volleyball	\$3,248.00	Greg Racz
Boys Volleyball	\$3,248.00	Craig Clausen
Cheerleading	\$3,248.00	Amanda Porter
Boys Lacrosse	\$4,660.00	TBD
Girls Lacrosse	\$4,660.00	Carol Hueston
Baseball	\$4,660.00	Craig Clausen
Softball	\$4,660.00	Greg DePugh
Athletic Director	\$6,071.00	Daniel DePugh
Home Athletics (Door 10) Supervisor About 45 events/Done on rotation/Time Sheet	\$100.00 per event	Elizabeth Barter Catherine Gustavsen Tara Horutz

12. **Middle School Extra Instructional Periods for 2024-2025**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Middle School staff members to teach extra periods of instruction during the 2024-2025 school year at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

Extra Instructional Periods

Geometry/Algebra 2	5 period/wk	James Haggerty	\$8,500.00
8th Grade Language Arts	2 period/wk	Sara Cyr-Alai	\$3,400.00
7th Grade Language Arts	2 period/wk	Lauren Procanik	\$3,400.00
6th-8th Grade Language Arts Zero Period	2 period/wk	Carol Hueston	\$3,400.00
5th-8th Math Zero Period	5 period/wk	Matthew Viggiano	\$8,500.00
Remedial Reading Wilson	5 period/wk	Jennifer Vazquez	\$8,500.00
Remedial Reading Wilson	5 period/wk	Carol Hueston	\$8,500.00
Band Regions Workshop Music - 9th Period	2 period/wk	Russell Branch	\$3,400.00
Evening Math Lab (2 hours/4 nights per week - paid by timesheet) Stop and start dates pending		Diana Gomez	\$48.33 hourly rate
Writing Lab	4 period/wk	Franziska Dragon	\$6,800.00

13. **Job Descriptions Approval** (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following Job Descriptions:

Athletic Director	Athletic Coach	Volunteer Athletic Coach
Extracurricular Activities Advisor	Lead Technician	Technology Assistant

14. **Mendham Township School District Schedule B Stipend Position 2024-2025**

BE IT RESOLVED that the Board of Education approves the following 2024-2025 Co-Curricular Stipend position for the Mendham Township School District:

Activities	2024-2025 Salary	Staff Member
Public Relations Liaison	\$6,798.00	Kelly Rice

15. **Substitute Callers for the 2024-2025 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Dr. Salvatore M. Constantino and Dr. Robert Koroski as substitute callers for the Elementary and Middle Schools at a rate of \$6,000.00 each for the 2024-2025 school year.

16. **Summer Curriculum Work Hours - Elementary School**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 30 hours each at the contractual rate of \$60.00 per hour for the following curriculum work not to exceed \$1,800.00 per person:

Staff Member Name	Curriculum
Lisa Lombardo Kristen O’Dowd Kelly Merlino Erica Parke Theresa Milow Diane Barlow Molly Koller	ELA Full Revision K-4

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 7.5 hours each at the contractual rate of \$60.00 per hour for the following curriculum work not to exceed \$450.00 per person:

Staff Member Name	Curriculum
Laura Porrovecchio Erica Parke	Social Studies/ Science ELA Alignment K-4

17. **Summer Curriculum Work Hours - Middle School**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 6 hours at the contractual rate of \$60.00 per hour for the following curriculum work:

Staff Member Name	Curriculum
Jessica Costanzo	Grade 5 ELA - Rewrite 3 Research PBTs

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 20 hours at the contractual rate of \$60.00 per hour for the following curriculum work:

Staff Member Name	Curriculum
Tara Horutz	Grade 6 ELA - Rewrite 10 Research PBTs

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 10 hours at the contractual rate of \$60.00 per hour for the following curriculum work:

Staff Member Name	Curriculum
Stacy Bray	Grades 5 - 8 Science Create short lessons for multiple subjects to meet the new NJDOE climate change curricular requirements.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 12 hours at the contractual rate of \$60.00 per hour for the following curriculum work:

Staff Member Name	Curriculum
Perry Hooker	Grades 5-8 Geography Create new geography assessments.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 8 hours at the contractual rate of \$60.00 per hour for the following curriculum work:

Staff Member Name	Curriculum
Christine Yawger	Grades 5 - 8 ELA Organize/proof/edit/compile final ELA 2024 update

18. **Summer Transportation - Bus Cleaning**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Kleber Minuche for summer bus cleaning at a rate of \$27.00 per hour, not to exceed 3 hours per school bus.

19. **Summer Enrichment Teachers**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following teachers for the summer enrichment program, effective July 1, 2024, for 2.5 hours a session (8:30 a.m. to 11:00 a.m.), for 14 sessions over the course of 4 weeks at a rate of \$45.00 an hour:

Katelyn Jones	Erica Parke
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20. **Elementary School - Summer Hours 2024**

BE IT RESOLVED that the Mendham Township Board of Education approves Hillary Clark, School Counselor for summer hours, not to exceed 40 hours, and Kerri McCloskey, School Nurse for summer hours, not to exceed 20 hours, at the rate of \$39.96 per hour.

21. **Middle School - Summer Hours 2024**

BE IT RESOLVED that the Mendham Township Board of Education approves Alexandria Ferenc and Jacqueline Medina, School Counselor’s for summer hours not to exceed 5 hours each, and Erin Giarrusso, School Nurse for summer hours not to exceed 40 hours, both at the rate of \$39.96 per hour.

XI. ACTION ITEMS

Personnel and Human Resources

1. **Leave of Absence - Norma Mogrovejo Arevalo**

BE IT RESOLVED that the Mendham Township Board of Education hereby approves Norma Mogrovejo Arevalo, Custodian, for a leave of absence, commencing May 6, 2024, while utilizing 29 accumulated sick days, under the Federal Family Medical Leave Act (FMLA), ending after 6 weeks on June 14, 2024.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education hereby approves Norma Mogrovejo Arevalo with an anticipated return to work date of June 17, 2024.

2. **New Hire: Substitute Custodian, Dennis Minuche-Pincay**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Dennis Minuche-Pincay, Substitute Custodian effective May 13, 2024, at an hourly rate of \$15.00 for the 2023-2024 school year.

3. **Unpaid Leave - Deborah Luciano, Transportation Driver**

BE IT RESOLVED that the Mendham Township Board of Education approves Deborah Luciano, Transportation Driver to take an unpaid leave of absence from May 13, 2024, through May 15, 2024.

4. **Chaperones - Lip Sync, May 5, 2024**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following Lip Sync, May 5, 2024 chaperones at the contractual rate of \$100.00:

Mariah Clare Clark, Jessica Costanzo, Stephen Dodrv, Megan Fazio, Perry Hooker, Tara Horutz, Alexander Hufford, Benjamin Monaghan, Zachary Naughtright, Amanda Porter, Fernando Rivera

Mrs. Orban Brown moved to approve the Action Items under Personnel and Human Resources – items 1-4, seconded by Mr. Keeling, and the motions were CARRIED in a roll call vote: Mr. Dubeck; yes, Mr. Dumovic; yes, Mr. Keeling; yes, Mrs. Orban Brown; yes, and Mr. Christmann; yes – motions carry.

XII. Discussion

- Delegate for NJSBA Delegate Assembly

Dr. Constantino commented that Mr. Dumovic will be attending on behalf of the BOE and will be voting on the 14 items on their agenda.

Mr. Dumovic – mentioned that on June 6, 2024 there would be a special meeting of the Morris County School Board Association, where there would be a vote to adopt the Association’s new modernized Bylaws.

Mr. Dumovic - Our fellow board member, Diana Orban Brown, achieved New Board Member Boardmanship Certification from NJSBA but could not be publically recognized and receive her award at the 5/2/2024 MCSBA Celebrations meeting.

Following is what was said by the NJSBA representative when Diana and the other 12 new Board Member Certified board members from Morris County were honored at the 5/2/2024 MCSBA Celebrations meeting:

The Certified New Board Member is the first level of the NJSBA Board Member Academy certification program. Areas of study are designed to give new school board members a firm foundation in the initial governance skills needed to carry out their responsibilities. Eligibility is limited to the first two years of board service. And the requirements are...

- Accumulate at least 10 Board Member Academy credits
- Attend face-to-face Governance I: New Board Member Orientation
- Attend at least one statewide or regional professional development program
- Attend at least two county association meetings
- Attend at least one annual NJSBA Workshop Conference

XIII. Verbal Communications from the Public – None.

XIV. Adjournment

Moved by Mr. Dubeck, seconded by Mrs. Orban Brown to adjourn the May 15, 2024, Work Session Meeting. The meeting was adjourned at 9:37 p.m.

Respectfully submitted,



Donna Mosner
School Business Administrator/Board Secretary