

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL LIBRARY
WORK SESSION MEETING MINUTES
TUESDAY, May 16, 2023, @ 7:30 PM**

I. Call to Order - The meeting was called to order at 7:34 pm.

II. Flag Salute - Mrs. Mody led the flag salute.

III. Roll Call of the Board of Education

Mrs. Joan Mody	President	Present
Mr. Andrew Christmann	Vice President	Present
Mr. Adam Dubeck		Present
Mr. Peter Dumovic		Present
Mr. Thomas Keeling		Present – arrived at 7:54 pm
Dr. Rekha Mandel		Present
Mrs. Diana Orban Brown		Present

Also, present: Dr. Salvatore Constantino, Superintendent
Mrs. Donna Mosner, School Business Administrator/Board Secretary
General Public – Police Chief Ross Johnson

IV. Sunshine Law - Mrs. Mody read the following statement -

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office and sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent’s Report

➤ District Updates, News, and Events

Chief Johnson - MTPD, 5/16 – Did a presentation to the BOE exploring utilizing the County Sheriff’s RSVP program for anonymous reporting of threats, HIB issues, or other concerns. Also implementing a gun safety program to push out to parents and kids alike: Project Child Safe. He finished by providing a summary of how the Police Department and School District have such a positive working relationship with the various interactions during the school year, such as; emergency drills, safety training, uniformed presence for drop off and pick up, regular building walk-throughs, and meeting with the administrative team.

Elementary School Tiger Leaders & Hillary Clark, 5/23

Mr. Ferenc and Mr. Angrisani, 5/23

C. Peterson - NJSBA, adjusted calendar to July 18, 2023, August 22, 2023, October 17, 2023, and December 12, 2023

MTMS Athletics

It's a very exciting time of year for MTMS Sports. Boys and girls lacrosse will compete in the Morris County Tournament next week! Boys Lacrosse will travel to Delbarton next Wednesday (5/17) and Girls Lacrosse will travel to Morristown on the same day.

Baseball and softball will find out their tournament opponents next week; the seeding meeting for them will take place tomorrow.

With such an unbelievable start to the MTMS athletics year, we are hoping our spring sports can make some noise in the tournaments and finish the year strong! Stay tuned!!!

CONGRATULATIONS TO JACKSON LAIN!

The Morris County Superintendent's Middle School Leadership Award is presented annually to a graduating middle school student whose actions and deeds represent a model of citizenship and leadership in their respective school community.

Each district may select one student from their middle school to receive this honor. Recipients must be a student whose academic, extracurricular, and community leadership has had a positive impact on their school environment and who serve as role models for others.

Congratulations to MTMS 8th grader Jackson Lain who was this year's MTMS Morris County Superintendent's Award recipient.

Jackson was honored at a dinner on May 10th at the Hanover Marriott in Whippany for his achievement and will be acknowledged in front of his peers at this year's graduation ceremony on June 7, 2023.

NJSLA Testing

We are continuing the NJSLA testing this week at both schools. I want to congratulate the students and teachers for their work and efforts, as well as our administration for a flawless setup and execution.

MTES - Festival of the Arts is May 25.
MTMS - Evening of the Arts - May 24.
MTMS - Shakespeare Festival - May 30.

VI. Board Secretary's Report

➤ **Finance:**
ESIP project.

Starting the process to plan

- Floor plans of both buildings
- A list of referendum project goals, including the mechanical equipment being replaced
- Scope of the roofs being replaced, if a roof is **not** being replaced please provide any age/warranty data available

What has been provided and is ready for further discussion:

1. Existing floor plans (room #'s only)
2. A list of the referendum project highlights (broad overview) & a table depicting a more in-depth description of the Referendum projects, organized by state application
 - a. There are also some capital projects / ROD grant projects scheduled for summer 2024 construction. Would you like descriptions of that work as well? Let us know.
3. Diagrams of ES & MS roofs, depicting units being replaced
4. Roof replacement permit sets
5. Diagrams of ES & MS roofs, depicting the approximate age of roofs. Scott is meeting with a roofing manufacturer next week to walk both schools in an attempt to procure warranty information. His walkthrough is scheduled for May 16th. Will provide you with an update post walkthrough.
6. Utility history paperwork from initial submission to current for history and trends

Once all of this information has been reviewed a plan will be presented and we will start to have monthly if not bi-monthly meetings – still in the plan processing phase.

VII. Board Presidents – Please be on the lookout for the Superintendent and BOE evaluations, they need to be done as soon as they are available. Mr. Andrew Christmann is receiving a 10-year award from NJ School Boards for 10 years of service as a Board Member. The Board will be approving a proclamation at our next regular monthly meeting. Thank you to Mr. Dumovic for bringing this to the Board. Thank you to Mr. Christmann for his years of service and dedication to the Mendham Township School District.

Mr. Dumovic wanted to add that Mr. Christmann is the only Board Member of the Mendham Township Board of Education over the last 30+ years that has received this award from the NJSBA.

Mr. Christmann was thankful and stated that we all make an impact on the children and that the town is better for it.

VIII. Correspondence – None.

IX. Committee Reports – a brief summary was shared by the chair of each committee about agenda items

- Curriculum and Instruction – Dr. Mandel delivered the report
- Operations and Finance – Mr. Christmann delivered the report
- Personnel and Human Resources – Mr. Dumovic delivered the report
- Policy and Planning – Mr. Dubeck delivered the report
- Ad Hoc – DEIA – No update at this time
- Ad Hoc – ESIP/Referendum – No update at this time

X. Consent Items

Approval of Minutes

Work Session Minutes: April 18, 2023

Regular Session Minutes: April 25, 2023

Curriculum and Instruction

1. **Middle School Curriculum** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the Middle School 5th Grade Google Suite/SEL Curriculum for the 2022-2023 school year.

2. **Previously Approved - Middle School Field Trips** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trips for the 2022-2023 school year previously approved by the Board on July 19, 2022:

Date	Grade	Activity	Chaperones
05/31/23 - 06/02/23	8th	Gettysburg, Hershey, Lancaster, PA	Justin DelBene Daniel DePugh Geri Esposito Franziska Dragon Perry Hooker Amanda Porter Lauren Procanik Jennifer Vazquez Sandra McCloskey (Nurse)
05/31/23 - 06/02/23	5th	Fairview Lake, NJ	Elizabeth Barter Craig Clausen Megan Fazio Charles Gallo Erin Giarrusso (Nurse) James Haggerty Erica Hays Elizabeth Hollman Andre Viola

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate of \$250.00 per night to the above chaperones attending the 8th Grade Gettysburg, Hersey, Lancaster, PA, and 5th Grade Fairview Lake, NJ field trips.

3. **Approval of Action Research Project** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the attached Middle School Action Research Project for the 2022-2023 school year.

4. **Tuition Contracts for Extended School Year with The Craig School**

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract for the Extended School Year with The Craig School effective July 10, 2023, through August 3, 2023, for one (1) student (15361847) as per IEP at a tuition of \$2,360.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Speech and Language services for Summer 2023 with The Craig School for speech and language services at the rate of \$125.00 per hour for group services and \$165.00 per hour for individual services.

5. **Tuition Contracts for the 2023-2024 School Year with The Craig School**

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with The Craig School for the 2023-2024 school year effective September 5, 2023, to June 14, 2024, for one (1) student (15361847) as per IEP at a tuition of \$61,710.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Speech and Language services 2023-2024 with The Craig School for speech and language services at the rate of \$125.00 per hour for group services and \$165.00 per hour for individual services.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Statement Regarding Occupational Therapy Services for 2023-2024.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Statement Regarding Physical Therapy Services for 2023-2024.

6. **Contract with Anne Hunkler Karanikas**

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Functional Behavioral Assessment to be completed between May 17, 2023, and June 8, 2023, for one (1) student (ID# 15362247). Anne Hunkler Karanikas will provide 5 hours of consultation per term of the contract at a rate of \$80.00 per hour.

7. **D.C. Fagan Psychological Services - Evaluation Services**

BE IT RESOLVED that the Mendham Township Board of Education approves D.C. Fagan Psychological Services to complete an evaluation for student (ID#13506812) with a cost not to exceed \$4,000.00

8. **HIB School Self-Assessment for Determining Grades** *(Attachments)*

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the Mendham Township Elementary School's and the Mendham Township Middle School's Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education.

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of May 2023 that no major

accounts and fund balances in the 2022/2023 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the April 2023 Board Secretary’s Reports.

3. **Treasurer’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the April 2023 Treasurer’s Reports.

4. **April 2023 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the April 2023 transfer report.

5. **May 2023 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final May 2023 Bills List. This includes payroll checks N0440 through N0442 and N0443 through N0445 and N0447 through N0449.

Fund 11	\$
Fund 20	\$
Fund 30	\$
Fund 60	\$
Total:	\$

6. **Use of District Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2022-2023 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Chester Mendham Baseball & Softball	<u>MS</u> Field	Saturday 05/13/23	4:30 pm - 7:00 pm	Lauren Garofalo
Girl Scout Troop 98206	<u>ES</u> Fields	Wednesday 05/17/23	3:45 pm - 5:00 pm	Allyson Daly
The Mendham Kids Club	<u>ES</u> Gym Classrooms Playground	Monday - Friday 06/12/23 - 07/28/23	9:00 am - 3:00 pm	Charles Gallo

* Subject to change due to conflicts with Mendham Township School events.

7. **ESS Northeast, LLC Contract Extension 2023-2024** *(Attachment)*

WHEREAS, Mendham Township Board of Education and ESS Northeast, LLC, entered into an agreement whereby ESS Northeast, LLC is to provide substitute staffing to fill positions at the request of the district for a period ending June 30, 2023, and,

WHEREAS, Mendham Township Board of Education and ESS Northeast, LLC are desirous of extending the term of the agreement through June 30, 2024, with the provisions set forth below,

BE IT RESOLVED that the Mendham Township Board of Education and ESS Northeast, LLC, parties of the contract, agree as follows:

1. The Term of the Agreement, as reflected in Paragraph 7, is hereby extended from July 1, 2023, through June 30, 2024;
2. Effective July 1, 2023, Addendum “A” to the Agreement, Pricing, is amended as per the attached revised Addendum “A”;
3. This Agreement will automatically renew for additional one (1) year periods unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year.
4. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

8. **Contract for Use of Facility with Apollo After School, Inc. for the 2023-2024 School Year** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the Use of Facilities contract with Apollo After School, Inc. for the purpose of conducting an extended daycare program at an annual fee of \$2,856.00 for the 2023-2024 school year.

9. **Contract with Center for Partnership Services** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Center for Partnership Services to provide Registered Behavior Technicians (RBTs) services and supports to the Mendham Township School District for the 2023-2024 school year at a cost of \$50.00 per hour.

10. **Contract with Therapeutic Intervention, Inc.** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Therapeutic Intervention, Inc. to provide occupational therapy services for the 2023-2024 school year for students, beginning July 1, 2023, as per IEPs at the following rates: \$100.00/hr for school-based (in-district) therapy; \$115.00 per home-based therapy visit; and \$415.00 per evaluation.

11. **Submission of NJSIG Safety Grant Application – 2023-2024**

BE IT RESOLVED that the Mendham Township Board of Education hereby approves the submission of the grant application for the 2023-2024 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, to include safety initiatives within the buildings and classroom security, in the amount of \$2,300 for the period of July 1, 2023, through June 30, 2024.

12. **Approval of Fixed Assets Service Provider Agreement: Kroll, LLC- 2023-2024** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the agreement with Kroll, LLC as the fixed assets service provider for the 2023-2024 school year at a cost of \$2,000.00.

13. **Affirmative Action Team for the 2023-2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the Affirmative Action Team for the 2023-2024 school year, as required under the Comprehensive Equity Plan, and appoints the following as the Mendham Township Board of Education Affirmative Action Team:

Donna Mosner Business Administrator/Affirmative Action Officer
Julia Coyne Assistant to the Business Administrator
Robert Koroski Director of Special Services/AA Officer for Handicapped Students
Dawn Cullinan Elementary School Teacher
Jennifer Vazquez Middle School Teacher
Hillary Clark Elementary School Guidance Counselor
Alexandria Ferenc Middle School Guidance Counselor

14. **Tuition Rates for the 2023-2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following tuition rates as provided by the NJDOE, for the 2023-2024 school year:

OUT-OF-DISTRICT TUITION

Kindergarten - \$21,291.00 (\$2,129.10 per month)
Grades 1-4 - \$22,123.00 (\$2,212.30 per month)
Grades 5-8 - \$23,573.00 (\$2,357.30 per month)

15. **Project Graduation Transportation - West Morris Mendham High School**

BE IT RESOLVED that the Mendham Township Board of Education approves transportation for June 8, 2023, Project Graduation event for West Morris Mendham High School. The district will supply up to 5 buses, with drivers, and provide round-trip transportation from West Morris Mendham High School to 14th Street Pier, Hoboken, NJ. Transportation services will be billed at a total cost of \$2,639.00.

16. **Mendham Township Boy Scout Troop Transportation**

BE IT RESOLVED that the Mendham Township Board of Education approves transportation for Mendham Township Boy Scout Troop #1 departing from Mendham High School on Friday, May 26, 2023, to Garrison, NY, and returning from Elk Pen Parking Lot, Tuxedo, NY to Mendham High School on Sunday, May 28, 2023. Transportation services will be billed at a total cost of \$410.00.

Personnel and Human Resources

1. **Staff Retirement - Karen Schaberg** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret, the letter of retirement from Karen Schaberg, District Strings/Orchestra Teacher, dated March 14, 2023, effective June 30, 2023.

2. **Staff Retirement - Donna CasaGrande** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret, the letter of retirement from Donna CasaGrande, Middle School Technology Teacher, dated March 22, 2023, effective June 30, 2023.

3. **Staff Resignation - Daniel Wood, Transportation Driver** (Attachment)
BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of resignation from Daniel Wood, Transportation Driver, dated May 5, 2023, effective June 7, 2023.
4. **Staff Resignation - Roosevelt Marin, Transportation Driver** (Attachment)
BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of resignation from Roosevelt Marin, Transportation Driver, dated May 10, 2023, effective June 7, 2023.
5. **Staff Resignation - Michael Marini, Middle School Head Custodian** (Attachment)
BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of resignation from Michael Marini, Middle School Head Custodian, dated May 12, 2023, effective June 15, 2023.
6. **New Hire - Alaina Commarato, Middle School Science Teacher** (Attachment)
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Alaina Commarato, Middle School Grade 6 Science Teacher, at an annual salary of \$58,925.00, BA+30, Step 2 effective August 31, 2023, for the 2023-2024 school year.
7. **New Hire - Zachary Naughtright, Strings/Orchestra Teacher** (Attachment)
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Zachary Naughtright, District Strings/Orchestra Teacher, at an annual salary of \$55,525.00, BA, Step 2 effective August 31, 2023, for the 2023-2024 school year.

8. **Mendham Township School District Schedule B Stipend Position 2023-2024**
BE IT RESOLVED that the Board of Education approves the following 2023-2024 Co-Curricular Stipend position for the Mendham Township School District:

Activities	2023-2024 Salary	Staff Member
Public Relations Liaison	\$6,798.00	Daragh Gallagher-Carpenter

9. **Middle School Schedule B Stipend Position for 2023-2024**
BE IT RESOLVED that the Mendham Township Board of Education approves the following 2023-2024 Co-Curricular Stipend position for Middle School:

Activities	2023-2024 Salary	Staff Member
Strings/Orchestra Director District	\$3,718.00	Zachary Naughtright

10. **Middle School 5th Grade Minisink Trip - Chaperone - Revised**
BE IT RESOLVED that the Mendham Township Board of Education approves the following chaperone for the 5th Grade trip to Fairview Lake/Minisink on May 31 - June 2, 2023.

Secondary Male Chaperone
Benjamin Monaghan for previously approved Quinn Kontely

11. **Substitute Callers for the 2023-2024 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Dr. Salvatore M. Constantino and Dr. Robert Koroski as substitute callers for the Elementary and Middle Schools at a rate of \$5,000.00 each for the 2023-2024 school year.

12. **Middle School Spring 2022-2023 Athletic Monitor**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following Athletic Monitor at the contractual rate of \$100.00 for events that start after contractual hours:

Date	Team Playing	Monitor
May 10, 2023	Boys LAX	Andre Viola

13. **Summer Curriculum Work Hours - Elementary School**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 15 hours each at the contractual rate of \$60.00 per hour for the following curriculum work not to exceed \$900.00 per person:

Staff Member Name	Curriculum	Dates
Diane Barlow Brianna D’Almeida Katelyn Jones Lisa Lombardo Tracy Newton Erica Parke Laura Porrovecchio Jean Sosna	ELA	06/13/23 - 06/15/23

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 24 hours each at the contractual rate of \$60.00 per hour for the following curriculum work not to exceed \$1,440.00 per person:

Staff Member Name	Curriculum	Dates
Diane Barlow Dawn Cullinan Brianna D’Almeida Cara Dawes Amy Williamson	Math	06/19/23 - 06/22/23

14. **Summer Transportation - Bus Cleaning**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following summer transportation staff at the following hourly rates:

Summer Bus Cleaning: \$27.00/per hour <i>(Not to exceed 3 hours per school bus)</i>		
Kleber Minuche		

15. **Tenured Certificated Staff Reappointments for the 2023-2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following tenured staff appointments for the 2023-2024 school year.

Note: This does not include any stipends for extra periods.

Note: This does not represent anticipated movements on the guide. An adjustment will be made in August when the paperwork is submitted and finalized as per the contract.

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Allen	Carolyn	BA, 100	21	82,450
Barlow	Diane	M/BA+45, 100	21	94,950
Barter	Elizabeth	M/BA+45, 100	21	94,950
Branch	Russell	M/BA+45, 100	21	94,950
Bray	Stacey	MA+30, 100	21	97,750
Brown	Jeanne	MA+30, 100	21	97,750
Butler	Corinne	MA+30, 100	21	97,750
Butterfield-Bizzarro	Sarah	M/BA+45, 100	19	86,250
Casse-Ippolito	Michele	MA+60, 100	17	83,850
Clausen	Craig	M/BA+45, 100	21	94,950
Cullinan	Dawn	MA+30, 100	21	97,750
Cyr- Alai	Sara	MA+30, 100	21	97,750
D'Almeida	Brianna	M/BA+45, 100	11	66,675
Dawes (Rubinaccio)	Cara	BA, 100	8	58,175
DeGise	Kellie	M/BA+45, 100	17	79,250
Emr	Diane	MA+30, 100	21	97,750
Fazio	Megan	MA+30, 100	9	67,675
Ferenc	Alexandria	MA+60, 100	10	72,275
Gallo	Charles	MA+30, 100	20	92,740
Giarrusso	Erin	BA, 100	18	71,850
Gustavsen	Catherine	MA+60, 100	21	99,550
Haggerty	James	MA+60, 100	21	99,550
Hare	Francesca	M/BA+45, 100	21	94,950
Hengst	Maureen	BA+30, 100	21	90,050

Hollman	Elizabeth	M/BA+45, 100	15	72,650
Hooker	Perry	M/BA+45, 100	8	63,275
Horutz	Tara	M/BA+45, 100	21	94,950
Hueston	Carol	M/BA+45, 100	21	94,950
Johnson	Kelly	BA, 100	15	64,550
Lazoricek	Noel	M/BA+45, 100	21	94,950
Lombardo	Lisa	MA+30, 100	10	68,875
Mahadeen	Michael	M/BA+45, 0.5	9	32,138
Mastrogiannakos	Eugenia	MA+30, 100	18	82,600
McNamara	Theresa	MA+30, 100	21	97,750
Merlino	Kelly	M/BA+45, 100	7	62,675
Miller	Kristin	M/BA+45, 100	21	94,950
Milow	Theresa	M/BA+45, 100	21	94,950
Newton	Tracy	M/BA+45, 100	21	94,950
O' Connor	Cindy	M/BA+45, 100	21	94,950
O' Donnell-Esposito	Mary	MA+30, 100	21	97,950
O' Keefe	Kevin	MA+60, 100	16	80,350
Panetta	Briana	MA+60, 100	8	70,075
Parke	Erica	M/BA+45, 100	19	86,250
Peterson (Hays)	Erica	M/BA+45, 100	14	72,650
Pieper	Darlyne	M/BA+45, 100	21	94,950
Pintado	Charlene	M/BA+45, 100	21	94,950
Porrovecchio	Laura	MA+30, 100	21	97,750
Porter	Amanda	BA, 100	21	82,450
Quidore	Ann	M/BA+45, 100	21	94,950
Reed	Tiffany	MA+30, 100	21	97,750
Riina	Clare	M/BA+45, 100	21	94,950

Smith	Melanie	MA+30, 100	17	82,150
Smyth	Dori	M/BA+45, 100	21	94,950
Sodora	Gina	M/BA+45, 100	8	63,275
Sosna	Jean	M/BA+45, 100	21	94,950
Vazquez	Jennifer	MA+60, 100	21	99,550
Viggiano	Matthew	MA+30, 100	10	68,875
Wilce	Kelly	M/BA+45, 100	21	94,950
Williamson	Amy	M/BA+45, 100	21	94,950
Yawger	Christine	MA+30, 100	16	78,600

16. **Non-Tenured Certificated Staff Reappointments for the 2023-2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following non-tenured staff appointments for the 2023-2024 school year.

Note: This does not include any stipends for extra periods.

Note: This does not represent anticipated movements on the guide. An adjustment will be made in August when the paperwork is submitted and finalized as per the contract.

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Clark	Hillary	M/BA+45, 100	18	82,600
Federico (Dragon)	Franziska	M/BA+45, 100	7	62,675
Dunlevy	Hannah	M/BA+45, 100	4	61,125
Fattorusso	Andrea	BA, 100	2	55,525
Fortuin	Amy	BA, 100	4	56,025
Fullem	Amanda	BA, 100	4	56,025
Savastano (Glander)	Jillian	MA+30, 100	6	65,525
Gomez	Diana	MA+30, 100	11	70,175
Greenbaum	Elyse	M/BA+45, 100	14	72,650
Johnson	Lauren	M/BA+45, 100	6	62,125
Jones	Katelyn	M/BA+45, 100	4	61,125

Kavalos	Fotini	BA+30, 100	14	69,650
Koehler	Erica	M/BA+45, 100	11	66,675
Koller	Molly	M/BA+45, 100	12	74,750
Lipschutz	Stacey	M/BA+45, 100	14	72,650
Lucia	Melissa	M/BA+45, 100	12	69,400
Maggiore	Cecilia	BA, 100	12	62,850
Mallonee	Jessica	M/BA+45, 100	4	61,125
McCloskey	Kerri	BA, 100	11	61,575
Medina	Jacqueline	M/BA+45, 100	3	60,875
Molle	Michelle	M/BA+45, 0.6	16	45,090
Moore	Catherine	BA, 100	2	55,525
O'Dowd	Kristen	BA, 100	12	62,850
Paciello	Rachel	BA, 100	4	56,025
Procanik	Lauren	BA, 100	4	56,025
Rivera	Fernando	M/BA+45, 100	5	61,625
Sardinsky	Darlene	MA+60, 100	19	90,650
Quinn	Savannah	BA, 100	9	59,175
Viola	Andre	BA, 100	7	57,575

17. **MTEA Member Support Staff Reappointments for the 2023-2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following MTEA member support staff reappointments for the 2023-2024 school year:

MTEA Staff Member	Job Title/FTE	Salary
Deborah Nisivoccia	Administrative Assistant to the Middle School Principal - 100	67,089
Lisa Campbell	10 Month (plus 20 days) Middle School Secretary - 100	59,740
Kelly Rice	Administrative Assistant to the Elementary School Principal - 100	52,888

Barbara Wallack	10 Month (plus 20 days) Elementary School Secretary - 100	48,000
Andrea Scalfani	10 Month Part-Time Elementary School Secretary - .60	30,900
Kimberly McGroarty	Administrative Assistant to the Director of Special Services - 100	52,888
Carlos Echeverry	Custodian - 100	56,289
Julio Garcia	Custodian - 100	46,031
Richard Hoagland	Custodian - 100	80,853
Odilio Larios	Custodian - 100	36,421
Ana Minuche	Custodian - 100	36,421
Norma Mogrovejo Arevalo	Custodian - 100	36,421
Ryan Spellmon	Custodian - 100	36,421
Tyler Spellmon	Custodian - 100	47,400
Cynthia Blood	10-Month Instructional/Special Ed Aide - 100	41,175
Nancy Hammer	10-Month Instructional/Special Ed Aide - 100	37,026
Joy Lia	10-Month Instructional/Special Ed Aide - 100	28,410
Beth Smith	10-Month Instructional/Special Ed Aide - 100	33,410
Meredith Vazquez	10 Month Instructional/Special Ed Aide - 100	28,410

18. **Non-MTEA Support Staff Reappointments for the 2023-2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2023-2024 school year:

Staff Member	Job Title/FTE	Salary
Julia Coyne	Assistant to the Business Administrator for Finance - 100	78,415
Christine Cianciotto	Assistant to the Business Administrator for Governance and Accounts Payable - 100	85,747
Aletha Consales	Assistant to the Superintendent for Human Resources and Accounts Receivable - 100	83,231
Karyn Monaghan	Executive Assistant to the Superintendent - 100	73,237

Peter Ricci	Lead Technician - MS - 100	62,090
Kyle Lissy	Lead Technician - ES - 100	43,054
Danny Lewis	Technician - .40	18,025
Scott Bellows	Director of Buildings and Grounds - 100	87,550
Walter Garcia	District Groundsman/Custodian Maintenance -100 (\$51,011 = \$5,000)	56,011
Kleber Minuche Falcones	Head Custodian - ES - 100 (\$50,812 + \$5,000)	55,812
Elia Kerekgyarto	Transportation Director - 100	98,880
Jennifer Minuche	Transportation Assistant - 100	51,500

19. **Non-MTEA Hourly Support Staff Reappointments for the 2023-2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2023-2024 school year:

Name	Job Title	Hourly
Amy Bond	Transportation Driver	34.20
James Castiglione	Transportation Driver	35.68
Jeremy Conover	Transportation Driver	35.68
Michael Gannon	Transportation Driver	35.68
Olga Garcia	Transportation Driver	35.68
Sami Haile	Transportation Driver	34.20
Erna Hauswald	Transportation Driver	34.20
Brenda Helbig	Transportation Driver	38.62
Gina Laitano	Transportation Driver	29.37
Susie Lebron Vega	Transportation Driver	34.20
Yoslin Lopez	Transportation Driver	34.20
Deborah Luciano	Transportation Driver	37.14
John McKeown	Transportation Driver	34.20

Deborah Mercurio	Transportation Driver	34.20
JoAnn Meyler	Transportation Driver	35.68
Nicholas Muscatella	Transportation Driver	37.14
Mark Ottoson	Transportation Driver	37.14
Yomelly Parra	Transportation Driver	34.20
Emily Perez	Transportation Driver	34.20
Sharon Romero	Transportation Driver	37.14
Susan Romero	Transportation Driver	34.20
Todd Santa	Transportation Driver	34.20
Jesse Smith	Transportation Driver	34.20
Cynthia Sommer	Transportation Driver	34.20
Deborah Templin	Transportation Driver	35.68
Margitt Trocha	Transportation Driver	38.62
Janette Vega	Transportation Driver	34.20
Carolyn Allen	Transportation Assistant	26.15
Danielle Donato	Transportation Assistant	22.65
Deborah Getchius	Transportation Assistant	29.82
Kyonghee Kim	Transportation Assistant	28.52
Marguerite Oswald	Transportation Assistant	29.85
Susan Reuter	Transportation Assistant	28.52
Beth Smith	Transportation Assistant	26.42
Debra Webster	Transportation Assistant	30.42

20. **Elementary School - Summer Hours 2023**

BE IT RESOLVED that the Mendham Township Board of Education approves Hillary Clark, School Counselor, and Kerri McCloskey, School Nurse for summer hours, not to exceed 40 hours each, at the rate of \$39.96 per hour.

21. **Middle School - Summer Hours 2023**

BE IT RESOLVED that the Mendham Township Board of Education approves Alexandria Ferenc, School Counselor for summer hours not to exceed 10 hours and Erin Giarrusso, School Nurse for summer hours not to exceed 40 hours, both at the rate of \$39.96 per hour.

22. **Contract for Dr. Salvatore Constantino, Superintendent of Schools**

BE IT RESOLVED that the Mendham Township Board of Education approves Dr. Salvatore Constantino as Superintendent of Schools, commencing on July 1, 2023, and ending June 30, 2028, and approves the employment contract, as attached.

23. **Substitute Teacher**

BE IT RESOLVED that the Mendham Township Board of Education approves the John Mansfield Substitute Teacher, pending completion of paperwork, at the current rate of \$125.00 per day for the 2022-2023 school year.

Policy and Planning

1. **Second Reading** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Second reading and adoption of the following policies and regulations:

P 0145	Board Member Resignation and Removal (M)
P 0144	Board Member Orientation and Training (Revised)
P 2520	Instructional Supplies (M) (Revised)
R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P 5308	Student Health Records (M) (Revised)
R 5308	Student Health Records (M) (Revised)
P 5310	Health Services (M) (Revised)
R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)
P 6115.04	Federal Funds - Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

XI. ACTION ITEMS

MENDHAM TOWNSHIP BOARD OF EDUCATION PROCLAMATION

Proclamation of Gratitude to Andrew Christmann for 10 Years of Dedicated Service to the Mendham Township Board of Education

BE IT RESOLVED that the Mendham Township Board of Education approve the following proclamation:

WHEREAS Andrew Christmann, on May 4, 2023, received the 10-Year Milestone Award from the New Jersey School Boards Association in gratitude for ten years of dedication to the children of Mendham Township, Morris County, and the State of New Jersey; and

WHEREAS Andrew Christmann is the only member of the Mendham Township Board of Education on record to have achieved this 10-year service milestone; and

WHEREAS Andrew Christmann, throughout his service as a member of the Mendham Township Board of Education, has demonstrated a continual focus on helping advance the best education program possible and helping support student learning for all students in the Mendham Township School District; and

WHEREAS Andrew Christmann has been, and continues to be, a dedicated, thoughtful, respected, and valuable board of education member who has made outstanding contributions to the school district and community; and

WHEREAS Andrew Christmann's commitment to active, effective school board governance and his exemplary leadership, including as President and Vice President of the Mendham Township Board of Education, is commendable; and

NOW, THEREFORE BE IT RESOLVED that the Mendham Township Board of Education, at its meeting on the 16th of May 2023, recognizes and congratulates Andrew Christmann for his ten years of dedicated service to the Mendham Township Board of Education.

Personnel and Human Resources

1. **Middle School Activity Chaperone - Lip Sync Contest (April 21, 2023)**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following chaperone at the contractual rate of \$100.00 for events that start after contractual hours: Jacqueline Medina

2. **Extra Hours - Michelle Molle, Elementary School Counselor**

BE IT RESOLVED that the Mendham Township Board of Education approves extra hours for Michelle Molle, for (6) hours of counseling services on May 3, 2023, at an hourly rate of \$51.16 for a total of \$306.96.

Mrs. Orban Brown moved to approve the Action Items from May 16, 2023, Work Session Agenda as presented; Proclamation for Mr. Andrew Christmann, Personnel and Human Resources items 1-2, seconded by Mr. Keeling and the motion was CARRIED in a roll call vote: Mr. Dumovic; yes, Mr. Keeling; yes, Dr. Mandel; yes, Mrs. Orban Brown; yes, Mr. Christmann; yes, Mr. Dubeck; yes, and Mrs. Mody; yes – motion carries.

XII. Adjourn to Closed EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said the law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss a personnel matter. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Moved by Mrs. Orban Brown, seconded by Dr. Mandel to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 8:38 p.m.

XIII. Reconvene Open Work Session Meeting

Moved by Mrs. Orban Brown, seconded by Mr. Keeling, to reconvene to the Regular Session Meeting at 9:13 p.m., unanimously carried in a voice vote.

XIV. Discussion

Dr. Mandel – feeling the struggle with the progress towards diversity, hearing so many things our students need guidance to live up to the standards we are living in.

Mrs. Orban Brown – where are the problems cropping up? How can we recommend action if we don't know where the actual issues are?

Dr. Constantino – most of the issues grow out of social media, there have been a number of discipline issues involving racist terms and anti-racist issues. So you have to wonder if are we doing enough, we hope that we can encourage students more, day in and day out. Our students do actively engage, so I believe we need to tackle this by utilizing our students.

Mr. Dumovic – it is not because we don't have the policies, expectations, code of conduct, or disciplinary actions, I am supportive of engaging students to help.

Mr. Christmann – the increasing number caught my attention, we focus on HIB reports and code of conduct violations. We need to dedicate ourselves to this, it is important.

Dr. Constantino – frequency is not high; the issue is that it is always the same frequent fliers. The normal solutions may not work, funds in regard to this are not an issue, we really need to deeply engage our students.

Mr. Christmann – we need to figure out how to get focused on this.

Mrs. Orban Brown – elements beyond our control, we need to look at this as a whole. Focus on the frequent fliers.

Mrs. Mody – everyone has raised excellent points, being such a high-performing district, in an area of privilege, why these students? That is the key question, why? In our pursuit of excellence, let this be part of it.

Mr. Dubeck – most racist people are those who have never come into contact with this. Unfortunately, there is no real exposure here which is part of the problem in my mind. The concept here is not real life, maybe we need a sister school?

Dr. Mandel – we owe this community, we are better than this, well-traveled and educated, so we need to change what happens here, become a school of character, or have a sister school!

XV. Verbal Communications from the Public – None.

XVI. Adjournment

Moved by Mr. Christmann, seconded by Mrs. Orban Brown adjourn the work session monthly meeting on May 16, 2023. The meeting was adjourned at 9:37 pm.

Respectfully submitted,



Donna Mosner
School Business Administrator/Board Secretary