

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL LIBRARY  
PUBLIC SESSION AND  
REGULAR SESSION MEETING MINUTES  
TUESDAY, APRIL 25, 2023 @ 7:30 PM**

**I. Call to Order**

The meeting was called to order at 7:49 pm.

**II. Flag Salute - Mrs. Mody led the flag salute.**

**III. Roll Call of the Board of Education**

Mrs. Joan Mody	President	Present
Mr. Andrew Christmann	Vice President	Present
Mr. Adam Dubeck		Present
Mr. Peter Dumovic		Present
Mr. Thomas Keeling		Present
Dr. Rekha Mandel		Present
Mrs. Diana Orban Brown		Present

Also, present: Dr. Salvatore Constantino, Superintendent  
Mrs. Donna Mosner, School Business Administrator  
General Public – two

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. 2023-2024 Public Hearing Budget Presentation – Dr. Constantino**

**VI. Verbal Communication from the Public –**

Ms. Spirig – 15 Devon Shire Lane – transparency of progress makes it very easy to understand. I have seen this several times and appreciate the progress to be back to normal post-pandemic, great work to all involved, amazing capital improvements, and be proud of all that you have done, thank you.

Dr. Constantino – Thank you to the Operations & Finance Committee, so much time and guidance has been provided, all of your support is appreciated. To Mrs. Mosner and the entire BOE as well with the process and planning.

Mrs. Mosner – I echo Dr. Constantino and appreciate all of your support and commitment.

**VII. Action Items:**

**Operations and Finance**

1. **ADOPTION OF THE FINAL BUDGET AS APPROVED BY THE EXECUTIVE COUNTY SUPERINTENDENT**

A. **2023-2024 BUDGET APPROVAL**

**BE IT RESOLVED** that the Mendham Township Board of Education adopts and approval of the final budget for the 2023-2024 School Year as delineated below:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES FUNDS</b>	<b>DEBT SERVICE FUND</b>	<b>TOTAL</b>
2023-24 Total Expenditures	\$22,363,135	\$155,000	\$1,550,268	\$24,068,403
Less: Anticipated Revenues	\$ 4,413,380	\$155,000	\$628,524	\$ 5,196,904
Taxes to be Raised	\$17,949,755	\$0	\$921,744	\$18,871,499

B. **USE OF ADJUSTMENTS – 2023-2024**

**BE IT RESOLVED**, that the Mendham Township Board of Education includes in the final budget the adjustment for enrollment in the amount of \$466,275. The district intends to utilize this adjustment for supplies and materials necessary for the increase in enrollment from additional students.

**BE IT RESOLVED**, that the Mendham Township Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$43,457. The additional funds will be used to pay for the additional increases in health benefit premiums.

**BE IT FURTHER RESOLVED**, that the Mendham Township Board of Education includes in the final budget the adjustment for banked cap in the amount of \$394,807. (This reflects the usage of an enrollment adjustment of \$466,275, plus a health care adjustment of \$43,457, less the Chapter 44 weighted adjustment of \$114,925.) In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used for the supplies and materials necessary for the increase in enrollment from additional students and increases in health benefit premiums. The Board of Education will complete this by June 30, 2024, and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

C. **TRAVEL AND RELATED EXPENSE REIMBURSEMENT – 2023-2024**

**BE IT RESOLVED**, that the Mendham Township Board of Education includes in the final budget a maximum travel expenditure in the amount of \$25,000 for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is \$25,000, of which, \$12,900 has been spent and \$1,878 is additionally encumbered to date.

**WHEREAS**, the Mendham Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel, not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$25,000 for all staff and board members for the 2022-2023 school year, and

**BE IT FURTHER RESOLVED**, that the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

**D. PROFESSIONAL SERVICES 2023-2024 BUDGET**

**WHEREAS**, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year (2023-2024); and

**WHEREAS**, the final 2023-2024 budget includes the following appropriations:

Legal	\$12,000
Auditor	\$30,500
Architect	\$35,000
Physician	\$ 4,200

**BE IT RESOLVED**, that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

2. **RESOLUTION FOR DISTRICT TAX 2023-2024**

**BE IT RESOLVED** that the amount of district taxes needed to meet the obligations of the Mendham Township Board of Education during the school year 2023-2024 is \$17,949,755 for the General Fund plus \$921,744 for Debt Service, which equals \$18,871,499 in total for the tax levy for the 2023-2024 school year that Mendham Township is hereby requested to place in the hands of the Treasurer of School Monies that amount according to the following schedule in accordance with the statutes relating thereto:

Monthly Due Date	General Fund Tax Levy	Debt Service Tax Levy	Monthly Due Date	General Fund Tax Levy	Debt Service Tax Levy
July 1, 2023	1,495,813.00	460,872.00	January 1, 2024	1,495,813.00	460,872.00
August 1, 2023	1,495,813.00		February 1, 2024	1,495,813.00	
September 1, 2023	1,495,813.00		March 1, 2024	1,495,813.00	
October 1, 2023	1,495,813.00		April 1, 2024	1,495,813.00	
November 1, 2023	1,495,813.00		May 1, 2024	1,495,813.00	
December 1, 2023	1,495,813.00		June 1, 2024	1,495,812.00	
TOTAL 2023:	8,974,878.00	460,872.00	TOTAL 2024:	8,974,877.00	460,872.00

FY 2023-2024 Approved Total: \$17,949,755.00    \$ 921,744.00

Certified Tax Levy: \$18,871,499.00

BOE Statements –

Mrs. Orban Brown – will all of the challenges this year, I am appreciative to the Operations & Finance committee, Mrs. Mosner, and Dr. Constantino for all of their hard work. The budget is a living organism, so we need to look at this process always. Congratulations to everyone – thank you.

Mr. Keeling - I echo Mrs. Orban Brown's comments, this year we had some very strong headwinds and challenges, and concerns with health benefit increases, but with hard work by the administrative team, this budget provides educational excellence. We were able to maintain small class sizes. Have the ability to do so much and contain the budget, job well done, I support this budget.

Mr. Dubeck – this budget provides an excellent education and a decrease in taxes, what more can one ask for, thank you to Dr. Constantino and Mrs. Mosner, we would not do this without either of you, well done.

Dr. Mandel – Mr. Keeling summed this up well. Excited to see the future. Thank you to Mrs. Mosner and Dr. Constantino.

Mr. Dumovic - This budget will provide an educational experience of the highest quality for our students without placing an unreasonable tax burden on our community. Hats off to the Administration, especially Sal and Donna, and to the board's Operations & Finance Committee (Andy, Rekha & Thom). Great work in the development of the budget. From my perspective, of particular note is that in this budget we have budgeted an increase in anticipated revenues. Last year, the anticipated revenues including State Aid were \$3.7Million, and in this upcoming budget revenues are anticipated to be more than \$4.4Million. That's good news for taxpayers, since we are relying a little less on the local tax levy to fund the total expenditures. Although the local tax levy still accounts for 80% of the total operating budget. Looking to future budgets, I am not sure we can consistently and routinely generate this level of local revenues going forward. This level simply may not be sustainable. And regardless, there is absolutely no doubt our school district will continue to face significant fiscal challenges, notably regarding contractual salaries and health benefits for our staff, and the cost of special education especially for out-of-district placement. We need to continue to proactively generate local revenues. We need to continue to find opportunities to drive down costs. And we need to continue to explore every opportunity to engage with neighboring school districts to pursue shared services.

Mr. Christmann – we have spent months talking about the budget, and we spend a lot of time talking about education, appropriately so, and listening to the Jazz Band tonight reminds me that Mendham Township is unique and this is why

we do what we do. Having the support of the taxpayers means things are being done right. I am very proud of this budget.

Mrs. Mody – I echo the gratitude to the Operations & Finance committee, Dr. Constantino, and Mrs. Mosner. Transparency has been incredible, very crisp and clear, the community can understand what we do. Thank you.

**Mr. Christmann moved to approve the Action Items for April 25, 2023, Public Hearing; Operations & Finance items 1–2, seconded by Mrs. Orban Brown, and the motion was CARRIED in a roll call vote: Mr. Keeling; yes, Dr. Mandel; yes, Mrs. Orban Brown; yes, Mr. Christmann; yes, Mr. Dubeck; yes, Mr. Dumovic; yes, and Mrs. Mody, yes – motions carry.**

Continued on to the regular meeting portion of the agenda.

### **VIII. Superintendent’s Report**

#### **➤ District Updates, News, and Events**

Students participated in our annual STEM Expo. Students were able to select projects from 4 categories, invention, environmental innovation, scientific inquiry, and demonstration. All students were invited to participate in K-4. Awards were given in two categories, participation, and green award.

MTMS Athletics is off to a tremendous start this Spring -

On April 18, the boys’ baseball game beat Chester 10-0 via the 5-inning “mercy” rule. The team celebrated a perfect game by pitcher Geno Garofalo; 15 up and 15 down! Ten strikeouts and 51 pitches.

Take your child to work day and teacher appreciation week...

### **IX. Board Secretary’s Report**

#### **➤ Finance:**

#### **NJSBA’s Spring Symposium**

The virtual event featured multiple concurrent training sessions covering meaningful subjects school officials have requested, including forming better community relations, exploring future education innovations, and reexamining school ethics. Some of the topics covered

- ❖ Understanding Family Medical Leave (FMLA and NJFLA)
- ❖ Legislative Updates – Education Advocates Panel
- ❖ Navigating the Sustainable Jersey Grants Program
- ❖ Creating a Strategic Plan for Your District
- ❖ Comparative Data for Negotiations
- ❖ The Value of Transparency in School PR

**X. Board President Report** – Mrs. Mody reminded the board that this is the time of year to keep an eye out for the Superintendent’s evaluation and BOE evaluation.

**XI. Correspondence – None.**

### **XII. Consent Items**

#### **Approval of Minutes**

Work Session Minutes: March 14, 2023

Regular Session Minutes: March 21, 2023

## Curriculum and Instruction

### 1. New - Elementary School Field Trips (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trips for the 2022-2023 school year:

Date	Grade	Activity	Chaperones
04/28/23	LLD	M.T. Police Department Brookside, NJ	Jillian Glander Abigail Kreczkowski Cheryl Riccardello Christine Rollo
05/05/23	LLD	Patriots Path Walk Brookside, NJ	Jillian Glander Deborah Hall Christine Rollo
05/19/23	LLD	Kings Supermarket Mendham, NJ	Jillian Glander Deborah Hall Christine Rollo
06/02/23	LLD	Priscilla's Pantry Morristown, NJ	Jillian Glander Deborah Hall Christine Rollo
06/06/23	Grade 4	Brookside Beach	PTO will be chaperoning

## Operations and Finance

### 1. Certification Reports

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of April 2023 that no major accounts and fund balances in the 2022/2023 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### 2. Board Secretary's Report

**BE IT RESOLVED** that the Mendham Township Board of Education approves the March 2023 Board Secretary's Reports.

### 3. Treasurer's Report

**BE IT RESOLVED** that the Mendham Township Board of Education approves the March 2023 Treasurer's Reports.

4. **March 2023 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the March 2023 transfer report.

5. **April 2023 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final April 2023 Bills List. This includes payroll checks N0440 through N0442 and N0443 through N0445 and N0447 through N0449.

Fund 11	\$2,094,526.54
Fund 20	\$ 12,804.75
Fund 30	\$ 101,830.33
Fund 40	\$ 734,400.00
Fund 60	\$ 36,402.60
Fund 80	<u>\$ 2,111.24</u>
Total:	<u>\$3,040,696.50</u>

6. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Integrated Pest Management, Bridgewater, NJ	04/14/23	Michael Marini	\$0.00	\$0.00
Buildings & Grounds Chapter Meeting, Lafayette, NJ	04/18/23	Scott Bellows	\$0.00	\$0.00
MTES STEM Expo, Elementary School	04/19/23	Diane Barlow Erica Parke	\$0.00 + Substitute Coverage	\$0.00 + Substitute Coverage
American Heart Association, East Hanover, NJ	04/26/23	Briana Panetta Kerry McMahon	\$0.00 + Substitute Coverage	\$0.00 + Substitute Coverage
The Center for Literacy Development, Rutgers University	05/25/23	Lisa Lombardo	\$175.00 + Substitute Coverage	\$175.00 + Substitute Coverage

7. **Lease Agreement with Brookside Community Church** (*Attachment*)  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the Lease Agreement between the Mendham Township Board of Education and the Brookside Church.

**Personnel and Human Resources**

1. **Termination Letter** (*Attachment*)  
**BE IT RESOLVED** that the Board of Education has informed employee (No. 4895) of their termination of employment dated and effective April 6, 2023.
2. **Staff Resignation - Kerry McMahon** (*Attachment*)  
**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Kerry McMahon, Elementary School Physical Education Teacher, dated April 11, 2023, effective June 7, 2023.
3. **Elementary School Activity Chaperones - Festival of the Arts (May 25, 2023)**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following four (4) chaperones at the contractual rate of \$100.00 each for events that start after contractual hours for the Co-Curricular Activity.

Katelyn Jones, Eugenia Mastrogiannakos, Tracy Newton, Erica Parke

4. **Middle School Activity Chaperones - March Madness (March 3, 2023)**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following chaperone at the contractual rate of \$100.00 each for events that start after contractual hours for the Co-Curricular Activity.

Diana Gomez

5. **Middle School 5th Grade Minisink Trip - Chaperones**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following chaperones for the 5<sup>th</sup> Grade trip to Fairview Lake/Minisink on May 31 - June 2, 2023, including the contractual payment of \$250.00 per night for staff who accompany students on overnight field trips:

Male Chaperones

Primary (BOE Employee)	Secondary
1. Craig Clausen	1. Frank Kontely (pending paperwork) *
2. Charles Gallo	2. Quinn Kontely (pending paperwork) *
3. James Haggerty	3. Lucas Mauriello (pending paperwork) *
4. Andre Viola	4. Aidan Hassan (pending paperwork) *

Alternates:

Female Chaperones

Primary (BOE Employee)	Secondary (MTMS alumni)
1. Erica Hays	1. Allie Bishop (pending paperwork) *
2. Jessica Mallonee	2. Colleen O'Mahoney (pending paperwork) *



3. Megan Fazio	3. Abigail Kontely (pending chaperone) *
4. Elizabeth Hollman	4. Kate Villoresi (pending paperwork) *
5. Elizabeth Barter	5. Lucy Rockwell (pending paperwork) *
	Parent Chaperone: Lauren Rimelis *
Nurse: Erin Giarrusso	* Board to reimburse the fingerprinting fee

6. **Middle School Schedule B & C Stipends for 2022-2023**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2022-2023 Middle School Schedule B & C Stipend positions:

Activity	Staff Member	Stipend
Club Getaway	Fernando Rivera	\$225.00
Girls Lacrosse	\$2,330.00 Each	Carol Hueston Jacqueline Medina

7. **Elementary School Schedule B Stipend Positions for 2023-2024**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2023-2024 Co-Curricular Stipend positions for Elementary School:

**CO-CURRICULAR Activities (Schedule B)**

Activities	2021-2022 Salary	Staff Member
School Publication Advisors	\$901.00	Dori Smyth
Tiger Leaders/Grade 4 Advisors (2)	\$1,239.00 Each	Hillary Clark Michelle Molle
Technology Integration Specialist	\$2,266.00 Each	Charles Gallo Tracy Newton
Tiger Chorus Director/Grade 3	\$2,479.00	Lauren Johnson
Tiger Chorus Director/Grade 4	\$2,479.00	Lauren Johnson
Advanced Artist Program Coordinator	\$2,479.00	Sarah Bizzarro
Art Explorer Program Coordinator	\$2,479.00	Sarah Bizzarro
Sustainability Coordinators (2)	\$2,064.50 Each	Tracy Newton Erica Parke
Band Director/Elementary School	\$2,479.00	Russell Branch

**CO-CURRICULAR Activities (Schedule B) - Special Projects**

Activities	2021-2022 Salary	Staff Member
Social Studies League/Grades 2 & 3	\$225.00	Theresa Milow
Festival of the Arts	\$225.00	Sarah Bizzarro
Science Expo	\$225.00 Each	Diane Barlow Erica Parke

Safety Patrol	\$225.00	Dori Smyth
Outdoor Learning Center/Chicken Coop Coordinator	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Charles Gallo
Talent Show Coordinators	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Briana Panetta Lauren Porrovecchio

8. **Elementary School Extra Instructional Periods for 2023-2024**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Elementary School staff members to teach extra periods of instruction during the 2023-2024 school year at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

**Extra Instructional Periods**

Jump Start Grade 1	3 period/wk	Laura Porrovecchio	\$5,100.00
Jump Start Grade 2	3 period/wk	Amanda Fullem	\$5,100.00
SMART TIME Grade 3	3 period/wk	Jean Sosna	\$5,100.00
SMART TIME Grade 4	3 period/wk	Cara Dawes	\$5,100.00
SMART TIME Grade 4	3 period/wk	Lisa Lombardo	\$5,100.00

9. **Middle School Schedule B & C Stipend Positions for 2023-2024**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2023-2024 Co-Curricular Stipend positions for Middle School:

**CO-CURRICULAR Activities (Schedule B & C)**

Activities	2021-2022 Salary	Staff Member
Homework Club	\$51.83 per hour	James Haggerty Francesca Hare Catherine Gustavsen
Minisink Director	\$563.00	Craig Clausen
8th Grade Advisor	\$2,478.00	Amanda Porter
Yearbook Advisor	\$2,478.00	Elizabeth Hollman
School Publication Advisors	\$901.00 Each	Melanie Smith (4 Issues "Windows and Mirrors") Matthew Viggiano (Mendham in a Minute Weekly Video)
Student Council Advisors	\$1,239.00 Each	Perry Hooker Fernando Rivera

Chorus Director/Middle School	\$2,479.00	Catherine Moore
Band Director/Middle School	\$3,718.00	Russell Branch
Strings/Orchestra Director District	\$3,718.00	TBD
Play Director	\$3,043.00	Christine Rollo
Technology Integration Specialist	\$4,532.00	Matthew Viggiano
Tech Club Grades 5-8 (1 hour each) Zero Period/After School	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Matthew Viggiano
Intramural Sports Grade 5 (1 hour each) After School	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Amanda Porter
Indoor Soccer League Grades 5-8 (1 hour each) Zero Period	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Perry Hooker
Basketball Tournament ZP Grades 5-8 (1 hour each) Zero Period/2:50 pm-3:50 pm	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Andre Viola
Indoor Girls Lacrosse Skills Grades 5-8 (1 hour each) Zero Period	\$225.00 base + Max of 10 events @ \$56.00 each, not to exceed a total of \$785.00	Carol Hueston
Girls Field Hockey	\$4,660.00	Carol Hueston
Girls Field Hockey JV (1/2 Stipend)	\$2,330.00	Jacqueline Medina
Girls Soccer	\$4,660.00	Perry Hooker
Boys Soccer	\$4,660.00	James Haggerty
Cross Country	\$4,660.00	Daniel DePugh
Boys Basketball	\$5,084.00	Daniel DePugh
Girls Basketball	\$5,084.00	Perry Hooker
Girls Volleyball	\$3,248.00	Greg Racz
Boys Volleyball	\$3,248.00	Craig Clausen
Cheerleading	\$3,248.00	Amanda Porter
Boys Lacrosse	\$4,660.00	Lou Sodano
Girls Lacrosse	\$2,330.00 Each	Carol Hueston Jacqueline Medina

Baseball	\$4,660.00	Craig Clausen
Softball	\$4,660.00	Greg DePugh
Athletic Director	\$6,071.00	Daniel DePugh

10. **Middle School Extra Instructional Periods for 2023-2024**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Middle School staff members to teach extra periods of instruction during the 2023-2024 school year at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

**Extra Instructional Periods**

Geometry/Algebra 2	5 period/wk	James Haggerty	\$8,500.00
8th Grade Language Arts	2 period/wk	Sara Cyr-Alai	\$3,400.00
7th Grade Language Arts	2 period/wk	Lauren Procanik	\$3,400.00
6th-8th Grade Language Arts	2 period/wk	Carol Hueston	\$3,400.00
5th-8th Math Zero Period	5 period/wk	Matthew Viggiano	\$8,500.00
Remedial Reading Wilson	5 period/wk	Jennifer Vazquez	\$8,500.00
Remedial Reading Wilson	5 period/wk	Carol Hueston	\$8,500.00
Band Regions Workshop Music - 9th Period	2 period/wk	Russell Branch	\$3,400.00
Writing Lab	4 period/wk	Franziska Dragon	\$6,800.00

11. **Substitute Teachers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Substitute Teachers, pending completion of paperwork, at the current rate of \$125.00 per day for the 2022-2023 school year.

Benjamin Monaghan, Kyle Mosner, Zachary Naughtright

**Policy and Planning**

1. **First Reading** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the First reading of the following policies and regulations:

- P 0145 Board Member Resignation and Removal (M)
- P 0144 Board Member Orientation and Training (Revised)
- P 2520 Instructional Supplies (M) (Revised)
- R 2520 Instructional Supplies (M) (Revised)
- P 3217 Use of Corporal Punishment (Revised)
- P 4217 Use of Corporal Punishment (New)
- P 5305 Health Services Personnel (M) (Revised)
- P 5308 Student Health Records (M) (Revised)
- R 5308 Student Health Records (M) (Revised)
- P 5310 Health Services (M) (Revised)
- R 5310 Health Services (M) (Revised)

- P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- R 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)
- P 6115.04 Federal Funds - Duplication of Benefits (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P 7440 School District Security (M) (Revised)
- P 9140 Citizens Advisory Committees (Revised)
- R 9140 Citizens Advisory Committee (M) (Abolished)

**Mr. Christmann moved to approve the Committee Reports and the Consent Items for April 25, 2023; Approval of Work Session and Regular Month Meeting minutes, Curriculum & Instruction items 1, Operations & Finance items 1–7, Personnel & Human Resources items 1-11, Policy and Planning items 1, seconded by Mrs. Orban Brown and the motion was CARRIED in a roll call vote: Mr. Dubeck; yes, Mr. Dumovic; yes, Mr. Keeling; yes, Dr. Mandel; yes, Mrs. Orban Brown; yes, Mr. Christmann; yes, and Mrs. Mody, yes – motions carry.**

**XIII. ACTION ITEMS**

**Curriculum and Instruction**

**1. Contracts with Anne Hunkler**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 04/26/23 to 06/08/23 for one (1) student (ID#s 14532703) as per the IEP for 1 hour per week for a total of 8 hours @ \$80/hr. not to exceed a total of \$640.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 04/26/23 to 06/08/23 for one (1) student (ID#s 14532735) as per the IEP for 1 hour per week for a total of 10 hours @ \$80/hr. not to exceed a total of \$800.00

**Personnel and Human Resources**

**1. Middle School Spring 2022-2023 Athletic Monitors**

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following Athletic Monitors at the contractual rate of \$100.00 each for events that start after contractual hours.

Date	Team(s) Playing	Monitor	Back-Up Monitor
MAY 2	GIRLS LAX	G. Esposito	n/a
MAY 3	SOFTBALL	C. Gustavsen	n/a
MAY 5	BOYS LAX	J. Haggerty	G. Esposito
MAY 8	GIRLS LAX / SOFTBALL	G. Esposito	J. Haggerty
MAY 9	BASEBALL	C. Gustavsen	n/a

MAY 10	BOYS LAX	G. Esposito	n/a
MAY 12	BOYS LAX	J. Haggerty	G. Esposito
MAY 17	BASEBALL / SOFTBALL	F. Dragon	n/a

2. **Substitute Teacher**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Substitute Teacher at the current rate of \$125.00 per day for the 2022-2023 school year.

Alisa Donohue

**Mr. Christmann moved to approve the Action Items for April 25, 2023; Curriculum items 1, Personnel and Human Resources items 1-2, seconded by Dr. Mandel and the motion was CARRIED in a roll call vote: Mr. Keeling; yes, Dr. Mandel; yes, Mrs. Orban Brown; yes, Mr. Christmann; yes, Mr. Dubeck; yes, Mr. Dumovic; yes, and Mrs. Mody, yes – motions carry.**

**XIV. Discussion – None.**

**XV. Verbal Communications from the Public – None.**

**XVI. Adjournment - Moved by Dr. Mandel seconded by Mrs. Orban Brown to adjourn the meeting of April 25, 2023. The meeting was adjourned at 8:50 pm.**

Respectfully submitted,

Donna Mosner  
School Business Administrator/Board Secretary