

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL GYMNASIUM  
WORK SESSION MEETING MINUTES  
TUESDAY, MAY 17, 2022, 7:30 PM**

**I. Call to Order -** The meeting was called to order at 7:32 pm.

**II. Flag Salute -** Mrs. Holquist led the flag salute.

**III. Roll Call of the Board of Education**

Mrs. Gretchen Holquist	President	Present
Mrs. Joan Mody	Vice President	Present
Mr. Andrew Christmann		Present – arrived at 8:10 pm
Mr. Adam Dubeck		Present
Mr. Peter Dumovic		Present
Mr. Thomas Keeling		Present
Dr. Rekha Mandel		Present

Also present: Dr. Salvatore Constantino, Superintendent  
Mrs. Donna Mosner, School Business Administrator/Board Secretary  
General Public – one

**IV. Sunshine Law –** Mrs. Holquist read the following statement -

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office and sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent’s Report**

➤ District Updates, News, and Events

**We raised \$11,002 for St. Jude’s!**

We had a record number of checks and online contributions this year. This is our 16th year of raising at least \$10,000 for St. Jude’s. A big thank you to everyone for spreading the word and to everyone who contributed. Rewards and prizes that the students have earned will also be distributed in the coming weeks. Special thanks to Mr. O’Keefe for organizing the fundraiser once again.

We are all aware that there has been an uptick in the local COVID-19 cases over the past month, after having a good March and early April. We are watching the numbers closely through the CALI score (just went into the orange for the first time in a while) and through the NJDOH.

Face Coverings (masks) will be optional for all students, staff, and visitors. In the event that there is an increased infection rate in the local community or school district, the district reserves the right to mandate face coverings in indoor facilities due to a local public health emergency.

I have been talking with other School Leaders and here is some data to consider:

This week's change in the CALI Report to orange indicates a slightly different health situation after 13 weeks in yellow. Here are some other data to consider:

- In 2021, the state had 21 straight weeks of yellow followed by one week of orange (September 18) followed by 9 more weeks in yellow prior to Thanksgiving. Is this year's move a trend or just a bump in the road?

- Given this data, we have re-emphasized with our staff the need to be cognizant of the increase in cases and be vigilant in the continued effort to keep our school safe and healthy. We are asking everyone to continue to take the needed steps to mitigate our risk per our Safe Return to School Plan while acknowledging that we have five weeks of school left in the warmer weather with plenty of student activities planned as we head toward year-end. I am reminding everyone of the following safety precautions:

1. Raise our consciousness within classrooms about keeping students separated by at least 3 feet when possible;
2. Open classroom doors and windows to generate as much fresh air as possible;
3. Take students outdoors for classes when possible;
4. Renew our attention to handwashing, respiratory etiquette (i.e., covering sneezes), and cleaning and applying disinfectant; and
5. Be accepting and encourage students, staff, and visitors to wear masks as an added layer of personal protection if they choose to do so.

At this time we all want to remain conscientious about the increase in local cases and continually encourage safe & healthy practices for our school.

#### BOE Vacancy

According to Board Policy, the vacancy is filled by a majority vote of the remaining members of the Board of Education after the vacancy occurs. Once the President/Superintendent is notified of a vacancy to be filled by the Board, the President/Superintendent shall inform all other Board members. The Board will give public notice of the vacancy and invite any qualified person to submit a written request for consideration of his/her candidacy for the vacancy. The Board may also, require candidates to submit a resume with their written request. In considering candidates who have expressed an interest in a vacancy, the Board of Education may interview candidates in an executive session. The Board must vote to appoint a candidate to a vacancy in public. Once the candidate interviews and brief discussion are conducted in the executive session, Board members, in the public session nomination and voting process, may also express their opinion in support of their vote so the public can witness any additional deliberations, policy formulation, and the decision making process of the Board. A roll call vote will be conducted on candidates in the order the candidates were nominated with a second. The first candidate who receives the votes of a majority of the remaining Board members will be elected to the vacancy. In the event no candidate receives a majority vote of the remaining Board members, another election process shall be conducted between the two candidates receiving the highest number of votes.

The timeline for the process will be as follows:

May 12 – Public Advertisement of Vacancy

May 20 – Close the application window  
May 21 – Applications will be forwarded to Board Members for review  
**May 24 – Board members will interview candidates and select our new Board Member**

*Rochelle Abraham, Todd Christie, Megan Renze, Ryan O’Neill, Kurus Elavia, James Franklin,  
Rebecca Griffin*

## **VI. Board Secretary’s Report**

- Finance:  
The 2022-2023 Budget has been approved and the A4F has been signed and sent to the appropriate offices as per statute.
- Maintenance of Facility:  
Mendham ESIP Planning – Timelines for process  
May 9 – Public Notice of RFP in paper  
May 20 – Facilities inspection  
June 10 – Proposals due  
June 15 – Interviews  
June 23 – recommendations  
July 15 – review with ESIP committee  
July 19 – BOE approval

## **VII. Board President’s Report – None.**

## **VIII. Correspondence - May 9, 2022 – Mrs. Gretchen Holquist – Letter of resignation**

Dr. Constantino – Thank you so much for all that you have done, you will be greatly missed.

Mrs. Holquist – We are transitioning over the summer out of state for both family and work-related reasons.

Mr. Dumovic – Thank you for what you have done for the children of this town. I wish you and your family all the best.

Dr. Mandel – You have been a strong leader and have always set a good tone while being cordial and productive.

Mrs. Mosner – thank you for always being available and willing, you will be missed.

Dr. Constantino – you did not falter while steering the ship and always stayed professional. Your record speaks for itself.

Mrs. Holquist – I knew it was going to be the end of this year since my term was up, not quite this soon but nonetheless, I have truly enjoyed my time here. Thank you!

## **IX. Committee Reports – a brief summary was shared by the chair of each committee about agenda items**

- Curriculum and Instruction – Dr. Mandel delivered the report
- Operations and Finance – Mrs. Mody delivered the report
- Personnel and Human Resources - Mrs. Mody delivered the report
- Policy – Mr. Dumovic delivered the report
- Ad Hoc Diversity – Mrs. Mody delivered the report

**X. Consent Items**

**Approval of Minutes**

Work Session Minutes: April 19, 2022

Regular Session Minutes: April 26, 2022

**Approval of Executive Minutes:** None.

**Curriculum and Instruction**

1. **Contract with Tri-County Behavioral Care, LLC** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Tri-County Behavioral Care, LLC for the 2022-2023 school year for referring and providing School Clearance Assessment (SCA) services at a cost of \$100.00 per SCA, and providing Substance Evaluation and Treatment (SET) services at a cost of \$50.00 per SET.

2. **Tuition Contracts with Mendham Boro Board of Education** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education, receiving district, approves the Tuition Contract with the Mendham Boro School District, sending district, for the 2022-2023 extended school year program, effective 07/05/2022 to 07/29/2022 for one (1) student (15111755) at a tuition receipt of \$6,820.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education, receiving district, approves the Tuition Contract with the Mendham Boro School District, sending district, for the 2022-2023 school year program, effective 08/24/2022 to 06/08/2023 for one (1) student (15111755) at a tuition receipt of \$60,313.00.

3. **HIB Self-Assessment for Determining Grades** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submission of the Mendham Township Elementary School's and the Mendham Township Middle School's Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education.

4. **Revised - Middle School Curriculum** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the Middle School Social Studies Curriculum for Grades 5th - 8th for the 2022-2023 school year.

5. **New - Middle School Field Trip** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2021-2022 school year:

Date	Grade	Activity	Cost to Transportation	Cost to Student	Chaperones
05/11/22	7th & 8th	MTES	District Bus	\$0	Gina Sodora

6. **Previously Approved - Middle School Field Trip**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2021-2022 school year previously approved at the July 20, 2021 Board of Education

meeting:

Date	Grade	Activity	Cost to Transportation	Cost to Student	Chaperones
05/20/22	5th - 8th	Music In The Parks Festival, Dorney Park	Charter Bus	\$145.00	Ignacio Anguolo-Pizarro Elizabeth Barter Russell Branch Franziska Dragon Michal Ferenc Erin Giarrusso Perry Hooker Erica Koehler Michael Mahadeen Jacqueline Medina Fernando Rivera Melanie Smith Karen Schaberg Jennifer Vazquez

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves payment at the contractual rate of \$120.00 for field trips that extend the day by more than two (2) hours to the above chaperones attending the Dorney Park field trip.

**Operations and Finance**

1. **Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of April 2022 that no major accounts and fund balances in the 2021/2022 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2022 Board Secretary’s Reports.

3. **Treasurer’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2022 Treasurer’s Reports.

4. **May 2022 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the May 2022 transfer report.

5. **May 2022 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final May 2022 Bills List. This includes payroll checks N0371 through N0376 and N0377 through N037\_\_.

Fund 10	\$
Fund 11	\$
Fund 20	\$
Fund 60	\$
Total:	\$

6. **Submission of NJSIG Safety Grant Application – 2022-2023**

**BE IT RESOLVED** that the Mendham Township Board of Education hereby approves the submission of the grant application for the 2022-2023 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, to include safety initiatives within the buildings and classroom security, in the amount of \$4,600 for the period of July 1, 2022, through June 30, 2023.

7. **Approval of Submission of Elementary and Secondary Education Act (ESEA) 2022-2023**

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the allocations and approves the submission of the Elementary and Secondary Education Act (ESEA) grant application to the New Jersey Department of Education for the 2022-2023 school year in the amount of \$9,695 for Title II-Part A.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education hereby refuses \$962 allocated for ESEA Title III for the 2022-2023 school year.

8. **Approval of Fixed Assets Service Provider Agreement: Duff & Phelps - 2022-2023** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the agreement with Duff & Phelps as the fixed assets service provider for 2022-2023 the school year at a cost of \$1,300.00.

9. **Affirmative Action Team for the 2022-2023 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Affirmative Action Team for the 2022-2023 school year, as required under the Comprehensive Equity Plan, and appoints the following as the Mendham Township Board of Education Affirmative Action Team:

Donna Mosner	Business Administrator/Affirmative Action Officer
Aletha Consales	Assistant to the Business Administrator
Robert Koroski	Director of Special Services/AA Officer for Handicapped Students
Dawn Cullinan	Elementary School Teacher
Michal Ferenc	Middle School Teacher
Hillary Clark	Elementary School Guidance Counselor
Alexandria Perrotta	Middle School Guidance Counselor

10. **ESS Northeast, LLC Contract Extension 2022-2023** *(Attachment)*

**WHEREAS**, Mendham Township Board of Education and ESS Northeast, LLC, entered into an agreement whereby ESS Northeast, LLC is to provide substitute staffing to fill positions at the request of the district for a period ending June 30, 2022, and,

**WHEREAS**, Mendham Township Board of Education and ESS Northeast, LLC are desirous of extending the term of the agreement through June 30, 2023, with the provisions set forth below,

**BE IT RESOLVED** that the Mendham Township Board of Education and ESS Northeast, LLC, parties of the contract, agree as follows:

1. The Term of the Agreement, as reflected in Paragraph 7, is hereby extended from July 1, 2022, through June 30, 2023;
2. Effective July 1, 2022, Addendum “A” to the Agreement, Pricing, is amended as per the attached revised Addendum “A”;
3. This Agreement will automatically renew for an additional one (1) year period unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year.
4. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

11. **Contract for Use of Facility with Apollo After School, Inc. for the 2022-2023 School Year** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Use of Facilities contract with Apollo After School, Inc. for the purpose of conducting an extended daycare program at an annual fee of \$2,856.00 for the 2022-2023 school year.

12. **Tuition Rates for the 2022-2023 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following tuition rates as provided by the NJDOE, for the 2022-2023 school year:

**OUT-OF-DISTRICT TUITION**

- Kindergarten - \$18,693.00 (\$1,869.30 per month)
- Grades 1-4 - \$19,455.00 (\$1,945.50 per month)
- Grades 5-8 - \$20,576.00 (\$2,057.60 per month)

13. **Use of District Facilities**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following use of facility applications for the 2021-2022 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Mendham Township Soccer Camp	<u>MS</u> Soccer Field	Monday - Friday 06/13/22 - 07/22/22	9:00 a.m. - 3:00 p.m.	Andre Viola



Soccer Training & Basketball	MS Soccer Field Gym	Monday - Thursday 06/13/22 - 08/19/22	9:00 a.m. - 12:00 p.m. (Soccer)	Perry Hooker
		Monday - Thursday 06/13/22 - 08/19/22 (one day per week)	11:00 a.m. - 1:00 p.m. (Basketball)	

\* Subject to change due to conflicts with Mendham Township School events.

14. **School Bus Emergency Evacuation Drill Report** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Morristown High School at 50 Early Street, Morristown, NJ detailing the April 27, 2022 drill at 7:30 a.m., supervised by Margaret Hogan.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Mountain Way/Morris Plains Boro Schools at 500 Speedwell Avenue, Morris Plains, NJ, and 205 Mountain Way, Morris Plains, NJ detailing the April 27, 2022 drill at 8:00 a.m., supervised by Margaret Hogan.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Mendham Township Middle School at 16 Washington Valley Road, Brookside, NJ detailing the May 3, 2022 drill at 8:05 a.m., supervised by Margaret Hogan.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Mountain View School/Hilltop School at 100 Dean Road, Mendham, NJ detailing the May 5, 2022 drill at 8:25 a.m., supervised by Margaret Hogan.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Mendham Township Elementary School at 18 West Main Street, Brookside, NJ detailing the May 5, 2022 drill at 8:45 a.m., supervised by Margaret Hogan.

15. **Transportation Agreements for the 2022-2023 School Year** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Mendham Borough school district for the 2022-2023 school year.

Joiner District To and From Total Route Cost: \$85,435.00							
Start Date	End Date	MTSD Route #	Destination	Contracted Vehicle	# of Host District Students	# of Joiner District Students	Joiner Cost



08/2022	06/2023	MB09	ham Borough Schools	P365S1		54	\$43,948.00
08/2022	06/2023	MB18	ham Borough Schools	H378S1		54	\$41,487.00

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Morris Plains school district for the 2022-2023 school year.

Joiner District To and From Total Route Cost: \$344,892.00							
Start Date	End Date	MTSD Route #	Destination	Contracted Vehicle	# of Host District Students	# of Joiner District Students	Joiner Cost
09/2022	06/2023	MO19	Morris Plains School District	V9741S1		54	\$57,482.00
09/2022	06/2023	MP19	Morris Plains School District	V974S1		54	\$57,482.00
09/2022	06/2023	MO35	Morris Plains School District	R959S1		54	\$57,482.00
09/2022	06/2023	MP35	Morris Plains School District	R959S1		54	\$57,482.00
09/2022	06/2023	MO37	Morris Plains School District	V976S1		54	57,482.00
09/2022	06/2023	MP37	Morris Plains School District	V976S1		54	\$57,482.00

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Chester school district for the 2022-2023 school year.

Joiner District To and From Total Route Cost: \$731,360.00							
Start Date	End Date	MTSD Route #	Destination	Contracted Vehicle	# of Host District Students	# of Joiner District Students	Joiner Cost
08/2022	06/2023	BR04	Black River M.S.	P366S1		54	\$52,240.00
08/2022	06/2023	BR06	Black River M.S.	D163S1		54	\$52,240.00

08/2022	06/2023	BR07	Black River M.S.	V973S1		54	\$52,240.00
08/2022	06/2023	BR09	Black River M.S.	W722S1		54	\$52,240.00
08/2022	06/2023	BR11	Black River M.S.	S1V691		54	\$52,240.00
08/2022	06/2023	BD05	Bragg/Dickerson	W722S1		54	\$52,240.00
08/2022	06/2023	BD06	Bragg/Dickerson	D164S1		54	\$52,240.00
08/2022	06/2023	BD09	Bragg/Dickerson	P365S1		54	\$52,240.00
08/2022	06/2023	BD10	Bragg/Dickerson	V973S1		54	\$52,240.00
08/2022	06/2023	BD11	Bragg/Dickerson	S1V691		54	\$52,240.00
08/2022	06/2023	BD12	Bragg/Dickerson	S1U533		54	\$52,240.00
08/2022	06/2023	BD13	Bragg/Dickerson	S1V692		54	\$52,240.00
08/2022	06/2023	BD14	Bragg/Dickerson	S1R313		54	\$52,240.00
08/2022	06/2023	BD15	Bragg/Dickerson	D672S1		54	\$52,240.00

16. **Approval of Transportation Agreements** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Transportation Agreement for the 2022 Extended School Year with the parents of SID #4889939264 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the Transportation Agreement for the 2022-2023 school year with the parents of SID #4889939264 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the Transportation Agreement for the 2022 Extended School Year with the parents of SID #9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the Transportation Agreement for the 2022-2023 school year with the parents of SID #9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

17. **Proposal to Provide the Mendham Township School District with School Vehicle Repairs and Parts (Washington Township Board of Education)** (*Attachment*)

**WHEREAS** the Mendham Township Board of Education has received a proposal from the Washington Township Board of Education to provide School Bus Maintenance services, and

**WHEREAS** the Mendham Township Board of Education and the Washington Township Board of Education desire to enter into a joint agreement wherein the Washington Township Board of Education will provide the said School Bus Maintenance services, and

**WHEREAS** the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract agreement with each other to provide any service that one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities, and

**WHEREAS** the Mendham Township Board of Education and the Washington Township Board of Education are by definition local units under the said law, and the Washington Township Board of Education is empowered by law to provide School Bus Maintenance services and, the provision of School Bus Maintenance services by the Washington Township Board of Education is economically advantageous to the Mendham Township Board of Education,

**BE IT RESOLVED**, that the Mendham Township Board of Education and the Washington Township Board of Education hereby agree to enter into July 1, 2022, to June 30, 2025, shared services arrangement for the provision of School Bus Maintenance services in accordance with N.J.S.A. 40A:65-1 et seq. and as per the terms and conditions of the attached agreement.

18. **Project Graduation Transportation - West Morris Mendham High School**

**BE IT RESOLVED** that the Mendham Township Board of Education approves transportation for the June 9, 2022 Project Graduation event for West Morris Mendham High School. The district will supply up to 5 buses, with drivers, and provide round-trip transportation from West Morris Mendham High School to Seven6 in Florham Park, NJ. Transportation services will be billed at a total cost of \$1,857.00.

19. **Mendham Township Boy Scout Troop Transportation**

**BE IT RESOLVED** that the Mendham Township Board of Education approves transportation for Mendham Township Boy Scout Troop #1 departing from Mendham High School on Saturday, May 28, 2022, to Appalachian Trail, Glenwood, NJ, and returning from Harriman State Park, Arden, NJ to Mendham High School on Monday, May 30, 2022. Transportation services will be billed at a total cost of \$371.00.

**Personnel and Human Resources**

1. **Staff Retirement - Albert Ascolese** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education, accepts with regret, the letter of retirement from Albert Ascolese, Transportation Driver, dated April 25, 2022, effective June 30, 2022.

2. **Leave of Absence - Kerry McMahan** *(Attachment)*

**BE IT RESOLVED** that the Board hereby approves Kerry McMahon, Elementary School Teacher, for a leave of absence, having received doctor’s certification, commencing September 21, 2022, while utilizing 20 sick days, ending on October 21, 2022. (Leave not covered under the FMLA or NJ FLA);

**BE IT FURTHER RESOLVED** that the Board hereby approves Twelve (12) weeks under the NJ Family Leave Act (NJ FLA) for Kerry McMahon, commencing on October 22, 2022, through January 20, 2023;

**BE IT FURTHER RESOLVED** that the Board hereby approves Kerry McMahon with an extended unpaid leave (Not covered under the FMLA or NJ FLA) commencing on January 23, 2023, through January 31, 2023;

**BE IT FURTHER RESOLVED** that the Board hereby approves Kerry McMahon with an anticipated return to work date of February 1, 2023.

3. **Unpaid Leave - Emily Perez** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves Emily Perez to take September 27, 2022, as an unpaid absence.

4. **New Hire - Elia Kerekgyarto, Transportation Supervisor** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Elia Kerekgyarto, Transportation Supervisor, at an annual salary of \$96,000, effective July 1, 2022, for the 2022-2023 school year.

5. **New Hire - Kimberly McGroarty, Administrative Assistant to the Director of Special Services** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Kimberly McGroarty, Administrative Assistant to the Director of Special Services, at an annual salary of \$51,348, effective July 1, 2022, for the 2022-2023 school year.

6. **Tenured Certificated Staff Reappointments for the 2022-2023 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following tenured staff appointments for the 2022-2023 school year.

*Note: This does not include any stipends for extra periods.*

*Note: This does not represent anticipated movements on the guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.*

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Allen	Carolyn	BA, 100	21	81,430
Barlow	Diane	M/BA+45, 100	21	93,930
Barter	Elizabeth	M/BA+45, 100	21	93,930

Branch	Russell	M/BA+45, 100	20	88,980
Bray	Stacey	MA+30, 100	21	96,760
Bresky	Sara	M/BA+45, 100	6	61,105
Brown	Jeanne	MA+30, 100	21	96,730
Butler	Corinne	MA+30, 100	21	96,730
Butterfield-Bizzarro	Sarah	M/BA+45, 100	18	81,580
CasaGrande	Donna	MA+30, 100	21	96,730
Casse-Ippolito	Michele	MA+60, 100	16	79,330
Clausen	Craig	M/BA+45, 100	21	93,930
Cullinan	Dawn	MA+30, 100	21	96,730
Cyr- Alai	Sara	MA+30, 100	21	96,730
Boland (D'Almeida)	Brianna	M/BA+45, 100	10	64,455
DeGise	Kellie	M/BA+45, 100	16	74,130
Emr	Diane	MA+30, 100	21	96,730
Ferenc	Michal	M/BA+45, 100	9	63,255
Gallo	Charles	MA+30, 100	19	87,930
Giarrusso	Erin	BA, 100	17	68,130
Gustavsen	Catherine	MA+60, 100	21	98,530
Haggerty	James	MA+60, 100	21	98,530
Hare	Francesca	M/BA+45, 100	20	88,980
Hengst	Maureen	BA+30, 100	21	89,030
Hooker	Perry	BA+15, 100	7	58,255
Horutz	Tara	M/BA+45, 100	20	88,980
Hueston	Carol	M/BA+45, 100	21	93,930
Johnson	Kelly	BA, 100	14	61,830
Lazoricek	Noel	M/BA+45, 100	21	93,930
Lombardo	Lisa	MA+30, 100	9	66,655

Mastrogiannakos	Eugenia	MA+30, 100	17	78,230
McNamara	Theresa	MA+30, 100	20	91,720
Miller	Kristin	M/BA+45, 100	21	93,930
Milow	Theresa	M/BA+45, 100	21	93,930
Newton	Tracy	M/BA+45, 100	20	88,980
O' Connor	Cindy	M/BA+45, 100	21	93,930
O' Donnell-Esposito	Mary	MA+30, 100	21	96,730
O' Keefe	Kevin	MA+60, 100	15	76,330
Panetta	Briana	MA+60, 100	7	68,455
Parke	Erica	M/BA+45, 100	18	81,580
Ferenc	Alexandria	MA+30, 100	9	66,655
Peterson (Hayes)	Erica	M/BA+45, 100	13	68,380
Pieper	Darlyne	M/BA+45, 100	21	93,930
Pintado	Charlene	M/BA+45, 100	21	93,930
Porrovecchio	Laura	MA+30, 100	21	96,730
Porter	Amanda	BA, 100	21	81,430
Quidore	Ann	M/BA+45, 100	21	93,930
Reed	Tiffany	MA+30, 100	20	91,720
Riina	Clare	M/BA+45, 100	21	93,930
Ryan	Megan	MA+30, 100	8	65,655
Schaberg	Karen	M/BA+45, 100	21	93,930
Smith	Melanie	MA+30, 100	16	77,580
Smyth	Dori	M/BA+45, 100	21	93,930
Sodora	Gina	M/BA+45, 100	7	61,655
Sosna	Jean	M/BA+45, 100	21	93,930
Vazquez	Jennifer	MA+60, 100	21	98,530
Viggiano	Matthew	MA+30, 100	9	66,655

Wilce	Kelly	M/BA+45, 100	20	88,980
Williamson	Amy	M/BA+45, 100	21	93,930
Yawger	Christine	MA+30, 100	15	74,630

7. **Non-Tenured Certificated Staff Reappointments for 2022-2023 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following non-tenured staff appointments for the 2022-2023 school year.

*Note: This does not include any stipends for extra periods.*

*Note: This does not represent anticipated movements on the guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.*

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Clark	Hillary	M/BA+45, 100	17	78,230
Crowe	Lisa	M/MA+45, 100	2	59,605
Rubinaccio (Dawes)	Cara	BA, 100	7	56,555
Federico (Dragon)	Franziska	BA, 100	6	56,005
Dunlevy	Hannah	M/BA+45, 100	3	59,855
Fairley	Bianca	M/BA+45, 100	15	71,630
Fullem	Amanda	BA, 100	3	54,755
Savastano (Glander)	Jillian	MA+30, 100	5	64,005
Greenbaum	Elyse	M/BA+45, 100	13	68,380
Hollman	Elizabeth	M/BA+45, 100	14	68,380
Johnson	Lauren	BA, 100	5	55,505
Jones	Katelyn	M/BA+45, 100	3	59,855
Kavalos	Fotini	BA+15, 100	13	63,530
Koehler	Erica	M/BA+45, 100	10	64,455
Lipschutz	Stacey	M/BA+45, 100	13	68,380
Lucia	Melissa	M/BA+45, 100	10	64,455
Mahadeen	Michael	M/BA+45, 0.5	8	31,128



Mallonee	Jessica	M/BA+45, 100	3	59,855
McCloskey	Kerri	BA, 100	10	59,355
McMahon	Kerry	M/BA+45, 100	7	61,655
Merlino	Kelly	M/BA+45, 100	6	61,105
Paciello	Rachel	BA, 100	3	54,755
Procanik	Lauren	BA, 100	3	54,755
Rivera	Fernando	BA+15, 100	4	56,705
Sardinsky	Darlene	MA+60, 100	18	86,080
Viola	Andre	BA, 100	6	56,005

8. **MTEA Member Support Staff Reappointments for the 2022-2023 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following MTEA member support staff reappointments for the 2022-2023 school year:

MTEA Staff Member	Job Title/FTE	Salary
Kelly Rice	Administrative Assistant to the Elementary School Principal - 100	48,470
Deborah Nisivoccia	Administrative Assistant to the Middle School Principal - 100	65,135
Julia Coyne	10 Month (plus 20 days) Middle School Secretary - 100	58,602
Barbara Wallack	10 Month (plus 20 days) Elementary School Secretary - 100	45,117
Carlos Echeverry	Custodian - 100	54,650
Julio Garcia	Custodian - 100	44,690
Walter Garcia	Custodian - 100	48,525
Richard Hoagland	Custodian - 100	78,498
Odilio Larios	Custodian - 100	32,960
Ana Minuche	Custodian - 100	33,950
Kleber Minuche Falcones	Custodian - 100	42,390
Norma Mogrovejo Arevalo	Custodian - 100	33,950
Tyler Spellmon	Custodian - 100	45,020

Cynthia Blood	10 Month Instructional/Special Ed Aide - 100	39,977
Deborah Hall	10 Month Instructional/Special Ed Aide - 100	35,482
Nancy Hammer	10 Month Instructional/Special Ed Aide - 100	35,948
Joy Lia	10-Month Instructional/Special Ed Aide - 100	27,583
Lacey Neil	10 Month Instructional/Special Ed Aide - 100	26,255
Cynthia Bruno (Nicol)	10 Month Instructional/Special Ed Aide - 100	26,255
Cheryl Riccardello	10 Month Instructional/Special Ed Aide - 100	26,255
Christine Rollo	10 Month Instructional/Special Ed Aide - 100	28,645
Stephanie Sawicki	10 Month Instructional/Special Ed Aide - 100	26,912
Beth Smith	10 Month Instructional/Special Ed Aide - 100	32,437
John Trask	10 Month Instructional/Special Ed Aide - 100	25,613
Meredith Vazquez	10 Month Instructional/Special Ed Aide - 100	27,583
Daragh Gallagher-Carpenter	Part-Time Instructional Aide - .80	20,149
Susan Oths	Part-Time Instructional Aide - .80	22,790

9. **Non-MTEA Support Staff Reappointments for the 2022-2023 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2022-2023 school year:

Staff Member	Job Title/FTE	Salary
Aletha Consales	Assistant to the Business Administrator (Finance) - 100	76,807
Christine Cianciotto	Assistant to the Business Administrator (HR & Accts Pay.) - 100	79,250
Karyn Monaghan	Assistant to the Superintendent - 100	63,067
Cheryl O'Connor	Secretary to the Superintendent - 100	62,294
Peter Ricci	Lead Technician - MS - 100	60,282
Kyle Lissy	Lead Technician - ES - 100	41,800
Danny Lewis	Technician - .40	18,025

Christopher Hemmings	Head Custodian - MS - 100	51,371
Giambattista Ragusa	Head Custodian - ES - 100	95,000
Jean Barno	Transportation Assistant - 100	55,730
Jennifer Minuche	Transportation Dispatcher - 100	29,045

10. **Non-MTEA Hourly Support Staff Reappointments for the 2022-2023 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2022-2023 school year:

Name	Job Title	Hourly
Amy Bond	Transportation Driver	33.20
James Castiglione	Transportation Driver	34.65
Jeremy Conover	Transportation Driver	34.65
Michael Gannon	Transportation Driver	33.20
Olga Garcia	Transportation Driver	34.65
Sami Haile	Transportation Driver	33.20
Erna Hauswald	Transportation Driver	33.20
Brenda Helbig	Transportation Driver	37.50
Susie Lebron Vega	Transportation Driver	33.20
Yoslin Lopez	Transportation Driver	33.20
Deborah Luciano	Transportation Driver	36.06
Roosevelt Marin	Transportation Driver	30.00
John McKeown	Transportation Driver	33.20
JoAnn Meyler	Transportation Driver	34.65
Steven Molnar	Transportation Driver	34.65
Nicholas Muscatella	Transportation Driver	36.06
Mark Ottoson	Transportation Driver	36.06
Yomelly Parra	Transportation Driver	33.20

Emily Perez	Transportation Driver	33.20
Sharon Romero	Transportation Driver	36.06
Susan Romero	Transportation Driver	33.20
Teresa Sanchez	Transportation Driver	33.20
Todd Santa	Transportation Driver	33.20
Jesse Smith	Transportation Driver	28.52
Cynthia Sommer	Transportation Driver	33.20
Deborah Templin	Transportation Driver	34.65
Margitt Trocha	Transportation Driver	37.50
Janette Vega	Transportation Driver	33.20
Carolyn Allen	Transportation Assistant	25.39
Debbie Getchius	Transportation Assistant	28.95
Kyonghee Kim	Transportation Assistant	27.69
Deborah Mercurio	Transportation Assistant	29.54
Marguerite Oswald	Transportation Assistant	28.95
Susan Reuter	Transportation Assistant	27.69
Beth Smith	Transportation Assistant	25.65
Debra Webster	Transportation Assistant	29.54
Albert Ascolese	Substitute Transportation Driver	23.50
Kathy Buerger	Substitute Transportation Driver	23.50
Warren McCroy	Substitute Transportation Driver	23.50
Giambattista Ragusa	Substitute Transportation Driver	23.50

11. **Summer Custodians**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the hiring of the following part-time summer custodial help for 5 hrs/day for up to 5 days/wk, effective June 20, 2022, through August 12, 2022, pending all necessary paperwork:

Name	Hourly Rate	Location
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Thomas Jendryka	\$13.00	Elementary School
James O'Neill	\$13.00	Elementary School
Ian Barno	\$13.00	Middle School
Chase Hartnett	\$13.00	Middle School

12. **Summer Transportation**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following summer transportation staff at the following hourly rates:

Summer Drivers: \$26.50/per hour		
Albert Ascolese	Susie Lebron-Vega	Yomelly Parra
Jean Barno	Yoslin Lopez	Emily Perez
Amy Bond	Deborah Luciano	Sharon Romero
Kathy Buerger	Roosevelt Marin	Susan Romero
James Castiglione	John McKeown	Teresa Sanchez
Jerry Conover	Warren McCroy	Todd Santa
Michael Gannon	Joann Meyler	Cynthia Sommer
Olga Garcia	Jennifer Minuche	Jesse Smith
Sami Haile	Steven Molnar	Deborah Templin
Erna Hauswald	Nicholas Muscatella	Margitt Trocha
Brenda Helbig	Mark Ottoson	Jannette Vega

Summer Transportation Assistants: \$26.50/per hour		
Deborah Getchius	Marguerite Oswald	Deborah Webster
Kyonghee Kim	Susan Reuter	
Deborah Mercurio	Beth Smith	

Summer Mail: \$26.50/per hour		
Deborah Mercurio		

Summer Bus Cleaning: \$26.50/per hour <i>(Not to exceed 3 hours per school bus)</i>		
Kleber Minuche	Teresa Sanchez	

Summer Substitute Dispatchers: \$20.00/per hour		
James Castiglione	Deborah Mercurio	

Summer School Transportation Driver Trainees: \$15.00/per hour		
Deborah Mercurio		

13. **Substitute Teacher**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Substitute Teacher, pending completion of paperwork, at the current rate of \$125.00 per day for the 2021-2022 school year.

Nicolette Santomo

**XI. Discussion**

- Pursuing Out-of-District Regular Education Tuition

Mr. Dumovic – why are we keeping these rates just because the budget dictates it.

Mr. Christmann – the Ops & Finance Committee was more of the opinion that we are not in the business of drawing in additional students when we need to make certain we have enough space for our own.

Mr. Dumovic – the BOE set up a revenue committee to come up with a potential source of revenue and after much discussion and research, we came up with the idea of forming a foundation, out-of-district special ed tuition, and tuition students. I understand that the Ops & Finance committee's perspective is that it is not a good time for this but the Board and District goals are set up to find potential sources of revenue to help offset tax increases. I feel strongly that we need to pursue this moving forward.

Mrs. Mody – our discussion in committee was similar to how it has gone here. As a district we are not in the market to analyze these statistics or have the administration do this, going into the tuition business

does not seem logical at this time, a much more reasonable place to start is with the special education area, this is a much more feasible area to work with.

Mr. Christmann – Not that it is too hard but not sure we can do it due to the fact that our own enrollment is growing so quickly, up more than 25 students in one year and growing. How can we move forward given all the unknowns, increasing enrollment and class sizes, spaces available, and the requirements for each class? If the population stabilizes or decreases have it, this is a great idea but right now we need to focus on educating our own students.

Mr. Dubeck – can we hire a firm to do this?

Mr. Dumovic – yes, we had one last year, they would do this work for approximately \$15,000.

Mr. Christmann – my vote is no at this time.

Mr. Keeling – why not raise the price to limit the enrollment and gain revenue?

Mr. Dubeck - \$15,000 for a company is not chump change, and we only have 3 students currently, it seems more like a burden than anything else.

Dr. Mandel – this should not be ignored as a source of revenue but moving forward with this at this time is a waste of time and money if we have capacity concerns, why are we still discussing this?

Dr. Constantino – BOE open seat options – there are potentially seven candidates – we can advertise for a special meeting on Monday, May 23<sup>rd</sup> – 5:00 – 7:00 for interviews and change the start time of our next meeting on Tuesday, May 24<sup>th</sup> – 7:00 – 7:30 pm and do interviews at 7:30 & 8:00 pm

## **XII. Verbal Communications from the Public**

Diane Orban-Brown – Thank you Mrs. Holquist for all of the work you have put in, you have done an excellent job and will be missed

## **XII. Adjournment**

Moved by Mr. Keeling, second by Mr. Dubeck to adjourn the work session meeting of May 17, 2022. The meeting was adjourned at 9:24 pm.

Respectfully submitted,



Donna Mosner  
School Business Administrator/Board Secretary