

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL GYMNASIUM
(MEETING IS BEING HELD VIRTUALLY,
NO IN-PERSON ATTENDANCE WILL BE ALLOWED)
REGULAR SESSION MEETING MINUTES
TUESDAY, MAY 25, 2021, 7:30 PM**

I. Call to Order

The meeting was called to order at 7:32 pm.

II. Flag Salute - Mrs. Holquist led the flag salute.

III. Roll Call of the Board of Education

Mrs. Gretchen Holquist	President	Present
Mr. Andrew Christmann	Vice President	Present – 7:49 pm
Mr. Peter Dumovic		Present
Dr. Rekha Mandel		Present
Mrs. Joan Mody		Present
Mr. Aadithya Thayyar		Absent
Mr. Robert Wowk		Present

Also present: Dr. Salvatore Constantino, Superintendent
Mrs. Donna Mosner, School Business Administrator
General Public – 9 approximately

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

➤ District Updates, News, and Events

One Book One School title for Summer 2021

Save Me A Seat by Sarah Weeks and Gita Varadarajan

Overview of book (from author's website):

A NEW FRIEND COULD BE SITTING RIGHT NEXT TO YOU.

Joe and Ravi might be from very different places, but they're both stuck in the same place: SCHOOL.

Joe's lived in the same town all his life, and was doing just fine until his best friends moved away and left him on his own.

Ravi's family just moved to America from India, and he's finding it pretty hard to figure out where he fits in.

Joe and Ravi don't think they have anything in common – but soon enough they have a common enemy (the biggest bully in their class) and a common mission: to take control of their lives over the course of a single crazy week.

Rationale for selection:

One of the reasons we chose this book was for its rich SEL content and its embodiment of what we are trying to accomplish with our Windows and Mirrors Initiative.

In the past several years we have had many new students join MTMS. The storyline about being “the new kid” will resonate with our new students and students who are re-entering the classroom after being virtual, while also sharing perspectives that will benefit all of our students. In order to build a welcoming and inclusive school community, it is important for students to have empathy for others and a book that is told in multiple voices like the novel *Save Me a Seat*, will expose students to the experience of being new and trying to fit in from a variety of viewpoints.

The book also addresses the issues of HIB (harassment, intimidation and bullying) which is an important component of our SEL and character education curriculum. There will be many opportunities to reference the book during our Week of Respect and we hope to include activities and discussions that build on the students reading of *Save Me a Seat*.

One of the most interesting aspects of the novel is how it addresses the immigrant experience, as we see how Ravi and his family adapt their new life in the United States and in the way they are treated by different characters in the story. This theme fits into our Windows and Mirrors initiative as it gives students a glimpse into an experience they may not have thought about previously. At the same time the novel is also reflective of some of the experiences of our immigrant students and community members. This provides an opportunity to invite members of the MTMS community to share their experiences. In addition there is the option of having a virtual visit with the two authors to speak about the inspiration for the novel and about their experience writing it together.

In the book, people repeatedly mispronounce Ravi's name, which has many unintended consequences. This provides an opportunity for teachers to incorporate lessons on the importance of a name and to guide discussions on how to ask people about how they would like to be addressed.

Planned summer activities:

We hope student, and their families will read and or listen to the book over the summer. MTMS teachers will be provided with a paperback copy of the novel and a pdf of the novel will be available to students. In addition we will have several MTMS staff members record chapters of the book, which will be available for students and their families to listen to. We will also incorporate a “Guess the Reader” contest, among other fun optional activities we will post on our website for summer.

Our goal is to create a sense of community with the One Book One School program and to use the book as a launching pad for discussions and activities related to our SEL curriculum in the fall. We want to encourage students to read for pleasure over the summer and will provide fun and creative activities related to the book for those who may want to participate over the summer.

Possible lessons/activities:

- Guess the Reader contest
- Cook off - take pictures of making recipes from the book
- Have students draw a picture of their idea of the most perfect (or most awful) school lunch.
- Double M&M challenge - find one, post a picture and win a prize!

The district will be partnering with Walgreens to host a vaccination clinic at MTMS on June 12, 2021 from 2:00 pm to 8:00 pm, by appointment only for ages 12 and up – all vaccinations will be Pfizer – just waiting on final confirmation from Walgreens this week – notification will go out once I have that.

Mr. Dumovic – are you going to recommend a policy about travel?

Dr. Constantino – the district will continue to be aligned with the CDC & health department guidelines. We obviously want the best possible environment for all students in the fall – best possible least restrictive environment.

Mr. Wowk – will a second clinic be offered for the second shot. This is a very strong statement that we support the vaccine down to the age of 12 – I agree and support this.

Mrs. Mody – how in the fall will you know if people have been vaccinated, can you require evidence.

Dr. Constantino – most are offering the information, we cannot require it since it is a HIPPA violation.

VI. Board Secretary’s Report

- **Operations & Finance:**

Energy Savings Investment Plan (ESIP) process and requirements

Must have a Local Government Energy Audit (LGEA) - The audit includes an inventory of all energy-consuming equipment, comprehensive utility bill analysis, facility benchmarking, and feasibility for solar and combined heat & power. When your audit is complete, you will have a list of recommended, cost-justified measures and facility upgrades that will help reduce operating expenses and, in many cases, improve the health and productivity of the buildings' occupants. Many of the recommended measures will be eligible for additional incentives available through New Jersey's Clean Energy Programs. This was last done in the district in 2011. The district has been approved for the audit and the process is underway, final facility walk-through of both buildings is scheduled at the end of June, which will provide the district with a pre-approval to move forward with the ESIP.

Pre-approval will allow the district to move onto the next stage and assign an Energy Service Company (ESCO) to go out for a request for proposal (RFP) and a site visit to determine the energy savings projects that will help to cover the cost of the programs energy conservation measures. There shall be no negative cash flow in any year of the program based upon the program.

VII. Board President’s Report – Board Training – C. Peterson, NJSBA Representative on Team Building – collaboration – dialog – board practices - 8:07 pm to 9:21 pm

Mrs. Holquist – thank you, very informative, good to review with the new and the old members.

VIII. Correspondence

IX. Committee Reports

X. Consent Items

Approval of Minutes

Work Session Minutes: April 20, 2021

Regular Session Minutes: April 27, 2021

Approval of Executive Minutes: April 27, 2021

Curriculum and Instruction

1. **Revised Curriculum** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approve the adoption of the revised/renewed curriculum:

Middle School Mathematics Curriculum
Middle School World Language Curriculum

2. **Creature Comfort Pet Therapy**

BE IT RESOLVED that the Mendham Township Board of Education approves dog therapy visits from Creature Comfort Pet Therapy, for PreK and Resource Room students, Thursday, May 27, 2021 (2 sessions) and Tuesday, June 1, 2021 (2 sessions) for the 2020 - 2021 school year, with visitations to be outside only.

3. **Elementary School Field Trips - New** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approve the following field trip for the 2020 - 2021 school year:

Date	Grade	Activity	Cost to / Transportation	Cost to Student	Chaperones
06/03/21	4th Grade	Transition to Middle School	Parent transport to Middle School. District Bus back to Elementary School.	\$0	None
06/04/21	Preschool	Ralston Playground, Mendham	Parents transport to and from Ralston Playground.	\$0	Jennifer Arace Sara Bresky Jennifer Eliassen Joy Lia

		Picnic lunch and Preschool celebration			Julia Muscat Cindy O'Connor Ann Quidore Somayah Wali Anna Walker-Loiacono
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4. **Middle School Field Trips - Previously Approved Field Trip**

BE IT RESOLVED that the Mendham Township Board of Education approve the following field trips for the 2020 - 2021 school year, previously approved by the Board on April 27, 2021:

Date	Grade	Activity	Cost to / Transportation	Cost to Student	Chaperones
06/01/21	6th Grade	Meadowbrook Day Camp, Long Valley 9:00am-3:00pm	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$40.00 - \$50.00	Elizabeth Barter Lauren Calabro Catherine Gustavsen Michal Ferenc Fotini Kavalos Noel Lazoriek Matthew Viggiano
06/03/21	5th Grade	Meadowbrook Day Camp, Long Valley 9:00am-3:00pm	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$40.00 - \$50.00	Cindy Blood Lauren Calabro Erica Hays Charlene Pintado Hannah Tapia Jennifer Vazques
06/04/21	7th Grade	Meadowbrook Day Camp, Long Valley 9:00am-3:00pm	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$40.00 - \$50.00	Corrine Butler Lisa Conti Franziska Dragon Geri Esposito James Haggerty Alexandria Perrotta John Trask
06/07/21	8th Grade	Meadowbrook Day Camp, Long Valley 10:00am-8:00pm	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$65.00	Stacey Bray Sara Cyr Perry Hooker Carol Hueston Alexandria Perrotta Lauren Procanik Fernando Rivera

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate of \$120.00 for field trips, which extend the day by more than two (2) hours to the above 8th Grade, chaperones attending Meadowbrook Day Camp field trip.

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of April 2020 that no major accounts and fund balances in the 2020/2021 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **April 2021 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approve the April 2021 transfer report.

3. **May 2021 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final May 2021 Bills List. This includes payroll checks N0167 through N0175.

Fund 10	\$
Fund 11	\$
Fund 20	\$
Fund 60	\$
Fund 95	\$
Total:	\$

4. **District Travel**

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Kindergarten Fun Day	06/04/21	Briana Panetta	Substitute Teacher	Substitute Teacher

5. **Submission of NJSIG Safety Grant Application – 2021-2022**

BE IT RESOLVED that the Mendham Township Board of Education hereby approves the submission of the grant application for the 2021-2022 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, to include safety initiatives within the buildings and classroom security, in the amount of \$4,100 for the period of July 1, 2021 through June 30, 2022.

6. **Acceptance of School Security Grant - 2020-2021**

BE IT RESOLVED that the Mendham Township Board of Education hereby accept the school security grant, for \$35,139 for the period of July 1, 2020 through June 30, 2022.

7. **Approval of Fixed Assets Service Provider Agreement: Duff & Phelps - 2021-2022** (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approve the agreement with Duff & Phelps as the fixed assets service provider for the 2021-2022 school year at a cost of \$1,200.00.

8. **New Wave Environmental Engineering, LLC Contracts** (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education approves the contract with New Wave Environmental Engineering, LLC for the 2021 - 2022 school year, to provide mandatory environmental safety services under PEOSHA and AHERA in the amount of \$3,100.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the contract with New Wave Environmental Engineering, LLC for the 2021 - 2022 school year, then three (3) years after school year 2024 - 2025, to provide Lead Testing in Drinking Water at a cost of \$350.00 per school plus \$50.00 per sample for lab analysis.

9. **Affirmative Action Team for the 2021-2022 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the Affirmative Action Team for the 2021-2022 school year, as required under the Comprehensive Equity Plan and appoints the following as the Mendham Township Board of Education Affirmative Action Team:

Donna Mosner	Business Administrator/Affirmative Action Officer
Aletha Consales	Assistant to the Business Administrator
Robert Koroski	Dir. of Special Services/AA Officer for Handicapped Students
Dawn Cullinan	Elementary School Teacher
Michal Ferenc	Middle School Teacher
Hillary Clark	Elementary School Guidance Counselor
Alexandria Perrotta	Middle School Guidance Counselor

10. **Approval to Terminate Delta Insurance - Group 7622**

BE IT RESOLVED that the Mendham Township Board of Education approves to terminate its Delta Dental of New Jersey group dental insurance policy, group number 7622.

11. **Approval of Change to SHIF Dental Insurance**

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Mendham Township Board of Education hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

- i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.
- ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):
 - a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.

- iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.
- iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.
- v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:
 - a.) A long term philosophy on rates.
 - b.) A willingness to work with bargaining units to achieve plan design changes.
 - c.) Professional management with stability and commitment.
 - d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

12. **ESS Northeast, LLC Contract Extension 2021 - 2022** (*Attachment*)

WHEREAS, Mendham Township Board of Education and ESS Northeast, LLC, entered into an agreement whereby ESS Northeast, LLC is to provide substitute staffing to fill positions at the request of the district for a period ending June 30, 2021 and,

WHEREAS, Mendham Township Board of Education and ESS Northeast, LLC are desirous of extending the term of the agreement through June 30, 2022 with the provisions set forth below,

BE IT RESOLVED that the Mendham Township Board of Education and ESS Northeast, LLC, parties of the contract, agree as follows:

- 1. The Term of the Agreement, as reflected in Paragraph 7, is hereby extended from July 1, 2021 through June 30, 2022;
- 2. Effective July 1, 2021, Addendum "A" to the Agreement, Pricing, is amended as per the attached revised Addendum "A";
- 3. This Agreement will automatically renew for additional one (1) year periods unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year.
- 4. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

13. **Tuition Rates for the 2021 - 2022 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following tuition rates as provided by the NJDOE, for the 2021 - 2022 school year:

OUT-OF-DISTRICT TUITION

Kindergarten	- \$18,342.00 (\$1,834.20 per month)
Grades 1-4	- \$19,593.00 (\$1,959.30 per month)
Grades 5-8	- \$21,694.00 (\$2,169.40 per month)

14. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2020 - 2021 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Perry Hooker "Soccer Training"	<u>MS</u> Fields	Monday - Friday 06/14/21 - 08/20/21	9:00am-12:00pm	Perry Hooker

Subject to change due to conflicts with Mendham Township School events.

Personnel and Human Resources

1. New Hire: Administrative Assistant to the Principal, Kelly Rice (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Kelly Rice, Administrative Assistant to the Principal, 10 month plus 20 days, at an annual salary of \$36,200, effective July 1, 2021 for the 2021 - 2022 school year.

BE IT FURTHER RESOLVED that the Board hereby approves Kelly Rice for up to ten (10) days, at a per diem rate of \$20.59 per hour, not to exceed \$1,636.00, effective June 7, 2021.

2. Staff Retirement: Nancy Fuller (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education, accepts with regret, the letter of retirement from Nancy Fuller, Elementary School Teacher, dated May 10, 2021 and effective June 30, 2021.

3. Staff Retirement: Marianne Cofield (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education, accepts with regret, the letter of retirement from Marianne Cofield, Elementary School Instructional Aide, dated May 13, 2021 and effective December 31, 2021.

4. Staff Resignation: Daniel DePugh (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education, accepts with regret, the letter of resignation from Daniel DePugh, Middle School Physical Education Teacher, dated May 7, 2021 and effective June 30, 2021.

5. Leave of Absence-Gina Sodora

BE IT RESOLVED that the Board hereby approves Gina Sodora, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing August 23, 2021, while utilizing 13 sick days, under the Federal Family Medical Leave Act (FMLA) ending after Twelve (12) weeks on November 12, 2021.

BE IT FURTHER RESOLVED that the Board hereby approves Twelve (12) weeks under the NJ Family Leave Act (FLA) for Gina Sodora, commencing on September 13, 2021 through December 3, 2021

BE IT FURTHER RESOLVED that the Board hereby approve Gina Sodora with an anticipated return to work date of December 6, 2021.

6. **New Hire: Substitute Transportation Driver - Susan Romero** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves Susan Romero, Substitute Transportation Driver, pending completion of paperwork, at the current hourly rate of \$23.32, effective May 26, 2021 for the 2020 - 2021 school year.

7. **New Hire: Substitute Dispatcher - Jennifer Minuche** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approve Jennifer Minuche, Substitute Transportation Dispatcher, pending completion of paperwork, at the hourly rate of \$20.00, effective May 26, 2021 for the 2020 - 2021 school year.

8. **New Hires: Transportation Driver Trainees** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approve the following Transportation Driver Trainees, pending completion of paperwork, at an hourly rate of \$15.00, effective upon completion of CDL permit for the 2020 - 2021 school year.

Jill Brubaker

Jennifer Minuche

Jesse Smith

9. **Tenured Certificated Staff Reappointments for the 2021-2022 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approve the following tenured staff appointments for the 2021 - 2022 school year.

Note: This does not include any stipends for extra periods.

Note: This does not represent anticipated movements on guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Allen	Carolyn	BA, 100	21	
Barlow	Diane	M/BA+45, 100	21	
Barter	Elizabeth	M/BA+45, 100	21	
Bays	Ashley	M/BA+45, 100	7	
Boland	Brianna	M/BA+45, 100	9	
Branch	Russell	M/BA+45, 100	19	
Bray	Stacey	MA+30, 100	21	
Bresky	Sara	M/BA+45, 100	5	
Brown	Jeanne	MA+30, 100	21	
Butler	Corinne	MA+30, 100	21	
Butterfield-Bizzarro	Sarah	M/BA+45, 100	17	
CasaGrande	Donna	MA+30, 100	21	

Casse-Ippolito	Michele	MA+60, 100	15
Clausen	Craig	M/BA+45, 100	21
Cullinan	Dawn	MA+30, 100	21
Cyr- Alai	Sara	MA+30, 100	21
DeGise	Kellie	M/BA+45, 100	15
Emr	Diane	MA+30, 100	21
Ferenc	Michal	M/BA+45, 100	8
Gallo	Charles	MA+30, 100	18
Giarrusso	Erin	BA, 100	16
Gustavsen	Catherine	MA+60, 100	21
Haggerty	James	MA+60, 100	21
Hare	Francesca	M/BA+45, 100	19
Hengst	Maureen	BA+30, 100	21
Hooker	Perry	BA+15, 100	6
Horutz	Tara	M/BA+45, 100	19
Hueston	Carol	M/BA+45, 100	21
Johnson	Kelly	BA, 100	13
Kentos	Alison	BA+15, 100	6
Lazoricek	Noel	M/BA+45, 100	21
Lombardo	Lisa	MA+30, 100	8
Mastrogiannakos	Eugenia	M/BA+45, 100	16
McNamara	Theresa	M/BA+45, 100	19
Miller	Kristin	M/BA+45, 100	20
Milow	Theresa	M/BA+45, 100	20
Newton	Tracy	M/BA+45, 100	19
O' Connor	Cindy	M/BA+45, 100	20
O' Donnell-Esposito	Mary	MA+30, 100	21
O' Keefe	Kevin	MA+60, 100	14
Panetta	Briana	MA+60, 100	6

Parke	Erica	M/BA+45, 100	17	
Perrotta	Alexandria	MA+30, 100	8	
Peterson	Erica	M/BA+45, 100	12	
Pieper	Darlyne	M/BA+45, 100	20	
Pintado	Charlene	M/BA+45, 100	21	
Porrovecchio	Laura	M/BA+45, 100	20	
Porter	Amanda	BA, 100	21	
Quidore	Ann	M/BA+45, 100	21	
Reed	Tiffany	M/BA+45, 100	19	
Riina	Clare	M/BA+45, 100	21	
Ryan	Megan	M/BA+45, 100	7	
Schaberg	Karen	M/BA+45, 100	21	
Smith	Melanie	MA+30, 100	15	
Smyth	Dori	M/BA+45, 100	21	
Sodora	Gina	M/BA+45, 100	6	
Sosna	Jean	M/BA+45, 100	21	
Vazquez	Jennifer	MA+60, 100	21	
Viggiano	Matthew	M/BA+45, 100	8	
Wilce	Kelly	M/BA+45, 100	19	
Williamson	Amy	M/BA+45, 100	21	
Yawger	Christine	MA+30, 100	14	

10. **Non-Tenured Certificated Staff Reappointments for 2021-2022 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following non-tenured staff appointments for the 2021-2022 school year.

Note: This does not include any stipends for extra periods.

Note: This does not represent anticipated movements on guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Angulo-Pizarro	Ignacio	BA, 100	6	

Calabro	Lauren	BA, 100	3	
Clark	Hillary	M/BA+45, 100	16	
Conte	Lisa	BA, 100	9	
Dragon	Franziska	BA, 100	5	
Greenbaum	Elyse	M/BA+45, 100	12	
Hollman	Elizabeth	M/BA+45, 100	13	
Johnson	Lauren	BA, 100	4	
Jones	Katelyn	BA , 100	2	
Kavalos	Fotini	BA, 100	12	
Lipschutz	Stacey	M/BA+45, 100	12	
Lucia	Melissa	M/BA+45, 0.8	9	
Mahadeen	Michael	M/BA+45, 0.5	7	
Mallonee	Jessica	M/BA+45, 100	2	
Merlino	Kelly	M/BA+45, 100	5	
Procanik	Lauren	BA, 100	2	
Rivera	Fernando	BA+15, 100	3	
Rubinaccio	Cara	BA, 100	6	
Safko	Katelyn	BA, 100	6	
Sardinsky	Darlene	MA+60, 100	17	
Tapia	Hannah	BA, 100	3	

11. **MTEA Member Support Staff Reappointments for the 2021-2022 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following MTEA member support staff reappointments for the 2021-2022 school year:

MTEA Staff Member	Job Title/FTE	Salary
Kelly Rice	Administrative Assistant to the Elementary School Principal - 10 months (plus 20 days)	
Deborah Nisivoccia	Administrative Assistant to the Middle School Principal	
Julia Coyne	10 Month (plus 20 days) Middle School Secretary	

Barbara Wallack	10 Month (plus 20 days) Elementary School Secretary	
Carlos Echeverry	Custodian - 100	
Julio Garcia	Custodian - 100	
Walter Garcia	Custodian - 100	
Richard Hoagland	Custodian - 100	
Ana Minuche	Custodian - 100	
Kleber Minuche Falcones	Custodian - 100	
Norma Mogrovejo Arevalo	Custodian - 100	
Tyler Spellmon	Custodian - 100	
Odilio Larios	Part-Time Custodian - .71	
Cynthia Blood	10 Month Instructional/Special Ed Aide - 100	
Marianne Cofield	10 Month Instructional/Special Ed Aide - 100	
Daragh Gallagher Carpenter	10 Month Instructional/Special Ed Aide - 100	
Deborah Hall	10 Month Instructional/Special Ed Aide - 100	
Nancy Hammer	10 Month Instructional/Special Ed Aide - 100	
Joy Lia	10 Month Instructional/Special Ed Aide - 100	
Lacey Neil	10 Month Instructional/Special Ed Aide - 100	
Cynthia Nicol	10 Month Instructional/Special Ed Aide - 100	
Cheryl Riccardello	10 Month Instructional/Special Ed Aide - 100	
Christine Rollo	10 Month Instructional/Special Ed Aide - 100	
Stephanie Sawicki	10 Month Instructional/Special Ed Aide - 100	
Beth Smith	10 Month Instructional/Special Ed Aide - 100	
John Trask	10 Month Instructional/Special Ed Aide - 100	
Meredith Vazquez	10 Month Instructional/Special Ed Aide - 100	
Susan Oths	Part-Time Instructional Aide - .80	

12. **Non-MTEA Support Staff Reappointments for the 2021-2022 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approve the following Non- MTEA member support staff reappointments for the 2021-2022 school year:

Staff Member	Job Title/FTE	Salary
Aletha Consales	Assistant to the Business Administrator (Finance) - 100	
Christine Cianciotto	Assistant to the Business Administrator (HR & Accts Pay.) - 100	
Karyn Monaghan	Assistant to the Superintendent - 100	
Cheryl O'Connor	Secretary to the Superintendent - 100	
Mary McDermott	Assistant to the Director of Special Services & Programs - 100	
Peter Ricci	Lead Technician - MS - 100	
Kyle Lissy	Lead Technician - ES - .80	
Danny Lewis	Technician - .50	
Christopher Hemmings	Head Custodian - MS - 100	
Giambattista Ragusa	Head Custodian - ES - 100	
Margaret Hogan	Transportation Supervisor - 100	
Jean Barno	Transportation Assistant - 100	

13. **Non-MTEA Hourly Support Staff Reappointments for the 2021-2022 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2021-2022 school year:

Name	Job Title	Salary
Albert Ascolese	Transportation Driver	
Amy Bond	Transportation Driver	
James Castiglione	Transportation Driver	
Jeremy Conover	Transportation Driver	
Michael Gannon	Transportation Driver	
Olga Garcia	Transportation Driver	
Sami Haile	Transportation Driver	
Brenda Helbig	Transportation Driver	

Yoslin Lopez	Transportation Driver	
Deborah Luciano	Transportation Driver	
John McKeown	Transportation Driver	
Domingo Mercado	Transportation Driver	
JoAnn Meyler	Transportation Driver	
Steven Molnar	Transportation Driver	
Nicholas Muscatella	Transportation Driver	
Mark Ottoson	Transportation Driver	
Yomelly Parra	Transportation Driver	
Emily Perez	Transportation Driver	
Sharon Romero	Transportation Driver	
Teresa Sanchez	Transportation Driver	
Cynthia Sommer	Transportation Driver	
Deborah Templin	Transportation Driver	
Margitt Trocha	Transportation Driver	
Janette Vega	Transportation Driver	
Carolyn Allen	Transportation Assistant	
Debbie Getchius	Transportation Assistant	
Kyonghee Kim	Transportation Assistant	
Deborah Mercurio	Transportation Assistant	
Marguerite Oswald	Transportation Assistant	
Susan Reuter	Transportation Assistant	
Beth Smith	Transportation Assistant	
Debra Webster	Transportation Assistant	
Kathy Buerger	Substitute Transportation Driver	
Roosevelt Marin	Substitute Transportation Driver	
Warren McCroy	Substitute Transportation Driver	
Giambattista Ragusa	Substitute Transportation Driver	
Rebekah Griffin	Cafeteria/Recess Aide	

Monica Sugiyama	Cafeteria/Recess Aide	
Sharon Romero	Cafeteria/Recess Aide	
Maryellen Stampf	Substitute Cafeteria/Recess Aide	
Teresa Sanchez	Substitute Cafeteria/Recess Aide	
Susan Reuter	Substitute Cafeteria/Recess Aide	

14. **Elementary School Schedule B Stipend Position 2020 - 2021**

BE IT RESOLVED that the Board of Education approves the following 2020 - 2021 Co-Curricular Stipend position for the Elementary School:

Activities	2020-2021 Salary	Staff Member
Jump Rope for Heart	\$225.00	Briana Panetta

15. **Elementary School - Summer Hours 2021**

BE IT RESOLVED that the Mendham Township Board of Education approve Hillary Clark, School Counselor and Katelyn Safko, School Nurse, for summer hours, not to exceed 20 hours each, at the rate of \$39.96 per hour.

16. **Middle School - Summer Hours 2021**

BE IT RESOLVED that the Mendham Township Board of Education approve Alexandria Perrotta, School Counselor and Erin Giarrusso, School Nurse, for summer hours, not to exceed 40 hours each, at the rate of \$39.96 per hour.

17. **Elementary School Schedule B Stipend Positions for 2021-2022**

BE IT RESOLVED that the Mendham Township Board of Education approve the following 2021-2022 Co-Curricular Stipend positions for Elementary School:

CO-CURRICULAR Activities (Schedule B)

Activities	2021-2022 Salary	Staff Member
School Publication Advisors	\$901.00	Tracy Newton
Tiger Leaders/Student Council Advisors (2)	\$1,239.00 Each	Hillary Clark Briana Panetta
Technology Integration Specialist	\$2,266.00 Each	Charles Gallo Tracy Newton
Tiger Singers/Chorus Director	\$2,479.00	Lauren Johnson
Advanced Artist Program Coordinator	\$2,479.00	Sarah Bizzarro
Art Explorer Program Coordinator	\$2,479.00	Sarah Bizzarro
Sustainability Coordinators (2)	\$2,064.50 Each	Tracy Newton Erica Parke
Band Director	\$2,479.00	Russell Branch

CO-CURRICULAR Activities (Schedule B) - Special Projects

Activities	2021-2022 Salary	Staff Member
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Social Studies League - Grades 2 & 3	\$225	Theresa Milow
Festival of the Arts	\$225	Sarah Bizzarro
Jump Rope for Heart	\$225	Briana Panetta
Science Expo	\$225 Each	Diane Barlow Erica Parke
Outdoor Learning Center/Chicken Coop Coordinator	\$225 base + Max of 10 events @ \$56 each, not to exceed a total of \$788.	Charles Gallo

CO-CURRICULAR Activities (Schedule B)- Enrichment Team

Activities	2021 - 2022 Salary	Staff Member
Talent Show Coordinators	\$225 base + Max of 10 events @ \$56 each, not to exceed a total of \$788.	Briana Panetta Laura Porrovecchio

18. **Elementary School Extra Instructional Periods for 2021-2022**

BE IT RESOLVED that the Mendham Township Board of Education approve the following Elementary School staff members to teach extra periods of instruction during the 2021-2022 school year at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

Extra Instructional Periods

SMART TIME	3 period/wk	Kellie DeGise	\$5,100
SMART TIME	3 period/wk	Lisa Lombardo	\$5,100
SMART TIME	3 period/wk	Jean Sosna	\$5,100

19. **Summer Curriculum Work Hours**

BE IT RESOLVED that the Mendham Township Board of Education approve the appointment of the following to provide 18 hours each at the contractual rate of \$60 per hour for the following curriculum work not to exceed \$1,080.00 per person:

Staff Member Name	Curriculum	Dates
Carolyn Allen Diane Barlow Cara Rubinaccio Erica Parke	Science K - 4	3 Days (Dates TBD)
Brianna Boland Kelly Merlino Darlyne Pieper Amy Williamson	Social Studies K-4	3 Days (Dates TBD)

20. **Summer Custodians**

BE IT RESOLVED that the Mendham Township Board of Education approve the hiring of the following summer custodial help effective June 21, 2021 through August 13, 2021 pending all necessary paperwork:

Name	Hourly Rate
Jack Monaghan	\$12.00
Alex Nieves	\$12.00

Discussion:

Mr. Dumovic – Item #13 under Operations & Finance should be removed. It was agreed at the BOE Work Session meeting on May 18 to revisit this in June, after discussion of this matter at the next Operations & Finance Committee meeting.

Mr. Dumovic moved to approve to Table Item #13 under Operations and Finance, seconded by Mr. Wowk and the motion was CARRIED in a roll call vote: Mr. Christmann; yes, Mr. Dumovic; yes, Dr. Mandel; yes, Mrs. Mody; yes, Mr. Wowk; yes, and Mrs. Holquist; yes – motion carried.

Mr. Christmann – are these salaries reflective of the new agreement?

Dr. Constantino – yes they are.

Mr. Christmann moved to approve the Committee Reports and the Consent Items for May 25, 2021; Approval of Regular and Executive Minutes, Curriculum & Instruction items 1-4, Operations & Finance items 1 – 12 and 14, Personnel & Human Resources items 1-20, Policy and Planning item 0, seconded by Mr. Dumovic and the motion was CARRIED in a roll call vote: Mr. Christmann; yes, Mr. Dumovic; yes, Dr. Mandel; yes, Mrs. Mody; yes, Mr. Thayyar; yes, Mr. Wowk; yes, and Mrs. Holquist, yes – motions carry.

XI. ACTION ITEMS

Curriculum and Instruction

1. New Middle School Summer Curriculum

BE IT RESOLVED that the Mendham Township Board of Education approve the adoption of the following Summer reading initiative:

Middle School Summer Reading Curriculum - Save Me A Seat

Operations and Finance

1. Mendham Township Boy Scout Troop Transportation

BE IT RESOLVED that the Mendham Township Board of Education approve transportation for the Mendham Township Boy Scout Troop #1 from Mendham High School on Saturday, May 29, 2021 to Appalachian Trail, Stormville, NY and returning from Kent, CT to Mendham High School on Monday, May 31, 2021. Transportation services will be billed at \$61.00 per hour for one bus.

Mr. Christmann moved to approve the Action Items for May 25, 2021; Curriculum & Instruction item 1, Operations & Finance item 1, Personnel & Human Resources item 0, Policy and Planning item 0, seconded by Mrs. Mody, and the motion was CARRIED in a roll call vote: Mr. Dumovic; yes, Dr. Mandel; yes, Mrs. Mody; yes, Mr. Wowk; yes, Mr. Christmann; yes, and Mrs. Holquist, yes – motions carry.

XII. Discussion – None.

XIII. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

Thom Keeling – 8 Parkwood lane - 8:02 PM - I would like to make a comment – commend the board for presentation last week, I applaud that. 2nd note – comments concerning lack of focus on shared services, budget a never easy but share services is an area we can better lever and do things more economically. Ways to embraces additional services that we could afford to help our students. I really hope the BOE takes this seriously, encourage board look for outside opportunities and encourage the board to create a committee to look into this. Thank you.

Mrs. Holquist – we agree it is an important area for the board and we appreciate your feedback.\

Dr. Constantino – during budget we are on the constant look out and always willing to explore these options and we will continue to be on the lookout for these types of programs

Dr. Constantino - closed public comment – 8:06 pm – thank you

XIV. Adjournment

Moved by Mrs. Mody second by Mr. Wowk to adjourn the meeting. The meeting was adjourned at 9:21 pm. Respectfully submitted,



Donna Mosner
School Business Administrator/Board Secretary