

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL GYMNASIUM
(MEETING IS BEING HELD VIRTUALLY,
NO IN-PERSON ATTENDANCE WILL BE ALLOWED)
REGULAR SESSION MEETING MINUTES
TUESDAY, APRIL 27, 2021, 7:30 PM**

I. Call to Order

The meeting was called to order at 7:32 pm.

II. Flag Salute - Mrs. Holquist led the flag salute.

III. Roll Call of the Board of Education

Mrs. Gretchen Holquist	President	Present
Mr. Andrew Christmann	Vice President	Absent
Mr. Peter Dumovic		Present
Dr. Rekha Mandel		Present
Mrs. Joan Mody		Present
Mr. Aadithya Thayyar		Present
Mr. Robert Wowk		Present

Also present: Dr. Salvatore Constantino, Superintendent
Mrs. Donna Mosner, School Business Administrator
General Public – 11 approximately

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

➤ District Updates, News, and Events

Summative Evaluations for all staff are just about completed. This is the final process prior to a recommendation next month for renewal for 2021-2022.

Postings:

Elementary School Teacher

Elementary School Special Education Teacher

Elementary School Physical Education Teacher-.8

Elementary School Office-Administrative Assistant-11 Month

Middle School Physical Education Teacher

School Bus Drivers
School Bus Dispatcher
PT-Custodian

Spring sports kicked off their seasons and are doing well. We are hoping for a successful spring sports season. Please see the MTMS website for the schedules.

VI. Board Secretary's Report

- **Operations & Finance:**

The year-end process is about to start and preliminary reports are going to be sent to the auditors for review for both the ASSA and the DRTRS in early May.

Review of budget calendar upcoming dates
March 4, 2021 – Public Hearing on the 2021-2022 budget
May 5, 2021 – Post-User-Friendly budget on website
May 18, 2021 – Certification of 2021-2022 budget & A4F taxes

VII. Board President's Report – Ad Hoc Committees

Diversity – Mrs. Mody & Dr. Mandel
Revenue – Mr. Thayyar & Mr. Dumovic
Consolidation – Mr. Dumovic & Mr. Wowk

Mrs. Holquist and Mr. Christmann will be the alternates when and if needed.

Over the next month please discuss goals for the committee, setup should be to have monthly meetings or whatever works best, whatever makes sense with appropriate goals that are aggressive, strong, and achievable.

P. Dumovic – how long with these go on for?

G. Holquist – general thoughts can be related to the goal – revenue would make sense to keep going until the budget season.

Diversity – makes sense to run until next year's goal – deliverables with an operational plan – a year-long process of work.

Consolidation – determine the scope and have a 12-month plan, the timeline will reveal itself over the next few months.

A. Christmann – caution consolidation to realize there will be ebbs and flows during this process.

A. Thayyar – when will this be reported?

G. Holquist – flow in with the monthly meeting reports.

R. Wowk – are these meeting with both SC and DM

G. Holquist – as needed, of course

VIII. Correspondence – None.

X. Consent Items

Approval of Minutes

Work Session Minutes: March 16, 2021

Regular Session Minutes: March 23, 2021

Special Meeting: April 6, 2021

Approval of Executive Minutes: March 23, 2021

Curriculum and Instructions

1. **Revised Curriculum** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the revised/renewed curriculum for the 2020 - 2021 school year:

Middle School Science Curriculum

2. **Approval of Instructional Materials**

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following textbooks and instructional materials (Primary: Books directly correlated to the curriculum; Supplemental: Books used to expand content and or format or primary books):

**Mendham Township Middle School
Primary and Supplemental Textbooks
2021 - 2022**

Grade Level	Title	Primary/Supplemental
5th - 8th	Marsons & Boswell, Big Ideas “Modeling Real Life”	Primary
5th - 8th	Marsons & Boswell, Big Ideas CC 2022 Algebra & Geometry	Primary

3. **Middle School Field Trip** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2020 - 2021 school year.

Date	Grade	Activity	Cost to / Transportation	Cost to Student	Chaperones
06/01/21	5th Grade	Meadowbrook	Parents transport to	\$40.00 -	TBD

		Day Camp, Long Valley	and from Meadowbrook. Busing is provided for students if needed.	\$50.00	
06/03/21	7th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing is provided for students if needed.	\$40.00 - \$50.00	TBD
06/04/21	6th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing is provided for students if needed.	\$40.00 - \$50.00	TBD
06/07/21	8th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing is provided for students if needed.	\$65.00	TBD

4. **Contract with Anne Hunkler**

BE IT RESOLVED that the Mendham Township Board of Education approves: Anne Hunkler for contracted Functional Behavioral Assessment within the school commencing April 7, 2021, to June 11, 2021, for one (1) student (12976396) for 5 hours as per the IEP @ \$80.00/hr.

5. **Contract with Tri-County Behavioral Care, LLC** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Tri-County Behavioral Care, LLC for the 2021 - 2022 school year for referring and providing School Clearance Assessment (SCA) services at a cost of \$100.00 per SCA, and providing Substance Evaluation and Treatment (SET) services at a cost of \$50.00 per SET.

6. **Mendham Township School District Calendar 2022 - 2023** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Mendham Township School District Calendar for the 2022 - 2023 school year.

7. **Preschool Tuition Rate for the 2022 - 2023 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Preschool tuition rate for the 2022 - 2023 school year:

- Preschool (August - June)
- Monthly Tuition Cost \$1,100.00

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of March 2021 that no major accounts and fund balances in the 2020/2021 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **March 2021 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the March 2021 transfer report.

3. **April 2021 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final April 2021 Bills List. This includes payroll checks N0269 through N0271 and N0276 through N0278.

Fund 10	\$ 50,807.16
Fund 11	\$1,664,410.41
Fund 20	\$ 14,267.07
Fund 40	\$ 768,400.00
Fund 60	\$ <u>6,382.96</u>
Total:	<u>\$2,504,267.60</u>

4. **2021-2022 Joint Transportation Agreement with Educational Services Commission of Morris County (Attachment)**

BE IT RESOLVED that the Mendham Township Board of Education approves the 2021-2022 Joint Transportation Agreement between the Mendham Township Board of Education and the Educational Services Commission of Morris County.

5. **District Travel**

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Transporting Students with Disabilities (virtual)	04/12/21	Jean Barno	\$668.00	\$668.00
	04/19/21			
	04/26/21			
	05/03/21			
	05/10/21			
	05/17/21			

	05/24/21			
NJASBO – Annual Conference (virtual)	06/09/21 06/10/21 06/11/21	Donna Mosner	\$0	\$0
Kindergarten Screenings	04/28/21	Kelly Johnson Kelly Merlino	\$0	\$0
Kindergarten Screenings	04/28/21	Carolyn Allen Amy Williamson	Substitute Coverage	Substitute Coverage

6. **Use of District Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2020 - 2021 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Mendham Chester Men's Softball League	<u>MS</u> Fields	Sundays 04/11/21, 04/18/21, 04/25/21, 05/2/21, 05/16/21, 05/23/21, 06/6/21, 06/13/21, 06/27/21 Saturdays 05/08/21, 06/19/21, 06/26/21 Fridays 05/21/21, 06/04/21, 06/11/21, 06/18/21	9:00am-1:00pm 5:00pm-8:00pm 5:00pm-8:00pm	Matt Lombardi
North Jersey Performing Arts	<u>ES</u> Outdoor Garden Band Room	Mon-Fri 06/21/21-06/25/21 Mon-Fri 06/28/21-07/02/21	8:30am-11:30am	Jenn Branch

* Subject to change due to conflicts with Mendham Township School events.

Personnel and Human Resources

1. **Leave of Absence - Christine Yawger**

BE IT RESOLVED that the Board hereby approves Christine Yawger, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing August 23, 2021, under the Federal Family Medical Leave Act (FMLA) and the NJ Family Leave Act (FLA), ending after Twelve (12) weeks on November 12, 2021.

BE IT FURTHER RESOLVED the Board hereby approves Christine Yawger for an extended unpaid leave of absence from November 15, 2021, through December 31, 2021, as requested in writing and

BE IT FURTHER RESOLVED that the Board hereby approves Christine Yawger with an anticipated return to work date of January 3, 2022.

2. **Substitute Transportation Driver - Susie Lebron Vega**

BE IT RESOLVED that the Mendham Township Board of Education approves Susie Lebron Vega, Substitute Transportation Driver, pending completion of paperwork, at the current hourly rate of \$23.32, effective April 28, 2021, for the 2020 - 2021 school year.

Mr. Thayyar moved to approve the Committee Reports and the Consent Items for April 27, 2021; Approval of Regular and Executive Minutes, Curriculum & Instruction items 1-7, Operations & Finance items 1 – 6, Personnel & Human Resources items 1-2, Policy and Planning item 0, seconded by Mr. Dumovic and the motion was CARRIED in a roll call vote: Mr. Christmann; yes, Mr. Dumovic; yes, Dr. Mandel; yes, Mrs. Mody; yes, Mr. Thayyar; yes, Mr. Wowk; yes, and Mrs. Holquist, yes – motions carry.

XI. ACTION ITEMS

Personnel and Human Resources

1. **Extra Hours: Michael Mahadeen**

BE IT RESOLVED that the Mendham Township Board of Education approves additional hours for substitute coverage, at his hourly contractual rate, for Michael Mahadeen to serve as a substitute music teacher April 20, 2021 - April 26, 2021.

2. **Extra Hours: Carol Hueston**

BE IT RESOLVED that the Mendham Township Board of Education approves Carol Hueston, to teach zero period reading and writing intervention, up to 20 zero periods at a rate of \$47.22 per day, effective April 26, 2021, through May 21, 2021.

3. **Substitute Teacher**

BE IT RESOLVED that the Mendham Township Board of Education approves the following substitute teacher, pending completion of paperwork, for the 2020 - 2021 school year at the current rate of \$92.00 per day.

Stuart Graham

Mr. Thayyar moved to approve the Action Items for April 27, 2021; Curriculum & Instruction item 0, Operations & Finance item 0, Personnel & Human Resources item 1-3, Policy and Planning item 0, seconded by Mrs. Mody, and the motion was CARRIED in a roll call vote: Mr. Dumovic; yes, Dr. Mandel; yes, Mrs. Mody; yes, Mr. Thayyar; yes, Mr. Wowk; yes, Mr. Christmann; yes, and Mrs. Holquist, yes – motion carries.

XII. Discussion

P. Dumovic – special education – on 02/23/21 the principals presented student achievement data. That summary included data of students with disabilities. I wonder if we can specifically see statistics on our special education students sometime soon.

S. Constantino – we will target the 1st meeting in June to review the student data in regards to special education students.

R. Wowk – few people during our last meeting brought up the option to move the date of the referendum. Will we have the opportunity to discuss the date and be able to move it? Looking to include it with the general election.

S. Constantino – we do still have time – the reason is if we have time. We are held to the final approval from the DOE. I think 99% of the discussion has to do with the approval and the rest is the want by the BOE.

G. Holquist – to confirm everything has been turned into the DOE – we are getting our best chance if they were under normal circumstances.

S. Constantino – we are moving as quickly as we possibly can it is just up to their process.

A. Christmann – I want to address something from the last BOE meeting – there were comments made that having the vote in DEC would be in the dark and that is just not true. I can not let it sit that this BOE is hiding in the dark, so I would encourage everyone to visit their ethics training. I just could not let this sit. Thank you

J. Mody – are we having two meetings in May along with the public hearing?

G. Holquist – yes, there is enough work where we will still need to have both meetings

S. Constantino – we have a guest coming to both meetings and there is a lot of staffing being approved.

XIII. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time

for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

S. Neibart – 1 Samantha Lane – I encourage everyone to change the referendum date to the general election. Thank you very much and have a good evening

Dr. Constantino - closed public comment – 8:01 pm – thank you

XIV. Adjourn to Closed EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Moved by Mr. Christmann, seconded by Dr. Mandel to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 8:02 pm.

XV. Reconvene to Open Work Session

Moved by Mr. Thayyar, second by Mrs. Mody, to reconvene to the Regular Work Session Meeting at 8:30 pm., unanimously carried in a voice vote.

XVI. Adjournment

Moved by Mr. Thayyar second by Mr. Wowk to adjourn the meeting. The meeting was adjourned at 8:31 pm. Respectfully submitted,



Donna Mosner
School Business Administrator/Board Secretary