

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM
REGULAR SESSION MEETING MINUTES
TUESDAY, NOVEMBER 19, 2019, 7:30 PM**

I. Call to Order

The meeting was called to order at 7:34 pm.

II. Flag Salute - Mr. Jendryka led the flag salute.

III. Roll Call of the Board of Education

Mr. Brian Jendryka	President	Present
Mr. Aadithya Thayyar	Vice President	Present
Mr. Peter Dumovic		Present
Mrs. Heather Fraser		Present
Mr. Richard Gondek		Present – 7:37
Mrs. Gretchen Holquist		Present
Mrs. Joan Mody		Present

Also present: Dr. Salvatore Constantino, Superintendent
General Public – one

IV. Sunshine Law – Mr. Jendryka read the following statement -

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

Sunshine Law - Motion to Participate

BE IT RESOLVED THAT the Mendham Township Board of Education approves the participation of Board Member, Richard Gondek via Skype and/or telephone for the public and executive portions of its public Regular Meeting on November 19, 2019.

Mr. Gondek must confirm that he/she can hear the discourse amongst Board Members and inform the Board President if he/she cannot. In addition, said Board Member must state for the record that he/she will comply with the rules of Executive or Closed Session and will be alone during the deliberations

Mrs. Holquist moved to approve participation of Board Member, Richard Gondek via telephone, seconded by Mr. Thayyar and the motion was CARRIED in a roll call vote: Mrs. Mody; yes, Mr. Dumovic, yes; Mrs. Fraser, yes; Mrs. Holquist, yes; Mr. Thayyar; yes; and Mr. Jendryka, yes; all yes – motion carries.

Mr. Richard Gondek joined the meeting at 7:37 pm.

V. Superintendent's Report

➤ District Updates, News and Events

We are very excited to have celebrated world kindness day. World Kindness Day is an international observance on November 13th and was introduced in 1998 by the World Kindness Movement. Students at MTES took part in many activities throughout the day to recognize the kindness moment and ensure that this is a characteristic that we value every day. Below, are a few pictures of the activities that took place on 11/13 and throughout the week.

Presentation of Boys Soccer Champs with Coach Haggerty

Presentation of Girls and Boys Cross Country Champs with Coach DePugh

Mrs. Parke and Mrs. Newton to present information regarding Sustainable NJ Schools for MTES.

Upcoming Meeting Schedule

Committee Meetings - Week of December 3, 2019

Monday (8:30 AM Conf Call) – Operations/Finance

Tuesday (8:30 AM Conf Call) – Personnel

Wednesday (8:30 AM Conf Call) – Curriculum

December 10, 2018, 7:30 PM – Work Session Meeting

December 17, 2018, 7:30 PM – Regular Meeting

January 7, 2019, 7:30 PM – Re-Organization Meeting

VI. Board Secretary's Report – None.

VII. Board President's Report – Mr. Jendryka discussed the draft survey to be sent to new Township residents to gain information as to why they chose Mendham Township

Mr. Jendryka spoke with Beth Cuocuzza from Mendham Borough. After speaking with her BOE, they are not currently proposing any items however they hope to speak again in the next few months. Mr. Dumovic had a conversation with a Board Member from MB (John Vitale), asking about any reluctance they may have in working with MT. Mr. Vitale assured Mr. Dumovic that there is no hidden agenda, only that they have 9 board members and out of respect for the new board members, they would wait to include them in the conversation and that they lost their Business Administrator, so filling that spot meant that their energies were elsewhere.

Mr. Dumovic hopes that we can continue to reach out and continue to discuss ways in which the Boards can work together.

Mr. Jendryka clarified that the efforts are simply an attempt to strengthen our own programming and perhaps search for efficiencies.

Proclamation:

2019 - 2020 Morris County Boys Soccer Champions

WHEREAS, The Mendham Township Middle School Boys Soccer Team has learned valuable lessons on the field that do and will contribute to who they are as students and athletes; and

WHEREAS, The Mendham Township Middle School Boys Soccer Team has had a tremendous winning season during the 2019-2020 school year; and

WHEREAS, The Mendham Township Middle School Boys Soccer Team has won the Morris County Middle School Championship title; and

WHEREAS, The Mendham Township Middle School Boys Soccer Team's team spirit serves as a role model to their classmates and community;

NOW WHEREAS, I, Brian Jendryka, President of the Mendham Township Board of Education do hereby congratulate you on behalf of the entire Board of Education, the Administration, and Staff and extend their heartfelt congratulations and recognition.

Proclamation:

2019 - 2020 Morris County Girls Cross Country Champions

WHEREAS, The Mendham Township Middle School Girls Cross Country Team has learned valuable lessons on the field that do and will contribute to who they are as students and athletes; and

WHEREAS, The Mendham Township Middle School Girls Cross Country Team has had a tremendous winning season during the 2019-2020 school year; and

WHEREAS, The Mendham Township Middle School Girls Cross Country Team has won the Morris County Middle School Championship title; and

WHEREAS, The Mendham Township Middle School Girls Cross Country Team's team spirit serves as a role model to their classmates and community;

NOW WHEREAS, I, Brian Jendryka, President of the Mendham Township Board of Education do hereby congratulate you on behalf of the entire Board of Education, the Administration, and Staff and extend their heartfelt congratulations and recognition.

Proclamation:

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WHEREAS, The Mendham Township Middle School Boys Cross Country Team's team spirit serves as a role model to their classmates and community;

NOW WHEREAS, I, Brian Jendryka, President of the Mendham Township Board of Education do hereby congratulate you on behalf of the entire Board of Education, the Administration, and Staff and extend their heartfelt congratulations and recognition.

Proclamation:

Brady Kontely Day - August 31, 2020

WHEREAS, Brady Kontely is an 8th-grade student-athlete at Mendham Township Middle School; and
WHEREAS, Brady has competed as a member of the Mendham Township Middle School Cross Country Program for three years; and
WHEREAS, in 2019, Brady Kontely as a two-year team captain and leader has been a model of consistency and hard work for others to follow; and
WHEREAS, Brady Kontely has to lead the cross country team to its record, 7th straight Morris County Championship and a 12-0 record; and
WHEREAS, Brady had a historic run at the Mendham Borough match, where he set the Mendham Township course record; and
WHEREAS, Brady, at the County grade-level race won 1st place as both a 7th grader and 8th grader; and
WHEREAS in this role he has achieved a lasting impact on the team and the program, serving as an inspiration for future team members; and
NOW, THEREFORE, I, Brian Jendryka, Board President in Mendham Township, New Jersey, do hereby recognize that Monday, August 31, 2020, the first day of cross country for our future athletes will be known as “Brady Kontely Day” serving as inspiration for hard work, dedication, and leadership for our program and call this observance to the attention of all our citizens.

VIII. Correspondence – None.

IX. Committee Reports

- **Curriculum and Instruction** - Mrs. Fraser delivered the committee report. Mr. Dumovic - focus on kids during proclamations, however, would like to hear more about core values in media.

- **Operations and Finance** - Mrs. Holquist delivered the report.
Mr. Thayyar lead the presentation for the Board, discussing alternative sources of revenue that the school district could explore in order to offset increasing taxes and shrinking state and federal aid.
Mr. Jendryka - detailed for the public that this is part of a larger effort whereby we are exploring additional revenue streams. We are not that far along in terms of any of these initiatives. Mr. Jendryka is in agreement with the identified areas. Academic fees can be of concern with the slippery slope (our community, our schools) and we need to be careful how we proceed.
Mrs. Mody - Thank you for putting this together. Con - advertising can be a huge conflict of interest, concern over directing other parts of the program (curriculum, etc.).
Mrs. Fraser - Agrees with Mrs, Mody re: advertising. Is there an opportunity to create in-district special education programming to attract others and keep ours at home. Summer camp insurance and liability would be a concern.
Mr. Dumovic - Thank you for putting this together. Like the fact that data is used to help make the decision. I agree with many of the conclusions brought about. Are there local examples of where some of these things have been done? Other people in our roles have discussed these issues before, I would like to see if some of these things have been done elsewhere and whether they can be duplicated here. Some things that were not on the list: partnerships with universities or private foundations are there some folks that want to know why we are so successful. (Mr. Thayyar response - most of the corporate partners are driven by socioeconomics) Mr. Dumovic - perhaps we can focus on universities or private foundations. We have something very unique to show, perhaps others would want to know more about it. Who does this work, what is the potential, is there somewhat of a realistic

chance to gain a significant reward? (Mr. Thayyar - we will add it to the list and we can explore) Mr. Dumovic likes the idea of doing a deeper dive into three or four items.
 Mrs. Holquist - If there does not appear to be a significant reward to some of these items, we need to make sure that we apply the same standard to each item.
 Mr. Dumovic - At the Township, a community member volunteered to write a grant program and they were awarded. Perhaps that is a possibility as we explore this area.
 Mr. Jendryka - we need to work on these things, whether long-term or short.

Dr. Constantino - at the December meeting (special education and a general update) January regular meeting (Draft of 2020-2021 without reductions)

- **Personnel and Human Resources** - Mr. Thayyar delivered the report.
- **Policy and Planning** – None.

X. CONSENT ITEMS

Report of Election - November 5, 2019

Results of the November 5, 2019 School Board Elections for three, three year terms on the Mendham Township Board of Education were as follows:

<u>Candidates (Three Candidates - For 3-Year Term)</u>	<u>Total Votes</u>
Andrew Christmann	1,114
Gretchen Holquist	1,118
Joan Mody	1,112

Approval of Minutes

Work Session Minutes: October 15, 2019
 Regular Session Minutes: October 29, 2019

Approval of Executive Minutes

Executive Session Minutes: None
 Executive Session Minutes: None

Curriculum and Instruction

1. New - Elementary School Field Trip (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education approves the following Elementary School field trip for the 2019 - 2020 school year.

Date	Grade	Activity	Cost to Board/ Transportation	Cost to Student	Chaperones
12/19/19	Grades 3 & 4 Tiger Singers	Singing Holiday Carols Holly Manor,	\$0 Parents will take children	\$0	Alice Allen

		Mendham	to and from Holly Manor		
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2. **Elementary School Field Trip - Confirmation of Previously Approved** (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the following Elementary School field trip for the 2019 - 2020 originally approved by the Board of Education on July 16, 2019.

Date	Grade	Activity	Cost to Board/ Transportation	Cost to Student	Chaperones
04/22/19	Grades 3 & 4 Quest Students	Tour NYC to educate students on types of bridges, buildings, important infrastructure around Manhattan 62 Chelsea Piers, NYC	\$0 Charter Bus	\$87.50	Dori Smyth

3. **Revised - Middle School Field Trip to Dorney Park**

BE IT RESOLVED that the Mendham Township Board of Education approves the Middle School Chorus to join the Middle School Band and Orchestra to Dorney Park for a music competition on May 1, 2020, previously approved by the Board on July 16, 2019.

Operations and Finance

1. **November 2019 Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of November 2019 that no major accounts and fund balances in the 2019/2020 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Board Secretary's Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the October 2019 Board Secretary's Reports.

3. **Treasurer's Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the October 2019 Treasurer's Reports.

4. **November 2019 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the November 2019 transfer report.

5. **2019 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final November 2019 Bills List. This includes payroll checks N0105 through N0094.

Fund 10	\$ 47,315.90
Fund 11	\$1,588,362.00
Fund 20	\$ 14,304.95
Fund 60	\$ 32,108.67
Fund 80	\$ 15,847.00
Fund 95	\$ 1,744.00
Total:	<u>\$1,699,682.52</u>

6. **District Travel**

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Grade Level 4 Planning prompts, coordinating expectations <i>In District</i>	11/19/19	Diane Barlow Dawn Cullinan Lisa Lombardo Theresa McNamara	Substitute Coverage	Substitute Coverage
P.E. Observation Hilltop Elementary, Mendham, NJ	11/25/19	Gregory Gormly	Substitute Coverage	Substitute Coverage
Social Media and Suicide Piscataway, NJ	12/05/19	Elyse Greenbaum	\$95.00 + Mileage Reimbursement	\$95.00 + Mileage Reimbursement
Campus Emergencies: Prevention, Response, and Recovery Rockaway, NJ	12/10/19	Robert Koroski	\$0	\$0

Develop Growth Mindset in Math to Increase Perseverance W. Orange, NJ	12/10/19	Diane Barlow Erica Parke	\$279.00 Each +Mileage Reimbursement Substitute Coverage	\$279.00 Each +Mileage Reimbursement Substitute Coverage
Comprehensive Active Shooter Management for Schools Parsippany, NJ	12/12/19	Robert Koroski	\$0	\$0
World Language Teaching Practices and Strategies with J. Goebel Butler, NJ	03/16/19	Elizabeth Hollman Amanda Porter	Mileage Reimbursement	Mileage Reimbursement

7. **Acceptance of Donation from West Morris Mendham High School Cheerleading Booster Club**
BE IT RESOLVED that the Mendham Township Board of Education accepts the donation of cheerleading mats from the West Morris Mendham High School Cheerleading Squad for our Middle School Cheerleading Team.
8. **Field Trip Charter Bus Transportation**
BE IT RESOLVED that the Mendham Township Board of Education approves Passaic Valley Coaches to provide one (1) additional bus, at a cost of \$1,840.00, for the Mendham Township Middle School field trip to Dorney Park, PA on May 1, 2020 Transportation previously approved by the Board on July 16, 2019.

Personnel and Human Resources

1. **Middle School Schedule B Stipend Position 2019 - 2020**
BE IT RESOLVED that the Board of Education approves the following Middle School Schedule B Stipend Position for the 2019 - 2020:

Activity	2019 - 2020 Salary	Staff Members
Girls on the Run	\$225.00 base + max of ten events @ \$56.00 each, not to exceed a total of \$785.00 EACH	Megan Ryan Alexandra Perrotta

2. **Middle School Schedule C Stipend Position 2019 - 2020**
BE IT RESOLVED that the Board of Education approves the following Middle School Schedule C Stipend Position for the 2019 - 2020:

Activity	2019 - 2020 Salary	Staff Members
Basketball Coach "Practice Squad"	Ten practices for a total of \$847.34	Perry Hooker

3. **Middle School Chaperones: Grades 5th & 6th Student Council Dance**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following chaperones, at the contractual rate of \$100.00 each for events that start after contractual hours, for the Middle School 5th and 6th Grades Student Council Dance on October 25, 2019:

Maria Doto (replacing Matthew Viggiano)
Fernando Rivera (replacing Kelly Wilce)

4. **Middle School Chaperones: Math Museum, NY Field Trip**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following chaperones, at the contractual rate of \$120.00 for field trips which extend the day by more than two (2) hours, for October 30, 2019, Middle School 6th Grade Math Museum, NY field trip:

Cindy Blood

Gina Sodora

Jennifer Vazquez

5. **Middle School Chaperone: Metropolitan Museum of Art, NY Field Trip**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following chaperone, at the contractual rate of \$120.00 for field trips which extend the day by more than two (2) hours, for November 2, 2019, Middle School Metropolitan Museum of Art, NY:

Francesca Hare

6. **Middle School Zero Period Soccer - Perry Hooker Volunteer**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Middle School Zero Period activity for the 2019 - 2020 school year:

Zero Period - Activity	Dates	Staff Member
Girls & Boys Soccer Clinics	1 period per week, starting the first week of December 2019 until the end of May 2020	Perry Hooker/ Volunteer

7. **William Paterson University Student Kelly Mabin** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves Carolyn Johnson, Elementary School Counselor to mentor student Kelly Mabin, William Paterson University Master's Program in School Counseling, starting January of 2020 and continue through the Fall, 2020 and Spring 2021 semesters.

8. **Staff Retirement - Michael Novak** (*Attachment*)
BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of retirement from Michael Novak, Mendham Township Transportation Driver, effective December 31, 2019.

9. **Staff Resignation - Sara Samaan**
BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Sara Samaan, Middle School Language Arts Teacher, effective November 15, 2019.

10. **Revised Leave Replacement Substitute Teacher - Linda Scherba**
BE IT RESOLVED that the Mendham Township Board of Education approves Linda Scherba, Leave Replacement World Language Teacher, for the 2019 - 2020 school year effective October 21, 2019, to the revised date of December 20, 2019, previously approved by the Board on October 29, 2019.

11. **Leave of Absence - Alison Kentos**
BE IT RESOLVED that the Board hereby approves Alison Kentos, Elementary School Teacher, for a leave of absence, commencing October 23, 2019, under the Federal Family Medical Leave Act (FMLA), ending after 2 weeks on November 5, 2019, while utilizing a total of seven and a half (7.5) sick days. (6 Full Days & 3 Half Days)
BE IT FURTHER RESOLVED that the Board hereby approves Alison Kentos with an anticipated return to work date of November 6, 2019.

Mrs. Holquist moved to approve Consent Items for November 19, 2019; Report of Election – November 5, 2019, Approval of Regular and Executive Minutes, Curriculum & Instruction items 1 – 3, Operations & Finance items 1 – 8, Personnel & Human Resources items 1 – 11, Policy and Planning item 0, seconded by Mr. Thayyar and the motion was CARRIED in a roll call vote: Mr. Gondek; yes, Mrs. Holquist; yes, Mrs. Mody; yes, Mr. Dumovic; yes, Mrs. Fraser; yes, Mr. Thayyar; yes; and Mr. Jendryka; yes. all yes – motion carries.

X. ACTION ITEMS – None.

XI. Verbal Communications from the Public

Mrs. Cullinan – MTEA President, said she would like to attend more meetings to help develop our relationship, not an issue but we are excited to be here.

XII. Adjournment

Moved by Mrs. Holquist, second by Mr. Thayyar to adjourn the meeting. The meeting was adjourned at 9:27 pm.

Respectfully submitted,



Donna Mosner
 School Business Administrator/
 Board Secretary