

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM
(MEETING IS BEING HELD VIRTUALLY,
NO IN-PERSON ATTENDANCE WILL BE ALLOWED)
WORK SESSION MEETING MINUTES
TUESDAY, JUNE 16, 2020, 7:30 PM**

I. Call to Order

The meeting was called to order at 7:32 pm.

II. Flag Salute - Mrs. Holquist led the flag salute.

III. Roll Call of the Board of Education

Mrs. Gretchen Holquist	President	Present
Mr. Aadithya Thayyar	Vice President	Present
Mr. Andrew Christmann		Present
Mr. Peter Dumovic		Present
Mrs. Heather Fraser		Present
Mr. Richard Gondek		Present
Mrs. Joan Mody		Present

Also present: Dr. Salvatore Constantino, Superintendent
Mrs. Donna Mosner, Business Administrator/Board Secretary
General Public – 15

IV. Sunshine Law – Mrs. Holquist read the following statement -

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent’s Report

➤ District Updates, News and Events

1. School Reopening Procedures/Plan

On Friday, I will be sending a first draft of the MT Plan to our school reopening committee. I will be asking the committee to meet on several occasions over the next few weeks to finalize arrangements that will provide guidance for our schools when we are permitted to reopen.

The plan focuses on three sets of circumstances:

- Re-opening for all students with restrictions and accommodations for safety.
- Distance learning for all students with continued work/monitoring toward re-opening.

- A partial/limited re-opening, involving restrictions to the number of students in attendance each day, creating a blended remote/in-person learning program.

Each program would involve very structured procedures and rules for on-campus behavior, strict protocols for safety, and impact on curriculum, programming, and student/staff wellness. I am confident that the outstanding professionals we have working on this plan will produce a guidance document that will serve the District well when necessary.

2. 12 Month Staff Returning

Part of the re-opening plan will include the return of 12-month staff to the buildings. Plans to re-open our buildings will be put in place over the next two weeks.

3. BOE Self-Evaluation/Superintendent's Evaluation

Please make sure that you have completed your part of both evaluations for review over the next few weeks.

VI. Board Secretary's Report

OPERATIONS/FINANCE:

LRFP – Long Range Facility Plan – School districts are required to amend their LRFP at least once every five years and to coordinate with project applications. Major amendments to comply with five-year reporting requirements include updates on the web-based LRFP reporting system and the email submission of supporting documents. Minor amendments to plans approved within the last five years, typically to coordinate with project applications, only require the submission of supporting documents if inventory updates (site, assets, rooms) are not required.

ESEA consolidated grant FY21

- Title II-A allotment is \$8,165 in comparison to last year \$8,313
- Title III – allotment is \$2,911 in comparison to last year \$1,551

IDEA consolidated grant FY21

- Basic – allotment is \$161,181 in comparison to last year \$149,198
- Preschool – allotment is \$9,006 in comparison to last year \$8,935

VII. Board President's Report – Mrs. Holquist mentioned as a reminder that the Superintendents evaluation needed to be completed by the end of the month, so to please try to get to that. The search for tuition students as additional sources of revenue will continue. Looking at a company to help promote this, will cost \$3,000 for this calendar year, and \$6,000 for January through June 2021 if the board decides to continue with it.

VIII. Correspondence – N/A

Mr. Dumovic commented that the last several meetings have had much public engagement and that it should be encouraged within the community. He suggested that the board of education synchronize its meetings with the township meeting schedule. We should move our meeting night possible to another day of the week of another week to allow for more members of the community to attend. Another

possibility would be to video record our meetings and post them on our website and/or on Mendham TV.

Mr. Christmann said that it was an interesting idea.

Mr. Thayyar asked if our current schedule was based upon any protocols or restrictions.

Mr. Constantino commented that it was when everyone was most available and has continued on the same schedule for several years now.

Mr. Christmann suggested that the board consider options and report to each committee to discuss a possible change. He also commented on how amazed he was with the year-end at the MTMS and how smooth it went with the students. Similar to the MTES.

Mrs. Holquist – agreed that the clap out and graduation went extremely well. Nice to see so many people excited, you could feel the commitment.

Mr. Dumovic – inquired with Dr. Constantino to see if an entry was going to be made to the leadership program.

Dr. Constantino responded yes.

Mr. Dumovic – asked where things stand with the communication with Mendham Borough?

Mrs. Holquist commented that she was trading emails with their board president and now that school was over she was hoping flexibility would be better.

- IX. Committee Reports** – a brief summary was shared by the chair of each committee about agenda items
- Curriculum and Instruction – Mrs. Mody delivered the report
 - Operations and Finance – Mr. Thayyar delivered the report
 - Personnel and Human Resources - Mrs. Fraser delivered the report
 - Policy – Mr. Gondek delivered the report

- X. CONSENT ITEMS** – the following items have been reviewed and will be approved at the regular meeting

Approval of Minutes

Public Hearing Minutes: May 5, 2020

Work Session Minutes: May 19, 2020

Regular Session Minutes: May 26, 2020

Approval of Executive Minutes:

Curriculum and Instruction

1. **Contract with Therapeutic Intervention for ESY**
BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Therapeutic Intervention to provide occupational therapy services for the extended school year 2020 for students as per their IEPs at \$95.00/hr. for 3 hours per week x 4 weeks for \$1,140.00; Progress report writing for extended school year 2020 for 2 hours at a cost of \$95.00/hr. for a cost of \$190.00.
2. **Tuitions Contracts with P.G. Chambers for ESY and 2020-21 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves P.G. Chambers to provide Physical Therapy services and evaluations for the 2020 Extended School Year from 7/6 to 7/31/2020 for students as per their IEPs at the following rates; PT direct student services at a rate of \$92.00 per hour, PT evaluations at \$524.00 per evaluation, for a total of ten (10) hours @ \$92.00/hr. for Therapy, Progress Reports & Travel – totaling \$920.00.

BE IT FURTHER RESOLVED that The Mendham Township Board of Education approves P.G. Chambers to provide PT services and evaluations for the 2020-2021 school year at the following rates; PT direct student services at a rate of \$92.00 per hour, PT evaluations at \$524.00 per evaluation.

3. **Tuition Contract with Somerset Hills Learning Institute, commencing July 6, 2020**

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract with Somerset Hills Learning Institute for the 2020-2021 school year, commencing on July 6, 2020, 210 billable days, for one student (12528830) as per IEP at a per diem cost of \$553.52 for a total annual cost of \$116,241.30.

4. **Contracts with Anne Hunkler for ESY and 2020-21 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves Anne Hunkler for contracted Behavioral Consultation from 7/6 – 8/21/2020 for a total of 6 students (14430010, 13686033, 13668017, 12943852, 14489107, 14738813) as per their IEP for a total of 104 hours @ \$80.00/hr. not to exceed a total of \$8,320.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves: Anne Hunkler for contracted Behavioral Consultation within the school from 8/26/2020 – 6/9/2021 for a total of 10 students (14430010, 13488627, 13686033, 13668017, 13292301, 12943852, 14489107, 14738813, 13506812, 12254108) as per their IEP for a total of 814 hours @ \$80.00/hr. not to exceed a total of \$65,120.00.

5. **Tuition Contract with Mendham Borough Board of Education** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with the sending district, Mendham Borough School District, for the 2020 - 2021 school year, effective 08/26/20 - 06/09/21 for one (1) student as per IEP at a cost of \$58,384.00.

6. **Middle School Field Trips, Activities, and Fundraisers** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the proposed Middle School field trips, activities, and fundraisers for the 2020-2021 school year.

Date	Activity	Description / Note
August 20	5 th grade Locker Set-Up 5 th grade H.S.A. Ice Cream Social	9:30 am-11:00am 11:00am-12:00pm
August 25	New Student Orientation	1:00pm-2:00pm
August 24, 25	Teacher In-Service Days	H.S.A. Luncheon at MTMS 11:30am-12:30pm

August 26, 27	Grade 6 Impact Concussion testing	All grade 6 students participate in concussion baseline testing.
September 2	Picture Day	
September 10	Back to School Night	7:00pm
September 25	Field Day BBQ and activities	Student Council Sponsored in-house event
October 2 - Cost to Board - Add'l chaperone hours	Talent Show	Student Council Fundraiser
October 16 - Cost to Board - Add'l chaperone hours	7 th Gr. Trip to Philadelphia	SHORT HILLS TOURS PACKAGE Points of interest included: - Franklin Institute of Science Museum - Bourse Bldg. for lunch - Historic District - South Street - Society Hill - Betsy Ross House - Ben Franklin's grave - Penn's Landing - National Constitution Center 7:30am-9:30pm
October 23 - Cost to Board - Add'l chaperone hours	Grade 5 & 6 Dance	Student Council Fundraiser

October 28 - Cost to Board - Add'l chaperone hours	6 th gr. staff	CHARTER BUSING Broadway Play/Museum: TBD - Lunch/Dinner - Charter bus 8:30am-8:00pm
November 2020	Food Drive	Student Council Outreach
November 13	Student /Faculty Event	Student Council Fundraiser - Tik Tok Competition Dance
November 14	Art Trip -Ms. Hare	CHARTER BUSING Saturday trip to MOMA in November
December 2020	Peer Leader Operation Holiday Outreach Activity -Ms. Perrotta	Peer Leader holiday gift outreach out to those in need in Morristown area
December 2	Dress Rehearsal – Band Concert	6:00pm
December 3	Band Concert Assembly	1:45pm
December 3	Holiday Band Concert	7:00pm
December 9	Dress Rehearsal -Holiday Choral Concert	6:00pm
December 10	Holiday Choral/Orchestra Concert Assembly	1:45pm
December 10	Holiday Choral/Orchestra Concert	7:00pm
December 16	Holiday Band Concert Snow date	7:00pm
December 23	Bagel Breakfast	Student Council Sponsored Student Bagel Breakfast

<p>January 2021</p> <ul style="list-style-type: none"> - Cost to Board - School Busing - Date TBD 	<p>West Morris Area Choral Festival</p>	<p>Regional/District Choral Festival for Chester, Long Valley, and Mendham students (grades 7-12) at West Morris Central High School. 9:00am-2:00pm</p>
<p>January 2020</p> <ul style="list-style-type: none"> - Cost to Board - Add'l chaperone Hours - School Busing - Dates TBD 	<p>ATOMS</p>	<p>Competition after school (maybe multiple dates depending on winning status)</p>
<p>January 8</p> <ul style="list-style-type: none"> - Cost to Board - Add'l chaperone hours 	<p>8th grade NYC Trip -Mrs. Porter</p>	<p>SHORT HILLS TOURS PACKAGE Annual 8th grade class trip to Ellis Island, UN, etc. in NYC 7:30am-7:30pm</p>
<p>January 14</p>	<p>5th grade Parent Concert</p>	<p>5th grade choral, orchestra, band concert 9:30am</p>
<p>January 22</p>	<p>Geography Bee</p>	<p>1:30-2:45pm MTMS Library</p>
<p>January 22</p> <ul style="list-style-type: none"> - Add'l chaperone hours 	<p>Student/Faculty Game</p>	<p>Student Council Fundraiser - Volleyball Game</p>
<p>February 2021 (All Month)</p>	<p>Penny Wars</p>	<p>Student Council/Peer Leader Fundraiser</p>
<p>February 2021</p> <ul style="list-style-type: none"> - Date TBD - Cost to Board - School Busing 	<p>Third Annual Tech Expo</p>	<p>Annual Local Tech Showcase for Mendham Boro, Mendham Township, Chester Randolph and Long Valley Location/Date TBD 9:00am-2:00pm</p>

Spring 2021 - Cost to Board - School Busing	District Honors Band Trip -Mr. Branch	Annual Competition Location/Date TBD 8:00am-2:30pm
February 5	5 th grade Heritage Day	
February 5	Student/Faculty Mendham Madness Basketball Event	Student Council Fundraiser - Mendham Madness Basketball Tournament
February 12	5 th gr. Jump Rope for Heart	5 th graders to Jump Rope for American Heart Association Fundraiser
February 26 - Cost to Board - Add'l chaperone hours	8 th gr. Class Lip Sync Contest	Annual student Lip Sync Contest Fundraiser Proceeds offset the cost of 8 th grade trips
March 5 - Cost to Board - School busing	Play Performance at ES	Selected cast members to ES to perform numbers from the annual play
March 18, 19, 20	Spring Production	Annual Play Performances March 18 7:00pm March 19 7:00pm March 20 2:00pm, 7:00pm
March 24, 25, 26	Spring Conferences	March 24 - Delayed Opening AM Conferences March 25 - Early Dismissal Evening Conferences March 26 - Early Dismissal Afternoon Conferences

April 6 - Cost to Board - School Busing	Orchestra Rehearsal -Mrs. Schaberg	Mendham High School 8:15am-11:30am (Evening Concert at WMMHS April 7, 7:00pm)
April 8 - Cost to Board - School Busing	Peer Leaders to ES	Transition Activity- Introduction to Middle School Q/A session with 4 th graders 1:30pm-2:30pm
April 23, 24, 25 - Cost to Board - Add'l chaperone hours	7 th grade Team Building Trip	CHARTER BUSING Club Getaway - Team-building skills - Leadership - Group dynamics - Confidence building
Spring 2021 - Cost to Board - School Busing	Region 1 Band Competition -Mr. Branch	Annual Band Competition Randolph or West Essex HS Date TBD
Tentative Dates: April 30 May 7 May 14 - Cost to Board - Add'l chaperone hours	Dorney Park	CHARTER BUSING Band/Orchestra competition and trip to music competition/ Dorney Park 7:30am – 9:30 pm
May 10-14	State ELA testing	NJSLA
May 11	Band Concert Rehearsal	6:00pm
May 12	Band Concert Rehearsal	6:00pm
May 13	Band Concert Assembly	1:00pm
May 13	Band Concert	7:00pm
May 17-21	State Math testing	NJSLA

May 19	Dress Rehearsal - Choral Concert	6:00pm
May 20	Choral/Orchestra Concert Assembly	1:00pm
May 20	Evening of the Arts	6:00pm Student Art Exhibit 7:00pm Choral/Orchestra Concert
May 19, 20, 21	5 th /6 th Math Placement Testing	
May 13, 14	5 th /8 th State Science Testing	NJSLA
May 28	8 th grade Shakespeare Festival	6:00pm
June 1, 2, 3 - Cost to Board - Add'l chaperone hrs. overnight - School Busing	5 th grade Minisink Trip -Mr. Clausen	Annual 5 th grade overnight trip to Fairview Lakes YMCA
June 2 - Cost to Board - School Busing	4 th graders Visit MTMS	9:00am-11:00am
June 2	3 rd /4 th Articulation Concert	Concert here at MTMS 11:00am-12:00pm
June 2	4 th grade Parent Meeting	"A Day in the Life of a 5 th Grader" – 9:00am
June 2, 3, 4 - Cost to Board - Add'l chaperone hrs. overnight	8 th grade Trip to Washington DC -Mrs. Porter	SHORT HILLS TOURS PACKAGE 3 day 8 th grade Overnight Trip to Hershey Park Washington DC
June 4 - Cost to Board - School Busing	4 th grade Transition Activities	4 th /5 th Transition/Activities 12:00pm-2:00pm
June 7	6 th grade Greek Festival	All-day in-house activities for 6 th graders

June 8	8 th grade Class Picnic -Mrs. Porter	8 th grade Class picnic here at MTMS 9:00am-2:00pm
June 9 Last Day - Cost to Board - School Busing	H.S.A. Bagel Breakfast Awards Assembly Graduation	8 th grade only - Pd. 1 MTMS MPR 10:30am 6:30pm (then bused to party location)

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of May 2020 that no major accounts and fund balances in the 2019/2020 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **May 2020 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the May 2020 transfer report.

3. **June 2020 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final June 2020 Bills List. This includes payroll checks N0167 through N0178 and N0181 through N0183.

Fund 10	\$
Fund 11	\$
Fund 20	\$
Fund 60	\$
Fund 80	\$
Fund 95	\$
Total:	\$

4. **District Travel**

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Mindfulness-Based Stress Reduction	07/01/20 -	Lisa Lombardo	\$300.00	\$300.00

(Online Classes)	08/28/20			
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5. **Use of District Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Use of Facility applications for the 2020 - 2021 school year with the right to cancel based on school events and needs.

Organization	Location	Dates	Times	Responsible Party
Perry Hooker	MS Fields	Wednesdays & Fridays 06/22/20-08/28/20	9:30am-10:30am	Perry Hooker

* Subject to change due to conflicts with Mendham Township School events.

6. **Food Service Management Company Contract - Pomptonian Food Service 2020 - 2021**

BE IT RESOLVED that the Mendham Township Board of Education approves the contract agreement for food service management company (FSMC) with Pomptonian Food Service of Fairfield, NJ for the 2020 - 2021 school year. The FSMC shall receive, in addition to the costs of operation, a management fee of \$.0577 for each \$1.00 of sales to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fees to the FSMC.

Mendham Township School District - Elementary School 2020 - 2021	
Elementary Student Lunch	\$4.00
Elementary Village Fresh Lunch	\$4.50
Elementary Faculty Lunch	\$4.50
Elementary Faculty Village Fresh Lunch	\$5.00

Mendham Township School District - Middle School 2019 - 2020	
Middle Student Lunch	\$4.80
Middle Student Village Fresh Lunch	\$4.50
Middle Student Boar's Head Lunch	\$4.50
Middle Faculty Lunch	\$4.50
Middle Faculty Village Fresh/Boar's Head Lunch	\$5.00

7. **ESS Northeast, LLC Contract Extension 2020 - 2021** (Attachment)

WHEREAS, Mendham Township Board of Education and ESS Northeast, LLC, entered into an agreement whereby ESS Northeast, LLC is to provide substitute staffing to fill positions at the request of the district for a period ending June 30, 2020, and,

WHEREAS, Mendham Township Board of Education and ESS Northeast, LLC are desirous of extending the term of the agreement through June 30, 2021, with the provisions set forth below,

BE IT RESOLVED that the Mendham Township Board of Education and ESS Northeast, LLC, parties of the contract, agree as follows:

1. The Term of the Agreement, as reflected in Paragraph 7, is hereby extended from July 1, 2020, through June 30, 2021;
2. Effective July 1, 2020, Addendum "A" to the Agreement, Pricing, is amended as per the attached revised Addendum "A";
3. This Agreement will automatically renew for additional one (1) year periods unless either party provides written notice of termination at least ninety days before the end of the fiscal school year.
4. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

8. **Transfer of Current Year Surplus to Reserve**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the Authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and

WHEREAS, Mendham Township Board of Education has determined that an amount not to exceed \$500,000 may be available for such purpose of transfer:

NOW THEREFORE BE IT RESOLVED, that this amount may include the FY 2019/2020 unbudgeted Extraordinary Aid of \$234,449.00 plus FY 2019/2020 Non-Public Transportation Aid in the amount of \$26,449.00. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2020, performed by Nisivoccia LLP, and shall be identified upon acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed \$500,000.00.

9. **Maintenance Reserve**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the Authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and

WHEREAS, Mendham Township Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at the year-end, and

WHEREAS, Mendham Township Board of Education has determined that an amount not to exceed \$500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that this amount may include the FY 2019/2020 unbudgeted Extraordinary Aid of \$234,449.00 plus FY 2019/2020 Non-Public Transportation Aid in the amount of \$26,468.00. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2020, performed by Nisivoccia LLP and shall be identified upon

acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed \$500,000.

10. **Capital Reserve**

WHEREAS, NJAC 6A:23A-14.3 provides for the supplementation of capital reserve accounts and; permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS the District anticipates unexpended line-item appropriations in the 2019-2020 budget as outlined in the code and; **WHEREAS** the Superintendent recommends the transfer of those funds from this surplus to fund the capital reserve account; and

NOW, THEREFORE, BE IT RESOLVED that the Mendham Township Board of Education approves the transfer, NOT TO EXCEED \$500,000.00 from the General Fund surplus to the District's Capital Reserve Account for the express purpose of meeting the District needs identifying in the Long Range Facilities Plan.

11. **Approval of Submission of IDEA Grant 2020-2021**

BE IT RESOLVED that the Mendham Township Board of Education accepts the allocations and approves the submission of the 2020-2021 Individuals with Disabilities Education Act Grant Application (IDEA) to the New Jersey Department of Education. The application amounts are \$161,181 for the Basic IDEA Grant (Grades K-8) and \$9,006 for the Preschool IDEA Grant.

12. **Approval of Submission of Elementary and Secondary Education Act (ESEA) 2020-2021**

BE IT RESOLVED that the Mendham Township Board of Education accepts the allocations and approves the submission of the Elementary and Secondary Education Act (ESEA) grant application to the New Jersey Department of Education for the 2020-2021 school year in the amount of \$8,165 for Title II-Part A.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education hereby refuses \$2,911 allocated for ESEA Title III Public Schools funds (Immigrant Education) for the 2020-2021 school year.

13. **Contract for Use of Facility with Mendham Boro Extended Day Program 2020 - 2021 -**

Andrea Castiglione (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education renews the contract with the Mendham Boro Extended Day Program (% Andrea Castiglione) for the use of facilities for the 2019 - 2020 school year for the purpose of conducting an extended daycare program at an annual fee of \$2,700.00.

14. **Adjustment to Public School Bid Thresholds - 07/01/2020**

The State of New Jersey, Department of Treasury announced on Monday, June 1, 2020, Adjustments to Public School Bid Thresholds. Effective **July 1, 2020**, and continuing through June 30, 2025, the adjusted bid thresholds for awarding contracts are as follows:

Description	From	To
With Qualified Purchasing Agent	\$40,000	\$44,000
Without Qualified Purchasing Agent	\$29,000	\$32,000

15. **Approval of Transportation Agreements** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Transportation Agreement for the 2020 - 2021 school year with the parents of SID #9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

16. **Transportation Agreements for the 2020 - 2021 School Year** (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Chester School District for the 2020 - 2021 school year.

Joiner District To and From Total Route Cost: \$1,999.00							
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# Of Host District Students	# of Joiner District Students	Joiner Cost
08/2020	06/2021	GSB01 A	Gill Saint Bernards	D165S1	11	2	\$1,999.00

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Mendham Borough school district for the 2020 - 2021 school year.

Joiner District To and From Total Route Cost: \$1,999.00							
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# Of Host District Students	# of Joiner District Students	Joiner Cost
08/2020	06/2021	GSB01 A	Gill Saint Bernards	D165S1	11	2	\$1,999.00

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Randolph school district for the 2020 - 2021 school year.

Joiner District To and From Total Route Cost: \$10,999.45							
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# Of Host District Students	# of Joiner District Students	Joiner Cost
08/2020	06/2021	GSB01 A	Gill Saint Bernards	D165S1	11	11	\$10,999.45

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the West Morris Mendham High School for the 2020 - 2021 school year.

Joiner District To and From Total Route Cost: \$12,999.35							
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Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# Of Host District Students	# of Jointer District Students	Joiner Cost
08/2020	06/2021	GSB01 A	Gill Saint Bernards	D165S1	11	13	\$12,999.35

Personnel and Human Resources

1. **Leave of Absence-Melissa Lucia**

BE IT RESOLVED that the Board hereby approves Melissa Lucia, Middle School Teacher, for an unpaid leave of absence, having received doctor’s certification, commencing August 24, 2020, under the NJ Family Leave Act (FLA), ending after Twelve (12) weeks on November 13, 2020.

BE IT FURTHER RESOLVED that the Board hereby approves Melissa Lucia with an anticipated return to work date of November 16, 2020.

2. **Revised: Middle School Schedule C Stipend Position 2020 - 2021**

BE IT RESOLVED that the Mendham Township Board of Education approves the revised Schedule C Stipend position for the 2020 - 2021 school year.

Activity	2020-2021 Salary	Staff Member
Cross Country	\$4,600	Dan DePugh

3. **Middle School Schedule B & C Stipend Positions 2020 - 2021**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Schedule B & C Stipend positions for the 2020 - 2021 school year.

Activity	2020-2021 Salary	Staff Member
School Publication Advisor for Middle School	\$901 Each	Melanie Smith
Boys Basketball	\$5,084	Dan DePugh

4. **ABA Stipends for the 2020 - 2021 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves Cindy Blood, Deborah Hall, and Cheryl Riccardello to receive a stipend in the amount of \$4,000.00 each for the entirety of the 2020 - 2021 school year. This stipend reflects the additional needs of supporting a student receiving ABA supports, where data, graphing and monitoring of the student’s program are done on a daily basis, to support the regular adjustments in the student’s individual program.

5. **Cindy Blood, ABA Stipend for the 2019 - 2020 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves Cindy Blood to receive a stipend for ABA services from 01/02/20 through 06/10/20 in the prorated amount of \$2,333.10. This stipend reflects the additional needs of supporting a student receiving ABA supports, where data, graphing and monitoring of the student’s program are done on a daily basis, to support the regular adjustments in the student’s individual program.

6. **Middle School Head Custodian Stipend for the 2020 - 2021 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the annual stipend of \$5,000 for Christopher Hemmings, Middle School Head Custodian for the 2020 - 2021 school year.
7. **New Hire: Transportation Driver Yoslin Lopez** (Attachments)
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Yoslin Lopez, Transportation Driver, for the 2020 - 2021 school year at an hourly rate of \$30.00.
8. **New Hire: Lauren Procanik, Middle School Special Education Teacher** (Attachments)
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Lauren Procanik, Special Education Teacher, for the 2020 - 2021 school year, at an annual salary of \$52,695.00, BA, Step 1, effective August 24, 2020.
9. **Reappointment of Non-MTEA Hourly Support Staff for the 2020-2021 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2020-2021 school year:

Name	Job Title	Salary/Hourly
Albert Ascolese	Transportation Driver	\$31.30
Amy Bond	Transportation Driver	\$31.30
James Castiglione	Transportation Driver	\$31.30
Jeremy Conover	Transportation Driver	\$32.66
Michael Gannon	Transportation Driver	\$31.30
Olga Garcia	Transportation Driver	\$31.30
Sami Haile	Transportation Driver	\$31.30
Brenda Helbig	Transportation Driver	\$35.36
Deborah Luciano	Transportation Driver	\$32.66
John McKeown	Transportation Driver	\$31.30
Domingo Mercado	Transportation Driver	\$34.00
JoAnn Meyler	Transportation Driver	\$31.30
Steven Molnar	Transportation Driver	\$31.30
Nicholas Muscatella	Transportation Driver	\$32.66
Mark Ottoson	Transportation Driver	\$32.66
Maria Parrales	Transportation Driver	\$34.00
Sharon Romero	Transportation Driver	\$32.66

Teresa Sanchez	Transportation Driver	\$31.30
Cindy Sommer	Transportation Driver	\$31.30
Deborah Templin	Transportation Driver	\$32.66
Margitt Trocha	Transportation Driver	\$35.36
Janette Vega	Transportation Driver	\$31.30
Debbie Getchius	Transportation Assistant	\$27.29
Kyonghee Kim	Transportation Assistant	\$26.10
Deborah Mercurio	Transportation Assistant	\$27.84
Marguerite Oswald	Transportation Assistant	\$27.29
Susan Reuter	Transportation Assistant	\$26.10
Beth Smith	Transportation Assistant	\$24.17
Debra Webster	Transportation Assistant	\$27.84
Kathy Buerger	Substitute Transportation Driver	\$23.32
Roosevelt Marin	Substitute Transportation Driver	\$23.32
Warren McCroy	Substitute Transportation Driver	\$23.32
Giambattista Ragusa	Substitute Transportation Driver	\$23.32
Carolyn Allen	Substitute Transportation Assistant	\$20.00
Rosalyn Ariza	Cafeteria/Recess Aide	\$12.69
Kyonghee Kim	Cafeteria/Recess Aide	\$16.04
Nicole Morgan	Cafeteria/Recess Aide	\$12.69
Sharon Romero	Cafeteria/Recess Aide	\$13.38
Teresa Sanchez	Substitute Cafeteria/Recess Aide	\$12.38
Susan Reuter	Substitute Cafeteria/Recess Aide	\$13.70
Maria Parrales	Substitute Cafeteria/Recess Aide	\$12.94

10. **Summer Transportation**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following summer transportation staff at an hourly rate of \$26.10:

Summer Drivers

Albert Ascolese	Amy Bond	James Castiglione
Jeremy Conover	Michael Gannon	Olga Garcia
Sami Haile	Brenda Helbig	Deborah Luciano
John McKeown	Domingo Mercado	JoAnn Meyler
Steven Molnar	Nicholas Muscatella	Mark Ottoson
Maria Parrales	Sharon Romero	Teresa Sanchez
Cindy Sommer	Deborah Templin	Margitt Trocha
Janette Vega		

Summer Transportation Assistants		
Debbie Getchius	Kyonghee Kim	Deborah Mercurio
Marguerite Oswald	Susan Reuter	Beth Smith
Debra Webster		

Summer Mail
Deborah Mercurio

Summer Bus Cleaning (<i>Not to exceed 2 hours per school bus</i>)
Kleber Minuche

11. **Summer ESY Paraprofessionals**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following Paraprofessionals for the 2020 Extended School Year (July 6 – July 31, 2020) for 2 hours a day (9:30 am to 11:30 am), 5 days a week for 4 weeks at a rate of \$19.00 an hour:

Carol Jean Floegel
Christine Rollo

Beth Smith
Daragh Gallagher Carpenter

Erika Ungar

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following Paraprofessional/ABA for the 2020 Extended School Year (July 6 – July 31, 2020) for 3 hours a day (9:30 am to 12:30 pm), 5 days a week for 4 weeks at a rate of \$19.00 an hour:

Deb Hall

ESY 2020 Paraprofessional		
Name	Position	Per Day
Carol Jean Floegel	Paraprofessional	2.0 hrs/\$19.00/hr for 20 days
Beth Smith	Paraprofessional	2.0 hrs/\$19.00/hr for 20 days
Erika Ungar	Paraprofessional	2.0 hrs/\$19.00/hr for 20 days
Christine Rollo	Paraprofessional	2.0 hrs/\$19.00/hr for 20 days
Daragh Gallagher Carpenter	Paraprofessional	2.0 hrs/\$19.00/hr for 20 days
Deb Hall	Paraprofessional/ABA	3.0 hrs/\$19.00/hr for 20 days

12. **Summer ESY Teachers**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following Teachers for the 2020 Extended School Year (July 6-July 31, 2020) for 2.5 hours a day (9:15 am to 11:45 am), 5 days a week for 4 weeks at a rate of \$33.00 an hour:

Lisa Lombardo

Carolyn Allen

Amy Williamson

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following Teacher for the 2020 Extended School Year (July 6-July 31, 2020) for 4.5 hours a day (9:00 am to 1:30 pm), 5 days a week for 4 weeks at a rate of \$33.00 an hour: Sara Bresky

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following Teacher for the 2020 Extended School Year (July 6-July 31, 2020) for 4 hours a day (8:15 am to 12:15 pm), 5 days a week for 4 weeks at a rate of \$33.00 an hour: Ashley Bays

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following Teacher for the 2020 Extended School Year for 10 hours a week for 4 weeks at a rate of \$60.00 an hour: Caitlin Delaney

ESY 2020 TEACHERS		
Name	Position	Per Day
Lisa Lombardo	Elementary School Teacher	2.5 hrs/\$33.00/hr for 20 days
Carolyn Allen	Elementary School Teacher	2.5 hrs/\$33.00/hr for 20 days
Amy Williamson	Elementary School Teacher	2.5 hrs/\$33.00/hr for 20 days
Sara Bresky	Preschool Teacher/ ABA	4.5 hrs/\$33.00/hr for 20 days

Ashley Bays	Elementary School Teacher	4.0 hrs/\$33.00/hr for 20 days
Caitlin Delaney	Speech Therapist	Up to 10 hrs./wk for 4 wks @\$60.00/hr.

13. **ESY ABA Services**

BE IT RESOLVED that the Mendham Township Board of Education approves Deb Hall to provide extended school year ABA direct instruction services for 1 student (ID 12943852) for a total of 30 hours @ \$41.00/hr. not to exceed a total of \$1,230.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Sara Bresky to provide extended school year ABA direct instruction services for 5 students (ID 14738813, ID 13686033, ID 14430010, ID 13668017, ID 14489107), 10 hours each for a total of 50 hours @ \$41.00/hr. not to exceed a total of \$2,000.00.

14. **Summer Evaluations by CST Staff**

BE IT RESOLVED that the Mendham Township Board of Education approves Summer evaluations by CST staff; Case Mgr. \$400.00 each, evaluators \$350.00 each. Teachers attending Meetings – 1 hour @ \$50.00 for each meeting.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves additional Child Study Team hours beyond evaluations and case management, be paid at the staff members' contractual hourly rate, not to exceed 10 hours each/individual, for the months of July and August 2020.

15. **Merit Goals and Reappointment – Middle School Principal** (*Attachments*)

WHEREAS, on or about September 9, 2019, Mendham Township Board of Education (hereinafter referred to as the “Board”) approved merit action plans for the Middle School Principal for the 2019-2020 school year consisting of three (3) quantitative merit criteria, one in the amount of \$3,039.50, one in the amount of \$2,026.33, and one in the amount of \$1,013.17 and one (1) qualitative merit criteria in the amount of \$2,026.33 and;

WHEREAS, the Board has evaluated the Middle School Principal’s performance and determined that he achieved the objectives set forth in the 2019-2020 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2019-2020 school year. The Mendham Township Board of Education approves the release of payment to Dr. Patrick J. Ciccone, Middle School Principal, for the achievement of 2019-2020 Merit Goals in the amount of \$8,105.33;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2020-2021 salary for Dr. Patrick J. Ciccone at \$208,712.00.

16. **Merit Goals and Reappointment – Elementary School Principal** (*Attachments*)

WHEREAS, on or about September 9, 2019, the Mendham Township Board of Education (hereinafter referred to as the “Board”) approved merit action plans for the Elementary School Principal for the 2019-2020 school year consisting of three (3) quantitative merit criteria, one in the amount of \$1,425.75 each,

one in the amount of \$1,069.31 and one was not met, and one (1) qualitative merit criteria in the amount of \$1,425.75 and;

WHEREAS, the Board has evaluated the Elementary School Principal's performance and determined that she achieved the objectives set forth in the 2019-2020 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2019-2020 school year. The Mendham Township Board of Education approves the release of payment to Ms. Julianne Kotcho, Elementary School Principal, for the achievement of 2019-2020 Merit Goals in the amount of \$3,920.81;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2020-2021 salary for Ms. Julianne Kotcho at \$145,426.50.

17. **Merit Goals and Reappointment – Director of Special Services** (*Attachments*)

WHEREAS, on or about September 9, 2019, Mendham Township Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Director of Special Services for the 2019-2020 school year consisting of zero (0) quantitative merit criteria and three (3) qualitative merit criteria, one in the amount of \$2,851.50 and two in the amount of \$1,425.75 each and;

WHEREAS, the Board has evaluated the Director of Special Services' performance and determined that he achieved the objectives set forth in the 2019-2020 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2019-2020 school year. The Mendham Township Board of Education approves the release of payment to Mr. Robert Koroski, Director of Special Services, for the achievement of 2019-2020 Merit Goals in the amount of \$5,703.00;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2020-2021 salary for Mr. Robert Koroski at \$146,852.00.

18. **Merit Goals and Reappointment – School Business Administrator** (*Attachments*)

WHEREAS, on or about September 9, 2019, Mendham Township Board of Education (hereinafter referred to as the "Board") approved merit action plans for the School Business Administrator for the 2019-2020 school year consisting of two (2) quantitative merit criteria in the amount of \$4,747.75 each and one (1) qualitative merit criteria in the amount of \$3,564.38 and;

WHEREAS, the Board has evaluated the School Business Administrators' performance and determined that she achieved the objectives set forth in the 2019-2020 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2019-2020 school year. The Mendham Township Board of Education approves the release of payment to Mrs. Donna Mosner, School Business Administrator, for the achievement of 2019-2020 Merit Goals in the amount of \$13,059.88;

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2020-2021 salary for Mrs. Donna Mosner at \$146,852.00.

19. **Reappointment – Superintendent of Schools**

BE IT RESOLVED that the Mendham Township Board of Education approves the establishment of the 2020-2021 salary for Dr. Salvatore M. Constantino, Superintendent of Schools, at \$218,762.50.

XI. Discussion

Mr. Dumovic inquired about items 8, 9, and 10 under Operations & Finance.

Mrs. Mosner responded that all three motions are year-end motions into reserve accounts and that they can only be done under 2 circumstances; during the budget process or during the month of June. These are being done at year-end as a formality so that if there is funding available after the audit, we can have a discussion as to whether or not we want to place funding in these areas.

XII. Verbal Communications from the Public

Mr. Jendryka – good to see everyone and nice to see all of the great work you are doing, appreciate the time and effort. MTSD is so far ahead with remote learning and distance learning. Although it is not ideal, it went extremely well. I wanted to provide the board with an update on the survey that went out to 245 homes, it is due back on July 16th and I am looking forward to the results and will share it with you when I have it.

Mr. Orban-Brown – was very pleased to see that the board provided so much information on the website this year during the budget season. Transparency and accessibility are imperative and videotaping the meetings at the town hall have done wonders. There are no drama shots, editing, and it is trouble-free. It is a great supplement if someone is not available to attend, swift, and beneficial to all. This is important to think about in today's day and age, please take it into consideration. Also, please consider adding two or three townspeople as a subcommittee to the Operations & Finance committee, it would be very beneficial. I placed an OPRA request early this year and received a lot of operations information that was very informative so thank you to Mrs. Mosner for that.

XIII. Adjourn to Closed EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said the law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Moved by Mrs. Fraser, seconded by Mr. Christmann, to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 8:55 pm.

XIV. Reconvene to Open Work Session

Moved by Mr. Thayyar, second by Mrs. Fraser, to reconvene to the Regular Session Meeting at 10:30 pm., unanimously carried in a voice vote.

XV. Discussion – None.

XIV. Adjournment

Moved by Mrs. Mody, second by Mr. Dumovic to adjourn the meeting. The meeting was adjourned at 10:31 pm.

Respectfully submitted,



Donna Mosner
School Business Administrator/
Board Secretary