

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM
REGULAR SESSION MEETING MINUTES
TUESDAY, AUGUST 27, 2019, 7:30 PM**

I. Call to Order

The meeting was called to order at 7:30 pm.

II. Flag Salute - Mr. Thayyar led the flag salute.

III. Roll Call of the Board of Education

Mr. Brian Jendryka	President	Present
Mr. Aadithya Thayyar	Vice President	Present
Mr. Peter Dumovic		Present
Mrs. Heather Fraser		Present
Mr. Richard Gondek		Present
Mrs. Gretchen Holquist		Present
Mrs. Joan Mody		Present

Also present: Dr. Salvatore Constantino, Superintendent
Mrs. Donna Mosner, Business Administrator/Board Secretary - Absent
General Public – none

IV. Sunshine Law – Mr. Jendryka read the following statement -

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

➤ District Updates, News and Events

In September, our public relations liaisons will be presenting a review of 18-19 and plans for 19-20. In October, we will provide the next Tri-Annual Report, with a review of data from 2018-2019, a review of building goals and plans for 2018-2019, and updates on progress toward goal achievement and budget preparation.

The first days of school were extremely successful. Luckily enough, we were without incident and students and teachers have hit the ground running. We have welcomed a significant number of new staff members and have connected new people with supportive, mentoring staff members. The new people have brought wonderful enthusiasm and energy to our buildings and are quickly becoming part of our school family.

We are prepared to comply with the new school bus attendance law, using an electronic tracking system that syncs with our internal systems. All coaches and trip leaders have been trained on the program.

We are up against the deadline for the NJSBA Annual Convention. This year's conference will take place Monday, Oct. 21 through Thursday, Oct. 24 at the Atlantic City Convention Center. If you are interested, please let us know by the end of the week if possible.

September 12 – MTMS Back to School Night
September 19 – MTES Back to School Night

VI. Board Secretary's Report

Title I audit update – the assigned auditor was in district on Monday, August 5, 2019, to review the financial and program information for 2016-2017 and 2017-2018 school year. Dr. Constantino, Mr. Koroski, and I met with her to review the program and funding for those years. She reviewed the documentation and information that was requested and informed us that she would take her findings back to her supervisor to review. She also indicated that we would be hearing from her office in regards to an outcome on the audit. Nothing has been received to date.

VII. Board President's Report – Mr. Jendryka had a discussion in regards to an email from another board member. He referenced the HSA statement and spoke about his appreciation for the District.

VIII. Correspondence – None.

IX. Committee Reports

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**

X. CONSENT ITEMS

Approval of Minutes

~~Regular Session Minutes: June 25, 2019~~

~~Regular Session Minutes—July 16, 2019~~

Approval of Executive Minutes

~~Executive Session Minutes: June 25, 2019~~

Curriculum and Instruction

1. Professional Development Plan

BE IT RESOLVED that the Mendham Township Board of Education approves the 2019 - 2020 Professional Development Plan.

2. Mentoring Plan

BE IT RESOLVED that the Mendham Township Board of Education approves the 2019 - 2020 Mentoring Plan.

3. School Building Goals (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education adopts the Mendham Township Elementary and Middle School Building Goals for the 2019 - 2020 school year.

4. **Tuition Contract with Morris School District**

BE IT RESOLVED that the Mendham Township Board of Education approves a Tuition contract with the Morris School District Board of Education for the 2019 - 2020 school year effective 09/05/19 through 06/24/20 for one (1) student (14141029) as per IEP at a cost of \$60,020.00.

5. **Tuition Contract with Mount Olive Township School District**

BE IT RESOLVED that the Mendham Township Board of Education approves a Tuition contract with the Mount Olive Township School District for the 2019 - 2020 school year effective 09/05/19 through 06/26/20 for one (1) student (ID#12546235) as per IEP at a tuition cost of \$45,539.00, and a related service, counseling, as per IEP at a cost not to exceed \$2,000.00.

6. **Contract with Therapeutic Intervention**

BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Therapeutic Intervention to provide occupational therapy services for the extended school year 2019 for students as per their IEPs at \$93.25/hr. for 3 hours per week x 4 weeks at a cost of \$1,119.00; Progress report writing for extended school year 2019 for 3 hours at a cost of \$93.25/hr. for a cost of \$279.75.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the contract with Therapeutic Intervention to provide occupational therapy services for 2019 - 2020 school year, for students as per their IEPs at \$93.25/hr. for 8 hours per week x 36 weeks at a cost of \$26,856.00; Eight evaluations for school year 2019 - 2020 at \$382.50 per evaluation at a cost of \$3,060.00; Consultation/paperwork, phone, note writing for school year 2019 - 2020 at \$93.25/hr. X 6 hours x 4/yr. at a cost of \$559.50; Travel for the school year 2019 - 2020 at \$93.25 for 18/hrs. at a cost of \$1,678.50.

7. **Contract with Anne Hunkler-Karanikas**

BE IT RESOLVED that the Mendham Township Board of Education approves: Anne Hunkler-Karanikas for contracted Behavioral Consultation within the school from 08/26/19 to 06/11/20 for one (1) student as per IEP for 3 hours per week for a total of 108 hours @ \$80.00/hr. not to exceed a total of \$8,640.00.

8. **Middle School Play: Co-Sponsorship with Mendham Township Recreation Department and Director Darlene Yannetta** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves co-sponsorship with the Mendham Township Recreation Department of the Mendham Township Middle School Play, "Annie, Jr." which will take place March 19, 20, 21, 2020, with Gina Sodora as the staff representative.

9. **Tuition Contract with ECLC of New Jersey**

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract with ECLC of New Jersey for the 2018-2019 extended school year from 7/8/19 to 8/2/19 for one (1) student (#10408) as per IEP at a cost of \$5,955.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the tuition contract with ECLC of New Jersey for the 2019-2020 school year effective 9/5/2019 through 6/24/2020 for one (1) student (#10408) as per IEP at a cost of \$53,595.00.

10. **Elementary School Field Trip: Confirmation of Previously Approved Field Trip** (*Attachment*)
BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2019 - 2020 school year, previously approved by the Board on July 16, 2019:

Date	Grade	Activity	Cost to Board	Cost to Students	Chaperones
10/04/19	3rd	Sandy Hook, NJ	\$0	\$48.53	E. Parke C. Rubinaccio K. DeGise C. Riina M. Cofield Nurse Plus 2 parents per each class

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate of \$120.00 for field trips which extend the day be more than two (2) hours to the above-listed chaperones for the Grade 3 Sandy Hook Field Trip.

11. **Creature Comfort Pet Therapy**

BE IT RESOLVED that the Mendham Township Board of Education approves dog therapy visits from Creature Comfort Pet Therapy, for PreK and Resource Room students, the first week of every month/three days per week for the 2019 - 2020 school year.

Operations and Finance

1. **August 2019 Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of August 2019 that no major accounts and fund balances in the 2019/2020 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Board Secretary's Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the June 2019 Board Secretary's Reports.

3. **Treasurer's Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the June 2019 Treasurer's Reports.

4. **July 2019 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the August 2019 transfer report.

5. **2019 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final June 2019 Bills List. This includes payroll checks N0093 through N0094.

Fund 10	\$ 2,407.49
Fund 11	\$275,176.74
Fund 20	\$ 38,600.86
Fund 40	\$ 0.00
Fund 60	\$ 30,271.38
Fund 61	\$ 5,705.54
Fund 92	\$ 446.99
Total:	<u>\$352,609.00</u>

BE IT RESOLVED that the Mendham Township Board of Education approves the July 2019 Bills List. This includes payroll checks N0095 through N0100.

Fund 10	\$ 4,717.52
Fund 11	\$1,089,483.98
Fund 20	\$ 0.00
Fund 40	\$ 0.00
Fund 60	\$ 0.00
Fund 92	\$ <u>225,085.68</u>
Total:	<u>\$1,319,287.18</u>

BE IT RESOLVED that the Mendham Township Board of Education approves the August 2019 Bills List. This includes payroll checks N0101 through N0104.

Fund 10	\$ 9,554.96
Fund 11	\$589,085.86
Fund 20	\$ 6,282.60
Fund 40	\$ 0.00
Fund 60	\$ 2,115.00
Fund 92	\$ <u>105,834.39</u>
Total:	<u>\$ 712,872.81</u>

6. **Use of District Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2019-2020 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Resp. Party
NJ Thunder Basketball	<u>MS</u> Gyms	Monday - Friday 09/05/19 - 11/07/19	5:30 PM-9:30 PM	Andrew Talbert
Brookside Basketball	<u>ES</u> Gym	Thursdays 08/26/19 - 06/11/20	6:30 PM-9:00 PM	Rick Pappalardo

	<u>MS</u> Gym	Tuesdays 08/27/19-06/02/20	6:30 PM-9:00 PM	
Girl Scouts Troop 97321	<u>ES</u> Library	Mondays 09/23/19, 10/28/19, 11/18/19, 12/16/19, 01/27/20, 02/24/20, 03/23/20, 04/27/20, 05/18/20, 06/01/20	3:45 PM-4:45 PM	Laura Gavilanes Jenny Miller Natasha Crossan
Girl Scouts Troop 97847	<u>ES</u> Classroom	Thursdays 09/19/19, 10/17/19, 11/21/19, 12/19/19, 01/16/20, 02/20/20, 03/19/20, 04/16/20, 05/21/19	3:45 PM-5:00 PM	Tracy Budnik Kristin VanEtten
Marston Athletics	<u>ES</u> Gym	Sundays 09/01/19 - 12/29/19	10:00 AM-11:30 AM	Peter Marston
Panetta's Power PHIT	<u>ES</u> Gym	Thursdays 09/05/19 - 06/11/20	4:00 PM-5:00 PM	Briana Panetta
Morris County Arts Workshop	<u>ES</u> Gym Classrooms	Monday - Friday 09/23/19 - 12/19/19	7:55 AM-8:45 AM 3:45 PM-4:45 PM	Jane Shatz
Patriots Basketball	<u>MS</u> Gyms	Monday - Friday Saturdays Sundays 09/09/19 - 03/15/20	5:30 PM-9:30 PM 8:00 AM-6:30 PM 11:00 AM-6:00 PM	David Wisotsky

❖ Subject to change due to conflicts with Mendham Township School events.

7. **Emergent Use of School Buses Agreement - West Morris Regional High School District**
BE IT RESOLVED that the Mendham Township Board of Education approves the Emergent Use of School Buses Agreement between the Mendham Township Board of Education and the West Morris Regional High School District Board of Education for the 2019 - 2020 school year.
8. **Acceptance of Donation from The Cardella Family**
BE IT RESOLVED that the Mendham Township Board of Education accepts the donation of thirty field hockey jerseys, with a value of \$2,375.00, from the Cardella Family.
9. **2019 - 2020 Transportation Services - Dover Board of Education**
BE IT RESOLVED that the Mendham Township Board of Education approves Dover Board of Education to supply transportation services on an as-needed basis.
10. **2019 - 2020 Transportation Services - Washington Township Board of Education**
BE IT RESOLVED that the Mendham Township Board of Education approves Washington Township Board of Education to supply transportation services on an as-needed basis.
11. **Transportation Agreement 2019 - 2020 School Year** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and Gill Saint Bernards School for the 2019 - 2020 school year.

Joiner District to and From total Route Cost: \$82,852.48

Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	Joiner Cost
09/2019	06/2020	GSBLR1	GBS/ Late Run1 Clinton	B603S1	\$20,617.76
09/2019	06/2020	GSBLR2	GSB/ Late Run 2 Tewksbury	A514S1	\$18,564.35
09/2019	06/2020	GSBLR3	GSB/ Late Run 3 Whippany	B623S1	\$19,848.30
09/2019	06/2020	GSBLR4	GSB/ Late Run 4 Newark	H831S1	\$23,822.07

12. **Approval of Transportation Agreements (Attachments)**

BE IT RESOLVED that the Mendham Township Board of Education approves the Transportation Agreement for the 2019 - 2020 school year with the parents of SID #9427960513 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the Transportation Agreement for the 2019 - 2020 school year with the parents of SID #9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the Transportation Agreement for the 2019 - 2020 school year with the parents of LID #14537499 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

13. **Approval of School District Auditor**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Nisivoccia LLP as the school district auditor for the 2019 - 2020 school year.

14. **Food Service Management Company Contract - Pomptonian Food Service 2019 - 2020**

BE IT RESOLVED that the Mendham Township Board of Education approves the contract agreement for food service management company (FSMC) with Pomptonian Food Service of Fairfield, NJ for the 2019 - 2020 school year. The FSMC shall receive, in addition to the costs of operation, a management fee of \$.0577 for each \$1.00 of sales to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fees to the FSMC. (Attachment)

Mendham Township School District Elementary School 2019 - 2020	
Elementary Student Lunch	\$3.80
Elementary Village Fresh Lunch	\$4.45
Elementary Faculty Lunch	\$4.35
Elementary Faculty Village Fresh Lunch	\$4.95

Mendham Township School District Middle School 2019 - 2020	
Middle Student Lunch	\$3.85
Middle Student Village Fresh Lunch	\$4.45
Middle Student Boar's Head Lunch	\$4.45
Middle Faculty Lunch	\$4.35
Middle Faculty Village Fresh/Boar's Head Lunch	\$4.95

15. **Acceptance of School Bus Lease-Purchase Agreement**

RESOLUTION

Lessee: Board of Education of the Mendham Township School District

Principal Amount Expected to Be Financed: \$188,500.00

WHEREAS, the Lessee named above (the "Lessee") is a political subdivision of the State of New Jersey (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS pursuant to applicable law, the Lessee acting through its governing body (the "Governing Body") is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the amount stated above (the "Principal Amount") for the purpose of acquiring the Equipment described generally below (the "Equipment") and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee;

Brief Description of Equipment: Two School Buses

WHEREAS, **FIRST HOPE BANK, a National Banking Association**, (the "Lessor") is expected to act as the Lessor under the Equipment Leases;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Leases ("Lease Purchase Proceeds") for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after the adoption of this resolution but prior to the issuance of the Equipment Leases from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Leases and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one or both of the School Business Administrator or **the** Board President (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presented before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreements or documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Leases, and the Lessee's obligations under the Equipment Leases shall not constitute an indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following the adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the “Code”) necessary to ensure that the interest portion of rental payments due under the Equipment Leases will be excluded from gross income under Section 103(a) of the Code. [The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than “private activity bonds” that are not “qualified 501(c)(3) bonds”) during the calendar year in which each of the Equipment Leases is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.] The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 10. This resolution shall take effect immediately upon its adoption and approval.

Personnel and Human Resources

1. **Middle School Schedule B Stipend Position 2019 - 2020**

BE IT RESOLVED that the Mendham Township Board of Education approves the following 2019 - 2020 Co-Curricular Stipend position for Middle School:

Activity	2019 - 2020 Salary	Staff Member
8th Grade Advisor	\$2,478	Amanda Porter

2. **Middle School Chaperones 2019 - 2020 School Year** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the following chart of Chaperones for Middle School Activities for the 2019 - 2020 school year:

DATE	Activity / Advisor	Chaperones
10/11/19 Cost to Board * Add'l chaperone hours	7 th Gr. Trip to Philadelphia (Fernando Rivera)	Hueston, Carol CasaGrande Donna DePugh, Daniel Federico, Franziska Ferenc, Michal Haggerty, James Hooker, Perry Perrotta, Allie Rivera, Fernando Nurse
10/25/19 Cost to Board * Add'l chaperone hours	Grade 5 & 6 Dance Student Council (Hooker/CasaGrande)	Calabro, Lauren Perrotta, Allie Viggiano, Matthew Wilce, Kelly

10/30/19 Cost to Board * Add'l chaperone hours * Charter busing	Math Museum of NYC (6 th Grade Team)	DePugh, Daniel Ferenc, Michal Hollman, Elizabeth Hooker, Perry Horutz, Tara Kavalos, Fotini Perrotta, Allie Viggiano, Matthew Nurse
11/02/19	Art Trip MOMA (Francesca Hare)	Hare Francesca Doto, Maria CasaGrande, Donna
11/15/19	Student /Faculty Game Basketball Game (Hooker/CasaGrande)	Tapia, Hannah Yawger, Christine Rivera, Fernando Blood, Cindy Sodora, Gina Nurse
12/11/19 * 7:00 pm	Holiday Choral/Orchestra Concert	Ryan, Megan
01/10/20 Cost to Board * Add'l chaperone hours	8 th grade NYC Trip (Amanda Porter)	Angulo-Pizarro, Ignacio Carol Hueston Ferenc, Michal Hays, Erica Hooker, Perry Perrotta, Allie Porter, Amanda Rivera, Fernando Nurse
01/17/20 * Add'l chaperone hours	Student/Faculty Game Volleyball Game (Hooker/CasaGrande)	Kavalos, Fotini Perrotta, Allie Viggiano, Matthew Wilce, Kelly
02/07/20 Cost to Board * Add'l chaperone hours	Talent Show (Hooker/CasaGrande)	Angulo-Pizarro, Ignacio Ryan, Megan Yawger, Christine

03/13/20 Cost to Board * Add'l chaperone hours	8 th gr. Class Lip Sync Contest Annual student Lip Sync Contest Fundraiser (Amanda Porter)	Blood, Cindy CasaGrande, Donna Doto, Maria Ferenc, Michal Perrotta, Allie Viggiano, Matthew
04/24/20 04/25/20 04/26/20 Cost to Board * Add'l chaperone hours	7 th -grade Team Building Trip (Gina Sodora)	Angulo-Pizarro, Ignacio Perrotta, Allie Vazquez, Jennifer Federico, Franziska Nurse
05/01/20 Cost to Board * Add'l chaperone hours	Dorney Park (Schaberg, Branch, Mahadeen)	Angulo-Pizarro, Ignacio Barter, Elizabeth DePugh, Daniel Hooker, Perry Melanie Smith Perrotta, Allie Vazquez, Jennifer Nurse
05/21/20	Evening of the Arts 6 pm Student Art Exhibit 7 pm Choral/Orchestra	Horutz, Tara
06/01/20 06/02/20 06/03/20 Cost to Board * Add'l chaperone hrs. overnight * School Busing	5 th grade Minisink Trip (Craig Clausen)	Perrotta, Allie Ryan, Megan DePugh, Daniel Ferenc, Michal Hays, Erica Wilce, Kelly Gallo, Charles Nurse
06/03/20 06/04/20 06/05/20 Cost to Board * Add'l chaperone hrs. overnight	8 th grade Trip to Washington DC (Amanda Porter)	Angulo-Pizarro, Ignacio Haggerty, James Hare, Francesca Hooker, Perry Rivera, Fernando Cyr, Sara Vazquez, Jennifer Nurse

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following 1:1 Aides for students at all events as needed:

Cindy Blood

John Trask

Lacey Neil

Cheryl Riccardello

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approve all Mendham Township School District certified teachers and instructional aides to serve as alternate chaperones as needed, that can be utilized for any field trips or activity during the 2019 - 2020 school year as needed.

3. **Staff Resignation: Kelly Bravo (Attachment)**

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Kelly Bravo, School Social Worker, dated July 17, 2019, and effective July 17, 2019.

4. **Mentors for Provisional Teachers**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following to serve as a mentor during the Provisional Teacher Certification process:

Mentor	Provisional Teacher	Certification	Compensation
Erica Hays	Lauren Calabro	CEAS	\$550
Michal Ferenc	Fernando Rivera	CEAS	\$550
Corrine Butler	Hannah Tapia	CEAS	\$550
Ashley Bays	Courtney Messina	CEAS	\$550

5. **ABA Stipends**

BE IT RESOLVED that the Mendham Township Board of Education approves Deborah Hall to receive a stipend in the amount of \$4,000.00 for the entirety of the 2019 - 2020 school year. This stipend reflects the additional needs of supporting a student receiving ABA supports within the second-grade program, where data, graphing and monitoring of the student's program are done on a daily basis, to support regular adjustments in the student's individual program.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Christine Rollo, pending receipt of the certification, to receive a stipend in the amount of \$4,000.00 for the entirety of the 2019 - 2020 school year. This stipend reflects the additional needs of supporting a student receiving ABA support within the fourth-grade program, where data, graphing and monitoring of the student's program are done on a daily basis, to support regular adjustments in the student's individual program.

6. **Substitute Employee Chart**

BE IT RESOLVED that the Mendham Township Board of Education approves the following substitute rates for the 2019 - 2020 school year:

Substitute Clerical	\$13.00 per hour
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Substitute Custodian	\$13.50 per hour
Substitute Cafeteria/Recess Aide	\$12.14 per hour
Substitute Transportation Dispatch	\$20.00 per hour
Substitute Transportation Assistant	\$20.00 per hour
Substitute Transportation Driver	\$22.86 per hour

7. **Staff Resignations: Cafeteria/Recess Aide**

BE IT RESOLVED that the Mendham Township Board of Education accepts the resignations of the following Cafeteria/Recess Aides:

Emily Reuter
Stacey Puzino

8. **Staff Resignations: Janette Vega, Maria Parrales Cafeteria/Recess Aide**

BE IT RESOLVED that the Mendham Township Board of Education accepts the resignation of Janette Vega and Maria Parrales, Cafeteria/Recess Aide.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of Janette Vega and Maria Parrales as Substitute Cafeteria/Recess Aide for the 2019 - 2020 school year at an hourly rate of \$12.14.

9. **Elementary School Substitute Cafeteria/Recess Aide** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following Substitute Cafeteria/Recess Aide for the 2019 - 2020 school year at an hourly rate of \$12.14:

Amy Bond
Helene O'Neill
Faye Finaldi (*pending receipt of paperwork*)
Andrea Christie (*pending receipt of paperwork*)

10. **New Hires: Elementary School Cafeteria/Recess Aides** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the appointments, pending receipt of paperwork, for the following Cafeteria/Recess Aides for the 2019 - 2020 school year at an hourly rate of \$12.44.

Rosalynn Ariza
Nicole Morgan
Christa Carotenuto
Jennifer Otten

11. **New Hire: Elyse Greenbaum, School Social Worker** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Elyse Greenbaum as a School Social Worker, for the 2019 - 2020 school year, at an annual salary of \$60,845.00, BA+45/MA, Step 10.

12. **New Hire: Melissa Lucia, Special Education Teacher/Part-Time** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Melissa Lucia as a part-time (0.80%) Special Education Teacher, for the 2019 - 2020 school year, at an annual salary of \$47,396.00, BA+45/MA, Step 7.

13. **New Hire: Darlene Sardinsky, Special Education LDT-C** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Darlene Sardinsky as an LDT-C, for the 2019 - 2020 school year, at an annual salary of \$74,145.00, MA+60, Step 15.
14. **New Hire: Lisa Conte, Special Education Teacher** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Lisa Conte as a Middle School Special Education Teacher, for the 2019 - 2020 school year, at an annual salary of \$54,145.00, BA, Step 7.
15. **Long Term Replacement: Lauren Calabro, Basic Skills Teacher** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Lauren Calabro as a Long Term Leave Replacement Middle School Basic Skills Teacher, from August 22, 2019, through December 20, 2019 at an annual salary of \$51,845.00, to be prorated, BA, Step 1.
16. **Long Term Replacement Teacher: Courtney Messina, Special Education Teacher** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Courtney Messina as a Long Term Leave Replacement Elementary School Special Education Teacher, from September 11, 2019 through December 20, 2019 at a pro-rated (0.80) annual salary of \$45,556.00, to be prorated, BA+45/MA, Step 1 – 0.80.
17. **Movement on the Guide**
BE IT RESOLVED that the Mendham Township Board of Education approves movement on the salary guide for the following certificated staff members upon receipt of official transcripts:

Staff	From		To	
	Placement	Salary	Placement	Salary
Greg Gormly	BA+15, Step 4	\$53,715	M/BA+45, Step 5	\$58,195
Perry Hooker	BA, Step 3	\$51,760	BA+15, Step 4	\$54,295
Briana Panetta	M/BA+45, Step 3	\$56,860	MA+30, Step 4	\$61,095

18. **Reappointment of Substitute Transportation Drivers 2019 - 2020 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following Substitute Transportation Drivers for the 2019- 2020 school year at an hourly rate of \$22.86.

Jean Barno
Geno McCroy

Kathy Buerger
John Ragusa

Margaret Hogan

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following new Substitute Transportation Drivers, pending receipt of paperwork, for the 2019 - 2020 school year at an hourly rate of \$22.86.

Rosalba Suarez (*previous MTSD Transportation Driver*)
Yasser Shaaban (*Attachment*)

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the appointment of the following Substitute Transportation Assistant for the 2019 -2020 school year at an hourly rate of \$20.00 per hour.

Jacquelyn Polo

19. **Extended School Year and Summer Transportation**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following transportation staff as Bus Drivers, Bus Aides, and Substitute Bus Driver for the following routes above at an hourly rate of \$25.60:

Samil Haile

20. **Appointment of Transportation Drivers with Annual Salary**

BE IT RESOLVED that the Mendham Township Board of Education approves the annual salaries of the following Transportation Drivers:

Last Name	First Name	2019 - 2020 Salary
Ascolese	Albert	\$33,156.00
Bond	Amy	\$28,490.40
Castiglione	James	\$33,156.00
Conover	Jeremy	\$33,156.00
Farnon	Sondra	\$37,507.50
Gannon	Michael	\$33,156.00
Garcia	Olga	\$33,156.00
Haile	Sami	\$ 9,496.80
Helbig	Brenda (+\$600 Longevity)	\$37,443.60
Luciano	Deborah	\$34,581.60
McKeown	John	\$28,490.40
Mercado	Domingo (+\$300 Longevity)	\$36,007.20
Meyler	Joann	\$33,156.00
Molnar	Steven	\$33,156.00

Muscatella	Nicholas	\$34,581.60
Novak	Michael (+\$300 Longevity)	\$36,007.20
Ottoson	Mark	\$34,581.60
Parrales	Maria	\$36,007.20
Pico	Christa (+\$600 Longevity)	\$37,443.60
Romero	Sharon	\$34,581.60
Sanchez	Teresa	\$28,490.40
Sommer	Cynthia	\$28,490.40
Templin	Deborah	\$33,156.00
Trocha	Margitt (+\$600 Longevity)	\$37,443.60
Vega	Jannette	\$33,156.00

21. **Appointment of Transportation Assistants with Annual Salary**

BE IT RESOLVED that the Mendham Township Board of Education approves the annual salaries of the following Transportation Assistants:

Getchius	Deborah	\$28,890.00
Kyongkee	Kim	\$18,432.00
Mercurio	Deborah	\$27,017.10
Reuter	Susan	\$18,432.00
Webster	Debra	\$19,648.80

22. **Appointment of P/T Transportation Dispatcher with Annual Salary**

BE IT RESOLVED that the Mendham Township Board of Education approves the annual salaries of the following:

Polo	Jacquelyn - Dispatcher	\$16,09.20
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23. **Reappointment of MTEA Member Support Staff for the 2019-2020 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following MTEA member support staff reappointments for the 2019-2020 school year:

MTEA Staff Member	Job Title	Salary
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Halina Zamojtel	Part-Time Instructional Aide - 4.75/day	\$15,518.25
Susan Oths	Part-Time Instructional Aide - 5.75/day	\$18,785.25

24. **Substitute Nurses - Reappointments**

BE IT RESOLVED that the Mendham Township Board of Education approves the reappointment of the following Substitute Nurse for the 2019 - 2020 school year at the current rate of \$125.00 per day.

Renee Beitin Caroline Lonergan

25. **Katelyn Safko - ES Nurse**

BE IT RESOLVED that the Mendham Township Board of Education approves Katelyn Safko, School Nurse for the 2019 - 2020 school year, at an amended annual salary of \$52,595.00, BA, Step 4.

26. **Elementary Nurse Summer Hours**

BE IT RESOLVED that the Mendham Township Board of Education approves Katelyn Safko, Elementary School Nurse, for 4.25 summer hours at the rate of \$37.57 per hour.

XI. Discussion

To table the minutes once again for further details and information. To be reviewed and discussed at the next meeting.

Mrs. Fraser moved to approve Consent Items for August 27, 2019; Approval of Regular and Executive Minutes stricken until next month, Curriculum & Instruction items 1 – 11, Operations & Finance items 1 – 15, Personnel & Human Resources items 1 – 27, seconded by Mrs. Holquist and the motion was CARRIED in a roll call vote: Mr. Gondek; yes, Mrs. Holquist; yes, Mrs. Mody; yes, Mr. Dumovic; yes, Mrs. Fraser; yes, Mr. Thayyar; yes; and Mr. Jendryka; yes. all yes – motion carries.

1. **Board Goals (Attachments)**

BE IT RESOLVED that the Mendham Township Board of Education adopts the Mendham Township Board Goals for the 2019 - 2020 school year.

Mrs. Holquist moved to approve the board goals, seconded by Mr. Thayyar and the motion was CARRIED in a roll call vote: Mr. Gondek; yes, Mrs. Holquist; yes, Mrs. Mody; yes, Mr. Dumovic; yes, Mrs. Fraser; yes, Mr. Thayyar; yes; and Mr. Jendryka; yes. all yes – motion carries.

1. **District Goals (Attachments)**

BE IT RESOLVED that the Mendham Township Board of Education adopts the Mendham Township District Goals for the 2019 - 2020 school year.

Mrs. Holquist moved to approve the district goals, seconded by Mr. Thayyar and the motion was CARRIED in a roll call vote: Mr. Gondek; yes, Mrs. Holquist; yes, Mrs. Mody; yes, Mr. Dumovic; yes, Mrs. Fraser; yes, Mr. Thayyar; yes; and Mr. Jendryka; yes. all yes – motion carries.

XII. Verbal Communications from the Public – None.

XIII. Adjourn to Closed EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said the law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss a personnel matter. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Moved by Mrs. Fraser, seconded by Mr. Thayyar to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 9:00 pm.

XIV. Reconvene Open Work Session Meeting

The Board reconvened the Regular Session at 10:10 pm.

XV. Adjournment

Moved by Mr. Gondek, second by Mrs. Holquist to adjourn the meeting. The meeting was adjourned at 10:10 pm.

Respectfully submitted,



Donna Mosner
School Business Administrator/
Board Secretary