

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM  
REGULAR SESSION MEETING MINUTES  
MONDAY, MAY 21, 2019, 7:30 PM**

**I. Call to Order**

The meeting was called to order at 7:30 pm.

**II. Flag Salute - Mr. Jendryka led the flag salute.**

**III. Roll Call of the Board of Education**

Mr. Brian Jendryka	President	Absent
Mr. Aadithya Thayyar	Vice President	Present
Mr. Peter Dumovic		Present
Mrs. Heather Fraser		Absent
Mr. Richard Gondek		Present
Mrs. Gretchen Holquist		Present
Mrs. Joan Mody		Present

Also present: Dr. Salvatore Constantino, Superintendent  
Mrs. Donna Mosner, Business Administrator/Board Secretary  
General Public – one

**IV. Sunshine Law – Mr. Jendryka read the following statement -**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

➤ District Updates, News and Events

WEEK IN REVIEW

- The New Jersey Center for the Book/Library of Congress Letters About Literature contest is a national competition in which students write to an author who has affected them. Letters are judged on state and national levels. Tens of thousands of students from across the country enter Letters About Literature each year. This year, 6th grade Mendham Township Middle School students entered the competition. Five of our students were chosen for Distinguished Honors from a total of almost 2,000 entries in the state. A statewide reception took place at Rutgers University on May 15, 2019, in which students were recognized for their achievement. The ceremony included an author's alley which showcased New

Jersey authors and illustrators. This event was a wonderful opportunity for our students to meet and listen to talented writers as well as be recognized for their own writing.

- Congratulations to music teachers Mrs. Schaberg, Mr. Branch, Mr. Mahadeen, and Mr. Bergamotto for directing truly exceptional music concerts this spring. The students performed brilliantly and are heading off to compete at our annual culminating activity – Music in The Parks at Dorney Park – next Friday. We wish them the best of luck! Special congratulations to Mr. Bergamotto, whose performances at MTMS this week caps off a long and illustrious career at MTMS. He will be missed and we wish him the best in retirement.

- Mr. O’Keefe again this year ran our annual St Jude Mathathon. Our school raised just under \$10,000. This was our best year yet!

Top fundraising classes:

Ms. Boland Gr.1 \$1360

Mr. O’Keefe Gr. 2 \$1300

Mrs. Riina Gr. 3 \$957.50

Mrs. Barlow Gr. 4 \$925

Mrs. Rubinaccio Gr. 3 \$807.50

- Commendation shared by Dr. Ciccone...

Dr. Constantino,

I once again want to commend Christine and Nancy for their dedication and commitment not only to their own ELA students, but to the success of students not even on their own rosters. Their ownership and willingness to "make it right" for our kids is such a testament to what spectacular "kid-first-educators" they truly are. Because of their extra efforts, I am extremely confident that all of our seventh-grade students attained the skills and knowledge in reading and writing necessary to be highly successful in eighth grade. Without their quick work, I am sure this would not be the case. The two planned units, lessons, daily activities - and even graded stacks and stacks of essays to ensure that students received immediate feedback and continuity of instruction. Beyond the grading - they even input all of the student data required with each assignment - not once - but now, a second time.

Nancy's and Christine's commitment to our school community as a whole is worthy of the highest level of commendation. All too often, in our profession, others stand idle while classrooms sink in similar situations. Even more commendable is the fact that I never asked either one of them to take responsibility for the class, they did it 100% on their own!

Thank you, Christine, and Nancy for service well above and beyond!

- Personnel and Policy/Planning Committee Review of Annual Goal Data – Draft Documents Provided

- Consolidation study with Mendham Boro – discussion

➤ Suspension, Truancy, and Emergency/Fire Drill Reports (*Attachments*)

## **VI. Board Secretary's Report**

- Finance and Operations: – Sick Leave Earned Law N.J.S.A. 34:11D-2

Basically states that individuals engaged in service for compensation to a local school district, regional school district, county vocational school, or charter school of the State who is not provided sick leave with full pay (at the current per diem rate) pursuant to N.J.S.A. 18A:30-2 or any other law, rule, or regulation of New Jersey and is eligible to accrue earned sick leave in accordance with the requirements of the Act.

The Act shall begin to accrue one hour of earned sick leave on October 29, 2018, for every 30 hours worked. The employee shall be eligible to use the earned sick leave beginning February 26, 2019 (120 calendar days after). The days earned during that year may not be carried over.

The Mendham Township Board of Education currently has twelve (12) employees that are eligible for this benefit. Based upon the hours they work per day and the number of possible days that could be worked during the school year from the start of October 29, 2018, each person will have earned 4.5 days for this school year.

## **VII. Board President's Report**

## **VIII. Verbal Communication from the Public**

Mr. Keeling – love the fact that you are having a conversation about consolidation, the potential makes sense and I commend you as a board. I think that the Minisink program is wonderful but I want to make sure that all the proper protocols are in place and available for all students.

Dr. Constantino responded that all of the staff going is well trained and comfortable with this program and the scope of the students attending. Feel free to reach out to me directly if you would like to discuss this further.

## **IX. CONSENT ITEMS**

### **Approval of Minutes**

Work Session Minutes: April 16, 2019

Regular Session Minutes: April 22, 2019

**Approval of Executive Minutes**

Executive Session Minutes: April 16, 2019

Executive Session Minutes: April 22, 2019

**Curriculum and Instruction**

1. **Elementary School Field Trips - New** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trips for the 2018 - 2019 school year.

Date	Grade	Activity	Cost to Board/ Transportation	Cost to Student	Chaperones
04/23/19	Grade 4	Waterloo Village Stanhope, NJ	\$0 District Bus	\$15.00	D. Cullinan D. Barlow M. Vazquez L. Tiboni K. DeGise 8 Parents 1 Nurse
06/04/19	Grade 3	Articulation Concert at MTMS	\$0 District Bus	\$0	C. Rubinaccio C. Riina C. Rollo
06/04/19	Grade 4	“A Day in the Life of a 5th Grader”	\$0 District Bus	\$0	D. Barlow K. DeGise T. McNamara L. Tiboni M. Vazquez
06/11/19	Grade 4	Peer Leader Activity - Transition to Middle School	\$0 District Bus	\$0	D. Barlow K. DeGise T. McNamara L. Tiboni M. Vazquez
06/10/19	Grade 4	Mendham Racquet Club	\$0 District Bus - 1/Way	\$0	HSA/Parent Run Party

2. **Middle School Field Trips - Previously Approved Field Trip** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trips for the 2018 - 2019 school year which were approved by the board on August 28, 2019.

			Cost to Board/	Cost to	

Date	Grade	Activity	Transportation	Student	Chaperones
05/24/19	Various	Dorney Park Band Trip Allentown, PA	\$0	\$120.00	R. Branch K. Schaberg M. Mahadeen D. DePugh A. Perrotta F. Hare J. Vazquez M. Smith G. Sodora E. Barter D. DeGilio E. Giarrusso M. Ferenc
06/03/19 06/04/19 06/05/19	Grade 5	Minisink Trip Fairview Lakes, NJ	\$9,000.00	\$200.00	<i>See chart below</i>
06/05/19 06/06/19 06/07/19	Grade 8	Washington DC/ Hershey Park	Chaperones	\$526.00	<i>See chart below</i>

3. **Payment of Additional Chaperones Hours for the Minisink Environmental Education Trip**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contractual payment of \$250.00 per night for staff who accompany students on overnight field trips and the payment of \$175.00 per night for Secondary Chaperones for the 5th Grade trip to Minisink June 3, 4, and 5, 2019. The Board approves reimbursement of the cost of fingerprinting for Criminal History Review for the Secondary Chaperones.

Minisink Trip Chaperones List:

**Male Chaperones**

Primary (BOE Employee)	Secondary (MTMS alumni)
1. Craig Clausen	1. Cameron Miller (returning chaperone)
2. Matt Viggiano	2. Sam Zena (returning chaperone)
3. Michal Ferenc	3. Dan Shea (returning chaperone)
4. Dan DePugh	4. Tommy Koide (returning chaperone)

5. Kevin O’Keefe	5. Joe Sylvester *** (pending paperwork)
6. Charles Gallo	6. Stephen Ryan *** (pending paperwork)
7. Greg Gormly	

Alternates:

**Female Chaperones**

Primary (BOE Employee)	Secondary (MTMS alumni)
1. Erica Hays	1. Lee Smith (returning chaperone)
2. Allie Perrotta	2. Renata Franzoni (returning chaperone)
3. Meg Ryan	3. Jordan Polo (returning chaperone)
4. Cheryl Riccardello	4. Emily Sutaria *** (pending paperwork)
Nurse: Erin Giarrusso	***Board to reimburse fingerprinting fee

Alternates: Gina Sodora

4. **Payment of Additional Chaperones Hours for the D.C./Hershey Park Trip**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the contractual payment of \$250.00 per night for staff who accompany students on overnight field trips to the below-listed chaperones for the Grade 8 trip to Washington D.C./Hershey Park on June 5, 6, and 7, 2019.

Corinne Butler	Stacey Bray	Diane Emr
Sara Cyr	Melanie Smith	Devon DeGilio
Perry Hooker	Geri Esposito	James Haggerty
Mrs. Lonergan (Nurse)		

5. **Elementary School Fundraiser and Payment of Additional Chaperone Hours - Lemon Ball**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the Elementary School Tiger Leaders (advisors Briana Panetta and Carolyn Johnson) Lemon Ball fundraiser benefiting Alex’s Lemonade Stand for the 2018 - 2019 school year, to be held on June 7, 2019, 6:00 pm - 8:00 pm for Grades 2 through 4 students.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Tracy Newton, Cara Rubinaccio, Dawn Cullinan and Erica Parke to serve as chaperones for the Lemon Ball held on June 7, 2019, at the contractual rate of \$100.00 each for events beginning after contractual hours.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Christine Rollo, to serve as a 1:1 Aide for the Lemon Ball held on June 7, 2019, at the contractual rate of \$100.00 for events beginning after contractual hours.

### **Operations and Finance**

1. **April 2019 Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of April 2019 that no major accounts and fund balances in the 2018/2019 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Board Secretary's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2019 Board Secretary's Reports.

3. **Treasurer's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2019 Treasurer's Reports.

4. **April 2019 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2019 transfer report.

5. **May 2019 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the May 2019 Bills List. This includes payroll checks N0073 through N0080.

Fund 10	\$ 47,104.02
Fund 11	\$1,521,511.92
Fund 12	\$ 0.00
Fund 20	\$ 14,002.83
Fund 60	\$ 28,707.43
Fund 61	<u>\$ 11,022.77</u>
Total:	<u>\$1,622,351.97</u>

6. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Library Art Show	04/30/19	S. Bizzarro	\$0 Substitute Coverage	\$0 Substitute Coverage
Nonviolent Crisis Intervention Training Program Jersey City, NJ	05/28/19 - 05/31/19	K. Bravo	\$3,424.00 + Mileage Reimbursement	\$3,424.00 + Mileage Reimbursement
Festival of the Art MTES	05/30/19	S. Bizzarro	\$0 Substitute Coverage	\$0 Substitute Coverage
Nisivoccia Annual Audit Review Seminar Randolph, NJ	05/30/19	D. Mosner A. Consales C. Cianciotto	\$0	\$0
Princeton University Art Museum	06/06/19 06/07/19	S. Bizzarro	\$0 Substitute Coverage	\$0 Substitute Coverage
NJASBO - Annual Convention Atlantic City, NJ	06/05/19 - 06/07/19	D. Mosner	\$275.00 + Mileage Reimbursement	\$275.00 + Mileage Reimbursement

7. **Submission of NJSIG Safety Grant Application – 2019-2020**

**BE IT RESOLVED** that the Mendham Township Board of Education hereby approves the submission of the grant application for the 2019-2020 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, to include improvements in building and classroom security, in the amount of \$3,900 for the period of July 1, 2019 through June 30, 2020.

8. **2018 - 2019 Transportation Services - Dover Board of Education**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Dover Board of Education to supply transportation services on an as-needed basis.

9. **Transportation Agreement - 2019 - 2020 School Year** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the West Morris Mendham High School for the 2019 - 2020 school year.

Joiner District to and From total Route Cost: \$447,979.00						
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# of Joiner Students	Joiner Cost
8/2019	6/2020	M12		H379S1	54	\$46,904.00



8/2019	6/2020	M05	WEST MORRIS MENDHAM HIGH SCHOOL	D672S1	54	\$36,489.00
8/2019	6/2020	M01		E769S1	54	\$35,528.00
8/2019	6/2020	M03		P365S1	54	\$44,684.00
8/2019	6/2020	M15		S1X892	54	\$35,286.00
8/2019	6/2020	M04		D164S1	54	\$45,143.00
8/2019	6/2020	M08		S1R313	54	\$45,034.00
8/2019	6/2020	M09		S1R314	54	\$44,575.00
8/2019	6/2020	M11A		S1X890	54	\$25,459.00
8/2019	6/2020	M11P2		S1X890	54	\$18,115.00
8/2019	6/2020	M11P		S1V971	54	\$34,696.00
8/2019	6/2020	M17		P366S1	54	\$36,066.00

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Chester School District for the 2019 - 2020 school year.

Joiner District to and From total Route Cost: \$551,119.59						
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# of Joiner Students	Joiner Cost
08/2019	06/2020	BD12A/P	Bragg/ Dickerson Schools	S1X890	41	\$43,700.20
08/2019	06/2020	BD13A/P	Bragg/ Dickerson Schools	H379S1	31	\$40,086.52
08/2019	06/2020	BD15A/P	Bragg/ Dickerson Schools	D672S1	29	\$33,380.45
08/2019	06/2020	BD05A/P	Bragg/ Dickerson Schools	D671S1	51	\$41,930.93
08/2019	06/2020	BD09A/P	Bragg/ Dickerson Schools	S1P154	34	\$42,305.33
08/2019	06/2020	BD11A/P	Bragg/ Dickerson Schools	S1U533	45	\$42,679.73
08/2019	06/2020	BD10A/P	Bragg/ Dickerson Schools	M156S1	38	\$42,728.60
08/2019	06/2020	BD06A/P	Bragg/ Dickerson Schools	P366S1	49	\$44,234.52
08/2019	06/2020	BR07A/P	Black River Middle School	M156S1	38	\$42,352.12
08/2019	06/2020	BR06A/P	Black River Middle School	P366S1	39	\$47,434.60
08/2019	06/2020	BR04A/P	Black River Middle School	S1P154	42	\$44,551.73
08/2019	06/2020	BR09A/P	Black River Middle School	D671S1	26	\$43,803.93
08/2019	06/2020	BR11A/P	Black River Middle School	S1U533	42	\$41,930.93

10. **Approval of Fixed Assets Service Provider Agreement: Duff & Phelps - 2018-2019**  
(Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the agreement with Duff & Phelps as the fixed assets service provider for the 2018 - 2019 school year at a cost of \$6,550.00.

**Personnel and Human Resources**

1. **Staff Retirement - Donald Vogel** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education accepts with regret the letter of retirement from Donald Vogel, School Transportation Driver, dated April 24, 2019, and effective June 30, 2019.

2. **Staff Retirement - Ronald Bergamotto**

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of retirement from Ronald Bergamotto, Middle School Chorus Director, dated May 1, 2019, and effective June 30, 2019.

3. **Staff Resignation - Michelle Hofmann** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Michelle Hofmann, Elementary School Nurse, dated April 23, 2019, and effective May 17, 2019.

4. **Leave of Absence-Francesa Hare**

BE IT RESOLVED that the Board hereby approves Francesa Hare, Middle School Teacher, for a medical leave of absence, having received doctor's certification, commencing on April 22, 2019, under the Federal Family Medical Leave Act (FMLA), while utilizing twenty-eight (28) sick days, ending after six (6) weeks on May 30, 2019, pending doctor's approval;

BE IT FURTHER RESOLVED that the Board hereby approves Francesa Hare with an anticipated return to work date of May 31, 2019.

5. **Leave of Absence-Matthew Smoot**

BE IT RESOLVED that the Board hereby approves Matthew Smoot, Middle School Teacher, for an unpaid leave of absence, having received doctor's certification, commencing on April 11, 2019, under the Federal Family Medical Leave Act (FMLA), ending after four (4) weeks on May 10, 2019;

BE IT FURTHER RESOLVED that the Board hereby approves Matthew Smoot with a return to work date of May 13, 2019.

6. **Leave of Absence-Steven Molnar (REVISED)**

BE IT RESOLVED that the Board hereby approves Steven Molnar, School Bus Driver, for a leave of absence, having received doctor's certification, commencing May 13, 2019 under the Federal Family Medical Leave Act (FMLA), ending after four (4) weeks on June 10, 2019, while utilizing eighteen (18) sick days.

BE IT FURTHER RESOLVED that the Board hereby approves Steven Molnar with an anticipated return to work date of August 22, 2019.

7. **Payment of Chaperones - Science Expo**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following two (2) chaperones at the contractual rate of \$100.00 each for events that start after contractual hours for the Co-Curricular Activity, Science Expo.

Darlyne Pieper

Dawn Cullinan

8. **Payment of Additional Chaperones - Lip Sync**

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following two (2) chaperones at the contractual rate of \$100.00 each for the events that start after contractual hours for the Co-Curricular Activity, Lip Sync.

Megan Ryan

Cindy Blood

9. **Middle School Schedule C Stipend Position 2018 - 2019**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2018-2019 Interscholastic Stipend Position.

Activity	2018 - 2019 Salary	Staff Member
Boys Baseball	\$4,660.00	Craig Clausen

10. **Middle School Chaperones: Grade 7 Leadership Trip**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following chaperones at the rate of \$250.00 per night for the Friday, April 26 - Sunday, April 28, 2018 Grade 7 Leadership Trip, originally approved by the Board of Education on August 28, 2018.

Matthew Viggiano

Perry Hooker

Gina Sodora

Jennifer Vazquez

**BE IT FURTHER RESOLVED** that the Board approves the following Middle School Co-Curricular Schedule B Stipend Position:

Activity	Employee	Stipend
Grade 7 Leadership Trip	Gina Sodora	\$225.00

11. **Middle School Schedule B Stipend Position 2018 - 2019**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Schedule B Middle School Enrichment Team/Program Co-Curricular Stipend Position and the staff appointment for the 2018-2019 school year.

Activity	2018 - 2019 Salary	Staff Member
Chess Club	\$225.00 base + max of ten events @\$56.00 each, not to exceed total of \$778.00.	Melanie Smith

12. **Substitute Nurse**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending paperwork, of the following substitute nurse for the 2018 - 2019 school year at a per diem rate of \$160.00.

Katelyn Safko

**Policy and Planning**

1. **Second Reading** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the second reading and adoption of the following policies and regulations:

P 1642 - Earned Sick Leave Law (M) (New)

R 1642 - Earned Sick Leave Law (M) (New)

**Mrs. Holquist moved to approve Consent Items for May 21, 2019; Approval of Minutes, Curriculum & Instruction items 1 – 5, Operations & Finance items 1 – 10, Personnel & Human Resources items 1 – 12, Policy & Planning item 1, seconded by Mr. Gondek and the motion was CARRIED in a roll call vote: Mr. Gondek; yes, Mrs. Holquist; yes, Mrs. Mody; yes, Mr. Dumovic; yes, and Mr. Thayyar; yes; all yes – motion carries.**

Mr. Brian Jendryka arrived at 8:05 p.m.

**X. ACTION ITEMS**

**Curriculum and Instruction**

1. **BCBA Services**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Anne Hunkler to provide BCBA/Observation/Report for 1 student (ID 14037680) for 3 hours @ \$80.00 per hour. totaling \$240.00 effective immediately.

2. **The Seeing Eye - Elementary School**

**BE IT RESOLVED** that the Mendham Township Board of Education approves The Seeing Eye to bring a guide dog to visit Ms. Bays and Ms. Rubinaccio’s third grade classrooms for the 2018 - 2019 school year.

**Operations and Finance**

1. **Affirmative Action Team**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Affirmative Action Team as required under the Comprehensive Equity Plan and appoints the following as the Mendham Township Board of Education Affirmative Action Team:

Donna Mosner	Business Administrator/Affirmative Action Officer
Aletha Consales	Assistant to the Business Administrator
Robert Koroski	Dir. of Special Services/AA Officer for Handicapped Students
Dawn Cullinan	Elementary School Teacher
Michal Ferenc	Middle School Teacher
Carolyn Johnson	Elementary School Guidance Counselor
Alexandra Perrotta	Middle School Guidance Counselor

2. **Comprehensive Equity Plan 2019-2020, 2020-2021 and 2021-2022**

**BE IT RESOLVED** that the Mendham Township Board of Education approved the 2019-2020, 2020-2021 and 2021-2022 comprehensive Equity Plan and submission of the plan to the Morris County Office of Education.

3. **Tuition Rates for the 2019 - 2020 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following tuition rates for the 2019 - 2020 school year:

PRESCHOOL (September-June)

- Monthly Tuition Cost - \$1,050.00
- Before/After Care Fees – Charged by the ½ hour - Hourly Rate - \$14.00

- Preschool program hours are 8:45 am to 3:30 pm
- Before/After Care hours are 7:00 am to 8:45 am & 3:30 pm to 6:00 pm

OUT-OF-DISTRICT TUITION

- |              |                                      |
|--------------|--------------------------------------|
| Kindergarten | - \$19,881.00 (\$1,988.10 per month) |
| Grades 1-4   | - \$19,651.00 (\$1,965.10 per month) |
| Grades 5-8   | - \$25,621.00 (\$2,562.10 per month) |

4. **Revised Field Trip Charter Bus Transportation Fee**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the revised cost for Passaic Valley from \$1,705.00 to \$1,755.00 previously approved on February 26, 2019 for the Dorney Park field trip.

**Personnel and Human Resources**

1. **New Hire: Part-Time Teacher, Hannah Tapia** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Hannah Tapia as a Part-Time (.8) Special Education Teacher for the 2019 - 2020 school year at an annual salary of \$41,476.00, BA, Step 1.

2. **Approval of Chaperones - Student Council Ninja Warrior Competition**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following chaperones for the Student Council Ninja Warrior Competition previously approved on April 22, 2019, at the contractual rate of \$100.00 for events beginning after contractual hours.

Gina Sodora	Dan DePugh	Alexandra Perrotta
Erin Giarrusso	Cindy Blood	

3. **Revised - Mentor for Provisional Teacher**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the revised payment from \$275.00 (half year) to \$550.00 (full year) to the following to serve as a mentor during the Provisional Teacher Certification process:

Mentor	Provisional Teacher	Certification	Compensation
Michael Ferenc	Caelynn Robinson	CEAS	\$550.00 (full year)

4. **Staff Resignation - Timothy Scanlon** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education accepts with regret the letter of resignation from Timothy Scanlon, Middle School Custodian, dated May 15, 2019, and effective May 31, 2019.

5. **Middle School Schedule C Stipend Position 2019 - 2020** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2019-2020 Interscholastic Stipend Position.

Activity	2019 - 2020 Salary	Coach
Girls Basketball	\$4,660.00	Philip C. Manuel

6. **New 2019 - 2020 Preschool Teacher - Alison Kentos** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Alison Kentos, Preschool Teacher, for the 2019 - 2020 school year, at an annual salary of \$54,295.00, BA+15, Step 4.

7. **MTMS Dorney Park Chaperone Additional Pay**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the extra pay to the following employees at their per diem rate for the June 6, 2019 Dorney Park Trip.

Karen Schaberg	\$453.60
Michael Mahadeen	\$285.58

8. **Leave of Absence-Christine Palamara**

**BE IT RESOLVED** that the Mendham Township Board of Education hereby approves Christine Palamara, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing May 14, 2019 under the Federal Family Medical Leave Act (FMLA), ending after five (5) weeks on June 13, 2019 while utilizing eleven (11) sick days and two and ½ (2.5) personal days.

9. **Tenured Certificated Staff Reappointments**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following tenured staff appointments for the 2019 - 2020 school year.

*Note: This does not include any stipends for extra periods.*

*Note: This does not represent anticipated movements on guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.*

Last Name	First Name	Degree	Step	FTE %	Calculated Salary
ALLEN	CAROLYN	Teacher BA	21	100	78,970.00
BARLOW	DIANE	Teacher BA+45/MA	21	100	91,470.00
BAROSS	KIM	Teacher MA+75	1	100	96,870.00
BARTER	ELIZABETH	Teacher BA+45/MA	19	100	82,820.00
BRANCH	RUSSELL	Teacher BA+45/MA	17	100	76,020.00
BRAY	STACEY	Teacher MA+30	21	100	94,270.00
BROWN	JEANNE	Teacher MA+30	21	100	94,270.00
BRYCHTA	NANCY	Teacher BA+45/MA	21	100	91,470.00
BUTLER	CORINNE	Teacher MA+30	21	100	94,270.00
BUTTERFIELD-BIZZARRO	SARAH	Teacher BA+45/MA	15	100	69,445.00
CASAGRANDE	DONNA	Teacher MA+30	21	100	94,270.00
CASSE-IPPOLITO	MICHELE	Teacher MA+60	13	100	70,045.00
CLAUSEN	CRAIG	Teacher BA+45/MA	19	100	82,820.00
CULLINAN	DAWN	Teacher MA+30	21	100	94,270.00
CYR-ALAI	SARA	Teacher MA+30	20	100	89,310.00
DILKES	JACQUELINE	Teacher BA+45/MA	13	100	63,245.00
DOTO	MARIA	Teacher BA+45/MA	21	100	91,470.00
EMR	DIANE	Teacher MA+30	21	100	94,270.00
FERENC	MICHAL	Teacher BA+45/MA	6	100	58,695.00
FULLER	NANCY	Teacher BA+45/MA	21	100	91,470.00
GALLO	CHARLES	Teacher MA+30	16	100	75,370.00
GUSTAVSEN	CATHERINE	Teacher MA+60	20	100	91,060.00
HAGGERTY	JAMES	Teacher MA+60	21	100	96,070.00
HARE	FRANCESCA	Teacher BA+45/MA	17	100	76,020.00
HENGST	MAUREEN	Teacher BA+30	19	100	78,720.00

HORUTZ	TARA	Teacher BA+45/MA	17	100	76,020.00
HUESTON	CAROL	Teacher BA	21	100	78,970.00
LAZORICEK	NOEL	Teacher BA+45/MA	21	100	91,470.00
MASTROGIANNAKOS	EUGENIA	Teacher BA+45/MA	14	100	66,095.00
MCNAMARA	THERESA	Teacher BA+45/MA	17	100	76,020.00
MILLER	KRISTIN	Teacher BA+45/MA	18	100	79,270.00
MILOW	THERESA	Teacher BA+45/MA	18	100	79,270.00
O'CONNOR	CINDY	Teacher BA+45/MA	18	100	79,270.00
O'DONNELL-ESPOSITO	MARY	Teacher MA+30	21	100	94,270.00
O'KEEFE	KEVIN	Teacher MA+60	12	100	68,845.00
PERROTTA	ALEXANDRIA	Teacher MA+30	6	100	62,095.00
PETERSON	ERICA	Teacher BA+45/MA	10	100	60,845.00
PIEPER	DARLYNE	Teacher BA+45/MA	18	100	79,270.00
PINTADO	CHARLENE	Teacher BA+15	19	100	74,120.00
PORROVECCHIO	LAURA	Teacher BA+45/MA	18	100	79,270.00
QUIDORE	ANN	Teacher BA+45/MA	21	100	91,470.00
REED	TIFFANY	Teacher BA+45/MA	17	100	76,020.00
RIINA	CLARE	Teacher BA+45/MA	21	100	91,470.00
SAMAAN	SARA	Teacher BA	10	100	55,745.00
SCHABERG	KAREN	Teacher BA+45/MA	21	80	78,664.00
SMITH	MELANIE	Teacher MA+30	13	100	66,745.00
SMOOT	MATTHEW	Teacher BA+30	21	100	86,570.00
SMYTH	DORI	Teacher BA+45/MA	21	100	91,470.00
SOSNA	JEAN	Teacher BA+45/MA	21	100	91,470.00
TIBONI	LISA	Teacher MA+30	6	100	62,095.00
VAZQUEZ	JENNIFER	Teacher MA+60	21	100	96,070.00
VIGGIANO	MATTHEW	Teacher BA+45/MA	6	100	58,695.00
WILCE	KELLY	Teacher BA+45/MA	17	100	76,020.00
WILLIAMSON	AMY	Teacher BA+45/MA	19	100	82,820.00



YAWGER	CHRISTINE	Teacher MA+30	12	100	65,445.00
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10. **Non-Tenured Certificated Staff Reappointments**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following non-tenured staff appointments for the 2019 - 2020 school year.

*Note: This does not include any stipends for extra periods.*

*Note: This does not represent anticipated movements on guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.*

Last Name	First Name	Degree	Step	FTE %	Calculated Salary
ALLEN	ALICE	Teacher BA+45/MA	7	0.8	47,396.00
BAYS	ASHLEY	Teacher BA+15	5	100	54,795.00
BOLAND	BRIANNA	Teacher BA+45/MA	7	100	59,245.00
BRAVO	KELLY	Teacher BA+45/MA	3	100	57,445.00
BRESKY	SARA	Teacher BA	3	100	52,345.00
DEGISE	KELLIE	Teacher BA+45/MA	13	100	63,245.00
DELANEY	CAITLIN	Teacher BA+45/MA	6	100	58,695.00
DEPUGH	DANIEL	Teacher BA	5	100	53,095.00
GIARRUSSO	ERIN	Teacher BA	14	100	59,545.00
GORMLY	GREGORY	Teacher BA+15	5	100	54,795.00
HOLLMAN	ELIZABETH	Teacher BA+45/MA	11	100	60,845.00
HOOKER	PERRY	Teacher BA	4	100	52,595.00
JOHNSON	CAROLYN	Teacher BA+45/MA	12	100	62,045.00
JOHNSON	KELLY	Teacher BA	11	100	55,745.00
MAHADEEN	MICHAEL	Teacher BA+45/MA	5	0.5	29,097.50
MARINARO	AMANDA	Teacher BA	5	0.8	42,476.00
MERLINO	KELLY	Teacher BA+45/MA	3	100	57,445.00
NEWTON	TRACY	Teacher BA+45/MA	17	100	76,020.00
PANETTA	BRIANA	Teacher BA+45/MA	4	100	57,695.00
PARKE	ERICA	Teacher BA+45/MA	15	100	69,445.00
PORTER	AMANDA	Teacher BA	19	100	71,420.00

PURN	JESSICA	Teacher MA+30	14	100	69,595.00
RUBINACCIO	CARA	Teacher BA	4	100	52,595.00
RYAN	MEGAN	Teacher BA	5	100	53,095.00
SODORA	GINA	Teacher BA	4	100	52,595.00
TREIBER	MARIA	Teacher BA	7	0.6	32,487.00

11. **Approval to void prior year outstanding checks from the Treasurer Account** (*Attachment*)  
**BE IT RESOLVED** that the Mendham Township Board of Education approves to void the attached list of old outstanding checks from the Treasurers' Account immediately.

Mrs. Holquist moved to approve Action Items – Curriculum & Instruction, items 1 – 2, Operations & Finance, items 1 to 4, and Personnel & Human Resources, items 1 to 11, seconded by Mr. Gondek and motion was CARRIED in a roll call vote: Mrs. Holquist; yes, Mrs. Mody; yes, Mr. Thayyar; yes, Mr. Dumovic; yes, Mr. Gondek; yes, and Mr. Jendryka; abstained - motion carries.

**XI. Verbal Communications from the Public**

**XII. Adjourn to Closed EXECUTIVE SESSION**

**WHEREAS**, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and

**WHEREAS**, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**Moved by Mrs. Holquist, second by Mr. Gondek, to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 9:15 pm.**

**XIII. Reconvene to Regular Meeting**

The Board reconvened the Regular Session at 9:30 pm.

**XIV. ACTION ITEMS - ADDENDUM**

**12. Sidebar Letter of Agreement between Mendham Township Education Association and Mendham Township Board of Education**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Sidebar Letter of Agreement between Mendham Township Education Association and the Mendham Township Board of Education dated April 23, 2019.

**13. Settlement Agreement between Employee ID# 23885478 and Mendham Township Board of Education**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Settlement Agreement between Employee ID# 23885478 and the Mendham Township Board of Education pending receipt of signed documents.

**14. Settlement Agreement between Employee ID# 18667055 and Mendham Township Board of Education**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Settlement Agreement between Employee ID# 18667055 and the Mendham Township Board of Education pending receipt of signed documents.

**15. Resignation**

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the resignation of Christine Palamara, MTMS Faculty, effective June 30, 2019.

**16. Resignation**

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the resignation of Kim BaRoss, MTMS Faculty, effective December 31, 2019.

**Mr. Thayyar moved to approve Action Items – Addendum - Personnel & Human Resources, items 12 to 16, seconded by Mrs. Holquist and motion was CARRIED in a roll call vote: Mrs. Holquist; yes, Mrs. Mody; yes, Mr. Thayyar; yes, Mr. Dumovic; yes, Mr. Gondek; yes, and Mr. Jendryka; all yes – motion carries.**

**XIV. Adjournment**

Moved by Mr. Thayyar, second by Mrs. Holquist to adjourn the meeting. The meeting was adjourned at 9:35 pm.

Respectfully submitted,



Donna Mosner  
School Business Administrator/  
Board Secretary