

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL MEDIA CENTER ROOM  
REGULAR SESSION MEETING MINUTES  
TUESDAY, JANUARY 29, 2019, 7:30 PM**

**I. Call to Order**

The meeting was called to order at 7:30 pm.

**II. Flag Salute**

Mr. Jendryka led the flag salute.

**III. Roll Call of the Board of Education**

Mr. Brian Jendryka	President	Present
Mr. Aadithya Thayyar	Vice President	Present
Mr. Peter Dumovic		Present
Mrs. Heather Fraser		Present
Mr. Richard Gondek		Present
Mrs. Gretchen Holquist		Present
Mrs. Joan Mody		Present

Also present: Dr. Salvatore Constantino, Superintendent  
Mrs. Donna Mosner, Business Administrator/Board Secretary  
General Public – none

**IV. Sunshine Law – The following was read by Mr. Jendryka, BOE President.**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**Sunshine Law - Motion to Participate**

THAT the Mendham Township Board of Education approves the participation of Heather Fraser via Skype and/or telephone for the public and executive portions of its public REGULAR MONTHLY MEETING on January 29, 2019.

Mrs. Fraser, must confirm that he/she can hear the discourse amongst Board Members and inform the Board President if he/she cannot. In addition, said Board Member must state for the record that he/she will comply with the rules of Executive or Closed Session and will be alone during the deliberations

**Mrs. Holquist moved to approve the motion to participate for Mrs. Heather Fraser, seconded by Mr. Gondek. The motion was CARRIED in a roll call vote: Mr.**

**Dumovic, Mr. Gondek, Mrs. Holquist, Mrs. Mody, Mr. Thayyar, and Mr. Jendryka.  
All Ayes – motion carries.**

**V. Superintendent’s Report**

VI. District Updates, News and Events

VII. Suspension, Truancy, and Emergency/Fire Drill Reports (*Attachments*)

**Superintendent’s Report for 01/29/19**

*District Updates, News and Events:*

The Mendham Township School District would like to recognize and honor our 2017-2018 Governor's Educator of the Year Winners

Mrs. Carolyn Allen

Kindergarten Teacher

Mendham Township Elementary School

Mrs. Jennifer Vazquez

Special Education Teacher

Mendham Township Middle School

The MTSD RAVE Award (Recognizing All Valuable Employees) began during the 2013-2014 school year and has become a tradition that is awarded each marking period. Staff members are selected by a committee of colleagues, who review nominations submitted by parents, students and MTSD staff. The award is given to recognize faculty and staff that exemplify high-quality teaching or service that exceeds expectations during their work with our learning community.

At the close of the second marking period, we recognized Mrs. Tracy Newton, MTES library media specialist, and Mrs. Diane Emr, 8th grade math teacher.

QSAC Visit – Monday, February 4

Committee Meetings – *Week of February 11, 2019*

*Monday (8:30 AM Conf Call) – Operations/Finance*

*Tuesday (8:30 AM Conf Call) – Personnel*

*Wednesday (8:30 AM Conf Call) – Curriculum*

*Tuesday (6:30 PM) – Policy Committee (Staff Development Room)*

February 20, 2019, 7:30 PM – Work Session Meeting (**Wednesday – President’s Day**) February 26, 2019, 7:30 PM – Regular Meeting

**VI. EXECUTIVE SESSION** –

**WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and**

**WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**Moved by Mr. Thayyar, second by Mrs. Fraser, to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 7:40 pm.**

The Board briefly heard an update on 1 personnel items as outlined by Dr. Constantino.

## **VII. Reconvene to Work Session Meeting**

**Moved by Mrs. Holquist, second by Mr. Thayyar, to reconvened to the Regular Meeting at 8:00 pm., unanimously carried in a voice vote.**

## **VIII. Board Secretary's Report**

*Board Office Updates and Events for January 29, 2019:*

- CAFR stands for **Comprehensive Annual Financial Report**. A CAFR is a set of financial statements for a state, municipality or other governmental entity that comply with the accounting requirements established by the Governmental Accounting Standards Board (GASB). It must be audited by an independent auditor using generally accepted government auditing standards.

The CAFR consists of three sections: Introductory, Financial and Statistical.

The **Introductory** section orients and guides the reader through the report. The **Financial** section presents the entity's basic financial statements as well as notes to the statements and the independent auditors' report. The **Statistical** section provides additional financial and statistical data, including data about financial trends that may better inform the reader about the government's activities.

- AMR stands for **Auditors Management Report**. The ARM is a summary written by a company's external auditors, which is a representation of the work reviewed. The summary attests to the accuracy of the financial statements that the company has submitted to the auditors for analysis.
- SEMI – Special Education Medicaid Initiative – In preparation of the annual budget submission to the Executive County Superintendent, each school district shall recognize as reimbursement revenue no less than 90% of their SEMI reimbursement revenue projections provided by the NJDOE. A waiver request must be submitted to the county pursuant to N.J.S.A. 18A:7F-5© and N.J.S.A. 18A:7F-39.

## **IX. Board President's Report**

**X. Correspondence - None**

**XI. Committee Reports**

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**

**VIII. ACTION ITEMS for January 29, 2019**

**Approval of Minutes (Attachments)**

Regular Session Meeting: December 18, 2018

Reorganizational Meeting: January 3, 2019

**Approval of Executive Minutes**

Regular Session Meeting: December 18, 2018 (None)

Reorganization Meeting: January 3, 2019

**Curriculum and Instruction**

**1. Revised Curriculum (Attachment)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the 2018 - 2019 school year of the revised/renewed curriculum listed below:

- Elementary and Middle School Dance & Theatre Curriculums
- Elementary and Middle School Physical Education Curriculums
- Middle School Science Curriculum
- Middle School Music Curriculum
- Middle School Art Curriculum

**2. Middle School Field Trip – Confirmation of Previously Approved Field Trip (Attachments)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2018-2019 school year which was originally approved by the Board of Education on August 28, 2018.

Date	Grade	Activity	Cost to Board	Cost to Students	Chaperones
02/01/19	Grade 6	Liberty Science Center N.J.	0 Charter Bus	\$42.00	M. Viggiano D. DePugh K. Wilce A. Perrotta T. Horutz F. Hare

					M. Ferenc J. Vazquez C. Gustavsen
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**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2018-2019 school year which was originally approved by the Board of Education on October 16, 2018.

Date	Grade	Activity	Cost to Board	Cost to Students	Chaperones
02/09/19	Grade 8	To Kill a Mockingbird Shubert Theatre  Carmine's Restaurant New York, NY	0 District Bus	\$140.00	M. Smith S. Cyr-Alai J. Vazquez C. Hueston N. Brychta

3. **Middle School Field Trip (New) – Chorus Festival** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2018-2019 school year.

Date	Grade	Activity	Cost to Board	Cost to Students	Chaperones
01/29/19	Grades 7th/8th	West Morris Area Choral Festival Chester, NJ	0 District Bus	0	R. Bergamotto A. Perrotta
02/06/19	Grades 5th-8th	District Honors Band/Chester Diner Chester, NJ	0 District Bus	\$12.00	R. Branch

4. **Middle School Participation in WMMHS “Shadowing Day”**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Middle School’s participation in WMMHS Future Educators Club “Shadowing Day” to be held on Wednesday, February 27, 2019.

5. **Elementary School Service Project - Caring Kids**

**BE IT RESOLVED** that the Mendham Township Board of Education approves 3rd Grade teacher, Cara Rubinaccio to organize a community service project called Caring Kids, where slightly used stuffed animals will be collected and donated to third world countries through a Rhode Island non-profit organization called Edesia.

6. **Student Safety Data System**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submittal of the Student Safety Data System to the New Jersey Department of Education for the 2018 - 2019 School Year.

7. **Harassment, Intimidation and Bullying Semi-Annual Report** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submittal of the Harassment, Intimidation and Bullying Semi-Annual Report for Period 1 (July 1, 2018 - December 30, 2018) to the New Jersey Department of Education.

**Operations and Finance**

1. **January 2018 Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of December 2018 that no major accounts and fund balances in the 2018/2019 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Board Secretary's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2018 Board Secretary's Reports.

3. **Treasurer's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2018 Treasurer's Reports.

4. **December 2018 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2019 transfer report.

5. **January 2019 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the January 2019 Bills List.

Fund 10	\$ 49,991.64
Fund 11	\$1,580,701.03
Fund 12	\$ 125,504.00
Fund 20	\$ 9,225.56
Fund 60	\$ 25,746.62
Fund 61	\$ 9,790.00

Total: \$1,800,958.85

6. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
FERPA & Title IX Centenary University	01/02/19 01/03/19	S. Constantino	0	0
West Morris Mendham High School - Observation	01/07/19	P. Hooker	0	0
Curriculum Work, Elementary School	01/11/19	S. Bizzarro	Substitute Coverage	Substitute Coverage
Sustainable Jersey Schools Elementary School	01/16/19	E. Parke	Substitute Coverage	Substitute Coverage
Preschool Handbook, Elementary School	01/23/19	S. Bresky A. Quidore C. O'Connor J. Brown	Substitute Coverage	Substitute Coverage
Visible Thinking (Online Course)	02/25/19 <i>thru</i> 05/26/19	M. Ferenc T. Horutz A. Porter P. Hooker	\$525.00 Program \$15.46 Book ( <i>per person</i> )	\$525.00 Program \$15.46 Book ( <i>per person</i> )
Kindergarten & Preschool Registration Elementary School	02/07/19 02/08/19 02/11/19 02/12/19	M. Hofmann	Substitute Coverage	Substitute Coverage
“Super District” Music Meeting West Morris Central H.S.	02/26/19	R. Branch K. Schaberg	Reimbursement for Mileage	Reimbursement for Mileage
NJSBGA Conference Atlantic City, NJ	03/11/19 <i>thru</i> 03/13/19	J. Ragusa	\$200.00 Program  Reimbursement for Mileage, Tolls & Lodging	\$200.00 program  Reimbursement for Mileage, Tolls & Lodging
Fleet Management Parsippany, NJ	02/26/19 03/05/19 03/12/19 03/19/19	J. Barno	\$393.00 Program	\$393.00 Program
International Dyslexia Association - Conference Garwood, NJ	03/15/19	J. Sosna	\$205.00 Program Reimbursement or Mileage  Substitute Coverage	\$205.00 Program Reimbursement or Mileage  Substitute Coverage

7. **Use of District Facilities**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following use of facility applications for the 2018-2019 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Cub Scout Pack #133	<u>ES</u> All Purpose Room	Friday 02/01/19 Saturday 02/02/19	6:00 pm - 9:00 pm 8:00 am - 3:00 pm	Robert Eberhart
Panetta's Power PHIT	<u>ES</u> Gym	Thursdays 01/31/19 - 06/13/19	4:00 pm - 5:00 pm	Briana Panetta
Morris County Workshop	<u>ES</u> All Purpose Room Gym Classroom Playground	Mondays - Fridays 06/17/19 - 08/09/19	9:00 am - 3:00 pm	Jane Shatz
NJ Thunder Basketball	<u>MS</u> Gyms	Sundays 02/24/19, 03/03/19  Mondays - Fridays 03/11/19 - 06/14/19	6:00 pm - 9:00 pm  5:00 pm - 9:00 pm	Andy Talbert
HSA/ 8th Grade Fundraiser	<u>MS</u> All Purpose Room	Sunday 03/03/19	12:45 pm - 5:00 pm	Jen Waller
Mendham Chester Men's Softball	<u>MS</u> Fields	Fridays 05/10/19, 06/14/19  Saturdays 04/20/19, 05/11/19, 06/15/19, 06/22/19  Sundays 04/07/19, 04/14/19, 04/28/19, 05/05/19, 05/19/19, 06/02/19, 06/09/19, 06/16/19, 06/23/19	5:30 pm - 8:00 pm  5:00 pm - 8:00 pm  9:00 am - 12:00 pm	Matt Lombardi

❖ Subject to change due to conflicts with Mendham Township School events.

8. **Contract for Nurse's Services with Bayada** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Bayada to provide, on an as-needed basis, Nurse Services to the Mendham Township Elementary and Middle School at a rate of \$60.00 per hour for RN services.



9. **Acceptance of 2017/2018 Audit**

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report for the period July 1, 2017 through June 30, 2018 as prepared by Nisivoccia LLP, Certified Public Accountants & Advisors, inclusive of the following recommendations:

1. Administrative Practices and Procedures - None

2. Financial Planning, Accounting and Reporting

- a. All purchases are initiated through the purchase requisition and purchase order system before the purchase is made and the invoice is received.
- b. The Position Control Roster is updated to reflect all changes in and current positions and employees.
- c. Written job descriptions and duties for preparation of the financial records are evaluated and reassigned so that related duties are adequately segregated for the Business Office personnel.
- d. The general ledger is reviewed on a monthly basis to ensure that cash receipts are posted to the appropriate revenue and general ledger accounts, expenditures for Special Revenue grants and Enterprise Funds are charged as costs are incurred, and the general ledger balances are accurate.
- e. The monthly Board Secretary's Reports are reviewed for accuracy before they are presented to the Board for approval.
- f. Bank reconciliations are consistently prepared and included in the monthly Treasurer's Reports when submitted to the Board for approval, and that the Treasurer's Report include all funds and accounts of the District.
- g. Grant expenditures are charged to the grants on an ongoing basis.
- h. Grant reimbursement requests are submitted on a regular basis.
- i. The status of prior year receivables and unearned revenue is evaluated.

3. School Purchasing Program - None

4. School Food Service- None

5. Student Body Activities

- a. The schools maintain comprehensive cash receipt and disbursement records which indicate the amount received and disbursed for each activity.
6. Application for State School Aid
  - a. That the District develop adequate written procedures for the recording of student enrollment data.
  - b. That the District ensure that enrollments reported in the Application for State School Aid are accurate.
7. Pupil Transportation- None
8. Facilities and Capital Assets - None
9. Travel Expense and Reimbursement Policy - None
10. Status of Prior Year's Findings/Recommendations - There were no prior year recommendations.

**AND IT IS FURTHER RESOLVED**, that the Mendham Township Board of Education approves the Corrective Action Plan (CAP) for the 2017/2018 School year as presented.

10. **Standard Operating Procedures (SOP) Manual** (*Attachment*)  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the revised Standard Operating Procedures (SOP) Manual for the 2018-2019 school year as required per N.J.A.C. 6A:23-A6.6
11. **Purchasing Manual** (*Attachment*)  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the revised purchasing manual for the 2018-2019 school year as required by N.J.S.A. 18A:18A-1 et seq.; N.J.A.C. 5:34-1 et seq.
12. **Travel Allowance Guidance** (*Attachments*)  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the guidance for travel allowance, the school business travel and for conference travel for the 2018-2019 school year as required by N.J.S.A. 18A:et seq.; N.J.A.C. 6A:23A et seq.
13. **Transportation Standard Operating Procedure Manual** (*Attachments*)  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the transportation standard operating procedure (SOP) manual for the 2018-2019 school year.

14. **Waiver of Special Education Medicaid Initiative (SEMI) Program–2019-2020**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following resolution:

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020 budget year, and

**WHEREAS**, the Mendham Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2019-2020 budget year, and

**WHEREAS**, the waiver request is based on the 2018-2019 Revenue report received from the NJ DOE, the free and reduced lunch count for special education students and the 2018-2019 Revenue Projection report from the NJDOE and

**NOW, THEREFORE BE IT RESOLVED** that the Mendham Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2019-2020 school year.

**Personnel and Human Resources**

1. **Leave of Absence - Kelly Wilce** (*Attachment*)

**BE IT RESOLVED** that the Board hereby approves Kelly Wilce, Middle School Teacher, for a leave of absence, having received doctor’s certification, commencing February 25, 2019 under the Federal Family Medical Leave Act (FMLA), ending after Twelve (12) weeks on May 24, 2019, while utilizing thirty (30) sick days.

**BE IT FURTHER RESOLVED** that the Board hereby approves Nine (9) weeks under the NJ Family Leave Act (FLA) for Kelly Wilce, commencing on April 15, 2019 through June 13, 2019, as requested in writing; and

**BE IT FURTHER RESOLVED** that the Board hereby approves Kelly Wilce with an anticipated return to work date of August 22, 2019.

2. **Extra Hours: Instructional Aide - Leslie Taylor**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Leslie Taylor, for having provided 1.25 hours’ coverage in addition to contractual hours, on December 19, 2018 at her contractual rate of \$17.77.

3. **Middle School Zero Period Soccer - Perry Hooker**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Mendham Township Middle School - Zero Period Soccer Clinic and the staff appointment of Perry Hooker for the 2018 - 2019 school year.

4. **Middle School Schedule B and C Stipend: Chess Club - Melanie Smith**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Middle School Schedule B and C Stipend, starting Tuesday, February 5, 2019 to run for ten weeks.

Chess Club (Tuesdays/After School)	Melanie Smith
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5. **Extra Hours: Music Teacher - Michael Mahadeen**

**BE IT RESOLVED** that the Mendham Township Board of Education approves additional hours as needed for substitute coverage, at his hourly contractual rate, for Michael Mahadeen to serve as a substitute music teacher.

6. **Extra Hours: Instructional Aide - Cindy Blood**

**BE IT RESOLVED** that the Mendham Township Board of Education approves extra hours not to exceed 40 hours, at her contractual hourly rate of \$27.73, for Cindy Blood to serve as an aide for student #9642552336 to participate in the school play during the 2018 - 2019 school year.

7. **Approval of Additional Chaperone - A.T.O.M.S.**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Matthew Viggiano as a chaperone for A.T.O.M.S. meets, at the contractual rate of \$100.00 for events beginning after contractual hours.

8. **Approval of Additional Chaperone - Student Volleyball Game**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Michal Ferenc as a chaperone for the Student Volleyball Game, at the contractual rate of \$100.00 for events beginning after contractual hours.

9. **Substitute Hannah Tapia to Cover Maternity Leave - J. Dilkes**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Hannah Tapia as a Long Term Leave Substitute Teacher, at an annual substitute per diem rate of \$87.00 for the first twenty days of consecutive employment, then a rate of \$174.00 for days twenty-one to the remainder of the assignment ending April 12, 2019.

10. **New Hire: Middle School Long Term Leave Substitute Teacher Appointment**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Marian Rolli as a Long Term Leave Replacement Math Teacher, for the 2018 - 2019 school year, at an annual salary of \$53,460.00, to be prorated, BA+15, Step 3, effective February 20, 2019 to end of school year.

11. **Long Term Leave Replacement Teacher - Caelynn Robinson**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the continued appointment of Caelynn Robinson as a Long-Term Leave Replacement Middle School Teacher, from February 4, 2019 through the end of the school year at an annual salary of \$51,260.00, to be prorated, BA, Step 1.

12. **Home Instruction**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Home Instruction through Professional Education Services, Inc. for one student (10307 local ID) for 10 hours per week @ \$41.00 per hour = \$410.00 per week times up to 8 weeks = \$3,280.00 starting immediately.

13. **Home Instruction**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Home Instruction by Nancy Fuller for student (13102103 local ID) for 5 hours per week @ \$41.00 per hour = \$205.00 per week times up to 6 weeks = \$1,230.00.

14. **New Hire: Cafeteria/Recess Aide, Stacey Puzino**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Stacey Puzino as a Cafeteria/Recess Aide for the 2018 - 2019 school year at a rate of \$12.44 per hour, pending receipt of required documents.

15. **Unpaid Absence - Sara Samaan**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Sara Samaan to take January 18, 2019 as an unpaid absence.

16. **CCM Teacher Education Program**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Courtney Krueger, of the CCM Teacher Education Program, to observe Grades 2 and 4 for a total of 20 hours, to be completed by May 2019.

17. **Reappointment of Non-MTEA Support Staff for the 2018 - 2019 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the revision to the following Non-MTEA member support staff reappointment for the 2018-2019 school year:

Staff Member	Job Title	Salary
Giambattista Ragusa	Head Custodian	\$84,414.00

18. **Reappointment of MTEA Member Support Staff for the 2018 - 2019 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the revision to the following MTEA member support staff reappointment for the 2018-2019 school year:

Staff Member	Job Title	Salary
Tyler Spellmon	Custodian	\$40,000.00

## Policy and Planning -

### 1. First Reading (*Attachments*)

~~BE IT RESOLVED~~ that the Mendham Township Board of Education approves the first reading of the following policies and regulations:

- ~~P 0141.1 — Board Member and Term — Sending District (Revised)~~
- ~~P 0141.2 — Board Member and Term — Receiving District (Revised)~~
- ~~P 2422 — Health and Physical Education (M) (Revised)~~
- ~~P 2431.3 — Practice and Pre Season Heat Acclimation for School Sponsored —  
— Athletics and Extra-Curricular Activities (Revised)~~
- ~~P 2610 — Educational Program Evaluation (M) (Revised)~~
- ~~P 4219 — Commercial Driver's License Controlled Substance and Alcohol Use  
— Testing (M) (Revised)~~
- ~~P&R 5111 — Eligibility of Resident/Nonresident Students (M) (Revised)~~
- ~~P 5330.04 — Administering an Opioid Antidote (M) (Revised)~~
- ~~R 5330.04 — Administering an Opioid Antidote (M) (New)~~
- ~~P 5337 — Service Animals (Revised)~~
- ~~P 5756 — Transgender Students (M) (Revised)~~
- ~~P&R 7440 — School District Security (M) (Revised)~~
- ~~P 8561 — Procurement Procedures for School Nutrition Programs (M) (Revised)~~
- ~~P 8860 — Memorials (Revised)~~
- ~~P 2415.06 — Unsafe School Choice Option (M) (Revised)~~
- ~~R 2460.8 — Special Education — Free and Appropriate Public Education (M) —  
— (Revised)~~
- ~~R 5331 — Management of Life Threatening Allergies in School~~
- ~~R 5530 — Substance Abuse (M) (Revised)~~
- ~~P&R 5600 — Student Discipline/Code of Conduct (M) (Revised)~~
- ~~P&R 5611 — Removal of Students for Firearms Offenses (M) (Revised)~~
- ~~P&R 5612 — Assaults on District Board of Education Members or Employees (M)  
— (Revised)~~
- ~~P&R 5613 — Removal of Students for Assaults with Weapons Offenses (M) —  
— (Revised)~~
- ~~P&R 8461 — Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, —  
— Alcohol, and Other Drug Offenses (M) (Revised)~~

**Mr. Thayyar moved to approve Action Items for January 29, 2019; Curriculum & Instruction items 1 – 7, Operations & Finance items 1 – 13, and Personnel & Human Resources action items 1 to 18, seconded by Mrs. Holquist and motion was CARRIED in a roll call vote: Mr. Gondek: yes, Mrs. Holquist: yes, Mrs. Mody; yes, Mr. Thayyar; yes, Mr. Dumovic; yes, Mrs. Fraser; yes, and Mr. Jendryka; yes – motion carries.**

## **XII. NEW BUSINESS**

### Approval of Agreement with SMID#33451972

**BE IT RESOLVED** that the Mendham Township Board of Education approves the release and settlement agreement between the Mendham Township Board of Education and SMID#33451972, effective immediately.

**Mr. Gondek moved to approve the agreement with SMID#33451972, seconded by Mrs. Holquist and motion was CARRIED in a roll call vote: Mr. Gondek: yes, Mrs.**

**Holquist; yes, Mrs. Mody; yes, Mr. Thayyar; yes, Mr. Dumovic; yes, Mrs. Fraser; yes, and Mr. Jendryka; yes – motion carries.**

**XIII. Adjournment**

Moved by Mr. Thayyar, second by Mr. Gondek to adjourn the meeting of January 29, 2019.  
The meeting was adjourned at 8:55 pm.

Respectfully submitted,



Donna Mosner  
School Business Administrator/  
Board Secretary