

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL MEDIA CENTER ROOM  
REGULAR SESSION MEETING MINUTES  
TUESDAY, AUGUST 28, 2018, 7:30 PM**

**I. Call to Order**

The meeting was called to order at 7:30 pm.

**II. Flag Salute**

Mr. Jendryka led the flag salute.

**III. Roll Call of the Board of Education**

Mr. Brian Jendryka	President	Present
Mr. Aadithya Thayyar	Vice President	Present
Mrs. Jocelyn deGrandpre		Present
Mrs. Heather Fraser		Present
Mr. Richard Gondek		Present
Mrs. Gretchen Holquist		Present
Mr. Fion Wood		Present

Also present: Dr. Salvatore Constantino, Superintendent  
Mrs. Donna Mosner, Business Administrator/Board Secretary  
General Public – One.

**IV. Sunshine Law – Mr. Jendryka read the following statement -**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

Dr. Constantino reported to the Board on the following items:

District News and Updates

The **opening of school** was quite smooth, with very few issues to content with. Students brought great energy and smiles back to the buildings. All of our little ones are doing extremely well, very few criers.

In September, we will provide the next **Tri-Annual Report**, with a review of data from 2017-2018, a preview of building goals/merit goals and plans for 2018-2019, and a review of budget status.

**Middle School Locker Room Renovation**

- Locker installation and floor completion
- Plumbing contractor passed plumbing final inspection
- Contractor completed the painting

#### **Elementary School Playground Addition**

- There was an error by the vendor in the equipment delivery. It will be installed during the second week of September

#### **District Phone System Upgrade**

- Conversion to new system is scheduled for Thursday, midday. Email notification to parents will go out tomorrow.

#### **Security Updates**

- Lockdown Emergency Notification System - Complete, activation will begin Monday

#### **3M Window Film**

- Complete

#### **Fire Door Armor System**

- Wi-Fi interfacing to be installed on September 6 and 7

**MTMS will be having Minding Your Mind in on 9/5 at 1 PM** to speak to our 7th and 8th grade students about mental health. The Minding Your Mind speaker program is a mental health education program which will provide information regarding signs and symptoms of mental health issues and illnesses, in addition to stressing that they are treatable and help is available. In this presentation we will hear a story of hope and recovery firsthand from a young adult speaker who experienced a mental health crisis but was able to ask for help and now successfully copes with their mental health illness. The main goal of this presentation is to break the silence, to reduce the stigma and destructive behaviors often associated with mental health issues and illnesses, and to move away from crisis-based response to prevention through education.

After this 45-minute presentation, 7th and 8th graders will return to their homeroom to complete "Mental Health Action Plans" which is essentially for them to have a concrete plan of what coping skills to employ when faced with difficulties. There will also be a parent and community presentation that night at 7 PM.

#### **Approaches to Learning:**

Through approaches to learning in IB programs, students develop skills that have relevance across the curriculum that help them “learn how to learn”. Approaches to learning skills can be learned and taught, improved with practice and developed incrementally. They provide a solid foundation for learning independently and with others. ATL skills help students prepare for, and demonstrate learning through, meaningful assessment. They provide a common language that students and teachers can use to reflect on and articulate on the process of learning.

The most effective way to develop approaches to learning is through ongoing, process-focused disciplinary and interdisciplinary teaching and learning. Teachers can use key and related concepts along with global contexts as vehicles for teaching effective learning strategies. Likewise, approaches to learning can be powerful tools for exploring significant content. This dual focus (content and process) promotes student engagement, deep understanding, transfer of skills and academic success.

Over time, students should develop clear and sophisticated understandings of how they learn best and how they can evaluate the effectiveness of their learning. This kind of self-regulated (independent and autonomous) learning helps students:

- reflect purposefully on their learning (metacognition)
- understand the diversity of human learning needs
- evaluate and provide evidence of their learning
- meet subject group aims and objectives

- share responsibility for creating productive, cooperative and safe learning environments
- develop the confidence to try new strategies and explore new concepts and contexts for learning
- prepare for further study and responsible participation in local and global communities.

7 students from last year of which whom are not going to continue with band this year. 3 of those 7 have simply decided to focus on orchestra since they were doubling in both band & orchestra last year. Which really means only 4 students have decided not to continue with music.

**Update on the band program:**

The band program currently has 143 verified students enrolled in band program 4-8th grade, gaining 53 new students while graduating 18 students and losing another 7 puts us up by 28 students from last year. Roughly a 24% increase which is almost precisely in line with what we saw last year at this time which was 22%

This year, we have six 8th graders total. With active recruiting of grade 3, our numbers should eclipse 170 for the 2019-2020 school year. (Largest in the last 7 years)

**VI. Board President’s Report** – None.

**VII. Correspondence** – None.

**VIII. CONSENT ITEMS for August 28, 2018**

**Approval of Minutes** (Attachments)

Regular Session Meeting: July 24, 2018

Closed Executive Session: July 24, 2018

**Curriculum and Instruction**

1. Professional Development Plan  
BE IT RESOLVED that the Mendham Township Board of Education approves the 2018-2019 Professional Development Plan.
2. Mentoring Plan  
BE IT RESOLVED that the Mendham Township Board of Education approves the 2018-2019 Mentoring Plan.
3. ES Field Trips–Confirmation of Previously Approved Proposed Field Trips  
BE IT RESOLVED that the Mendham Township Board of Education approves the following field trips for the 2018-2019 school year which were approved conceptually by the Board on July 24, 2018:

Date	Grade	Activity	Cost to Students	Chaperones
10/19/18	Advanced Art Students Grades 3 & 4 (30 students)	The Guggenheim Museum. New York	\$50.00	Sarah Bizzarro Parent volunteers

4. Contract with Therapeutic Interventions

BE IT RESOLVED that the Mendham Township Board of Education approves a contract with Therapeutic Interventions to provide occupational therapy services for the extended school year 2018 for students as per their IEPs at \$91.50/hr. for 2.5 hours per week x 4 weeks at a cost of \$915.00; Progress report writing for extended school year 2018 for 2.5 hours at a cost of \$91.50 per hour for a cost of \$228.75.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves a contract with Therapeutic Interventions to provide occupational therapy services for the 2018 - 2019 school year, for students as per their IEPs at \$91.50/hr. for 11 hours per week x 36 weeks at a cost of \$36,234.00; Five evaluations for school year 2018/2019 at \$375.00 per evaluation at a cost of \$1,870.00; Consultation/paperwork, phone, note writing for school year 2018/2019 at \$91.50/hr. x 5 hrs. x 4/yr. @ a cost of \$1,830.00.

5. Tuition Contract with Mt. Olive School District

BE IT RESOLVED that the Mendham Township Board of Education approves a Tuition contract with Mt. Olive School District for the 2018-2019 school year effective 9/4/18 through 6/21/19 for SID#9427960513 as per IEP at a cost of \$38,005.00.

6. Middle School Play: Co-Sponsorship with Mendham Township Recreation Department and Director Darlene Yannetta (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves co-sponsorship with the Mendham Township Recreation Department of the Mendham Township Middle School Play, “Legally Blonde, Jr. which will take place April 4, 5, 6, 2019, with Devon DeGilio as the staff representative.

7. Approval of Instructional Materials

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following textbooks and instructional materials (Primary: books directly correlated to curriculum; Supplemental: books used to expand content and or format of primary books:

**Mendham Township Middle School  
Primary and Supplemental Textbooks  
2018-2019**

**Primary: books directly correlated to curriculum**

**Supplemental: books used to expand content and or format of primary books –  
teachers utilize these resources to various**

**Math**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth</b>	<b>HMH CCS Go Math 5 2012</b>	<b>Primary</b>
<b>Fifth</b>	<b>Harcourt Math 5 2007 Ed.</b>	<b>Supplemental</b>
<b>Fifth</b>	<b>Envision Math CCS Pearson 2 012</b>	<b>Supplemental</b>
<b>Sixth</b>	<b>Larson Big Ideas Green 2014 Ed.</b>	<b>Primary</b>
<b>Seventh</b>	<b>Larson Big Ideas Accel 7 2014 Ed.</b>	<b>Primary</b>

<b>Eighth Algebra</b>	<b>Larson Big Ideas Blue 2014 Ed. Pearson CCS 2012 Ed.</b>	<b>Primary</b>
<b>Geometry</b>	<b>Pearson/Prentice Hall Geometry</b>	<b>Primary</b>
<b>Fifth through Eighth</b>	<b>Measuring Up: People's Publishing</b>	<b>Supplemental</b>
<b>Fifth through Eighth</b>	<b>Com Core Performance Coach 2015</b>	<b>Supplemental</b>
<b>Fifth through Eighth</b>	<b>IXLMath.Com</b>	<b>Supplemental Software</b>

### World Language

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth Spanish</b>	<b>Exploring Spanish – EMC Pulbl '02</b>	<b>Primary</b>
<b>Sixth Spanish</b>	<b>Como Te Va – Glencoe '07</b>	<b>Primary</b>
<b>Seventh Spanish</b>	<b>Avancemos1A:McDougall-Littell '07</b>	<b>Primary</b>
<b>Eighth Spanish</b>	<b>Avancemos1B:McDougall-Littell '07</b>	<b>Primary</b>
<b>Seventh &amp; Eight Spanish</b>	<b>Avancemos1A:McDougall-Littell '07</b>	<b>Primary</b>
<b>Fifth through Eighth</b>	<b>Rosetta Stone (various languages)</b>	<b>Supplemental Software</b>

### Science

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth – Eighth</b>	<b>Foss Modules &amp; Science Stories</b>	<b>Primary</b>
<b>Sixth</b>	<b>Earth Science: Prentice Hall '07</b>	<b>Primary</b>
<b>Seventh</b>	<b>Life Science : Prentice Hall '07</b>	<b>Primary</b>
<b>Eighth</b>	<b>Physical Science : Prentice Hall '07</b>	<b>Primary</b>
<b>Eighth</b>	<b>Pilot: HMH Science Dimensions Chemistry Unit</b>	<b>Supplemental</b>

### Social Studies

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth</b>	<b>My World Geography: Pearson '11</b>	<b>Primary</b>
<b>Fifth</b>	<b>Daily Geography Practice - Moore</b>	<b>Supplemental</b>
<b>Sixth</b>	<b>Ancient Civilizations: Harcourt '07</b>	<b>Primary</b>
<b>Sixth</b>	<b>The Ancient World: WWW Teach TCI</b>	<b>Supplemental</b>
<b>Seventh</b>	<b>US History ('18) Houghton Mifflin</b>	<b>Primary</b>
<b>Seventh</b>	<b>The Founding Era: '05 Gilder Lehrman</b>	<b>Supplemental</b>
<b>Eighth</b>	<b>US History ('18) Houghton Mifflin</b>	<b>Primary</b>

### Language Arts

<b>Grade Level</b>	<b>Title</b>	<b>Title</b>
<b>Fifth</b>	<i>Wonder</i>	<i>Love That Dog</i>
<b>Fifth</b>	<i>Rules</i>	<i>American Tall Tales</i>
<b>Fifth</b>	<i>Gorilla Doctor: Saving Endangered Great Apes</i>	<i>Holes</i>
<b>Fifth</b>	<i>Island of the Blue Dolphins</i>	<i>Wonder</i>
<b>Fifth</b>	<i>Number The Stars</i>	
<b>Fifth</b>	<i>A Week in The Woods</i>	
<b>Fifth</b>	<b>Spotlight on Literacy : McGraw Hill</b>	
<b>Sixth</b>	<i>The Cay</i>	<i>The Watsons Go to Birmingham</i>
<b>Sixth</b>	<i>Coraline</i>	<i>The Adventures of Ulysses</i>
<b>Sixth</b>	<i>The Hounds of Baskerville</i>	<i>The Crossover</i>
<b>Sixth</b>	<i>The Shwa Was Here</i>	<i>Mockingbird</i>
<b>Sixth</b>	<i>Beginnings in Literature: Forsemann</i>	
<b>Seventh</b>	<i>Farewell to Manzanar</i>	<i>The Witch of Blackbird Pond</i>
<b>Seventh</b>	<i>The Giver</i>	<i>Treasure Island</i>
<b>Seventh</b>	<i>Stargirl</i>	<i>Out of Dust</i>
<b>Seventh</b>	<i>The Outsiders</i>	<i>A Midsummer Night's Dream</i>
<b>Seventh</b>	<i>The Maze Runner</i>	<i>The Boy on The Wooden Box</i>
<b>Seventh</b>	<b>Discovering Literature: Forsemann</b>	
<b>Eighth</b>	<i>Lord of The Flies</i>	<i>Call of the Wild</i>
<b>Eighth</b>	<i>Roll of Thunder, Hear My Cry</i>	<i>Romeo and Juliet/Hamlet</i>
<b>Eighth</b>	<i>To Kill A Mockingbird</i>	<i>I am the Cheese</i>
<b>Eighth</b>	<i>My Thirteenth Winter</i>	<i>Uglies</i>
<b>Eighth</b>	<b>Exploring Literature: Forsemann</b>	<i>Fahrenheit 451(Soc Stud)</i>
<b>Eighth</b>		<i>Animal farm (Soc Stud)</i>
<b>Fifth - Eighth</b>	<i>Grammar For Writing: Sadlier/Oxford</i>	<b>Supplemental</b>
<b>Fifth - Eighth</b>	<i>A Long Walk to Water: Linda Sue Park</i>	<b>Supplemental</b>
<b>Fifth - Eighth</b>	<b>Vocabulary Workshop – Sadlier/Oxford</b>	<b>Primary</b>
<b>Fifth - Eighth</b>	<b>World Of Vocabulary: Globe Fearon</b>	<b>Supplemental</b>
<b>Fifth - Eighth</b>	<b>Mastery Spelling: Globe Fearon</b>	<b>Supplemental</b>
<b>Fifth - Eighth</b>	<b>Measuring Up – Peoples Publishing</b>	<b>Supplemental</b>
<b>Fifth - Eighth</b>	<b>Com Core Performance Coach 2015</b>	<b>Supplemental</b>
<b>Fifth - Eighth</b>	<b>Various “Coach” Martials –Open-Ended</b>	<b>Supplemental</b>
<b>Fifth - Eighth</b>	<b>Strategies for Writers: Zaner-Bloser</b>	<b>Supplemental</b>

<b>Fifth - Eighth</b>	<b>IXL ELA .Com</b>	<b>Supplemental Software</b>
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**Health**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>Fifth</b>	<b>Health and Wellness: McMillan McGraw</b>	<b>Primary</b>
<b>Sixth - Eighth</b>	<b>Decisions for Health: Holt</b>	<b>Primary</b>

**Mendham Township Elementary School  
Primary and Supplemental Textbooks and Instructional Materials  
2018-2019**

**Math**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>KDGN</b>	HMH Go Math 2015 Common Core	Primary
<b>First</b>	HMH Go Math 2015 Common Core	Primary
<b>Second</b>	HMH Go Math 2015 Common Core	Primary
<b>Third</b>	HMH Go Math 2015 Common Core	Primary
<b>Fourth</b>	HMH Go Math 2015 Common Core	Primary
<b>Fifth</b>	HMH Go Math 2015 Common Core	Primary

**\*Wilson Foundations Spelling/Language Program new for 2018-2019 School Year K-3**

**Language Arts (Reading)**

<b>Grade Level</b>	<b>Title</b>	<b>Primary / Supplemental</b>
<b>KDGN</b>	Units of Study for Teaching Reading (Calkins 2015) Sadlier Phonics (2009) <b>Wilson Foundations Spelling/Lang.</b> Shared Reading Boxed Set-The Wright Group	Primary
<b>First</b>	Lucy Calkins-The Reading Project 2015 <b>Wilson Foundations Spelling/Lang.</b>	Primary
<b>Second</b>	1) Units of Study for Teaching Reading (Calkins 2015) <b>Wilson Foundations Spelling/Lang.</b> 2) The Reading Strategies Book: Your Everything Guide to Developing Skilled Readers, Jennifer Serravallo	1) Primary 2) Primary
<b>Third</b>	1) Units of Study for Teaching Reading: A Workshop Curriculum, Grades K-5, Lucy Calkins 2) The Reading Strategies Book: Your	1) Primary 2) Supplemental 3) Supplemental 4) Primary



	<p>Everything Guide to Developing Skilled Readers, Jennifer Serravallo</p> <p>3) Comprehension Connection</p> <p>4) A Curricular Plan for the Reading Workshop, Grade 3, Common Core Reading and Writing Workshop, Lucy Calkins</p> <p>5) Core novels such as Stone Fox, Because of Winn Dixie, and The One and Only Ivan</p> <p>6) Various Trade Books Aligned with our units</p>	<p>5) Supplemental</p> <p>6) Supplemental</p>
<b>Fourth</b>	<p>1. Units of Study for Teaching Reading: A Workshop Curriculum, Grades K-5, Lucy Calkins</p> <p>2. <b>Wilson Foundations Spelling/Lang.</b></p> <p>3. The Reading Strategies Book: Your Everything Guide to Developing Skilled Readers, Jennifer Serravallo</p> <p>4. A Curricular Plan for the Reading Workshop, Grade 4, Common Core Reading and Writing Workshop, Lucy Calkins</p> <p>5. Notice and Note - Strategies for Close Reading, Kyleen Beers &amp; Robert Probst, Heinemann, 2013</p> <p>6. Tiger Rising by Kate DiCamillo (Core Novel)</p> <p>7. The Miraculous Journey of Edward Tulane by Kate DiCamillo (Core Novel)</p> <p>8. Various Trade Books Aligned with our units</p>	<p>1. Primary</p> <p>2. Supplemental</p> <p>3. Supplemental</p> <p>4. Supplemental</p> <p>5. Supplemental</p> <p>6. Supplemental</p> <p>7. Supplemental</p>

#### Language Arts (Writing)

Grade Level	Title	Primary / Supplemental
<b>KDGN</b>	Units of Study in Opinion, Information, and Narrative Writing (Calkins 2013) McGraw-Hill Handwriting Sheets <b>Wilson Foundations Spelling/Lang.</b>	Primary
<b>First</b>	Lucy Calkins-Units of Study for Writing 2003	Primary
	Empowering Writers Getting Ready to Write Grades K-1-2015	Supplemental
	<b>Wilson Foundations Spelling/Lang.</b>	Primary
	Lakeshore Writing Prompts Journal Grades 1-2	Supplemental



<b>Second</b>	<ol style="list-style-type: none"> <li>1) Lucy Calkins - Units of Study for Writing, 2013</li> <li>2) <b>Wilson Foundations Spelling/Lang.</b></li> <li>3) Empowering Writers Comprehensive Expository and Opinion Writing Guide for Grades 2 and 3</li> <li>4) Empowering Writers Narrative Writing Guides Grades 2 to 7</li> </ol>	<ol style="list-style-type: none"> <li>1) Primary</li> <li>2) Supplemental</li> <li>3) Supplemental</li> </ol>
<b>Third</b>	<ol style="list-style-type: none"> <li>1) Lucy Calkins - Units of Study for Writing, 2013</li> <li>2) <b>Wilson Foundations Spelling/Lang.</b></li> </ol>	Primary
<b>Fourth</b>	<ol style="list-style-type: none"> <li>1. Lucy Calkins - Units of Study for Writing, 2013</li> <li>2. Strategic Writing Conferences; Smart Conversations that Move Young Writers Forward, Carl Anderson</li> <li>3. Raising the Quality of Narrative Writing; Common Core Reading and Writing Workshop, Lucy Calkins, Teachers College Reading and Writing Project, Columbia University, 2011</li> <li>4. Navigating Nonfiction in Narrative and Hybrid Text Using Text Structures to Comprehend, Lucy Calkins and Kathleen Tolan, Heinemann, 2010</li> <li>5. Awakenings the Heart: Exploring Poetry in Elementary and Middle School, Georgia Heard</li> <li>6. Poetry Lesson to Meet the Common Core State Standards, Georgia Heard</li> </ol>	<ol style="list-style-type: none"> <li>1. Primary</li> <li>2 - 6. Supplemental</li> </ol>

### Science

Grade Level	Title	Primary / Supplemental
<b>K-4</b>	Foss NGSS	<b>Primary</b>
Fourth	<ol style="list-style-type: none"> <li>1. Silver Burdett Ginn Science Discovery Works: Body Systems</li> </ol>	1. Primary

### Social Studies

Grade Level	Title	Primary / Supplemental
<b>KDGN</b>	Scott Foresman Social Studies: Here We Go (Pearson 2011)	Primary

<b>First</b>	Scott Foresman Social Studies: All Together 2011	Primary
<b>Second</b>	Scott Foresman Social Studies: People and Places (Pearson 2011)	Primary
<b>Third</b>	Houghton Mifflin Harcourt Social Studies: Our Communities (2012)	Primary
<b>Fourth</b>	<ol style="list-style-type: none"> <li>1. Scott Foresman Social Studies: New Jersey (Pearson 2011)</li> <li>2. Nystrom Education: Our Country's History (Hands-on SS mapping program)</li> </ol>	<ol style="list-style-type: none"> <li>1. Primary</li> <li>2. Supplemental</li> </ol>

### STEM

Grade Level	Title	Primary / Supplemental
<b>First</b>	<ol style="list-style-type: none"> <li>1. Engineering is Elementary: Organisms and Light</li> <li>2. STEM Challenge Engineering Projects</li> </ol>	<ol style="list-style-type: none"> <li>1. Primary</li> <li>2. Supplemental</li> </ol>
<b>Second</b>	<ol style="list-style-type: none"> <li>1. Engineering is Elementary: Solids and Liquids and Weather/Climate</li> <li>2. STEM Challenge Engineering Projects</li> </ol>	<ol style="list-style-type: none"> <li>1. Primary</li> <li>2. Supplemental</li> </ol>

### MAKERSPACE

Grade Level	Title	Primary / Supplemental
<b>Third</b>	<ul style="list-style-type: none"> <li>● New Jersey Student Learning Standards 8.2 (Technology Education, Engineering, Design and Computational Thinking--Programming)</li> <li>● Maker Share (beta)</li> <li>● Project Ignite</li> <li>● Makerspace For Education</li> </ul>	<p>Primary</p> <p><b>Primary Supplemental Supplemental</b></p>
<b>Fourth</b>	<ul style="list-style-type: none"> <li>● New Jersey Student Learning Standards 8.2 (Technology Education, Engineering, Design and Computational Thinking--Programming)</li> <li>● Maker Share (beta)</li> <li>● Project Ignite</li> <li>● Makerspace For Education</li> </ul>	<p><b>Primary</b></p> <p><b>Primary Supplemental Supplemental</b></p>

### G & T

Grade Level	Title	Primary / Supplemental
<b>Fourth-Gateways</b>	<ol style="list-style-type: none"> <li>1. Scott Foresman Social Studies: New Jersey (Pearson 2011)</li> <li>2. Touchpebbles-Touchstones Discussion Project</li> </ol>	<ol style="list-style-type: none"> <li>1. Primary</li> <li>2. Supplemental</li> </ol>

<b>Third-Advanced Math</b>	HMH Go Math 2015 Common Core	Primary
<b>Quest-Grade 3</b>	Lawrence Hall of Science, EIE curriculum	Primary
<b>Quest-Grade 4</b>	Lawrence Hall of Science, EIE curriculum	Primary

### Spanish

Grade Level	Title	Primary / Supplemental
<b>K-4</b>	Teach them Spanish - K,1,2,3 & 4	<b>Primary</b>

### Operations and Finance

1. May/June 2018 Certification Reports

BE IT RESOLVED, that the Mendham Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the months of May & June 2018 that no major accounts and fund balances in the 2017/2018 budget have been over expended in violation of said statute and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the May/June 2018 Board Secretary's Reports. (Attachments)

3. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the May/June 2018 Treasurer's Reports. (Attachments)

4. Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the May/June 2018 transfer report. (Attachments)

5. August 2018 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the August 2018 Bills List.

Fund 10 – General Fund	\$ 746,360.16
Fund 20	\$ 15,375.24
Fund 60	\$ 2,218.60
Fund 61	\$ 2,719.91

6. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2018-2019 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
NJ Thunder Basketball	MS Gym	Monday-Fridays 9/6/18 - 11/9/18	5:30pm - 9:30pm	Andrew Talbert
	ES Gym	Tuesdays 9/11/18 - 10/22/18	5:30 pm - 9:30 pm	
Brookside Men's Basketball	ES Gym	Thursdays 8/30/18 – 6/14/19	6:30 pm – 9:00 pm 6:30 pm – 9:30 pm	Rick Pappalardo
	MS Gym	Tuesdays 8/28/18 – 6/14/19		
Mendham Patriots Basketball	ES Gyms	Mondays – Fridays 10/22/18 – 3/15/19 Saturdays 12/1/18 – 3/18/19	5:30 pm – 9:30 pm 8:00 am – 4:00 pm	David Wisotsky
Mendham Patriots Basketball	MS Gyms	Monday-Fridays 9/11/18-3/17/19  Saturdays 10/20/18-3/16/19  Sundays 10/21/18-3/17/19	5:30 pm-9:30pm  8:00am - 6:30pm  11:00am 0 6:00pm	David Wisotsky
MCAW (Morris County Arts Workshop)	ES Gyms Classrooms Fields	Mondays – Fridays 9/11/18 – 12/14/18	8:00 am – 8:45 am 3:45 pm – 4:45 pm	Jane Shatz
Brownie Troop 97174	ES Classroom	Tuesdays ( <i>First of every month</i> ) 9/4/18 – 6/4/19	3:45 pm – 5:00 pm	Katie Angell
Brownie Troop 96760	ES Classroom	Thursdays ( <i>Third Thursday of each month</i> ) 9/20/18 – 5/16/19	3:45 pm – 5:00 pm	Allyson Daly

- Subject to change due to conflicts with Mendham Township School events.

7. Transportation Agreements – 2018-2019 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the below listed locations for the 2018-2019 school year:

DISTRICT	Jointure Totals 2018-2019
Chester Non Public	\$ 29,523.03
Chester Dickerson-Bragg	\$ 112,866.00
Denville	\$ 6,933.36
Morris Township	\$ 1,977.56
Mt. Olive	\$ 8,840.69
Randolph	\$ 46,676.17
Somerset Hills	\$ 2,950.71
Gill St. Bernard's Late Runs	\$ 80,713.58
Mendham Borough	\$ 66,472.85
WMMHS Jointure	\$ 430,429.00
WMMHS-Non-Public	\$ 36,820.02
TOTAL	\$ 824,202.97

8. Field Trips Charter Bus Transportation - Correction

BE IT RESOLVED that the Mendham Township Board of Education, having previously received the following three (3) quotes approves the Frank Martz Group for the Mendham Middle School field trip to the MOMA, New York on November 3, 2018 and approving the F. Martz Group, approve the corrected amount of \$924.00.

Charter NAME	Price	Trip Awarded to:
Panorama Tours Seat belts not guaranteed	\$1,235	
Lakeland No seat belt available	n/a	
F. Martz Group Guaranteed seat belts	\$924	Frank Martz Group

9. Approval of Transportation Agreements (Attachment)

BE IT RESOLVED, that the Mendham Township Board of Education approves the Transportation Agreement for the Extended School Year with the parents of SID# 9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

BE IT FURTHER RESOLVED, that the Mendham Township Board of Education approves the Transportation Agreement for School Year 2018-2019 with the parents of SID# 9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

10. Approval of School District Auditor

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Nisivoccia, LLP as the school district auditor for the 2017-2018 and 2018-2019.

\* No additional proposals received.

11. Change order - Epoxy Floor - MS Locker Room

BE IT RESOLVED that the Mendham Township Board of Education approves the following change orders regarding the Interior Renovations and Building Systems Improvements to the Locker Rooms at Mendham Township Middle School. These change orders will be funded from the project allowance to cover additional work and will require an additional \$8,978.37 for the balance of the work included:

(1) Change Order 001 - Contractor: Mark Construction Inc. - Amount: \$8,978.37

**Personnel and Human Resources**

1. Staff Resignation – Allison Klacik

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Allison Klacik, Mendham Township Elementary School Teacher, dated July 26, 2018 and effective September 21, 2018.

2. Leave of Absence-Peggy Goldenberg

BE IT RESOLVED that the Mendham Township Board of Education approves the Peggy Goldenberg, School Psychologist, for a paid leave of absence commencing August 23, 2018 through December 31, 2018.

3. ESY Additional Hours

BE IT RESOLVED that the Mendham Township Board of Education approves Erica Parke for the week of July 23-27, Extended School Year, at a rate of \$33.00 an hour.

4. Middle School Chaperones – 2018-2019 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following chart of Chaperones for Middle School Activities for the 2018-2019 school year:

DATE	Activity/Grade Level	Chaperones
October 12, 2018	Grade 7 Philly Trip	Daniel DePugh Carol Hueston Alexandria Perrotta Francesca Hare Nancy Brychta Donna CasaGrande

		Elizabeth Barter Catherine Gustavsen (NURSE)
October 26, 2018	Grade 5 & 6 Dance - Student Council	(Devon DeGilio / Perry Hooker) Matthew Viggiano Kelly Wilce Alexandria Perrotta Tara Horutz Megan Ryan
November 3, 2018 MOMA Trip	MOMA Trip	Francesca Hare Donna CasaGrande
November 16, 2018	Student / Faculty Basketball Game	(Devon DeGilio / Perry Hooker) Matthew Viggiano Alexandria Perrotta Melanie Smith Erica Hays Gina Sodora Maria Doto
December 17, 2018	*Orchestra / Chorus Concert	Maria Doto
January 11, 2019	Grade 8 Trip to NYC	(Corinne Butler / Stacey Bray) Carol Hueston Matthew Viggiano Alexandria Perrotta Perry Hooker Amanda Porter Catherine Gustavsen (NURSE)
January 18, 2019	Student Faculty Volleyball Game	(Devon DeGilio / Perry Hooker) Matthew Viggiano Alexandria Perrotta Megan Ryan Donna CasaGrande Gina Sodora Maria Doto
February 1, 2019	Grade 6 Liberty Science Center	Daniel DePugh Matthew Viggiano Kelly Wilce Alexandria Perrotta Tara Horutz Francesca Hare Perry Hooker Jennifer Vazquez Catherine Gustavsen
February 8, 2019	Talent Show – Student Council	(Devon DeGilio / Perry Hooker) Alexandria Perrotta Tara Horutz



		Megan Ryan Donna CasaGrande
March 15, 2019	Lip Sync – Grade 8	(Corinne Butler / Stacey Bray) Matthew Viggiano Kelly Wilce Alexandria Perrotta Melanie Smith Donna CasaGrande Amanda Porter Gina Sodora
April 26, 2019	Grade 7- Leadership Weekend	Perry Hooker Jennifer Vazquez Gina Sodora
May 15, 2019	Festival of the Arts Chaperones (Orchestra / Chorus)	Jennifer Vazquez
May 24, 2019	Dorney Park Music Trip	(Russell Branch / Michael Mahadeen / Karen Schaberg) Daniel DePugh Alexandria Perrotta Francesca Hare Jennifer Vazquez Melanie Smith Noel Lazoricsek Gina Sodora Elizabeth Barter Devon DeGilio (NURSE)
June 3 – June 5, 2019	Grade 5 Minisink	Craig Clausen Daniel DePugh Matthew Viggiano  Alexandria Perrotta Megan Ryan Erica Hays Gina Sodora (NURSE)
June 5-7, 2019	Grade 8 Washington DC Trip	Stacey Bray Corinne Butler Sarah Cyr Perry Hooker Melanie Smith Diane Emr Devon DeGilio Francesca Hare (NURSE)

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following 1:1 Aids for students at all events as needed:

Cindy Blood	John Trask
Lacey Neil	Cheryl Riccardello

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approve all Mendham Township School District certified teachers and instructional aides to serve as alternate chaperones as needed, that can be utilized for any field trip or activity during the 2018-2019 school year as needed.

5. Mentors for Provisional Teachers

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following to serve as mentor during the Provisional Teacher Certification process:

MENTOR	PROVISIONAL TEACHER	CERT	COMPENSATION
Michael Ferenc	Caelynn Robinson	CEAS	\$275 (half year)
Sara Cyr	Alexandra Rosone	CEAS	\$275 (half year)
Russell Branch	Michael Mahadeen	CEAS	\$550 (full year)

6. Substitute Employee Chart

BE IT RESOLVED that the Mendham Township Board of Education approves the following substitute rates for the 2018-2019 school year:

Substitute Clerical	\$13.00 per hour
Substitute Custodian	\$13.50 per hour
Substitute Cafeteria/Recess Aide	\$12.14 per hour
Substitute Transportation dispatch	\$20.00 per hour
Substitute Transportation Assistant	\$20.00 per hour
Substitute Transportation Driver	\$22.86 per hour

**Policy and Planning**

1. Second Reading

BE IT RESOLVED that the Mendham Township Board of Education approves for second reading and adoption the following policies and regulations: (Attachments)

Policy & Regulation 1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
Policy 2431	Athletic Competition (M) (Revised)
Regulation 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
Policy & Regulation 5350	Student Suicide Prevention (M) (Revised)
Policy 5533	Student Smoking (M) (Revised)
Policy & Regulation 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
Policy 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
Policy 5111	Eligibility of Resident/Nonresident Pupils (M)
Regulation 2340	Field Trips
Policy 5601	School Clearance Following Crisis Situation
Regulation 8462	Reporting Potentially Missing or Abused Children (M)

2. First Reading

BE IT RESOLVED that the Mendham Township Board of Education approves for first reading the following policies and regulations: (Attachments)

Policy 1613	Disclosure and Review of Applicant’s Employment History (M) (New)
Regulation 1613	Disclosure and Review of Applicant’s Employment History (M) (New)
Policy 5512	Harassment, Intimidation, and Bullying (HIB) (M) (Revised)
Regulation 5512 (Abolished)	Harassment, Intimidation, or Bullying Investigation Procedure (M)
Policy 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
Regulation 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
Policy 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

**Mrs. deGrandpre moved to approve all consent items, seconded by Mr. Wood and motion was CARRIED in a roll call vote: Mrs. deGrandpre, Mrs. Fraser, Mr. Gondek, Mrs. Holquist, Mr. Thayyar, Mr. Wood, and Mr. Jendryka. All Ayes.**

IX. ACTION ITEMS

**Operations and Finance**

1. Approval of Transportation Agreements

BE IT RESOLVED, that the Mendham Township Board of Education approves the Transportation Agreement for School Year 2018-2019 with the parents of SID# 9643322393 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board. (Attachment)

**Personnel and Human Resources**

1. New Hires: Tiny Tigers Aide – Erica Gallo, Revision to Hours

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Erica Gallo as a Part-Time Instructional Aide for the 2018-2019 school year, at an hourly rate

of \$16.78 for 5.75 hours a day, 5 days per week, for 180 days, pending receipt of required documentation: (Attachment)

2. Movement on the Guide

BE IT RESOLVED that the Mendham Township Board of Education approves movement on the salary guide for the following certificated staff members upon receipt of official transcripts:

STAFF	FROM		TO	
	Placement	Salary	Placement	Salary
Melanie Smith	(Step 12) M/BA+45	\$61,470	(Step 12) MA +30	\$64,870
Alice Allen	(Step 6) BA +15	\$54,745	(Step 6) M/BA+45	\$58,145
Dawn Cullinan	(Step 21+) M/BA+45	\$90,720	(Step 21+) MA +30	\$93,520
Charles Gallo	(Step 15) M/BA+45	\$68,870	(Step 15) MA + 30	\$71,870
Brianna Boland	(Step 6) BA +15	\$54,745	(Step 6) M/BA+45	\$58,145
Ashley Bays	(Step 4) BA	\$52,015	(Step 4) BA + 15	\$53,715
Matthew Viggiano	(Step 5) BA + 15	\$54,225	(Step 5) M/BA+45	\$57,625

3. Extra Period Instruction

BE IT RESOLVED that the Mendham Township Board of Education approves the following staff members to teach extra periods of instruction during the 2018-2019 school year at a pro-rated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

Remedial Reading	5 periods/week	Jennifer Vasquez	\$8,500
Remedial Reading	5 periods/week	Carol Hueston	\$8,500

4. Extra Period Instruction - Revision

BE IT RESOLVED that the Mendham Township Board of Education revises the approval of the following staff member to teach extra periods of instruction during the 2018-2019 school year at a pro-rated stipend based on \$8,500/year for an additional

period five (5) times a week for a full year, and independent of placement on the salary guide.

Zero Period Math Program of Instruction	5 periods/week	Dawn Cullinan	\$8,500
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5. Substitute Coverage for Tiny Tigers Before Care and After Care

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Susan Oths as a substitute for the Tiny Tigers Before Care and After Care Program on an as needed basis at an hourly rate of \$17.77 for the 2018-2019 school year.

6. Middle School Extra Summer Hours

BE IT RESOLVED that the Mendham Township Board of Education approves Alexandra Perrotta, Middle School Guidance Counselor, and Erin Giarrusso, Middle School Nurse, for extra 2018 summer hours, not to exceed 45 hours each, at the rate of \$39.93 per hour.

7. Approval of FMLA Leave of Absence – tabled for further discussion.

8. New Hire: Transportation Assistants

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following Transportation Assistant for the 2018-2019 school year:

Name	Job Title	Salary/(Hr.)
Helene O'Neil	Transportation Assistant	\$23.70

**Mr. Thayyar moved to approve Operations and Finance item 1 and Personnel and Human Resources action items 1 to 6 and 8, item 7 was tabled for further discussion, seconded by Mrs. Holquist and motion was CARRIED in a roll call vote: Mrs. Fraser, Mr. Gondek, Mrs. Holquist, Mr. Thayyar, Mr. Wood, Mrs. deGrandpre, and Mr. Jendryka. All Ayes.**

**XI. Verbal Communications from the Public**

Mr. Peter Dumovic – had three (3) concerns about the umbrella of communication.

1. State aid increase of \$24,000 use should be communicated to the public and placed on the website that it is going to be used towards security upgrades.
2. 5-year strategic plan – would be beneficial to inform the community of the plan and to place it on the website.
3. Principal update should be done more frequently, live updates on the website and the email distribution lists should be updated often.

**XII. Adjourn to Closed EXECUTIVE SESSION**

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**Moved by Mrs. deGrandpre, second by Mr. Thayyar, to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 8:10 pm.**

**XIII. Reconvene to Work Session Meeting**

The Board reconvened the Regular Session at 8:30 pm.

**Personnel and Human Resources**

7. Approval of FMLA Leave of Absence

BE IT RESOLVED that the Mendham Township Board of Education approves FMLA for employee M.L. for twelve (12) weeks, using available accrued sick days, and upon exhaustion of sick days, any remaining days to be without pay, commencing from the first day of school for staff for the 2018-2019 school year, and thereafter, a Leave of Absence without pay and without benefits through February 4, 2019.

**Mrs. deGrandpre moved to approve Personnel and Human Resources action item 7, seconded by Mr. Wood and motion was CARRIED in a roll call vote: Mrs. Fraser, Mr. Gondek, Mrs. Holquist, Mr. Thayyar, Mr. Wood, Mrs. deGrandpre, and Mr. Jendryka. All Ayes.**

**X. Discussion**

Board President, Brian Jendryka, commended about the 2018-2019 Board of Education Goals and there was a discussion about them. Approval of changes to take place at the next meeting.

**XIV. Adjournment**

Moved by Mrs. Holquist, second by Mr. Jendryka to adjourn the meeting. The meeting was adjourned at 8:50 pm.

Respectfully submitted,



Donna Mosner  
School Business Administrator/  
Board Secretary