

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL MEDIA CENTER ROOM
WORK SESSION MEETING MINUTES
TUESDAY, AUGUST 21, 2018, 7:30 PM**

I. Call to Order

The meeting was called to order at 7:30 pm.

II. Flag Salute

Mr. Jendryka led the flag salute.

III. Roll Call of the Board of Education

Mr. Brian Jendryka	President	Present
Mr. Aadithya Thayyar	Vice President	Present
Mrs. Jocelyn deGrandpre		Present
Mrs. Heather Fraser		Present
Mr. Richard Gondek		Present
Mrs. Gretchen Holquist		Absent
Mr. Fion Wood		Present

Also present: Dr. Salvatore Constantino, Superintendent
Mrs. Donna Mosner, Business Administrator/Board Secretary
General Public – None.

IV. Sunshine Law – Mr. Jendryka read the following statement -

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

Dr. Constantino reported to the Board on the following items:

In September, the next Tri-Annual Report will be provided with a review of data from 2017-2018, a preview of building goals/merit goals and plans for 2018-2019, and a review of budget status.

Preparations for the start of school continue and a full agenda for teachers has been completed for August 23 and 24. It is packed with training, collaborative teacher time (PLCs), and area specific meetings. A great deal of hard work and preparation has gone into the planning and programming selections for this year and we are very excited to launch.

Some items of note:

We have completed the hiring process, with one exception being the grade 3 position at the ES. Two finalists were selected today and will do demo lessons on Wednesday of next week. I would ask the board to allow me to offer employment and start the new teacher if he/she does not have a notice requirement and we are between meetings.

As Donna gets started, we have two significant items to be concerned with:

1. Audits
2. QSAC

Middle School Locker Room Renovation

- Locker installation and floor completion

Elementary School Playground Addition

- There was an error by the vendor in the equipment delivery. It will be installed during the second week of September

District Phone System Upgrade

- Completed – conversion to new system will take place tomorrow (8-22)

Security Updates

- Lockdown Emergency Notification System - Complete

3M Window Film

- Complete

Fire Door Armor System

- Wi-Fi interfacing to be installed this week

VI. Board President's Report

Mr. Jendryka wished the staff well and thanked them for returning before the holiday. He also welcomed Mrs. Mosner to the district.

VII. Correspondence – None.

Committee Reports – April 2018

Curriculum and Instruction – Mr. Thayyar.

The committee discussed the online store for spirit gear, professional development plans for teachers, and merit goals.

Operations and Finance – Mr. Wood.

Committee topics included use of facilities, request for proposal (RFP) for Auditor, a change order to the MS Locker-room renovations, ES Playground addition, new telephone system, lockdown emergency notification system (LENS), 3M window film, and the fire door armor system.

Personnel and Human Resources – Ms. Holquist.

The committee reviewed MTMS School Musical, LT MS 7th grade replacement leaves for social studies, MTES Tiny Tigers PT aide, resignation letter, PreK aides transitioning to Source4Teachers.

Policy and Planning – Mrs. deGrandpre.

The committee discussed the following;

Policy 1613: disclosure & review of an applicant’s employee history - pass the trash (contact with students for previous 20 years)

Policy 5512: HIB - Any child placed out in a private school for disabilities (special services) and is on an HIB report as the instigator or the victim, the principal or designee. The township will now be responsible to investigate the HIB.

Policy 5561: Use of physical restraints for students with disabilities

Policy 8561: Not required since we are not involved in the school lunch program

VIII. CONSENT ITEMS for August 28, 2018

Approval of Minutes (Attachments)

Regular Session Meeting: July 24, 2018

Closed Executive Session: July 24, 2018

Curriculum and Instruction

1. **Professional Development Plan**

BE IT RESOLVED that the Mendham Township Board of Education approves the 2018-2019 Professional Development Plan.

2. **Mentoring Plan**

BE IT RESOLVED that the Mendham Township Board of Education approves the 2018-2019 Mentoring Plan.

3. **ES Field Trips–Confirmation of Previously Approved Proposed Field Trips**

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trips for the 2018-2019 school year which were approved conceptually by the Board on July 24, 2018:

Date	Grade	Activity	Cost to Students	Chaperones
10/19/18	Advanced Art Students Grades 3 & 4 (30 students)	The Guggenheim Museum. New York	\$50.00	Sarah Bizzarro Parent volunteers

4. **Contract with Therapeutic Interventions**

BE IT RESOLVED that the Mendham Township Board of Education approves a contract with Therapeutic Interventions to provide occupational therapy services for the extended school year 2018 for students as per their IEPs at \$91.50/hr. for 2.5 hours per week x 4 weeks at a cost of \$915.00; Progress report writing for extended school year 2018 for 2.5 hours at a cost of \$91.50 per hour for a cost of \$228.75.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves a contract with Therapeutic Interventions to provide occupational therapy

services for the 2018 - 2019 school year, for students as per their IEPs at \$91.50/hr. for 11 hours per week x 36 weeks at a cost of \$36,234.00; Five evaluations for school year 2018/2019 at \$375.00 per evaluation at a cost of \$1,870.00; Consultation/paperwork, phone, note writing for school year 2018/2019 at \$91.50/hr. x 5 hrs. x 4/yr. @ a cost of \$1,830.00.

5. Tuition Contract with Mt. Olive School District

BE IT RESOLVED that the Mendham Township Board of Education approves a Tuition contract with Mt. Olive School District for the 2018-2019 school year effective 9/4/18 through 6/21/19 for SID#9427960513 as per IEP at a cost of \$38,005.00.

6. Middle School Play: Co-Sponsorship with Mendham Township Recreation Department and Director Darlene Yannetta (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves co-sponsorship with the Mendham Township Recreation Department of the Mendham Township Middle School Play, “Legally Blonde, Jr. which will take place April 4, 5, 6, 2019, with Devon DeGilio as the staff representative.

7. Approval of Instructional Materials

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following textbooks and instructional materials (Primary: books directly correlated to curriculum; Supplemental: books used to expand content and or format of primary books:

**Mendham Township Middle School
Primary and Supplemental Textbooks
2018-2019**

**Primary: books directly correlated to curriculum
Supplemental: books used to expand content and or format of primary books –
teachers utilize these resources to various**

Math

Grade Level	Title	Primary / Supplemental
Fifth	HMH CCS Go Math 5 2012	Primary
Fifth	Harcourt Math 5 2007 Ed.	Supplemental
Fifth	Envision Math CCS Pearson 2 012	Supplemental
Sixth	Larson Big Ideas Green 2014 Ed.	Primary
Seventh	Larson Big Ideas Accel 7 2014 Ed.	Primary
Eighth	Larson Big Ideas Blue 2014 Ed.	Primary
Algebra	Pearson CCS 2012 Ed.	Primary
Geometry	Pearson/Prentice Hall Geometry	Primary
Fifth through Eighth	Measuring Up: People’s Publishing	Supplemental
Fifth through Eighth	Com Core Performance Coach 2015	Supplemental
Fifth through Eighth	IXLMath.Com	Supplemental Software

World Language

Grade Level	Title	Primary / Supplemental
Fifth Spanish	Exploring Spanish – EMC Pulbl ‘02	Primary
Sixth Spanish	Como Te Va – Glencoe ‘07	Primary
Seventh Spanish	Avancemos1A:McDougall-Littell ‘07	Primary
Eighth Spanish	Avancemos1B:McDougall-Littell ‘07	Primary
Seventh & Eight Spanish	Avancemos1A:McDougall-Littell ‘07	Primary
Fifth through Eighth	Rosetta Stone (various languages)	Supplemental Software

Science

Grade Level	Title	Primary / Supplemental
Fifth – Eighth	Foss Modules & Science Stories	Primary
Sixth	Earth Science: Prentice Hall ‘07	Primary
Seventh	Life Science : Prentice Hall ‘07	Primary
Eighth	Physical Science : Prentice Hall ‘07	Primary
Eighth	Pilot: HMH Science Dimensions Chemistry Unit	Supplemental

Social Studies

Grade Level	Title	Primary / Supplemental
Fifth	My World Geography: Pearson ‘11	Primary
Fifth	Daily Geography Practice - Moore	Supplemental
Sixth	Ancient Civilizations: Harcourt ‘07	Primary
Sixth	The Ancient World: WWW Teach TCI	Supplemental
Seventh	US History (‘18) Houghton Mifflin	Primary
Seventh	The Founding Era: ‘05 Gilder Lehrman	Supplemental
Eighth	US History (‘18) Houghton Mifflin	Primary

Language Arts

Grade Level	Title	Title
Fifth	<i>Wonder</i>	<i>Love That Dog</i>
Fifth	<i>Rules</i>	<i>American Tall Tales</i>
Fifth	<i>Gorilla Doctor: Saving Endangered Great Apes</i>	<i>Holes</i>
Fifth	<i>Island of the Blue Dolphins</i>	<i>Wonder</i>
Fifth	<i>Number The Stars</i>	
Fifth	<i>A Week in The Woods</i>	
Fifth	Spotlight on Literacy : McGraw Hill	

Sixth	<i>The Cay</i>	<i>The Watsons Go to Birmingham</i>
Sixth	<i>Coraline</i>	<i>The Adventures of Ulysses</i>
Sixth	<i>The Hounds of Baskerville</i>	<i>The Crossover</i>
Sixth	<i>The Shwa Was Here</i>	<i>Mockingbird</i>
Sixth	<i>Beginnings in Literature: Forsemann</i>	
Seventh	<i>Farewell to Manzanar</i>	<i>The Witch of Blackbird Pond</i>
Seventh	<i>The Giver</i>	<i>Treasure Island</i>
Seventh	<i>Stargirl</i>	<i>Out of Dust</i>
Seventh	<i>The Outsiders</i>	<i>A Midsummer Night's Dream</i>
Seventh	<i>The Maze Runner</i>	<i>The Boy on The Wooden Box</i>
Seventh	<i>Discovering Literature: Forsemann</i>	
Eighth	<i>Lord of The Flies</i>	<i>Call of the Wild</i>
Eighth	<i>Roll of Thunder, Hear My Cry</i>	<i>Romeo and Juliet/Hamlet</i>
Eighth	<i>To Kill A Mockingbird</i>	<i>I am the Cheese</i>
Eighth	<i>My Thirteenth Winter</i>	<i>Uglies</i>
Eighth	<i>Exploring Literature: Forsemann</i>	<i>Fahrenheit 451(Soc Stud)</i>
Eighth		<i>Animal farm (Soc Stud)</i>
Fifth - Eighth	<i>Grammar For Writing: Sadlier/Oxford</i>	Supplemental
Fifth - Eighth	<i>A Long Walk to Water: Linda Sue Park</i>	Supplemental
Fifth - Eighth	Vocabulary Workshop – Sadlier/Oxford	Primary
Fifth - Eighth	World Of Vocabulary: Globe Fearon	Supplemental
Fifth - Eighth	Mastery Spelling: Globe Fearon	Supplemental
Fifth - Eighth	Measuring Up – Peoples Publishing	Supplemental
Fifth - Eighth	Com Core Performance Coach 2015	Supplemental
Fifth - Eighth	Various “Coach” Martials –Open-Ended	Supplemental
Fifth - Eighth	Strategies for Writers: Zaner-Bloser	Supplemental
Fifth - Eighth	IXL ELA .Com	Supplemental Software

Health

Grade Level	Title	Primary / Supplemental
Fifth	Health and Wellness: McMillan McGraw	Primary
Sixth - Eighth	Decisions for Health: Holt	Primary

Operations and Finance

1. May/June 2018 Certification Reports

BE IT RESOLVED, that the Mendham Township Board of Education, pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the months of May & June 2018 that no major accounts and fund balances in the 2017/2018 budget have been over expended in violation of said statute and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the May/June 2018 Board Secretary's Reports.

3. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the May/June 2018 Treasurer's Reports.

4. Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the May/June 2018 transfer report.

5. August 2018 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the August 2018 Bills List.

Fund 10 – General Fund \$
Fund 20 \$

6. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2018-2019 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Brookside Men's Basketball	<u>ES</u> Gym	Thursdays 8/30/18 – 6/14/19	6:30 pm – 9:00 pm	Rick Pappalardo
	<u>MS</u> Gym	Tuesdays 8/28/18 – 6/14/19	6:30 pm – 9:30 pm	
Mendham Patriots Basketball	ES Gyms	Mondays – Fridays	5:30 pm – 9:30 pm	David Wisotsky

		10/22/18 – 3/15/19 Saturdays 12/1/18 – 3/18/19	8:00 am – 4:00 pm	
MCAW (Morris County Arts Workshop)	ES Gyms Classrooms Fields	Mondays – Fridays 9/11/18 – 12/14/18	8:00 am – 8:45 am 3:45 pm – 4:45 pm	Jane Shatz

- Subject to change due to conflicts with Mendham Township School events.

7. Transportation Agreements – 2018-2019 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the below listed locations for the 2018-2019 school year:

DISTRICT	Jointure Totals 2018-2019
Chester Non Public	\$ 29,523.03
Chester Dickerson-Bragg	\$ 112,866.00
Denville	\$ 6,933.36
Morris Township	\$ 1,977.56
Mt. Olive	\$ 8,840.69
Randolph	\$ 46,676.17
Somerset Hills	\$ 2,950.71
Gill St. Bernard's Late Runs	\$ 80,713.58
Mendham Borough	\$ 66,472.85
WMMHS Jointure	\$ 430,429.00
WMMHS-Non-Public	\$ 36,820.02
TOTAL	\$ 824,202.97

8. Field Trips Charter Bus Transportation - Correction

BE IT RESOLVED that the Mendham Township Board of Education, having previously received the following three (3) quotes approves the Frank Martz Group for the Mendham Middle School field trip to the MOMA, New York on November 3, 2018 and approving the F. Martz Group, approve the corrected amount of \$924.00.

Charter NAME	Price	Trip Awarded to:
Panorama Tours Seat belts not guaranteed	\$1,235	
Lakeland No seat belt available	n/a	
F. Martz Group Guaranteed seat belts	\$924	Frank Martz Group

9. Approval of Transportation Agreements (Attachment)

BE IT RESOLVED, that the Mendham Township Board of Education approves the Transportation Agreement for the Extended School Year with the parents of SID# 9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

BE IT FURTHER RESOLVED, that the Mendham Township Board of Education approves the Transportation Agreement for School Year 2018-2019 with the parents of SID# 9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

10. Approval of School District Auditor

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Nisivoccia LLP as the school district auditor for the 2017-2018 and 2018-2019.

* No additional proposals received.

11. Change order - Epoxy Floor - MS Locker Room

BE IT RESOLVED that the Mendham Township Board of Education approves the following change orders regarding the Interior Renovations and Building Systems Improvements to the Locker Rooms at Mendham Township Middle School. These change orders will be funded from the project allowance to cover additional work and will require an additional \$8,978.37 for the balance of the work included:

(1) Change Order 001 - Contractor: Mark Construction Inc. - Amount: \$8,978.37

Personnel and Human Resources

1. Staff Resignation – Allison Klacik

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Allison Klacik, Mendham Township Elementary School Teacher, dated July 26, 2018 and effective September 21, 2018.

2. Leave of Absence-Peggy Goldenberg

BE IT RESOLVED that the Mendham Township Board of Education approves the Peggy Goldenberg, School Psychologist, for a paid leave of absence commencing August 23, 2018 through December 31, 2018.

3. ESY Additional Hours

BE IT RESOLVED that the Mendham Township Board of Education approves Erica Parke for the week of July 23-27, Extended School Year, at a rate of \$33.00 an hour.

4. Middle School Chaperones – 2018-2019 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following chart of Chaperones for Middle School Activities for the 2018-2019 school year:

DATE	Activity/Grade Level	Chaperones
October 12, 2018	Grade 7 Philly Trip	Daniel DePugh Carol Hueston Alexandria Perrotta Francesca Hare Nancy Brychta Donna CasaGrande Elizabeth Barter Catherine Gustavsen (NURSE)
October 26, 2018	Grade 5 & 6 Dance - Student Council	(Devon DeGilio / Perry Hooker) Matthew Viggiano Kelly Wilce Alexandria Perrotta Tara Horutz Megan Ryan
November 3, 2018 MOMA Trip	MOMA Trip	Francesca Hare Donna CasaGrande
November 16, 2018	Student / Faculty Basketball Game	(Devon DeGilio / Perry Hooker) Matthew Viggiano Alexandria Perrotta Melanie Smith Erica Hays Gina Sodora Maria Doto
December 17, 2018	*Orchestra / Chorus Concert	Maria Doto
January 11, 2019	Grade 8 Trip to NYC	(Corinne Butler / Stacey Bray) Carol Hueston Matthew Viggiano Alexandria Perrotta Perry Hooker Amanda Porter Catherine Gustavsen (NURSE)
January 18, 2019	Student Faculty Volleyball Game	(Devon DeGilio / Perry Hooker) Matthew Viggiano Alexandria Perrotta Megan Ryan Donna CasaGrande

		Gina Sodora Maria Doto
February 1, 2019	Grade 6 Liberty Science Center	Daniel DePugh Matthew Viggiano Kelly Wilce Alexandria Perrotta Tara Horutz Francesca Hare Perry Hooker Jennifer Vazquez Catherine Gustavsen
February 8, 2019	Talent Show – Student Council	(Devon DeGilio / Perry Hooker) Alexandria Perrotta Tara Horutz Megan Ryan Donna CasaGrande
March 15, 2019	Lip Sync – Grade 8	(Corinne Butler / Stacey Bray) Matthew Viggiano Kelly Wilce Alexandria Perrotta Melanie Smith Donna CasaGrande Amanda Porter Gina Sodora
April 26, 2019	Grade 7- Leadership Weekend	Perry Hooker Jennifer Vazquez Gina Sodora
May 15, 2019	Festival of the Arts Chaperones (Orchestra / Chorus)	Jennifer Vazquez
May 24, 2019	Dorney Park Music Trip	(Russell Branch / Michael Mahadeen / Karen Schaberg) Daniel DePugh Alexandria Perrotta Francesca Hare Jennifer Vazquez Melanie Smith Noel Lazoricsek Gina Sodora Elizabeth Barter Devon DeGilio (NURSE)
June 3 – June 5, 2019	Grade 5 Minisink	Craig Clausen Daniel DePugh Matthew Viggiano Alexandria Perrotta

		Megan Ryan Erica Hays Gina Sodora (NURSE)
June 5-7, 2019	Grade 8 Washington DC Trip	Stacey Bray Corinne Butler Sarah Cyr Perry Hooker Melanie Smith Diane Emr Devon DeGilio Francesca Hare (NURSE)

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following 1:1 Aids for students at all events as needed:

Cindy Blood
Lacey Neil

John Trask
Cheryl Riccardello

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approve all Mendham Township School District certified teachers and instructional aides to serve as alternate chaperones as needed, that can be utilized for any field trip or activity during the 2018-2019 school year as needed.

5. Mentors for Provisional Teachers

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following to serve as mentor during the Provisional Teacher Certification process:

MENTOR	PROVISIONAL TEACHER	CERT	COMPENSATION
Michael Ferenc	Caelynn Robinson	CEAS	\$275 (half year)
Sara Cyr	Alexandra Rosone	CEAS	\$275 (half year)
Russell Branch	Michael Mahadeen	CEAS	\$550 (full year)

6. Substitute Employee Chart

BE IT RESOLVED that the Mendham Township Board of Education approves the following substitute rates for the 2018-2019 school year:

Substitute Clerical	\$13.00 per hour
Substitute Custodian	\$13.50 per hour

Substitute Cafeteria/Recess Aide	\$12.14 per hour
Substitute Transportation dispatch	\$20.00 per hour
Substitute Transportation Assistant	\$20.00 per hour
Substitute Transportation Driver	\$22.86 per hour

Policy and Planning

1. Second Reading

BE IT RESOLVED that the Mendham Township Board of Education approves for second reading and adoption the following policies and regulations: (Attachments)

- | | |
|--------------------------|--|
| Policy & Regulation 1550 | Equal Employment/Anti-Discrimination Practices (M) (Revised) |
| Policy 2431 | Athletic Competition (M) (Revised) |
| Regulation 2431.2 | Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised) |
| Policy & Regulation 5350 | Student Suicide Prevention (M) (Revised) |
| Policy 5533 | Student Smoking (M) (Revised) |
| Policy & Regulation 5561 | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised) |
| Policy 8462 | Reporting Potentially Missing or Abused Children (M) (Revised) |
| Policy 5111 | Eligibility of Resident/Nonresident Pupils (M) |
| Regulation 2340 | Field Trips |
| Policy 5601 | School Clearance Following Crisis Situation |
| Regulation 8462 | Reporting Potentially Missing or Abused Children (M) |

2. First Reading

BE IT RESOLVED that the Mendham Township Board of Education approves for first reading the following policies and regulations: (Attachments)

- | | |
|-----------------------------|---|
| Policy 1613 | Disclosure and Review of Applicant’s Employment History (M) (New) |
| Regulation 1613 | Disclosure and Review of Applicant’s Employment History (M) (New) |
| Policy 5512 | Harassment, Intimidation, and Bullying (HIB) (M) (Revised) |
| Regulation 5512 (Abolished) | Harassment, Intimidation, or Bullying Investigation Procedure (M) |
| Policy 5561 | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised) |
| Regulation 5561 | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised) |
| Policy 8561 | Procurement Procedures for School Nutrition Programs (M) (Revised) |

IX. ACTION ITEMS

Personnel and Human Resources

1. Transition of Mendham Township School District Pre-K Aides to Source4Teachers

BE IT RESOLVED that the Mendham Township Board of Education rescinds the appointment of the following support staff for the 2018-2019 school year:

Suzanne Molner	Part-Time Instructional Aide	\$17.77/hr.
Jennifer Eliassen	Part-Time Instructional Aide	\$17.29/hr.
Daragh Gallagher Carpenter	Part-Time Instructional Aide	\$17.29/hr.
Carol Jean Floegel	Part-Time Instructional Aide	\$17.77/hr.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education rescinds the appointment of Laurel Reilly as a Part-Time Instructional Aide for the 2018-2019 school year at an hourly rate of \$17.77.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the transition of the above support staff to Source4Teachers.

2. New Hire: Long Term Leave Replacement Teacher Appointment – Caelynn Robinson

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Caelynn Robinson as a Long-Term Leave Replacement Middle School Teacher, from August 23, 2018 through December 31, 2018 at an annual salary of \$51,260.00, to be pro-rated, BA, Step 1. (Attachment)

3. New Hires: Tiny Tigers Aide – Erica Gallo

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Erica Gallo as a Part-Time Instructional Aide for the 2018-2019 school year, at an hourly rate of \$16.78 for 5.25 hours a day, 5 days per week, for 180 days, pending receipt of required documentation: (Attachment)

4. New Hires: Part-time Instructional Aide – Leslie Taylor

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Leslie Taylor as a Part-Time Instructional Aide for the 2018-2019 school year, at an hourly rate of \$17.77 for 5.75 hours a day, 5 days per week, for 180 days, pending receipt of required documentation: (Attachment)

5. New Hire: Transportation Driver and Cafeteria/Recess Aide – Jannette Vega

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Jannette Vega as a Transportation Driver for the 2018-2019 school year, at an hourly rate of \$25.86, effective August 23, 2018. (Attachment)

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves her appointment as a Cafeteria/Recess Aide for the 2018-2019 school year at an hourly rate of \$12.44.

6. Staff Resignation– Deborah Getchius, Cafeteria/Recess Aide

BE IT RESOLVED that the Mendham Township Board of Education accepts the resignation of Deborah Getchius, Cafeteria/Recess Aide.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves her appointment as a Substitute Cafeteria/Recess Aide for the 2018-2019 school year at an hourly rate of \$12.14.

7. Appointment: Substitute Cafeteria/Recess Aides

BE IT RESOLVED that the Mendham Township Board of Education appoints the following Substitute Cafeteria/Recess Aides for the 2018-2019 school year at an hourly rate of \$12.14.

Debra Luciano Jacqueline Polo

8. Part-Time Instructional Aide – Professional Development Days

BE IT RESOLVED that the Mendham Township Board of Education approves the attendance of the following Instructional Aides at the two days of professional development on August 23 and 24, 2018 paid at their hourly rate.

Joy Lia	Beth Smith	Jennifer Eliassen	Suzanne Molnar
Patricia Porter	Cindi Nicol	Leslie Taylor	Marianne Cofield
Stephanie Sawicki	Deb Hall	Christine Rollo	Nancy Hammer
Meredith Vazquez	Carol Jean Floegel	Laurel Reilly	Kianna Davis
Erica Unger	Jamie Davis	Erica Gallo	Susan Oths
Halina Zamojtel	Cheryl Riccardello	Cindy Blood	John Trask
Lacey Neil	Dargah Gallagher		

9. Rescind Appointment of Non-MTEA hourly support staff for the 2018-2019 school year

BE IT RESOLVED that the Mendham Township Board of Education rescinds the appointment of the following Non-MTEA support staff members for the 2018-2019 school year:

Name	Job Title	Salary/(Hr.)
Nancy Hammer	Transportation Assistant	\$24.42
Joy Lia	Transportation Assistant	\$24.42
Jacqueline Polo	Transportation Assistant	\$24.42

10. New Hire: Substitute Transportation Assistants

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following as a Substitute Transportation Assistants for the 2018-2019 school year at an hourly rate of \$20.00:

Nancy Hammer Helene O’Neill

11. Appointment of Substitute Bus Dispatchers

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following as Substitute School Bus Dispatchers for the 2018-2019 school year at an hourly rate of \$20.00.

Deb Mercurio James Castiglione

12. Rescind New Hires: Transportation – Roosevelt Marin

BE IT RESOLVED that the Mendham Township Board of Education rescinds the appointment of Roosevelt Marin as a part-time Transportation Driver for the 2018-2019 school year.

BE IT FURTHER RESOLVED that Roosevelt Marin will continue as a substitute Transportation Driver.

13. Non-Tenured Certificated Staff Appointment - Salary Revision

BE IT RESOLVED that the Mendham Township Board of Education approves the correction in salary for the following non-tenured staff appointment for the 2018-2019 school year.

Last Name	First name	Degree	Step	FTE	Salary
Hooker	Perry	BA	3	f	\$51,760.00

14. Appointment of Transportation Drivers with Annual Salary

BE IT RESOLVED that the Mendham Township Board of Education approve the annual salaries of the following Transportation Drivers:

Last Name	First Name	2018-2019 Salary
ASCOLESE	ALBERT	\$27,928.80
CASTIGLIONE	JAMES	\$32,508.00
CONOVER	JEREMY	\$32,508.00
FARNON	SONDRA	\$36,776.25
GANNON	MICHAEL	\$27,928.80
GARCIA	OLGA	\$27,928.80
HELBIG	BRENDA	\$38,547.30
LUCIANO	DEBORAH	\$35,313.75
MERCADO	DOMINGO	\$35,605.20

MEYLER	JOANN	\$27,928.80
MOLNAR	STEVEN	\$32,508.00
MUSCATELLA	NICHOLAS	\$33,901.20
NOVAK	MICHAEL	\$37,076.25
OTTOSON	MARK	\$33,901.20
PARRALES	MARIA	\$33,901.20
PICO	CHRISTA	\$37,309.20
ROMERO	SHARON	\$33,901.20
TEMPLIN	DEBORAH	\$35,217.00
TROCHA	MARGITT	\$40,368.30
VEGA	JANNETTE	\$27,928.80
VOGEL	DONALD	\$38,838.75

Mrs. deGrandpre moved to approve Personnel and Human Resources action items 1 to 14, seconded by Mr. Thayyar and motion was CARRIED in a roll call vote: Mr. Wood, Mrs. deGrandpre, Mrs. Fraser, Mr. Gondek, Mr. Thayyar, and Mr. Jendryka. All Ayes.

X. Discussion

Board President, Brian Jendryka, commended about the A4F needed to be recertified due to an error and that a clear explanation would need to be provided to the community. Also, the BOE agreed that there would need to be a checks and balances setup within the business office to verify that things are being done correctly moving forward.

XI. Verbal Communications from the Public None.

XII. Adjourn to Closed EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Moved by Mrs. deGrandpre, second by Mr. Wood, to move to Closed Executive Session. The Board adjourned to Closed Executive Session at 8:55 pm.

XIII. Reconvene to Work Session Meeting

The Board reconvened the Regular Session at 9:05 pm.

XIV. Adjournment

Moved by Mr. Thayyar, second by Mr. Gondek to adjourn the meeting. The meeting was adjourned at 9:05 pm.

Respectfully submitted,



Donna Mosner
School Business Administrator/
Board Secretary