

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL MEDIA CENTER ROOM
REGULAR SESSION MEETING MINUTES
TUESDAY, NOVEMBER 21, 2017, 7:30 PM**

I. Call to Order

The meeting was called to order at 7:30 pm.

II. Flag Salute

III. Roll Call of the Board of Education

Mr. Jeffrey Brauner	President	Present
Mr. Brian Jendryka	Vice President	Present
Mrs. Jocelyn deGrandpre		Absent
Mr. Kenneth Elgarten		Absent
Mrs. Gretchen Holquist		Present
Mr. Aadithya Thayyar		Absent
Mr. Fion Wood		Present

Also present: Dr. Salvatore Constantino, Superintendent
Mr. Thomas Kryger, Business Administrator/Board Secretary
Mr. Michal Ferenc, MTMS Social Studies Teacher

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

Dr. Constantino reported to the Board of Education on the following items:

- All monthly Emergency /Fire Drills were conducted in good fashion. The Mendham Township Police and Fire Departments were acknowledged for their assistance and cooperation.
- The RAVE Award Winners for the first making period have been announced. The winners were Briana Panetta at the elementary school and Michal Ferenc at the middle school.
- The nominating period for this year's Governor Educator of the Year program is now open. Nominations can be made on the district's website.
- The Global Discussion class has gotten under way and is reading "I am Malala". They have had two successful video discussions with their Kopila Valley counterparts.
- Representatives from the Morris County Vo-Tech School visited our eighth grade class on November 7. Last year we had 11 students apply to the school. Many of this year's eighth graders and parents have inquired about the Vo-Tech programs.

- Fall conferences were completed very successfully. The new sign-up process seems to have done a nice job in streamlining the procedure.
- Several musical groups from Mendham High School performed for the seventh and eighth grade classes. The performances were quite entertaining and hopefully will stimulate musical participation at our middle school.
- The first organizational meeting was held for the spring production of 'Bye Bye Birdie.' Over 50 students attended and are interested in auditioning. The play directors also held an information session with parents.
- Ms. Perrotta, MS guidance counselor, organized a workshop – Worry Warriors Workshop – for all fifth grade students. The focus of the workshop was provide information and strategies on coping with stress.
- The middle school will be conducting a Thanksgiving food drive from November 1 through November 20. Local agencies will be the beneficiaries.
- Finally, Dr. Constantino reported that the State Board of Education adopted new regulations at their November 1, 2017 meeting related to the handling of HIB incidents by school districts and Boards of Education. The Board will be reviewing these new items over the next several months and the Board will be updating Board policies which address HIB situations.

Mr. Michal Ferenc, MTMS Social Studies Teacher, presented and demonstrated the use of Google Expeditions Virtual Reality goggles for the Board of Education. Mr. Ferenc, along with several other teachers at the middle school, have been using this technology in the classroom to enhance the learning experience. Board members were quite impressed with the capabilities of the devices and the detail which is experienced by users in exploring some of the world's famous landmarks.

VI. Board President's Report

Mr. Brauner reported to the Board that he attended the New Jersey School Boards Delegate Assembly on November 18, 2017. Of note, Mr. Brauner reported that two resolutions had been introduced at the meeting. One resolution was to lobby the state government to maintain the level of funding for public schools for the 2018-2019 fiscal year, the second was to restrict increases in tuition charged by private schools for the disabled to 2.0%. Both resolutions failed.

VII. Correspondence

Mr. Kryger reported on the following:

- The Morris County School Boards Association would be holding their next meeting on December 7, 2017.
- The district had received \$7,550 from the state as reimbursement for the water quality testing which was completed last year.
- Direct Energy has accepted the district's proposal for settlement on errors related to the billing of natural gas charges.

VIII. Report of Election – November 7, 2017

Results of the November 7, 2017 School Board Election for two, three years terms on the Mendham Township Board of Education were as follows:

<u>Write-In Candidates:</u>	<u>Total Votes</u>
Heather Fraser	92
Richard Gondek	66
Jennifer Dubeck	65
Tayfun Ozcan	64
All Other Write-In	81

IX. Committee Reports

➤ **Curriculum and Instruction** – Mr. Wood.

Committee discussion topics included the suspension/truancy/emergency reports for the month, additional services required for special education students, field trips and fund raising events to be conducted at the elementary school and revisions to middle school student activities.

➤ **Operations and Finance** – Mr. Wood.

The committee discussed the Use of Facilities requests for the month, the approval the annual Comprehensive Maintenance Plan and Form M-1, a contract with Ameriflex to handle the management and administration of COBRA benefits in the district, a new copier lease for one machine with Municipal Capital and the details of a proposal to convert both buildings to all LED lighting. The committee also discussed the purchase of a used 24 passenger school van, the testing which was completed on the elementary school gym floor, indoor air quality testing, potential solutions deterring Canadian geese from the middle school athletic fields and the district's membership in the Morris/Union Jointure Commission.

➤ **Personnel and Human Resources** – Ms. Holquist.

Committee discussion topics included the approval of stipend appointments for Smart Time instruction, cheerleading and the MS Play Liason, approval of payments to field trip chaperones, a revision of the assignment of instructional aide hours from Smart Time to band, the approval of a substitute bus dispatcher, extension of a medical leave of absence and finally, the retirement of a school bus driver.

➤ **Policy and Planning** – Mr. Jendryka.

The committee reviewed policies related to Locker Room Supervision at the middles school, Sustainability and Memorials.

X. ACTION ITEMS for NOVEMBER 21, 2017

Approval of Minutes (Attachments)

Work Session Meeting:	October 10, 2017
Closed Executive Session:	October 10, 2017
Regular Session Meeting:	October 17, 2017
Closed Executive Session:	October 17, 2017

Curriculum and Instruction

1. **Contract with P.G. Chambers**

BE IT RESOLVED that the Mendham Township Board of Education approves an additional hour for Extended School Year 2017: for 1 hr. @ \$86.00.

2. Contract with P.G. Chambers

BE IT RESOLVED that the Mendham Township Board of Education approves additional money with P.G. Chambers to provide physical therapy services for three (3) additional students for the remainder of the 2017/2018 school year for a total of \$7,611.00
 2.5 hrs. per week x 29 weeks = 72.5 hours @ \$86.00/hr. = \$6,235.00.
 Report writing 4 x per year = 16 hours x \$86.00/hr. = \$1,376.00

3. Tuition Contract with The Center School

BE IT RESOLVED that the Mendham Township Board of Education approves the additional tuition (\$23,542.00) with The Center School for the 2017-2018 school year effective for the remainder of the school year for one (1) student as per IEP at an additional cost of \$23,542.00 for a total contract of \$82,340.00.

4. ABA Behavioral Consultation

BE IT RESOLVED that the Mendham Township Board of Education approves Anne Hunkler: 1 student – 2 hrs. @ \$80.00 /hr. for Behavioral Observation = \$160.00

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunkler: 1 student – 81 hrs. @ \$80.00 = \$6,480.00 for school year 2017-2018 as per IEP

5. Elementary School Field Trips–Confirmation of Previously Approved Proposed Field Trip (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education reapprove the following field trip for the 2017-2018 school year which were approved conceptually by the Board on July 25, 2017:

Date	Grade	Activity	Cost to Board	Cost to Students	Chaperones
4/18/2018	3 & 4 36 students	Chelsea Piers: John Kriskiewica, professor of Architecture & City Planning at FIT will lead tour and explain engineering of NYC's 18 bridges and 4 tunnels	-0-	\$91.	Dori Smyth (the only staff member) 18 Quest Parents

6. Field Trips Charter Bus Transportation

BE IT RESOLVED that the Mendham Township Board of Education, having received the following quotes approves the Frank Martz Coach Company for the Mendham Township Elementary School field trip to Chelsea Piers on April 18, 2018:

Charter NAME	Price	Trip Awarded to:
Panorama Tours	\$985.00	
Lakeland	Not Available	
Aristocrat	\$975.00	
Frank Martz Coach Company	\$795.00	

7. Elementary School Fund Raisers for 2017-2018 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following fundraiser activities for the 2017-2018 school year:

DATE	Activity	Description / Note
Early November 2017	Girls on the Run Group collecting pet supplies for St. Huberts	Collection boxes at MTES and the Post Office
2/6/2018	Kick-off Jump Rope for Heart Assembly	Jump Rope for Heart Program

8. Middle School Activities – date changes

BE IT RESOLVED that the Mendham Township Board of Education approves change of dates for a previously approved activities for the 2017-2018 school year:

DATE	Activity	Description / Note
11/17/2017	MS Student Council Sponsored Talent Show	CANCELLED
11/17/2017	5 th /6 th Grade Student Council Sponsored Dance	7 pm Chaperone approval in Personnel

Operations and Finance

1. September 2017 Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of October 2017 after review of the appropriations section of the September 2017 Secretary’s monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

2. Board Secretary’s Report

BE IT RESOLVED that the Mendham Township Board of Education approves the September 2017 Board Secretary’s Reports. (Attachment)

3. Treasurer’s Report

BE IT RESOLVED that the Mendham Township Board of Education approves the September 2017 Treasurer’s Reports. (Attachment)

4. September 2017 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the September 2017 transfer report. (Attachments)

5. November 2017 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the November 2017 Bills List.

Fund 10 – General Fund	\$709,434.21
Fund 20	\$ 8,849.10
Fund 60	\$ 35,667.08
Fund 61 – Pre-K	\$ 353.15

6. District Travel

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
3-Part Treatment Plan for Oral Placement Therapy plus DVD	Online self-study for one (1) year	Maureen Hengst	\$260	\$260
Bldg Inspector/Mgmt Refresher	11/2/17	John Ragusa	\$215	\$215 plus \$135
Operation-Maintenance Refresher	11/7/17		\$135	
Ocean, NJ				
NJ ASL School Librarian Workshop	11/16 & 11/17/17	Kristy Whittle	Paid by Kristy Whittle	Substitute coverage
Kathy Collins: Here's What I'm Thinking	12/7/17	Darlyne Pieper	\$150	\$150 plus Substitute coverage
TBA – near Rutgers Univ				
Social Media MC Public Safety Training Academy	12/13/17	Carolyn Johnson	-0-	-0-
Morristown, NJ				
Utilizing Person Centered Approaches to Improving IEP Meetings	12/21/17	Micheline Cote Peggy Goldenberg Michele Casse-Ippolito Kathleen Ruskin Robert Koroski	-0-	mileage reimbursement
Morris Plains, NJ				
2018 NJAHPERD Annual Convention	2/26/18	Briana Panetta Gregory Gormly	\$70	\$70 plus mileage reimbursement and substitute coverage
Long Branch, NJ				

7. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2017-2018 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Resp. Party
Pack 133 Mendham (Pinewood Derby Race)	<u>MS</u> Cafeteria	Friday 2/2/18	5:30 pm – 8:30 pm	George Vongas
		Saturday 2/3/18	8:00 am – 2:00 pm	
Mendham Twp. Police Dept.	<u>MS</u> Building	Wednesday 11/29/17	6:00 pm – 10:00 pm	Dan Taquinto
West Morris Mendham Community Band	<u>MS</u> Band Room	Thursday 11/16/17	7:30 pm – 9:00 pm	Russell Branch
Girl Scouts	<u>ES</u> Classroom	Tuesdays 11/21/17 – 3/20/18	3:40 pm – 5:00 pm	Dana Feldman

❖ Subject to change due to conflicts with Mendham Township School events.

8. School Bus Emergency Evacuation Drill Reports (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from the Mendham Township Middle School at 16 Washington Valley Road, Brookside, NJ detailing the October 6, 2017 drill at 7:55 to 8:03 a.m., for MTMS:AM: Bus V2, Bus 10, 14, 15, 16, 21, 23, 26, 27, 29, 31, supervised by Margaret Hogan and Dr. Ciccone.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from the Mendham Township Elementary School at 18 West Main Street, Brookside, NJ detailing the October 6, 2017 drill at 8:40 to 8:47 a.m., for MTES:AM: Van 2, Bus 10, 14, 15, 16, 17, 19, 1, 23, 27, 29, supervised by Margaret Hogan and Ms. Kotcho.

9. 2017-2018 Comprehensive Maintenance Plan/Annual Maintenance Budget Worksheet (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the attached Comprehensive Maintenance Plan and the attached Annual Maintenance Budget Amount Worksheet (Form M-1) for the 2017-2018 school year and submits that the district's required maintenance activities are reasonable to keep the school facilities open and safe for use or in its original condition and that it maintains the validity of the warranties.

10. Contract for COBRA Health Insurance Administration – Ameriflex

WHEREAS, the Mendham Township Board of Education makes group health insurance benefits available for its employees and pays a portion of the premiums; and

WHEREAS, the Mendham Township Board of Education has a legal responsibility, as required by the Consolidated Omnibus Budget Reconciliation Act (COBRA), to offer a continuation of health insurance coverage, at the cost of the employee, should an employee leave the employ of the Mendham Township Board of Education,

NOW, THEREFORE, BE IT RESOLVED, by the Mendham Township Board of Education, that an agreement be entered into with Ameriflex of Carrollton, Texas, to provide services related to administration of Providing COBRA administrative services to the district. The services will include monthly billing and collection of premiums from those former employees electing to maintain health insurance coverage through COBRA. The contract agreement will cover the period from December 1, 2017 to November 30, 2018. The cost to the district will be \$0.50 per currently insured employee per month.

11. Copier Lease Agreement – Atlantic Tomorrow’s Office/Municipal Capital

BE IT RESOLVED that the Mendham Township Board of Education approves the lease agreement with Atlantic Tomorrow’s Office, Bloomfield, New Jersey, for the removal of one Savin copier, Model C3003 systems from the Mendham Township Middle School. Atlantic will relinquish the remaining payments on the existing lease for that machine (\$235.00/month). Atlantic Tomorrow’s Office will furnish a new Savin copier, Model C3504 to replace the removed machine. A new 60 month lease agreement, commencing in November of 2017 is established with Municipal Capital of Allentown, Pennsylvania, for the new equipment. The monthly payment for the new equipment will be \$218.00 per month.

12. Hunterdon County ESC – Van Purchase

WHEREAS, the Hunterdon County Educational Services Commission has offered, at auction, the opportunity to purchase used school vehicles to all members of their purchasing consortium, and,

WHEREAS, the Mendham Township Board of Education is a member in good standing of the Hunterdon County Educational Services Commission, and,

WHEREAS, the Mendham Township Board of Education submitted a bid of \$36,109 on a 2014 GMC/StarCraft Dual rear Wheel 24 passenger van, and the bid was accepted as the highest responsible bid on the vehicle,

BE IT RESOLVED, that the Mendham Township Board of Education approves the Business Administrator to execute appropriate documentation to complete the purchase of the vehicle.

13. LED Lighting Conversion Project – State of New Jersey, D2D LED Lighting Inc.

WHEREAS, the State of New Jersey’s Clean Energy Program is currently conducting a Prescriptive Lighting Program as part of the SmartStart Buildings Program, and

WHEREAS, D2D LED Incorporated, of Brooklyn, New York is a qualified contractor authorized by the State of New Jersey to participate in the Prescriptive Lighting Program, and

WHEREAS, D2D LED Incorporated has conducted an energy audit of the Mendham Township middle and elementary schools to determine if energy costs could be reduced in a transformation from florescent lighting to all LED lighting in the district, and

WHEREAS, D2D LED Lighting has determined that savings would exist in a change to LED lighting,

BE IT RESOLVED, that the Mendham Township Board of Education enter a 60 month agreement with D2D Lighting to provide services required to change all lighting in both school buildings to LED. During the 60 month agreement, D2D agrees to replace any non-working LED bulbs at no charge to the district. Lighting costs for the district are expected to decrease by approximately 58.0% annually. During the 60 month contract period, L2D will be compensated at approximately 90.0% of those annual savings. The remaining 10.0% of the savings will be realized by the district. At the conclusion of the 60 month agreement, the district will realize the entire 58.0% annual savings. Additionally, rebates from the New Jersey Clean Energy Program, currently estimated at \$26,000 combined for both school buildings will be granted to the Mendham Township School District.

Personnel and Human Resources

1. Elementary School Extra Period Instruction - SmartTime Instruction –Termination

BE IT RESOLVED that the Mendham Township Board of Education approves the termination for extra periods of instruction for the SmartTime Instruction Program at the Elementary School for the 2017-2018 school year for three (3) periods a week, at a stipend of \$5,100.00 based on the stipend of \$8,500/year for an additional period five (5) times a week for a full year, for the following staff member, effective October 31, 2017:

Lisa Tiboni

2. Extra Hours – Instructional Aide – Revision

BE IT RESOLVED that the Mendham Township Board of Education approves revising the appointment of Cheryl Riccadello, Instructional Aide, from providing 62 hours of coverage for one (1) student as per IEP during MTES SMART Time, to providing those 62 hours of coverage for Band from October 12, 2017 to June 19, 2018 from 8:00 to 9:00 a.m. at her contracted hourly rate of \$17.68.

3. Extra Instructional Hours – Elementary School

BE IT RESOLVED that the Mendham Township Board of Education approves the extension for the following staff member to teach extra periods of instruction during the 2017-2018 school year at a pro-rated stipend based on \$8,500/year for an additional period 5 times a week for a full year, and independent of placement in the salary guide, between November 27, 2017 and December 20, 2017

Zero Period Reading Program 2 periods/wk Ashley Bays \$377.76

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following staff member to teach extra periods of instruction during the 2017-2018 school year at a pro-rated stipend based on \$8,500/year for an additional period 5 times a week for a full year, and independent of placement in the salary guide., between November 27, 2017 and June 19, 2018

Zero Period Reading Program 2 periods/wk Ashley Bays \$2,549.88

4. Middle School Schedules B and C Stipend Positions 2017-2018

BE IT RESOLVED that the Mendham Township Board of Education approves the revision to the following 2017-2018 Interscholastic Stipend position:

Activity	17-18 Salary	Staff Member
Cheerleading	\$3248 – to be split 50/50	Gina Sodora – previously approved Christine Varijian – new approval

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the following 2017-2018 Middle School Co-Curricular Stipend position:

Activity	17-18 Salary	Staff Member
MS Play Liason	\$3,043.00	Devon DiGilio

5. Middle School Chaperones

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following chaperones at the contractual rate of \$100 each for events that start after contractual hours for the Middle School Student/Faculty Basketball Game on October 20, 2017:

Christine Yawger
 Maria Doto
 Allie Perrotta
 Megan Ryan
 Kelly Wilce
 Erica Hays
 Tara Horutz

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment to the following chaperones at the contractual rate of \$100 each for events that start after contractual hours for the Middle School Student Council 5th/6th Grade Dance on November 17, 2017

Christine Yawger	Donna Casagrande
Kelly Wilce	Meg Ryan
Maria Doto	Allie Perrotta
Michal Ferenc	

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment to the following chaperones at the rate of \$120.00 for the Saturday, November 4, 2017 trip to the Metropolitan Museum of Art:

Francesca Hare	Sarah Bizzaro
Maria Doto	Donna CasaGrande

6. New Hire: Substitute Bus Dispatchers

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Jacquelyn Polo as Substitute Part-Time School Bus Dispatcher for the 2017-2018 school year at an hourly rate of \$20 per hour.

7. Leave of Absence-Michele Casse-Ippolito-REVISED

BE IT RESOLVED that the Mendham Township Board of Education approves the request of Michele Casse-Ippolito, School Psychologist, for a REVISED leave of absence under the Federal Family Medical Leave Act (FMLA) having received doctor's certification, commencing September 29, 2017 through November 10, 2017, while utilizing 29 sick days, as requested in writing.

BE IT FURTHER RESOLVED that the Board hereby approves Michele Casse-Ippolito with an anticipated return to work date of November 13, 2017, working on a Part-Time basis through November 24, 2017, while utilizing 3.5 sick days.

BE IT FURTHER RESOLVED that the Board hereby approves Michele Casse-Ippolito with an anticipated return to Full-Time work date of November 27, 2017.

8. Staff Retirement – Kathleen McGinley

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Kathleen McGinley, Transportation Driver, dated November 13, 2017, 2017 and effective January 1, 2018.

9. Leave of Absence Revision - Marguerite Oswald

BE IT RESOLVED that the Board hereby approves Marguerite Oswald, Transportation Assistant, for an unpaid leave of absence, having received doctor's certification, commencing on Oct. 26, 2017, through Dec. 8, 2017.

BE IT FURTHER RESOLVED that the Board hereby approves Marguerite Oswald with an anticipated return to work date of Dec. 11, 2017.

10. Staff Terminations

BE IT RESOLVED that the Mendham Township Board of Education hereby terminates the employment of Employee #4573 based on the recommendation of the Superintendent of Schools and pursuant to the terms of the employment agreement, and which shall be effective November 16, 2017.

BE IT RESOLVED that the Mendham Township Board of Education hereby terminates the employment of Employee #4692 based on the recommendation of the Superintendent of Schools and pursuant to the terms of the employment agreement.

Policy and Planning

1. First Reading (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves for first reading the following policies and regulations:

Policy 3284	Locker Room Supervision
Policy 7461	District Sustainability
Policy 8860	Memorial

Moved by Ms. Holquist, second by Mr. Jendryka to approve all Action Items for November 21, 2017 to include the Approval of Minutes, Curriculum & Instruction, Operations & Finance, Personnel & Human Resources and Policy & Planning. Roll call vote: Ms. Holquist, Mr. Jendryka, Mr. Wood, Mr. Brauner, all Ayes. Motion passes.

XI. Discussion

None.

XII. Verbal Communications from the Public

None.

XIII. Adjourn to Closed EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Moved by Mr. Jendryka, second by Mr. Wood to adjourn to Closed Executive Session. The Board entered Closed Executive Session at 8:55 pm.

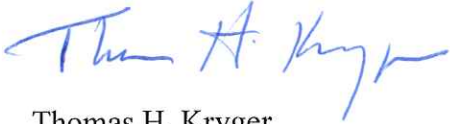
XI. Reconvene Open Work Session Meeting

The Board reconvened the Regular Open Session at 9:28 pm.

XIV. Adjournment

Moved by Ms. Holquist, second by Mr. Wood to adjourn the meeting. The meeting was adjourned at 9:28 pm.

Respectfully submitted,



Thomas H. Kryger
Business Administrator/Board Secretary