

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL MEDIA CENTER ROOM
REGULAR SESSION MEETING MINUTES
TUESDAY, JULY 25, 2017, 7:30 PM**

I. Call to Order

The meeting was called to order at 7:35 pm.

II. Flag Salute

III. Roll Call of the Board of Education

Mr. Jeffrey Brauner	President	Present
Mr. Brian Jendryka	Vice President	Present
Mrs. Jocelyn deGrandpre		Absent
Mr. Kenneth Elgarten		Present
Mrs. Gretchen Holquist		Present
Mr. Aadithya Thayyar		Absent
Mr. Fion Wood		Absent

Also present: Dr. Salvatore Constantino, Superintendent
Mr. Thomas Kryger, Business Administrator/Board Secretary
General Public – None.

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

Dr. Constantino reported to the Board of Education on the following items:

- The six month HIB and Violence & Vandalism reports are available for review by the Board and will be approved at tonight's meeting.
- The district's new website will officially be launched on Friday, July 28. Dr. Constantino thanked all staff for their hard work in preparing for the launch.
- Dr. Constantino reported that he had recently competed in the New Jersey State Triathlon. This was a fund raising event for which the proceeds of his efforts were donated to the Blink Now Foundation. The Blink Now Foundation was established by Mendham resident Maggie Doyne and focuses on improving the educational environment in Nepal.

VI. Board President's Report

None.

VII. Correspondence

Mr. Kryger reported to the Board on the following items:

- A reminder that the filing deadline for candidates to run in the November School Board election is July 31, 2017. Nominating petitions are to be delivered to the Morris County Board of Elections in Morristown.
- The adjustments to School Aid which were announced by the Governor's office on July 14, resulted in an increase to the district's state funding for 2017-2018 of \$33,718. The Board will discuss the options for uses of these funds. Ever increasing special education costs will likely be the focus.

VIII. Committee Reports

➤ Curriculum and Instruction – Mr. Jendryka.

Committee discussion topics included the six month summary reports for HIB incidents, Violence & Vandalism, Suspension/Truancy and Emergency/Fire Drills. The committee also reviewed proposed Field Trips, Fund Raisers and other Activities for both schools for the coming school year, the approval of middle school instructional materials, minor adjustments to the middle school math and English Language Arts curricula and the approval of evaluations for one new student. Finally, the committee reviewed the details of the last two HIB incidents evaluated by the Superintendent and the Board.

➤ Operations and Finance – Mr. Kryger.

The committee reviewed the Use of Facilities requests for the month (1), the renewal of the district's managed print services contract with ABC Cartridge, the RFP process in place to evaluate prospective companies to handle staffing needs in the substitute teacher and clerical areas and the plan to replace two HVAC units at the elementary school.

Finally, Mr. Kryger made a presentation to the Board analyzing the options available to potentially move the district away the State Health Benefit Plan and into a privately insured situation. The experience rating of our group has improved greatly over the last two years and has certainly made the district much more attractive to being insured as an individual entity. Much more to follow on this.

➤ Personnel and Human Resources – Ms. Holquist.

The committee discussed the achievement of Merit Goals and the salary reappointments of administrators, hiring of a new bus driver and reappointment of substitutes, approval of Home Instruction for the ESY as well as the 2017-2018 school year, reappointment revisions for instructional aides for 2017-2018 and the approval of ABA stipends for 2017-2018. Other items discussed included the revision to a staff reappointment from 0.8 FTE to 1.0 FTE and the acceptance of a resignation from an instructional aide. A second conference call was scheduled to continue discussion on administrator's salaries.

➤ District Planning – No meeting this month.

➤ Policy and Planning – No meeting this month.

IX. ACTION ITEMS for July 25, 2017

Approval of Minutes (Attachments)

Regular Session Meeting: June 22, 2017

Closed Executive Session: June 22, 2017

Moved by Mr. Jendryka, second by Mr. Elgarten to approve the meeting minutes as indicated from June 22, 2017. Roll call vote: Mr. Elgarten, Ms. Holquist, Mr. Jendryka, Mr. Brauner, all Ayes. Motion passes.

Curriculum and Instruction

1. Harassment/Intimidation/Bullying Reports

WHEREAS, the Mendham Township Board of Education has received the Superintendent’s report of incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board **accepts** the Superintendent’s recommendations for Incident # MTMS 2017/31 – **accepts**.

2. Elementary School Field Trips

BE IT RESOLVED that the Mendham Township Board of Education approves the proposed list of field trips for the 2017-2018 school year with the cost to the district being school busing:

Grade Level	Tentative Date	Tentative Cost	Location	Description	Standards	Curriculum Rationale
Pre-K	October 2017	\$14.95 per student Includes Admission & Transportation Cost	Wightman’s Farm Morristown, N.J.	Pumpkin picking, hayrides, seeing animals, petting zoo, see growing plants & veggies	5.3.3	Observe and describe how natural habitats provide for the basic needs of plants and animals with respect to shelter, food, water, air and light
	June 2018	No Cost/Walking Trip	Brookside Post Office	Students will walk to the post office to mail letters		Students will complete a unit on postal carriers, write a letter/draw a picture for their family and take it to the post office to mail.
	May 2018	\$16.50 per student Includes Admission Carousel Ride, Animal Food & Transportation Cost	Turtle Back Zoo, West Orange, N.J.	Students will visit the zoo to identify animals and observe them living in their natural habitats.	5.3	Students will be reading about and learning about different animals and their habitats throughout the year. This will be a culminating activity to actually see live animals in their habitats.
Kindergarten	January 29, 2018	\$9.50 plus \$5.00 for gas total \$14.50	Mayo Theater, Morristown	“Click, Clack, Moo”	RL.K.1,2,3 RL.K 9 & 10	We will study characters in read aloud/reading workshop lessons. Students will listen to and discuss story elements prior to the show and then view a production based on a star book

Kindergarten	April 23, 2018	\$9.50 plus \$5.00 for gas total \$14.50	Mayo Theater, Morristown	"Pete the Cat"	RL.K.1,2,3 RL.K 9 & 10	We will study characters in read aloud/reading workshop lessons. Students will listen to and discuss story elements prior to the show and then view a production based on a star book
Grade 1	TBD	\$10.00 per student Includes Admission & Transportation Cost	Frelinghuysen Arboretum, Whippany, N.J.	Plants Around Us Workshop. Students will discover and explore how plants grow from seeds by observing and planting a wide variety of seeds.	3.3B, 3.3C & 3.3D	From seed to plant-Unit of Study Grade 1. Students will recognize that living organisms reproduce, grow, change, and die over time. Plants have similarities, such as the ability to grow and have the need for water, light, space and air.
	TBD	\$12.75 per student Includes Admission & Transportation Cost	Morristown Community Theater, Morristown, N.J.	TBD	3.1 1G, 3.1 2 G, 3.5 1 A, 3.5 1B	Strategic reading – students will be able to identify sequence of events, analyze character and plot, problem and solution, identify story elements, recognize main idea and supporting details, and identify beginning, middle and end or story, identify & analyze settings.
Grade 2	TBD	\$17.00 per student Includes Admission butterfly Exhibit, & Transportation Cost	Turtle Back Zoo, West Orange, N.J.	Students will visit the zoo to see the interaction between plants and animals. Students will participate in the butterfly exhibit to see the life cycles of the butterflies.	2-LS4-1, 2-LS2-2	Second grade science curriculum includes a focus on insects and plants. Students will be learning about different insects and their life cycles.
Grade 2	May 2018	\$17.00 per student Includes Admission & Transportation Cost	Franklin Mineral Museum	Students will visit the museum to see and interact with rocks and minerals that will add to our unit on pebbles, sand and silt.	5.2.2.B.1	Second grade science curriculum includes a focus on pebbles, sand, and silt. The students study the transformation of rocks to silt.
Grade 3	October 2017	\$25.00 per student Includes Admission & Transportation Cost	Wild West City Netcong, NJ	Students will experience a day in Dodge City in the 1860s-1900s. They will explore and	6.1.8.A, B,C,D 6.1.4.B.1 6.1.4.B.4 6.1.4.B.6 6.1.4.C.1	The 3rd grade SS curriculum focuses on communities and how they change over time. After visiting Wild West City, students will have a better schema of communities in the past and be

				observe the sights, sounds, smells, and feel of the Old West.	6.1.4.C.6 6.1.4.C.9	able to compare them with the present.
3	May 31, 2018	\$60.00 per student Includes Admission & Transportation Cost (Charter buses)	Bronx Zoo, Bronx, NY	Exploration of Food Chains and Webs integrated with Social Studies/ Concepts	5.3.4.C.1 5.3.3.B.1 5.3.4.A.. 2	A large part of the 3 rd Grade Science Curriculum focuses on the study of plant and animal life cycles and food chains and webs. While we are readily available to observe the life cycles of plants in the classroom, our trip to the Bronx Zoo will give students the opportunity to encounter a large variety of animals and insects in more humane environments than we can provide in the classroom and to observe the adaptations of predators and prey firsthand.

Grade 4	October 12, 2017 October 13, 2017 (2 classes per trip)	\$8.00 per student Admission only (includes transportation cost)	Ralston Cider Mill, Mendham, N.J.	Experience how the inventions of water-powered mills for grinding, pressing, spinning, & weaving machines changed America. Tour mill, press apples.	6.1.4	Students will have a hands on experience of how important commercial apple cider operates in Mendham Township.
	April 12, 2018	\$22.25 per student Includes admission & transportation cost	Liberty Science Center, Jersey City, NJ	Field trip will focus on the "Earth Science Experience" program. Students will visit the IMAX movie, be provided with hands on stream table experience and visit rest of museum exhibits.	5.3.4.A.1., 5.3.4.A.3, 5.4.4.F.1	Students will construct interactive stream tables, students will participate in IMAX movie TBD. Students will travel through multiple exhibits that directly correlate to the Science curriculum unit, such as Magnetism / Electricity, Landforms.
Grade 4	April/ May 2018 (unable to book until September)	roughly \$15.00 per student Includes admission & transportation cost	Waterloo Village, Stanhope, N.J. (Winakung Re-created	A collection of educational interpretive tours that define the history of the N.J. Highlands	6.1.4.D.1 6.1.4.D.10	Current units of study include N.J.Highlands conflict between European settlers & Native Americans, Colonial life, transportation systems/industrial revolution.

			Lenape Village).	Region. Students will learn about the pre-European contact lifestyle of woodland Native Americans as well as the encounters with Dutch traders and the westward migration of Lenape-Delaware American Indians.		
Sarah Bizzarro Special Area Art Educator Advanced Art Students Grades 3 & 4	TBD	30.00 per student (charter buses to be requested)	The Guggenheim, New York City	A tour or the Guggenheim museum and workshop. Students will make the most of their encounters with great works of art. Museum educators will engage students in lively, inquiry-based conversations that strengthen curriculum connections and encourage important skills like critical thinking and evidence based reasoning.	1.4. B1, A1	This trip will help the advanced art program students learn to work artistic choices that express their creative voice.
Sarah Butterfield Special Area Art Educator w/Grade 4 Classes	June 2018	\$5.00 per student (Transportation Cost Only)	Princeton University, Art Museum, Princeton, N.J.	View Collection of Ancient Art	1.4. B1, A1 1.5. A1, A2, B1 & B2 1.1 B	Compare and contrast works of art that communicate significant cultural meanings; apply qualitative terms when responding to works of art.; create an arts experience that communicates a significant emotion or feeling; Utilize basic arts terminology;

						recognize the main subject or theme in a work of art.
Gifted & Talented	May 2018	TBD	Yacht Cruise around Manhattan	Students will step aboard a yacht for a full-round Manhattan cruise that takes an in-depth look at the engineering marvel of New York City's fantastic, historic & wildly different bridges, tunnels, infrastructure & mass transit feats.	9.4.12.B.2 9.4.12.B.3 9.4.12.B.4	Quest classes study the architecture, design, engineering and completion of how it's possible to build bridges while focusing on a specific task of why bridges are built differently.
Strings		No cost to student	Mendham Township High School	District Concert Orchestra Rehearsal		
Library/ Mrs. Whittle Grade 2 Walking Field Trip to the Mendham Township Public Library	May 2018	No cost to student	Mendham Township Public Library, Brookside, N.J.	Walking trip	3.1 H 1, 2	Students will learn to read with fluency and comprehension, enabling them to become lifelong readers and learners. Students benefit from opportunities to read material of their own choosing and for their own purpose and pleasure.

3. Middle School Field Trips, Fund Raisers and Activities

BE IT RESOLVED that the Mendham Township Board of Education approves the proposed list of field trips, fund raisers and school activities for the 2017-2018 school year with the cost to the district being school busing:

DATE	Activity	Description / Note
Sept 7- 13	Grade 6 Impact Concussion testing	All grade 6 students partake in concussion baseline testing.
Sept. 27	Back to School Night	7pm
Oct. 20	Student /Faculty Game	Student Council Fundraiser - Basketball Game
November 2017	Food Drive	Student Council Outreach

November 2017	Art Trip -Ms. Hare	CHARTER BUSING Saturday trip to MOMA in November Date TBD
Nov. 17 Cost to Board ➤ Add'l chaperone	Talent Show	Student Council Fundraiser
December 2017	Peer Leader Operation Holiday Outreach Activity -Ms. Perrotta	Peer Leader holiday gift outreach out to those in need in Morristown area
December 18	Dress Rehearsal – Band Concert	6pm
December 19	Band Concert Assembly	9:45am
December 19	Holiday Band Concert	7pm
December 20	Holiday Choral/Orchestra Concert Assembly	1:45pm
December 20	Holiday Choral/Orchestra Concert	7pm
December 21	Holiday Band Concert Snow date	7pm
December 22	Bagel Breakfast	Student Council Sponsored Student Bagel Breakfast
Jan. 11	5 th grade Parent Concert	9:30am
Jan. 12 Cost to Board ➤ Add'l chaperone hrs	8 th grade NYC Trip -Mrs. Butler	SHORT HILLS TOURS PACKAGE Annual 8 th grade class trip to Ellis Island, UN etc. in NYC 7:30am-7:30pm
Jan. 19	Geography Bee	1:30-2:45pm
Jan. 19 Cost to Board ➤ Add'l chaperone	Grade 5 & 6 Dance	Student Council Fundraiser
February 2018 All Month	Penny Wars	Student Council/Peer Leader Fundraiser
Feb. 7th Cost to Board ➤ School Busing	District Honors Band Trip -Mr. Branch	Annual Competition Location TBD 8:00am-2:30pm
Feb. 9	5 th grade Heritage Day	
Feb. 9 Cost to Board ➤ Add'l chaperone	Grade 7 & 8 Dance	Student Council Fundraiser
Feb. 14	5 th gr. Jump Rope for Heart	5 th graders to Jump Rope for American Heart Association Fundraiser

March 8, 9, 10	School Play	Recreation Sponsored School Performances
March 16 Cost to Board ➤ Add'l chaperone	8 th gr. Class Lip Sync Contest	Annual student Lip Sync Contest Fundraiser Proceeds offset cost of 8 th gr. trips
March 2018 Cost to Board ➤ School Busing	Orchestra Rehearsal -Mrs. Schaberg	Mendham High School 8:15am-11:30am Date TBD
March 21, 22, 23	Spring Conferences	March 21 Delayed Opening AM Conferences March 22 Early Dismissal Evening Conferences March 23 Early Dismissal Afternoon Conferences
April 6 Cost to Board ➤ Add'l chaperone hrs.	Museum of Natural History -6 th gr. staff	CHARTER BUSING <ul style="list-style-type: none"> ● American Museum of Natural History in NYC ● 7:05am to 4:05 pm ● Approx. cost \$40/student (ticket + coach busing) ● No busing cost to BOE ● Points of interest include: <ul style="list-style-type: none"> ➤ Ancient Artifacts exhibits (Greece, Rome and Egypt) ➤ Hayden Planetarium
April 2018 Cost to Board ➤ School Busing	Region 1 Band Competition -Mr. Branch	Annual Band Competition Randolph or West Essex HS Date TBD
April 13 Cost to Board ➤ Add'l chaperone hrs.	7 th Gr. Trip to Philadelphia -Mr. Lynch	SHORT HILLS TOURS PACKAGE Points of interest included: <ul style="list-style-type: none"> ➤ Franklin Institute Science Museum ➤ Bourse Bldg. for lunch ➤ Historic District ➤ South St. ➤ Society Hill ➤ Betsy Ross House ➤ Ben Franklin's grave ➤ Penn's Landing ➤ National Constitution Center 7:30am-9:30pm
May 2018 Cost to Board ➤ School Busing	Symphony Orchestra to Region Orchestra	Millburn, NJ 8am-2:30pm Date TBD
May 4 Cost to Board ➤ School Busing	Peer Leaders to ES	Transition Activity-Introduction to Middle School Q/A session with 4 th graders 1:30pm-2:30pm
May 7-14	5 th /6 th grade testing	
May 15-22	7 th /8 th grade testing	

May 15, 16, 17	5 th /6 th Math Placement Testing	
May 18	6 th grade Greek Festival	All day in-house activities
May 22	Band Concert Rehearsal	6pm
May 23	Band Concert Assembly	9:45am
May 23	Band Concert	7pm
May 24	Choral/Orchestra Concert Assembly	1:45pm
May 24	Evening of the Arts	6pm Student Art Exhibit 7pm Choral/Orchestra Concert
May 25 Cost to Board ➤ Add'l chaperone hrs.	Dorney Park	CHARTER BUSING Band/Orchestra competition and trip to park 7:30am – 9:30 pm
May 29-31 Cost to Board ➤ Add'l chaperone hrs. overnight ➤ School Busing	5 th grade Minisink Trip -Mr. Clausen	Annual 5 th grade overnight trip to Fairview Lakes YMCA
May 29 Cost to Board ➤ School Busing	4 th graders Visit MTMS	9-11am
May 29	4 th grade Parent Meeting	“A Day in the Life of a 5 th Grader” – 1:30pm
June 1	8 th grade Shakespeare Festival	6pm
June 6, 7, 8 Cost to Board ➤ Add'l chaperone hrs. overnight	8 th grade Trip to Washington DC -Mrs. Butler	SHORT HILLS TOURS PACKAGE 3 day 8 th grade Overnight Trip to Hershey Park Washington DC
June 7 Cost to Board ➤ School Busing	4 th grade Transition Activities	4 th /5 th Transition/Activities and BBQ 12-2pm
June 11	Field Day	Student Council Sponsored in-house event
June 14 Cost to Board ➤ School Busing	Band Articulation Trip grades 3 and 4 ES to MS -Mr. Branch	Performance for Elementary students 1:15-2:30pm here at MTMS
June 15 Cost to Board	8 th grade Class Picnic -Mrs. Butler	8 th grade Class picnic at Lewis Morris Park 9am-2pm

> School Busing		
June 19 Cost to Board > School Busing	Graduation	6:30pm

4. Approval of Instructional Materials

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following textbooks and instructional materials (Primary: books directly correlated to curriculum; Supplemental: books used to expand content and or format of primary books:

**Mendham Township Middle School
Primary and Supplemental Textbooks
2017-2018**

Primary: books directly correlated to curriculum

**Supplemental: books used to expand content and or format of primary books –
teachers utilize these resources to various**

Math

Grade Level	Title	Primary / Supplemental
Fifth	HMH CCS Go Math 5 2012	Primary
Fifth	Harcourt Math 5 2007 Ed.	Supplemental
Fifth	Envision Math CCS Pearson 2 012	Supplemental
Sixth	Larson Big Ideas Green 2014 Ed.	Primary
Seventh	Larson Big Ideas Accel 7 2014 Ed.	Primary
Eighth	Larson Big Ideas Blue 2014 Ed.	Primary
Algebra	Pearson CCS 2012 Ed.	Primary
Geometry	Pearson/Prentice Hall Geometry	Primary
Fifth through Eighth	Measuring Up: People's Publishing	Supplemental
Fifth through Eighth	Com Core Performance Coach 2015	Supplemental
Fifth through Eighth	IXLMath.Com	Supplemental Software

World Language

Grade Level	Title	Primary / Supplemental
Fifth Spanish	Exploring Spanish – EMC Pulbl '02	Primary
Sixth Spanish	Como Te Va – Glencoe '07	Primary

Seventh Spanish	Avancemos1A:McDougall-Littell '07	Primary
Eighth Spanish	Avancemos1B:McDougall-Littell '07	Primary
Seventh & Eight Spanish	Avancemos1A:McDougall-Littell '07	Primary
Seventh & Eight French	Discovering French: '13 Houghton Mifflin	Primary
Fifth through Eighth	Rosetta Stone (various languages)	Supplemental Software

Science

Grade Level	Title	Primary / Supplemental
Fifth – Eighth	Foss Modules & Science Stories	Primary
Sixth	Earth Science: Prentice Hall '07	Primary
Seventh	Life Science : Prentice Hall '07	Primary
Eighth	Physical Science : Prentice Hall '07	Primary
Eighth	Pilot: HMH Science Dimensions Chemistry Unit	Supplemental

Social Studies

Grade Level	Title	Primary / Supplemental
Fifth	My World Geography: Pearson '11	Primary
Fifth	Daily Geography Practice - Moore	Supplemental
Sixth	Ancient Civilizations: Harcourt '07	Primary
Sixth	The Ancient World: WWW Teach TCI	Supplemental
Seventh	US History ('18) Houghton Mifflin	Primary
Seventh	The Founding Era: '05 Gilder Lehrman	Supplemental
Eighth	US History ('18) Houghton Mifflin	Primary

Language Arts

Grade Level	Title	Title
Fifth	<i>Wonder</i>	<i>Love That Dog</i>
Fifth	<i>Rules</i>	<i>American Tall Tales</i>
Fifth	<i>Gorilla Doctor: Saving Endangered Great Apes</i>	<i>Holes</i>
Fifth	<i>Island of the Blue Dolphins</i>	<i>Wonder</i>
Fifth	<i>Number The Stars</i>	
Fifth	<i>A Week in The Woods</i>	
Fifth	Spotlight on Literacy : McGraw Hill	
Sixth	<i>The Cay</i>	<i>The Watsons Go to Birmingham</i>
Sixth	<i>Coraline</i>	<i>The Adventures of Ulysses</i>
Sixth	<i>The Hounds of Baskerville</i>	<i>The Crossover</i>
Sixth	<i>The Shwa Was Here</i>	<i>Mockingbird</i>
Sixth	<i>Beginnings in Literature: Forsemann</i>	
Seventh	<i>Farewell to Manzanar</i>	<i>The Witch of Blackbird Pond</i>
Seventh	<i>The Giver</i>	<i>Treasure Island</i>
Seventh	<i>Stargirl</i>	<i>Out of Dust</i>
Seventh	<i>The Outsiders</i>	<i>A Midsummer Night's Dream</i>
Seventh	<i>The Maze Runner</i>	<i>The Boy on The Wooden Box</i>
Seventh	Discovering Literature: Forsemann	
Eighth	<i>Lord of The Flies</i>	<i>Call of the Wild</i>
Eighth	<i>Roll of Thunder, Hear My Cry</i>	<i>Romeo and Juliet/Hamlet</i>
Eighth	<i>Fahrenheit 451</i>	<i>I am the Cheese</i>
Eighth	<i>To Kill A Mockingbird</i>	<i>Uglies</i>
Eighth	<i>My Thirteenth Winter</i>	
Eighth	Exploring Literature: Forsemann	
Fifth - Eighth	<i>Grammar For Writing: Sadlier/Oxford</i>	Supplemental
Fifth - Eighth	<i>A Long Walk to Water: Linda Sue Park</i>	Supplemental
Fifth - Eighth	Vocabulary Workshop – Sadlier/Oxford	Primary
Fifth - Eighth	World Of Vocabulary: Globe Fearon	Supplemental
Fifth – Eighth	Mastery Spelling: Globe Fearon	Supplemental
Fifth – Eighth	Measuring Up – Peoples Publishing	Supplemental
Fifth - Eighth	Com Core Performance Coach 2015	Supplemental
Fifth – Eighth	Various “Coach” Martials –Open-Ended	Supplemental

Fifth - Eighth	Strategies for Writers: Zaner-Bloser	Supplemental
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Health		
Grade Level	Title	Primary / Supplemental
Fifth	Health and Wellness: McMillan McGraw	Primary
Sixth - Eighth	Decisions for Health: Holt	Primary

5. New Instructional Material (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following new instructional material: (Attachment)

SUBJECT/GRADE LEVEL	TITLE
Grade 6 Language Arts and Academic Lab Curriculum Global Curriculum	<u>I Am Malala: The Girl Who Stood Up For Education and Was Shot by the Taliban</u> Malala Yousafzai/Litt, Brown Books for Young Readers

6. Revised Curriculum (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption for the 2017-2018 school year of the revised/renewed curriculum listed below:

English Language Arts Grades 5 - 8

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the adoption for the 2017-2018 school year of the new curriculum listed below:

Math Grades 5 - 8

7. Approval of Purchased Services:

The Mendham Township Board of Education hereby approves Anne Hunkler to provide behaviorist services for the 2017-2018 school year at a rate of \$80.00 per hour.

The Mendham Township Board of Education hereby approves P.G. Chambers to provide PT services and evaluations for the 2017-2018 school year at the following rates; PT direct student services at a rate of \$86.00 per hour, PT evaluations at \$445.00 per evaluation and Assistive Technology evaluations at the rate of \$995.00 per evaluation.

The Mendham Township Board of Education hereby approves Therapeutic Intervention Inc. to provide OT services and evaluations for the 2017-2018 school year at the following rates; OT direct student services at \$91.50 per hour and OT evaluations at \$375.00 per evaluation

The Mendham Township Board of Education hereby approves Advanced Psychiatric Associates to provide psychiatric evaluations for the 2017-2018 school year. Psychiatric evaluations are completed at a rate of \$1500.00 per evaluation.

8. ABA Behavioral Consultation

BE IT RESOLVED that the Mendham Township Board of Education approves Anne Hunkler for Behavioral Instruction, ABA shadowing for extended school year 2017 as follows:

- 1 student – 4 hrs./wk in Sept. – 3 hrs./wk for rest of year – 112 hrs. total @ \$80.00/hr. = \$8960.00
- 1 student – 1 hr./wk x 36 wks – 36 hours total @ \$80.00/hr. = \$2880.00
- 1 student - 2 hrs./wk x 36 wks – 72 hours total @ \$80.00/hr. = \$5760.00
- 1 student – 2 hrs./wk x 36 wks – 72 hours total @ \$80.00/hr. = \$5760.00
- 1 student – 3 hrs./wk x 36 wks – 108 hours total @ \$80.00/hr. = \$8640.00
- 1 student – 1 hr./wk in Sept. – 2 hrs./mo. For rest of year – 22 hrs. total @ \$80.00/hr. = \$1760.00
- 1 student – 4 hrs. @ \$80.00/hr. for FBA evaluation = \$320.00
- 1 student – 1 hr./wk x 36 wks – 36 hours total @ \$80.00/hr. = \$2880.00
- 1 student – 3 hrs./wk x 36 wks – 108 hours total @ \$80.00/hr. = \$8640.00

BE IT FURTHER RESOLVED, that the Mendham Township Board of Education approves Jamie Lynn Mulholland for Behavioral Instruction, ABA shadowing for extended school year 2017, July 24, 2017 to August 31, 2017, pending receipt of all required paperwork, as follows:

- 1 student (per IEP) - 40 hours total @ \$50.00/hr. = \$2,000.00

9. ABA Home Instruction – Extended School Year

BE IT RESOLVED that the Mendham Township Board of Education approves Deb Hall for ABA Home Instruction for Extended School Year from 8/2/17 – 8/31/17 as follows:

- 1 student – 45 hrs. x \$41.00/hr. = \$1,845.00

10. Tuition Contract with ECLC of New Jersey

BE IT RESOLVED that the Mendham Township Board of Education approves the tuition contract with ECLC of New Jersey for the 2017-2018 extended school year from 7/5-8/1/17 at a cost of \$5,554.80; and the 2017-2018 school year effective 9/7/2017 through 6/26/2018 for one (1) student as per IEP at a cost of \$49,993.20.

11. Student Evaluation Services

BE IT RESOLVED, that the Mendham Township Board of Education approves Neuro Psych Connections, LLC and Dr. Carolyn Rooney to complete Neuro Psychological evaluations for the 2017-2018 school year at a rate of \$2,600 per evaluation.

Operations and Finance

1. June 2017 Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of April 2017 after review of the appropriations section of the June 2017 Secretary's monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

Certified by:



 Thomas H. Kryger
 Business Administrator/Board Secretary

2. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the June 2017 Board Secretary's Reports. (Attachment)

3. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the June 2017 Treasurer's Reports. (Attachment)

4. May 2017 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the May 2017 transfer report. (Attachments)

5. June 2017 and July 2017 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the June 2017 Bills List.

Fund 10 – General Fund	\$ 137,361.42
Fund 20	\$ 598.00
Fund 60 – Cafeteria	\$ 19,357.94
Fund 61 - PreK	\$ 1,608.75

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves July 2017 Bills List.

Fund 10 – General Fund	\$ 382,264.69
Fund 20	\$ 11,284.60

6. District Travel

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Regional Facilities Training Morris Knolls HS Rockaway, NJ	8/16/17	John Ragusa Thomas Kryger	-0-	-0-

7. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2016-2017 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
DePugh Training	MS Fields Gym	Monday – Friday (3 to 4 days during the week) 6/21/17 – 8/30/17	9:00 am – 11:00 am	Dan DePugh

❖ Subject to change due to conflicts with Mendham Township School events.

8. Transportation Agreements – 2017-2018 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following joint transportation agreements between the Mendham Township Board of Education and the below listed locations for the 2017-2018 school year:

<u>DISTRICT</u>	<u>Jointure Totals 2017-2018</u>
Chester	\$53,430.74
Denville	\$7,672.00
Gill St. Bernards	\$79,835.40
Mendham Borough	\$70,205.96
Morris TWP	\$1,843.58
Randolph	\$43,676.51
Somerset Hills	\$3,811.12
WMMHS/GSB	\$22,426.14

8. School Bus Emergency Evacuation Drill Reports (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from the Mendham Boro/Hilltop School/Mountain View detailing the June 13, 2017 drill at 8:15 a.m., for MB02A/MB01A, Bus 16/Bus 22, supervised by Margaret Hogan.

9. Appropriation of Additional 2017-2018 State Aid

BE IT RESOLVED, that the Mendham Township Board of Education approves the appropriation of additional New Jersey State Aid in the amount of \$33,718 granted for the 2017-2018 school year, per N.J.S.A. 18A:22-8.1 and N.J.A.C. 6A:23A-13.3(d). These funds will be appropriated to offset the costs of extraordinary services provided to students as a result of an I.E.P. that are unique to individual students, such as one-to-one aides. These are included in the district's appropriation account 11-000-217-106-00-000.

10. Managed Print Services/Toner Cartridge Supply Agreement - 2017-2019

BE IT RESOLVED that the Mendham Township Board of Education approves CD Arata, LLC, doing business as ABC Cartridges, of Somerville, NJ, to provide on an as needed basis, toner cartridges for use in existing printers, MFP's, fax machines, and printers as inventoried by the district as well as any machines replacing those machines during the contract period July 1, 2017 through June 30, 2019, and,

BE IT FURTHER RESOLVED, that ABC Cartridges will provide maintenance support for all repairs to the inventoried equipment less than 7 years old and any replaced equipment during the contract period. Monthly charges for cartridges and maintenance will be \$1,295 per month for the contract period. Overage charges will be calculated annually. Overage charges will be \$0.01 per black and white page over 484,000 per year and \$0.13 per page for full color pages over 86,000 per year.

Personnel and Human Resources

1. Home Instructor

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Stephanie Litwin for Home Tutoring at a rate of \$41.00 an hour, to provide home instruction for students effective September 7, 2018 – June 19, 2017.

2. Stipend Position 2017-18 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves Deb Hall to receive a stipend in the amount of \$4,000.00 for the entirety of 2017-2018 school year. This stipend reflects the additional needs of supporting a student receiving ABA supports within the preschool program, where data, graphing and monitoring of the student's program are done on a daily basis, to support regular adjustments in the student's individualized program.

3. Staff Resignation– Kelly Merlino

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Kelly Merlino, Part Time Instructional Aide, effective immediately. (Attachment)

4. Reappointment of Substitute Transportation Drivers 2017-2018 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the reappointment of the following Substitute Transportation Drivers for the 2017-2018 school year at an hourly rate of \$22.86:

Warren McCroy
Dona Sutton
Dan Wood
Bob Uccardi
Kathy Burger
Joann Meyler
Roosevelt Marin
John Ragusa

5. New Hire: Transportation Driver – James Castiglione (Attachment)
 BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of James Castiglione, current substitute Transportation Driver, as a Transportation Driver for the 2017-2018 school year, effective August 28, 2017.
6. Revision to Non-Tenured Certificated Staff Reappointment of Caitlin Delaney– FTE
 BE IT RESOLVED that the Mendham Township Board of Education approves the revision to the appointment of Caitlin Delaney, Speech Language Specialist, for the 2017-2018 school year from .8 FTE to Full Time, as follows:

<u>Last Name</u>	<u>First name</u>	<u>Degree</u>	<u>Step</u>	<u>FTE</u>	<u>Salary</u>
Delaney	Caitlin	BA+45/MA	3	F	\$56,295.00

7. Revision to the Reappointment of MTEA member support staff for the 2017-18 school year
 BE IT RESOLVED that the Mendham Township Board of Education approves revising the following MTEA member support staff reappointments for the 2017-2018 school year:

<u>MTEA Member</u>	<u>Job Title</u>	<u>Hours</u>	<u>Salary</u>
Christine Rollo	10 Month Instructional/ Sp Ed Aide		\$22,097
Erin Santos	Part-Time Instructional Aide	5.75 hours for 180 days	\$17.25/hr
Lacey Neil	Part-Time Instructional Aide	5.75 hours for 180 days	\$17.68/ hr
Dawn Montesano	Part-Time Instructional Aide	5.75 hours for 180 days	\$17.25/hr
Suzanne Molner	Part-Time Instructional Aide	5.75 hours for 180days	\$17.25/hr
Karen Pasquale	Part-Time Instructional Aide	5.75 hours for 180 days	\$19.52/hr
Susan Oths	Part-Time Instructional Aide	4.50 hours for 180 days	\$17.25/hr
Halina Zamojtel	Part-time Instructional Aide	3 hours for 180 days	\$17.25/hr

Policy and Planning

1. Second Reading and Adoption
 BE IT RESOLVED that the Mendham Township Board of Education approves for second reading and adoption the following policies and regulations:

Policy 1240	Evaluation of Superintendent (M) (Revised)
Regulation 1240	Evaluation of Superintendent (M) (Revised)
Policy 1511	Board of Education Website Accessibility (New)
Policy 3126	District Mentoring Program (Revised)

Regulation 3126	District Mentoring Program (Revised)
Policy 3221	Evaluation of Teachers (M) (Revised)
Regulation 3221	Evaluation of Teachers (M) (Revised)
Policy 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Regulation 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
Policy 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
Policy 3240	Professional Development for Teachers and School Leaders (M) (Revised)
Regulation 3240	Professional Development for Teachers and School Leaders (M) (Revised)
Policy 5610	Suspension (M) (Revised)
Regulation 5610	Suspension (M) (Revised)
Policy 5620	Expulsion (M) (Revised)
Policy 7424	Bed Bugs (New)
Regulation 7424	Bed Bugs (New)
Policy 8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
Policy 8550	Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

Moved by Mr. Jendryka, second by Ms. Holquist to approve the Action Items for July 25, 2017 related to Curriculum & Instruction (indicating ACCEPTANCE of the Superintendent's recommendation for HIB Incident #MTMS 2017/31), Operations & Finance, Personnel & Human and Policy & Planning. Roll call vote: Mr. Elgarten, Ms. Holquist, Mr. Jendryka, Mr. Brauner, all Ayes. Motion passes.

X. Discussion

None.

XII. Verbal Communications from the Public

None.

XIII. Adjourn to Closed EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss student matters and staff matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Moved by Mr. Elgarten, second by Ms. Holquist to adjourn to Closed Executive Session. The Board entered Executive Session at 8:59 pm.

XI. Reconvene Open Work Session Meeting

The Board reconvened the Regular Session at 10:03 pm.

The following Addendum to the July 25, 2017 Mendham Township Board of Education Meeting Agenda was then introduced:

ADDENDUM

1. Merit Goals and Reappointment – Middle School Principal

WHEREAS, on or about September 9, 2016, the Mendham Township Board of Education (Hereinafter referred to as the “Board”) approved merit action plans for the Middle School Principal for the 2016-2017 school year consisting of one (1) quantitative merit criteria and three (3) qualitative merit criteria and;

WHEREAS, the Board has evaluated the Middle School Principal’s performance and determined that he achieved the objectives set forth in the 2016-2017 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2016-2017 school year. The Mendham Township Board of Education

approves the release of payment to Dr. Patrick J. Ciccone, Middle School Principal, for achievement of 2016-2017 Merit Goals.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2017-2018 salary for Dr. Patrick J. Ciccone at \$191,031.

2. Merit Goals and Reappointment – Elementary School Principal

WHEREAS, on or about September 9, 2016, the Mendham Township Board of Education (Hereinafter referred to as the “Board”) approved merit action plans for the Elementary School Principal for the 2016-2017 school year consisting of two (2) quantitative merit criteria and one (2) qualitative merit criteria and;

WHEREAS, the Board has evaluated the Elementary School Principal’s performance and determined that she achieved the objectives set forth in the 2016-2017 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2016-2017 school year. The Mendham Township Board of Education approves the release of payment to Ms. Julianne Kotcho, Elementary School Principal, for achievement of 2016-2017 Merit Goals.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2017-2018 salary for Ms. Julianne Kotcho at \$135,707.

3. Merit Goals and Reappointment – Director of Special Services

WHEREAS, on or about September 9, 2016, the Mendham Township Board of Education (Hereinafter referred to as the “Board”) approved merit action plans for the Director of Special Services for the 2016-2017 school year consisting of two (2) quantitative merit criteria and one (2) qualitative merit criteria and;

WHEREAS, the Board has evaluated the Director of Special Services’ performance and determined that he achieved the objectives set forth in the 2016-2017 approved Merit Goals;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the aforementioned merit bonus for the 2016-2017 school year. The Mendham Township Board of Education approves the release of payment to Mr. Robert Koroski, Director of Special Services, for achievement of 2016-2017 Merit Goals.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby approves the establishment of the 2017-2018 salary for Mr. Robert Koroski at \$135,707.

4. RESOLUTION APPROVING SETTLEMENT

BE IT RESOLVED that the Mendham Township Board of Education hereby accepts and approves the negotiated Settlement Agreement and Release (the “Agreement”) by and between the parties in the matter entitled M.B. and K.C. o/b/o M.B. v. Mendham Township Board of Education, OAL Docket No. EDU 07007-17; Agency Reference No.: 80-4/17, subject to the terms and conditions set forth therein; and

BE IT FURTHER RESOLVED that the Mendham Township Board of Education authorizes the Board President to execute the Agreement on behalf of the Board; and to take such further steps as may be necessary to effectuate the within settlement and carry out this action of the Board.

5. Management of Teacher/Clerical Substitute Staffing

WHEREAS, in the course of its operations, the Administration of the Mendham Township Board of Education arranges for substitute teachers and clerical staffing to provide coverage for absent teachers and clerical staff (“Substitute Teachers and Clerical Staffing Program”); and

WHEREAS, pursuant to *N.J.S.A.* 18A:18A-4.1, the Board has determined to procure the services through the use of competitive contracting through a Request for Proposals and to award the services based upon price and other factors considered.

WHEREAS, pursuant to *N.J.S.A.* 18A:18A-4.1(k), the Board requested and the Department of Community Affairs, Division of Local Government Services authorized the Board to utilize competitive contracting instead of competitive bidding for the procurement of the Substitute Teachers and Clerical Staffing Program Contract; and

WHEREAS, the Board prepared a Request for Proposals and publicly advertised and solicited proposals for said services and on July 25, 2017, the Board received two (2) proposals for the Substitute Teachers and Clerical Staffing Program Services from Source4Teachers and Insight Education Services for the period from July 1, 2017 through June 2018 subject to four (4) annual renewals not to exceed a total of five (5) years; and

WHEREAS, the Administration has reviewed the proposal/s and has determined that Source4Teachers has the necessary qualifications and expertise to provide the Substitute Teachers and Clerical Staffing Program Services and its proposal, based upon the criteria set forth in the RFP, is the most advantageous to the Board, price and other factors considered.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the Substitute Teachers and Clerical Staffing Program Contract to Source4Teachers for the period from July 1, 2017 through June 2018 subject to four (4) annual renewals, to be further approved by the Board, and not to exceed a total of five (5) years; and


BE IT FURTHER RESOLVED, that the School Business Administrator and other Board officials, employees and agents, at the direction of the School Business Administrator, are hereby authorized and directed on behalf of the Board to take any action necessary to effectuate this Resolution, including but not limited to the execution and implementation of a contract between the Board and Source4Teachers.

Moved by Mr. Jendryka, second by Ms. Holquist to approve all Addendum Agenda Items (#1 through #5) for July 25, 2017. Roll call vote: Mr. Elgarten, Ms. Holquist, Mr. Jendryka, Mr. Brauner, all Ayes. All Addendum Items for the July 25, 2017 Agenda are approved.

XIV. Adjournment

Moved by Ms. Holquist, second by Mr. Elgarten to adjourn the meeting. The meeting was adjourned at 10:05 pm.

Respectfully submitted,



Thomas H. Kryger
Business Administrator/Board Secretary