

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL LIBRARY
REGULAR SESSION MEETING AGENDA
WEDNESDAY, AUGUST 23, 2023**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Joan Mody President
Mr. Andrew Christmann Vice President
Mr. Adam Dubeck
Mr. Peter Dumovic
Mr. Thomas Keeling
Dr. Rekha Mandel
Mrs. Diana Orban Brown

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

➤ District Updates, News and Events

VI. Board Secretary's Report

VII. Board President's Report

VIII. Correspondence

IX. Committee Reports

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**

- **Ad Hoc - DEIA**
- **Ad Hoc - ESIP/Referendum**

X. Consent Items

Approval of Minutes

Regular Session Minutes:

Curriculum and Instruction

1. **Mendham Township School District: District Goals** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education adopts the District Goals for the 2023-2024 school year.

2. **Mendham Township School District: Board Goals** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education adopts the Board Goals for the 2023-2024 school year.

3. **Approval of the Student Code of Conduct**
BE IT RESOLVED that the Mendham Township Board of Education approves the Student Code of Conduct for the Mendham Township Elementary School and Mendham Township Middle School for the 2023-2024 school year.

4. **Middle School Building Goals** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education adopts the Middle School Building Goals the 2023-2024 school year.

5. **Elementary School Fundraiser for 2023-2024 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the following fundraiser activity for the 2023-2024 school year:

Date	Activity	Description
October 2023	GiGi's Playhouse	Lisa Lombardo's 4th Grade Class Collection of needed supplies

6. **Contracts with Anne Hunkler Karanikas**
BE IT RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 13292301) as per the IEP for 1.5 hours per week for a total of 54 hours @ \$80/hr. not to exceed a total of \$4,320.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 13426451) as per the IEP for 1 hour per week for a total of 36 hours @ \$80/hr. not to exceed a total of \$2,880.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 13668017) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 13684873) as per the IEP for 2 hours per month for a total of 18 hours @ \$80/hr. not to exceed a total of \$1,440.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 14430010) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 14489107) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 14532703) as per the IEP for 1 hour per week for a total of 36 hours @ \$80/hr. not to exceed a total of \$2,880.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 14532735) as per the IEP for 1 hour per week for a total of 36 hours @ \$80/hr. not to exceed a total of \$2,880.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation

within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 14738813) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 150289413) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 15081349) as per the IEP for 1 hour per month for a total of 9 hours @ \$80/hr. not to exceed a total of \$720.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 15111755) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 15360987) as per the IEP for 1 hour per week for a total of 36 hours @ \$80/hr. not to exceed a total of \$2,880.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 15531086) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 15659735) as per the IEP for 2 hours per week for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s

15759240) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s 15837567) as per the IEP for 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for one (1) student (ID#s #16035759) as per the IEP for a total of 3 hours per week for a total of 108 hours @ \$80/hr. not to exceed a total of \$8,640.00.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves Anne Hunker Karanikas for contracted Behavioral Consultation within the school from 08/31/23 to 06/10/24 for 504/I&RS students for a total of 8 hours per month for a total of 72 hours @ \$80/hr. not to exceed a total of \$5,760.00.

7. **Tuition Contracts for the 2023-2024 School Year with ECLC of New Jersey**

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with ECLC of New Jersey for the 2023 - 2024 school year effective September 6, 2023, to June 20, 2024, for one (1) student (15958461) as per IEP at a tuition of \$64,301.40.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Extraordinary services for the 2023 - 2024 school year effective September 6, 2023, to June 20, 2024, with ECLC of New Jersey at the rate of \$245 per day.

8. **Jillian Petrie, Middle School Play Director** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Jillian Petrie to serve as the Middle School Play Producer/Stage & Musical Director and to provide sound and lighting services, costume rental and props/scenery, and royalties for the production of "Addams Family" in the amount of \$24,250.00 with performances to be held on March 14, 15, 16, 2024.

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of July 2023 that no major accounts and fund balances in the 2023/2024 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the July 2023 Board Secretary’s Reports.

3. **Treasurer’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the July 2023 Treasurer’s Reports.

4. **August 2023 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the July 2023 transfer report.

5. **August 2023 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the August 2023 Bills List. This includes payroll checks N0491 through N0493.

Fund 11 - Treasurer Account	\$1,131,213.01
Fund 20 - Special Revenue/Grants	\$ 34,473.15
Fund 30 - Referendum Account	\$ 21,850.00
Fund 40 - Debt Service	\$1,296,798.75
Fund 60 - Food Service Account	\$ 165.50
Fund 95 - Athletics Account	\$ <u>357.00</u>
Total:	\$2,484,857.41

6. **District Travel**

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program	Date	Employee	Event Cost	Total Cost
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Name				
Gotham Writers (online)	07/18/23 thru 08/29/23	Lisa Lombardo	\$344.00	\$344.00
Annual Conference of The Reading League (Syracuse, NY)	10/02/23 10/03/23 10/04/23	Dr. Kotcho Brianna D’Almeida Tracy Newton Erica Parke Laura Porrovecchio Jean Sosna	Registration \$499.00 Each	Registration \$2,994.00 Total Lodging \$2,081.31 Total Mileage Reimbursement Substitute Coverage

7. **Use of District Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2022-2023 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
The Mendham Kids Club	<u>ES</u> Computer Room	Thursdays & Fridays 09/14/23 -12/22/23	8:00 am - 8:45 am	Charles Gallo

* Subject to change due to conflicts with Mendham Township School events.

8. **2023-2024 Joint Transportation Agreement with the Randolph School District** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the 2023-2024 Joint Transportation Agreement between the Mendham Township Board of Education and the Randolph Township School District.

Personnel and Human Resources

1. **Staff Resignation - Erica Koehler** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of resignation from Erica Koehler, Middle School World Language Teacher, dated and effective July 20, 2023.

2. **Staff Resignation - Andre Viola** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of resignation from Andre Viola, Middle School Physical Education Teacher, dated and effective July 26, 2023.

3. **Staff Resignation - Catherine Moore** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of resignation from Catherine Moore, Middle School Music/Choir Teacher, dated August 14, 2023, effective October 13, 2023.

4. **Rescind Letter, Gabrielle Testa** *(Attachment)*

BE IT RESOLVED that the Board of Education rescinds the appointment of Gabrielle Testa for the 2023-2024 school year.

5. **Rescind Letter, Susan Sanguesa** *(Attachment)*

BE IT RESOLVED that the Board of Education rescinds the appointment of Susan Sanguesa for the 2023-2024 school year.

6. **Leave of Absence - Stacey Lipschutz**

BE IT RESOLVED that the Board hereby approves Stacey Lipschutz, Speech Therapist, for a leave of absence, having received doctor's certification, commencing October 30, 2023, while utilizing Twenty-two (22) sick days, under the Federal Family Medical Leave Act (FMLA) ending after Twelve (12) weeks on January 26, 2024.

BE IT FURTHER RESOLVED that the Board hereby approves Twelve (12) weeks under the NJ Family Leave Act (FLA) for Stacey Lipschutz, commencing on December 11, 2023, through March 8, 2024, as requested in writing;

BE IT FURTHER RESOLVED that the Board hereby approves Stacey Lipschutz with an extended unpaid leave of absence (Not covered under FMLA or NJ FLA) through June 14, 2024.

BE IT RESOLVED that the Board approves Stacey Lipschutz with a return to work date of the first day of the 2024-2025 school year.

7. **Leave of Absence - Mary (Geri) Esposito**

BE IT RESOLVED that the Board hereby approves Mary (Geri) Esposito, Middle School Teacher, for a leave of absence, having received doctor's

certification, commencing August 31, 2023, while utilizing Fifty-Six (56) accumulated sick days, under the Federal Family Medical Leave Act (FMLA) ending after Twelve (12) weeks on November 22, 2023.

BE IT FURTHER RESOLVED that the Board hereby approves Mary (Geri) Esposito for a leave of absence, commencing on November 27, 2023, while utilizing Nineteen (19) sick days, under the NJ Family Leave Act (NJFLA) ending after Four (4) weeks on January 2, 2024;

BE IT RESOLVED that the Board approves Mary (Geri) Esposito with an anticipated return to work date of January 3, 2024.

8. **Leave Replacement - Mariah Clark, MS Science Teacher** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Mariah Clark as a Full-Time Leave Replacement Middle School Science Teacher, effective August 31, 2023, through December 31, 2023, at a prorated salary of \$55,275.00, BA, Step 1.

9. **New Hire - Alexander Hufford, Middle School Physical Education Teacher** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Alexander Hufford as a Full-Time Middle School Physical Education Teacher, effective September 21, 2023, the 2023-2024 school year, at an annual pro-rated salary of \$55,525.00, BA, Step 2.

10. **New Hire - Ann-Toni Herman, Elementary School Preschool Teacher** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Ann-Toni Herman as a Full-Time Elementary School Preschool Teacher, effective August 31, 2023, the 2023-2024 school year, at an annual salary of \$55,775.00, BA, Step 3.

11. **Part-Time Paraprofessionals for the 2023-2024 School Year**
BE IT RESOLVED that the Mendham Township Board of Education approves the following Part-Time Paraprofessionals for the 2023-2024 school year:

Staff	Salary
Susan Oths	\$23,474
Christine Rollo	\$23,837

12. **ABA Stipends for the 2023- 2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves Cindy Blood and Christine Rollo to receive a stipend in the amount of \$4,000.00 each for the entirety of the 2023-2024 school year. This stipend reflects the additional needs of supporting a student receiving ABA supports, where data, graphing, and monitoring of the student’s program are done on a daily basis, to support the regular adjustments in the student’s individual program.

13. **Extra Hours - Deborah Nisivoccia**

BE IT RESOLVED that the Mendham Township Board of Education approves extra hours for Deborah Nisivoccia to cover zero period, effective September 5, 2023, until a permanent part-time aide is secured, at an hourly rate of \$34.94.

14. **Mentors for Provisional Teachers**

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following to serve as a mentor during the Provisional Teacher Certification process:

Mentor	Provisional Teacher	Certification	Compensation
Stacey Bray	Alaina Commarato	CEAS	\$550.00
Stacey Bray	Mariah Clark	CE	\$550.00
Cindy O’Connor	Ann-Toni Herman	CE	\$550.00

15. **Movement on the Guide**

BE IT RESOLVED that the Mendham Township Board of Education approves movement on the salary guide for the following certificated staff members upon receipt of official transcripts:

Staff	From		To	
	Placement	Salary	Placement	Salary
Elizabeth Hollman	M/BA+45, Step 15	\$72,650	MA+30, Step 15	\$75,650
Perry Hooker	M/BA+45, Step 8	\$63,275	MA+30, Step 8	\$66,675
Fotini Kavalos	BA +30, Step 14	\$69,650	M/BA+45, Step 14	\$72,650

Erica Parke	M/BA+45, Step 19	\$86,250	MA+30, Step 19	\$88,950
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16. **Middle School Chaperones for the 2023-2024 School Year** (*Attachment*)
BE IT RESOLVED that the Mendham Township Board of Education approves the attached Middle School Chaperones List for the 2023-2024 school year.
17. **Appointment of Transportation Drivers with Annual Salary**
BE IT RESOLVED that the Mendham Township Board of Education approves the annual salaries of the following Transportation Drivers for the 2023-2024 school year:

Name	Job Title	Salary
Amy Bond	Transportation Driver	\$36,936
James Castiglione	Transportation Driver	\$38,534
Jeremy Conover	Transportation Driver	\$38,534
Michael Gannon	Transportation Driver	\$38,534
Olga Garcia	Transportation Driver	\$38,534
Sami Haile	Transportation Driver	\$36,936
Erna Hauswald	Transportation Driver	\$36,936
Brenda Helbig	Transportation Driver	\$41,709
Gina Laitano	Transportation Driver	\$31,719
Susie Lebron Vega	Transportation Driver	\$36,936
Yoslin Lopez	Transportation Driver	\$36,936
Deborah Luciano	Transportation Driver	\$40,111
John McKeown	Transportation Driver	\$36,936
Deborah Mercurio	Transportation Driver	\$36,936
JoAnn Meyler	Transportation Driver	\$38,534
Nicholas Muscatella	Transportation Driver	\$40,111

Mark Ottoson	Transportation Driver	\$40,111
Yomelly Parra	Transportation Driver	\$36,936
Emily Perez	Transportation Driver	\$36,936
Sharon Romero	Transportation Driver	\$40,111
Susan Romero	Transportation Driver	\$15,390
Jesse Smith	Transportation Driver	\$36,936
Cynthia Sommer	Transportation Driver	\$36,936
Deborah Templin	Transportation Driver	\$38,534
Margitt Trocha	Transportation Driver	\$41,709
Janette Vega	Transportation Driver	\$36,936
Christopher Vrabel	Transportation Driver	\$31,719

18. **Appointment of Transportation Assistants with Annual Salary**

BE IT RESOLVED that the Mendham Township Board of Education approves the annual salaries of the following Transportation Assistants for the 2023-2024 school year:

Name	Job Title	Salary
Carolyn Allen	Transportation Assistant	\$9,414
Danielle Donato	Transportation Assistant	\$16,308
Deborah Getchius	Transportation Assistant	\$32,205
Kyonghee Kim	Transportation Assistant	\$20,534
Marguerite Oswald	Transportation Assistant	\$26,865
Susan Reuter	Transportation Assistant	\$20,534
Beth Smith	Transportation Assistant	\$19,022
Debra Webster	Transportation Assistant	\$21,902

19. **Substitute Teachers – Reappointments**

BE IT RESOLVED that the Mendham Township Board of Education reappoints the following substitute teachers for the 2023-2024 school year at the current rate of \$125.00 per full day and \$62.50 per half day:

Deb Buchanan	Lauren Costanza	Nadia Cunningham
Alison Donohue	Christine Fillipini	Lauren Garofalo
Sayrah Garrison	Erica Gibbons	Rebekah Griffin
Peter Lee	Silvana Martirano	Karen Muha
Cindy Nicol (Bruno)	Purpa Pal	Joe Pedalino
Nicholas Pereira	Eileen Phillips	Lisa Rapp
Laura Ryan	Nicolette Santomo	Andrea Varughese
Christopher Welch		

20. **New Hires - Substitute Teachers**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Substitute Teachers, pending completion of paperwork, at the current rate of \$125.00 per day for the 2023-2024 school year:

Alice Gmelin	Helen McDevitt	Faith Walker
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21. **Long-Term Substitute Teacher - Stephanie Drakes-McKinney**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Stephanie Drakes-McKinney, pending completion of paperwork, as a Long-Term Substitute Middle School Spanish Teacher, effective August 31, 2023, at the current rate of \$125.00 per day pending completion of certification.

22. **Administrative Goals**

BE IT RESOLVED that the Mendham Township Board of Education approves the attached goals for District and Building Administrators for 2023-2024.

Policy and Planning

1. **Second Reading (Attachments)**

BE IT RESOLVED that the Mendham Township Board of Education approves the Second reading and adoption of the following policies and regulations:

XI. Discussion

XII. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

XII. Adjournment