

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL LIBRARY
REGULAR SESSION MEETING AGENDA
TUESDAY, MARCH 19, 2024, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Joan Mody	President
Dr. Rekha Mandel	Vice President
Mr. Andrew Christmann	
Mr. Adam Dubeck	
Mr. Peter Dumovic	
Mr. Thomas Keeling	
Mrs. Diana Orban Brown	

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Student Representative to the Board of Education

➤ Rachel Christie

VI. Superintendent's Report

➤ District Updates, News and Events
➤ Principal Presentations - Dr. Kotcho & Dr. Ciccone

VII. Board Secretary's Report

VIII. Board President's Report

IX. Correspondence

X. Committee Reports

XI. Consent Items

Approval of Minutes:

February 20, 2024 Work Session Minutes
February 27, 2024 Regular Session Minutes

Curriculum and School Programs

1. **Tuition Contracts for the 2023-2024 School Year with Cornerstone Day School**

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with Cornerstone Day School for the 2023 - 2024 school year effective March 19, 2024, to June 28, 2024, for one (1) student (15912734) as per IEP at a tuition of \$30,292.68.

2. **New - Elementary School Field Trips (Attachments)**

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trips for the 2023-2024 school year:

Date	Grade	Activity	Chaperones
04/02/24	Grade 1	Raritan Valley Community College Planetarium	Eugenia Mastrogiannakos Kelly Merlino Laura Porrovecchio Tiffany Reed
04/22/24	Grade 2	Franklin Mineral Museum	Brianna Boland Andrea Fattorusso Katelyn Jones Kristin Miller Theresa Milow Kevin O’Keefe Darlyne Pieper
05/13/24	Grade 4	Lake Hopatcong	Diane Barlow Dawn Cullinan Kellie DeGise Hannah Dunlevy Lisa Lombardo Theresa McNamara Maria Messina Erica Parke 10 Parent Chaperones TBD

05/17/24	Grade 4	Camp Bernie YMCA, Port Murray	Diane Barlow Dawn Cullinan Kellie DeGise Hannah Dunlevy Lisa Lombardo Kerri McCloskey (Nurse) Maria Messina Erica Parke
----------	---------	----------------------------------	--

3. **Previously Approved - Middle School Field Trip** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2023-2024 school year previously approved at the June 20, 2023, Board of Education meeting:

Date	Grade	Activity	Chaperones
05/03/24	Grades 5-8	Music Festival at Dorney Park	Russell Branch Stephen Dodrv Erin Giarrusso (Nurse) Michael Mahadeen Zachary Naughtright + 7 teachers (TBD)

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate of \$120.00 for field trips which extend the day by more than two (2) hours to the above chaperones attending the Dorney Park field trip.

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of February 2024 that no major accounts and fund balances in the 2023/2024 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2024 Board Secretary’s Reports.

3. **Treasurer’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2024 Treasurer’s Reports.

4. **February 2024 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2024 transfer report.

5. **March 2024 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the March 2024 Bills List. This includes payroll checks N0543 through N0548.

Fund 10 - Treasurer Account	\$ 62,086.71
Fund 11 - Treasurer Account	\$1,645,695.92
Fund 20 - Special Revenue/Grants	\$ 32,661.36
Fund 60 - Food Service Account	\$ 54,845.47
Fund 95 - Athletic Account	<u>\$ 1,060.00</u>
Total:	\$1,796,349.46

6. **Use of District Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2023-2024 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Mendham/ Chester Running Club	<u>MS</u> Fields	Tuesdays 03/12/24-06/04/24	5:30-6:30 pm	Jenifer Martin
NJ Cyclones	<u>MS</u> Gyms	Fridays 03/29/24-06/07/24	7:00-8:00 pm	Ryan Marchese

* Subject to change due to conflicts with Mendham Township School events.

Personnel and Human Resources

1. **New Hire - Maureen Cullen, Transportation Dispatcher**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Maureen Cullen as a Transportation Dispatcher, pending completion of paperwork, at an annual salary of \$45,000.00. Salary to be prorated effective April 1, 2024, for the 2023-2024 school year.

2. **New Hire - Jackeline Rivera, Transportation Driver**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Jackeline Rivera, pending completion of paperwork, as a Transportation Driver at an hourly rate of \$29.37 effective March 20, 2024, for the 2023-2024 school year.

3. **Middle School Athletic Monitors for the 2023-2024 School Year**

(Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the attached Athletic Monitors at the contractual rate of \$100.00 for events that start after contractual hours for the 2023-2024 school year.

4. **Elementary School Talent Show Chaperone**

BE IT RESOLVED that the Mendham Township Board of Education approves Dawn Cullinan to chaperone (in place of previously approved Erica Parke) the Elementary School Talent Show on March 8, 2024, at the rate of \$100.00 for events that begin after contractual hours.

5. **Job Descriptions Approval** *(Attachments)*

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following Job Descriptions:

Early Childhood Education Teacher
Elementary Education Teacher
Guidance Counselor
Health and Physical Education Teacher
K-12 Art Teacher
K-12 Music Teacher
(MTMS) K-12 Subject Area Teacher
Reading Specialist
School Library Media Specialist
School Nurse
Special Education Teacher
Substitute Teacher

Policy and Planning

1. **First Reading** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the First reading of the following policy and regulations:

- P 1140 Educational Equity Policies/Affirmative Action (M)
- P 1523 Comprehensive Equity Plan (M)
- P 1530 Equal Employment Opportunities (M)
- R 1530 Equal Employment Opportunity Complaint Procedure (M)
- P 1550 Equal Employment/Anti-Discrimination Practices (M)
- R 2200 Curriculum Content (M)
- P 2260 Equity in School and Classroom Practices (M)
- R 2260 Equity in School and Classroom Practices Complaint Procedure (M)
- P 2411 Guidance Counseling (M)
- P 2423 Bilingual Education (M)
- R 2423 Bilingual Education (M)
- P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
- R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
- P 3211 Code of Ethics
- P 5570 Sportsmanship
- P 5750 Equitable Educational Opportunity (M)
- P 5755 Equity in Educational Programs and Services (M) Abolished
- P 5841 Secret Societies
- P 5842 Equal Access of Student Organizations
- P 7610 Vandalism
- R 7610 Vandalism
- P 9323 Notification of Juvenile Offender Case Disposition

2. **Second Reading** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Second reading and adoption of the following policy:

- P 5757 Anti-Discrimination, Diversity, Equity, Inclusion, and Belonging

XII. ACTION ITEMS

Curriculum and School Programs

1. **Previously Approved - Middle School Field Trip** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2023-2024 school year previously approved at the June 20, 2023, Board of Education meeting:

Date	Grade	Activity	Chaperones
04/11/24	Grades 7-8 (20 students)	MTES - Welcome 4th graders and prepare them for middle school.	Alexander Ferenc Jacqueline Medina

Personnel and Human Resources

1. **Unpaid Absence - Deborah Getchius, Transportation Bus Aide**

BE IT RESOLVED that the Mendham Township Board of Education approves Deborah Getchius to take March 18, 2024, through March 22, 2024, as an unpaid absence.

XIII. Discussion

XIV. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

XV. Adjournment