

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL LIBRARY
REGULAR SESSION MEETING AGENDA
TUESDAY, JULY 18, 2023**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Joan Mody President
Mr. Andrew Christmann Vice President
Mr. Adam Dubeck
Mr. Peter Dumovic
Mr. Thomas Keeling
Dr. Rekha Mandel
Mrs. Diana Orban Brown

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

➤ District Updates, News and Events

VI. Board Secretary's Report

VII. Board President's Report

VIII. Correspondence

IX. Committee Reports

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**

- **Ad Hoc - DEIA**
- **Ad Hoc - ESIP/Referendum**

X. Consent Items

Approval of Minutes

Regular Session Minutes:

Curriculum and Instruction

1. **Student Safety Data System**

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the Student Safety Data System for Period 2 (January 1, 2023 - June 30, 2023) to the New Jersey Department of Education.

2. **Mentoring Plan** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the 2023-2024 Mentoring Plan.

3. **Revised - Elementary School Curriculum** *(Attachments)*

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the revised Elementary School Math Curriculum for Grades K-4 for the 2023-2024 school year.

4. **Elementary School Tentative Field Trips** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the proposed Elementary School field trips for the 2023-2024 school year.

5. **Tuition Contracts for the 2023-2024 School Year with NJ Commission for the Blind and Visually Impaired**

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with CBVI for the 2023 - 2024 school year effective September 1, 2023, to June 30, 2024, for one (1) student (15027946) as per IEP at a tuition of \$2,200.00.

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of June 2023 that no major accounts and fund balances in the 2022/2023 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the June 2023 Board Secretary’s Reports.

3. **Treasurer’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the June 2023 Treasurer’s Reports.

4. **June 2023 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the June 2023 transfer report.

5. **June 30, 2023 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final June 30, 2023 Bills List. This includes payroll checks N0491 through N0493 .

Fund 10 - Treasurer Account	\$2,890.35
Fund 11 - Treasurer Account	\$358,007.13
Fund 20 - Special Revenue/Grants	\$4,535.35
Fund 30 - Referendum Account	\$474,079.49
Fund 60 - Food Service Account	\$11,023.20
Fund 95 - Athletics Account	<u>\$422.00</u>
Total:	\$850,957.52

July 2023 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the final July 2023 Bills List.

Fund 11 - Treasurer Account	\$94,033.93
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6. **Use of Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2023-2024 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Chester Mendham Baseball & Softball Club	ES Gyms	Mondays 11/27/23 - 03/11/24	5:00 pm - 8:00 pm	Lauren Garofalo

Subject to change due to conflicts with Mendham Township School events.

7. **Approval of Submission of Elementary and Secondary Education Act (ESEA) 2023-2024**

BE IT RESOLVED that the Mendham Township Board of Education accepts the allocations and approves the submission of the Elementary and Secondary Education Act (ESEA) grant application to the New Jersey Department of Education for the 2023-2024 school year in the amount of \$8,473 for Title II-Part A.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education hereby refuses the funds allocated for ESEA Title I for the 2023-2024 school year.

8. **Approval of Submission of IDEA Grant 2023-2024**

BE IT RESOLVED that the Mendham Township Board of Education accepts the allocations and approves the submission of the 2023-2024 Individuals with Disabilities Education Act Grant Application (IDEA) to the New Jersey Department of Education. The application amounts are \$183,271 for the Basic IDEA Grant (Grades K-8) and \$8,473 for the Preschool IDEA Grant.

9. **Food Service Management Company Contract - Pomptonian Food Services 2023-2024**

BE IT RESOLVED that the Mendham Township Board of Education approves the contract agreement for food services management company (FSMC) with Pomptonian Food Services of Fairfield, NJ for the 2023-2024 school year.

Elementary School	
Student Lunch	\$4.75
Featured Favorite Lunch	\$5.35
Unique Higher Tier Lunch	\$5.75

Middle School	
Student Lunch	\$4.75
Featured Favorite Lunch	\$5.35
Unique Higher Tier Lunch	\$5.75

Elementary & Middle School Faculty	
Faculty Lunch	\$5.25
Faculty Featured Favorite Lunch	\$5.85
Faculty Unique Higher Tier Lunch	\$6.00

10. **Receipt and Award Bid - School Bus** (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education accepts the bid from Hunterdon County Education Services Commission, for the purchase of a 2011 24-passenger school bus for the total amount of \$11,000.00.

11. **Transportation Trip Jointure Costs for the 2023-2024 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the Transportation Trip Jointure Costs for the 2023-2024 school year at a rate of \$85.00/per hour for a 54-passenger bus and \$75.00/per hour for a 24-passenger bus.

12. **Transportation Requests - Chester Camp & Montgomery Summer Trips**
(Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the transportation requests for the Chester Camp and Montgomery Summer Trips at an hourly rate of \$85.00 for a full-size bus and \$75.00 for a van.

Personnel and Human Resources

1. **New Hires - Elementary School Lunch/Recess Aides**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Bonnie Manzo and Sharalynn Hopkins, pending completion of paperwork, as Elementary School Lunch/Recess Aides at an hourly rate of \$15.00, effective September 5, 2023, for the 2023-2024 school year.

2. **New Hire - Maria Messina, Elementary School Special Education Teacher**
(Attachment)
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Maria Messina as a Full-Time Elementary School Special Education Teacher, effective August 31, 2023, for the 2023-2024 school year, at an annual salary of \$55,525.00, BA, Step 2.

3. **New Hire - Gabrielle Testa, Elementary School Preschool/Special Education Teacher**
(Attachment)
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Gabrielle Testa as a Full-Time Elementary School PreK/Special Education Teacher, effective August 31, 2023, for the 2023-2024 school year, at an annual salary of \$62,125.00, BA+45/MA, Step 6.

4. **New Hire - Megan Sager, Elementary School Preschool Teacher**
(Attachment)
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Megan Sager as a Full-Time Elementary School Preschool Teacher, effective August 31, 2023, for the 2023-2024 school year, at an annual salary of \$62,675.00, BA+45/MA, Step 7.

5. **New Hire - Substitute Transportation Driver**
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Albert Asolese as a Substitute Transportation Driver effective July 19, 2023, at an hourly rate of \$25.00 for the 2023-2024 school year.

6. **Revised - Summer Enrichment Middle School**
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of James Haggerty for the Middle School Summer Enrichment Program, effective July 18, 2023, for 3.5 hours a day (8:30 a.m. to 12:00 p.m.), 2 days a week for 4 weeks at a rate of \$42.00 an hour.

Policy and Planning

1. **First Reading**
(Attachments)
BE IT RESOLVED that the Mendham Township Board of Education approves the First reading of the following policies and regulations:

P 2419 School Threat Assessment Teams (M)

XI. Discussion

XII. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

XII. Adjournment