

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL LIBRARY
PUBLIC HEARING MEETING AGENDA
TUESDAY, APRIL 25, 2022, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Joan Mody President
Mr. Andrew Christmann Vice President
Mr. Adam Dubeck
Mr. Peter Dumovic
Mr. Thomas Keeling
Dr. Rekha Mandel
Mrs. Diana Orban Brown

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. 2023-2024 Public Hearing Budget Presentation

VI. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comments to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them by a speaker or comment on a speaker's concerns. Speakers shall provide their name, and address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

VII. Action Items:

Operations and Finance

1. **ADOPTION OF THE FINAL BUDGET AS APPROVED BY THE EXECUTIVE COUNTY SUPERINTENDENT**

A. 2023-2024 BUDGET APPROVAL

BE IT RESOLVED that the Mendham Township Board of Education adopts and approval of the final budget for the 2023-2024 School Year as delineated below:

	GENERAL FUND	SPECIAL REVENUES FUNDS	DEBT SERVICE FUND	TOTAL
2023-24 Total Expenditures	\$22,363,135	\$155,000	\$1,550,268	\$24,068,403
Less: Anticipated Revenues	\$ 4,413,380	\$155,000	\$628,524	\$ 5,196,904
Taxes to be Raised	\$17,949,755	\$0	\$921,744	\$18,871,499

B. USE OF ADJUSTMENTS – 2023-2024

BE IT RESOLVED, that the Mendham Township Board of Education includes in the final budget the adjustment for enrollment in the amount of \$466,275. The district intends to utilize this adjustment for supplies and materials necessary for the increase in enrollment from additional students.

BE IT RESOLVED, that the Mendham Township Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$43,457. The additional funds will be used to pay for the additional increases in health benefit premiums.

BE IT FURTHER RESOLVED, that the Mendham Township Board of Education includes in the final budget the adjustment for banked cap in the amount of \$394,807. (This reflects the usage of an enrollment adjustment of \$466,275, plus a health care adjustment of \$43,457, less the Chapter 44 weighted adjustment of \$114,925.) In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used for the supplies and materials necessary for the increase in enrollment from additional students and increases in health benefit premiums. The Board of Education will complete this by June 30, 2024, and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

C. TRAVEL AND RELATED EXPENSE REIMBURSEMENT – 2023-2024

BE IT RESOLVED, that the Mendham Township Board of Education includes in the final budget a maximum travel expenditure in the amount of \$25,000 for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is \$25,000, of which, \$12,900 has been spent and \$1,878 is additionally encumbered to date.

WHEREAS, the Mendham Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive

prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel, not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$25,000 for all staff and board members for the 2022-2023 school year, and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

D. PROFESSIONAL SERVICES 2023-2024 BUDGET

WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year (2023-2024); and

WHEREAS, the final 2023-2024 budget includes the following appropriations:

Legal	\$12,000
Auditor	\$30,500
Architect	\$35,000
Physician	\$4,200

BE IT RESOLVED, that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

2. RESOLUTION FOR DISTRICT TAX 2023-2024

BE IT RESOLVED that the amount of district taxes needed to meet the obligations of the Mendham Township Board of Education during the school year 2023-2024 is \$17,949,755 for the General Fund plus \$921,744 for Debt Service, which equals \$18,871,499 in total for the tax levy for the 2023-2024 school year that Mendham Township is hereby requested to place in the hands of the Treasurer of School Monies that amount according to the following schedule in accordance with the statutes relating thereto:

Monthly Due Date	General Fund Tax Levy	Debt Service Tax Levy	Monthly Due Date	General Fund Tax Levy	Debt Service Tax Levy
July 1, 2023	1,495,813.00	460,872.00	January 1, 2024	1,495,813.00	460,872.00
August 1, 2023	1,495,813.00		February 1, 2024	1,495,813.00	
September 1, 2023	1,495,813.00		March 1, 2024	1,495,813.00	
October 1, 2023	1,495,813.00		April 1, 2024	1,495,813.00	
November 1, 2023	1,495,813.00		May 1, 2024	1,495,813.00	
December 1, 2023	1,495,813.00		June 1, 2024	1,495,812.00	
TOTAL 2023:	8,974,878.00	460,872.00	TOTAL 2024:	8,974,877.00	460,872.00

FY 2023-2024 Approved Total: \$17,949,755.00 \$ 921,744.00

Certified Tax Levy: \$18,871,499.00

VIII. Adjournment