

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL LIBRARY  
WORK SESSION MEETING AGENDA  
TUESDAY, MAY 16, 2023**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Joan Mody	President
Mr. Andrew Christmann	Vice President
Mr. Adam Dubeck	
Mr. Peter Dumovic	
Mr. Thomas Keeling	
Dr. Rekha Mandel	
Mrs. Diana Orban Brown	

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

- District Updates, News and Events
- Chief Johnson - MTPD, 5/16
- Elementary School Tiger Leaders & Hillary Clark, 5/23
- Mr. Ferenc and Mr. Angrisani, 5/23
- C. Peterson - NJSBA, adjusted calendar to July 18, 2023, August 22, 2023, October 17, 2023, and December 12, 2023

**VI. Board Secretary's Report**

**VII. Board President's Report**

**VIII. Correspondence**

**IX. Committee Reports**

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**
- **Ad Hoc - DEIA**
- **Ad Hoc - ESIP/Referendum**

**X. Consent Items**

**Approval of Minutes**

Work Session Minutes: April 18, 2023  
Public Hearing/Regular Meeting Minutes: April 25, 2023

**Curriculum and Instruction**

1. **Middle School Curriculum** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the Middle School 5th Grade Google Suite/SEL Curriculum for the 2022-2023 school year.

2. **Previously Approved - Middle School Field Trips** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trips for the 2022-2023 school year previously approved by the Board on July 19, 2022:

Date	Grade	Activity	Chaperones
05/31/23 - 06/02/23	8th	Gettysburg, Hershey, Lancaster, PA	Justin DelBene Daniel DePugh Geri Esposito Franziska Dragon Perry Hooker Amanda Porter Lauren Procanik Jennifer Vazquez Sandra McCloskey (Nurse)
05/31/23 - 06/02/23	5th	Fairview Lake, NJ	Elizabeth Barter Craig Clausen Megan Fazio Charles Gallo Erin Giarrusso (Nurse)

			James Haggerty Erica Hays Elizabeth Hollman Andre Viola
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**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves payment at the contractual rate of \$250.00 per night to the above chaperones attending the 8th Grade Gettysburg, Hersey, Lancaster, PA, and 5th Grade Fairview Lake, NJ field trips.

3. **Approval of Action Research Project (Attachment)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the attached Middle School Action Research Project for the 2022-2023 school year.

4. **Tuition Contracts for Extended School Year with The Craig School**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the tuition contract for the Extended School Year with The Craig School effective July 10, 2023, through August 3, 2023, for one (1) student (15361847) as per IEP at a tuition of \$2,360.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Speech and Language services for Summer 2023 with The Craig School for speech and language services at the rate of \$125.00 per hour for group services and \$165.00 per hour for individual services.

5. **Tuition Contracts for the 2023-2024 School Year with The Craig School**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Tuition Contract with The Craig School for the 2023-2024 school year effective September 5, 2023, to June 14, 2024, for one (1) student (15361847) as per IEP at a tuition of \$61,710.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the District Enrollment Contract Addendum for Speech and Language services 2023-2024 with The Craig School for speech and language services at the rate of \$125.00 per hour for group services and \$165.00 per hour for individual services.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the District Statement Regarding Occupational Therapy Services for 2023-2024.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the District Statement Regarding Physical Therapy Services for 2023-2024.

6. **Contract with Anne Hunkler Karanikas**

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Anne Hunkler Karanikas for contracted Functional Behavioral Assessment to be completed between May 17, 2023, and June 8, 2023, for one (1) student (ID# 15362247 ). Anne Hunkler Karanikas will provide 5 hours of consultation per term of the contract at a rate of \$80.00 per hour.

7. **D.C. Fagan Psychological Services - Evaluation Services**

**BE IT RESOLVED** that the Mendham Township Board of Education approves D.C. Fagan Psychological Services to complete an evaluation for student (ID#13506812) with a cost not to exceed \$4,000.00

8. **HIB School Self-Assessment for Determining Grades** *(Attachments)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submission of the Mendham Township Elementary School's and the Mendham Township Middle School's Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education.

**Operations and Finance**

1. **Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of May 2023 that no major accounts and fund balances in the 2022/2023 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Board Secretary's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2023 Board Secretary's Reports.

3. **Treasurer's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2023 Treasurer's Reports.

4. **April 2023 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2023 transfer report.

5. **May 2023 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final May 2023 Bills List. This includes payroll checks N0440 through N0442 and N0443 through N0445 and N0447 through N0449.

Fund 10	\$
Fund 11	\$
Fund 12	\$
Fund 20	\$
Fund 30	\$
Fund 40	\$
Fund 60	\$
Fund 95	\$
Total:	\$

6. **Use of District Facilities**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following use of facility applications for the 2022-2023 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Chester Mendham Baseball & Softball	<u>MS</u> Field	Saturday 05/13/23	4:30 pm - 7:00 pm	Lauren Garofalo
Girl Scout Troop 98206	<u>ES</u> Fields	Wednesday 05/17/23	3:45 pm - 5:00 pm	Allyson Daly
The Mendham Kids Club	<u>ES</u> Gym Classrooms Playground	Monday - Friday 06/12/23 - 07/28/23	9:00 am - 3:00 pm	Charles Gallo

\* Subject to change due to conflicts with Mendham Township School events.

7. **ESS Northeast, LLC Contract Extension 2023-2024** *(Attachment)*

**WHEREAS**, Mendham Township Board of Education and ESS Northeast, LLC, entered into an agreement whereby ESS Northeast, LLC is to provide substitute staffing to fill positions at the request of the district for a period ending June 30, 2023, and,

**WHEREAS**, Mendham Township Board of Education and ESS Northeast, LLC are desirous of extending the term of the agreement through June 30, 2024, with the provisions set forth below,

**BE IT RESOLVED** that the Mendham Township Board of Education and ESS Northeast, LLC, parties of the contract, agree as follows:

1. The Term of the Agreement, as reflected in Paragraph 7, is hereby extended from July 1, 2023, through June 30, 2024;
2. Effective July 1, 2023, Addendum "A" to the Agreement, Pricing, is amended as per the attached revised Addendum "A";
3. This Agreement will automatically renew for additional one (1) year periods unless either party provides written notice of termination at least ninety days prior to the end of the fiscal school year.
4. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

8. **Contract for Use of Facility with Apollo After School, Inc. for the 2023-2024 School Year** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Use of Facilities contract with Apollo After School, Inc. for the purpose of conducting an extended daycare program at an annual fee of \$2,856.00 for the 2023-2024 school year.

9. **Contract with Center for Partnership Services** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Center for Partnership Services to provide Registered Behavior Technicians (RBTs) services and supports to the Mendham Township School District for the 2023-2024 school year at a cost of \$50.00 per hour.

10. **Contract with Therapeutic Intervention, Inc.** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Therapeutic Intervention, Inc. to provide occupational therapy services for the 2023-2024 school year for students, beginning July 1, 2023, as per IEPs at the following rates: \$100.00/hr for school based (in-district) therapy; \$115.00 per home based therapy visit; and \$415.00 per evaluation.

11. **Submission of NJSIG Safety Grant Application – 2023-2024**  
**BE IT RESOLVED** that the Mendham Township Board of Education hereby approves the submission of the grant application for the 2023-2024 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, to include safety initiatives within the buildings and classroom security, in the amount of \$2,300 for the period of July 1, 2023, through June 30, 2024.

12. **Approval of Fixed Assets Service Provider Agreement: Kroll, LLC- 2023-2024 (Attachment)**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the agreement with Kroll, LLC as the fixed assets service provider for the 2023-2024 school year at a cost of \$2,000.00.

13. **Affirmative Action Team for the 2023-2024 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the Affirmative Action Team for the 2023-2024 school year, as required under the Comprehensive Equity Plan and appoints the following as the Mendham Township Board of Education Affirmative Action Team:

- |                   |  |
|-------------------|--|
| Donna Mosner      | Business Administrator/Affirmative Action Officer                |
| Julia Coyne       | Assistant to the Business Administrator                          |
| Robert Koroski    | Director of Special Services/AA Officer for Handicapped Students |
| Dawn Cullinan     | Elementary School Teacher  |
| Jennifer Vazquez  | Middle School Teacher  |
| Hillary Clark     | Elementary School Guidance Counselor                             |
| Alexandria Ferenc | Middle School Guidance Counselor                                 |

14. **Tuition Rates for the 2023-2024 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following tuition rates as provided by the NJDOE, for the 2023-2024 school year:

OUT-OF-DISTRICT TUITION

- |              |                                      |
|--------------|--------------------------------------|
| Kindergarten | - \$21,291.00 (\$2,129.10 per month) |
| Grades 1-4   | - \$22,123.00 (\$2,212.30 per month) |
| Grades 5-8   | - \$23,573.00 (\$2,357.30 per month) |

15. **Project Graduation Transportation - West Morris Mendham High School**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves transportation for the June 8, 2023, Project Graduation event for West Morris Mendham High School. The district will supply up to 5 buses, with drivers, and provide round-trip transportation from West Morris Mendham High School to 14th

Street Pier, Hoboken, NJ. Transportation services will be billed at a total cost of \$2,639.00.

16. **Mendham Township Boy Scout Troop Transportation**

**BE IT RESOLVED** that the Mendham Township Board of Education approves transportation for Mendham Township Boy Scout Troop #1 departing from Mendham High School on Friday, May 26, 2023, to Garrison, NY, and returning from Elk Pen Parking Lot, Tuxedo, NY to Mendham High School on Sunday, May 28, 2023. Transportation services will be billed at a total cost of \$410.00.

**Personnel and Human Resources**

1. **Staff Retirement - Karen Schaberg** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education, accepts with regret, the letter of retirement from Karen Schaberg, District Strings/Orchestra Teacher, dated March 14, 2023, effective June 30, 2023.

2. **Staff Retirement - Donna CasaGrande** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education, accepts with regret, the letter of retirement from Donna CasaGrande, Middle School Technology Teacher, dated March 22, 2023, effective June 30, 2023.

3. **Staff Resignation - Daniel Wood, Transportation Driver** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Daniel Wood, Transportation Driver, dated May 5, 2023, effective June 7, 2023.

4. **Staff Resignation - Roosevelt Marin, Transportation Driver** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Roosevelt Marin, Transportation Driver, dated May 10, 2023, effective June 7, 2023.

5. **Staff Resignation - Michael Marini, Middle School Head Custodian** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Michael Marini, Middle School Head Custodian, dated May 12, 2023, effective June 19, 2023.

6. **New Hire - Alaina Commarato, Middle School Science Teacher** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Alaina Commarato, Middle School Grade 6 Science Teacher, at an annual salary of \$58,925.00, BA+30, Step 2 effective August 31, 2023, for the 2023-2024 school year.

7. **New Hire - Zachary Naughtright, Strings/Orchestra Teacher** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Zachary Naughtright, District Strings/Orchestra Teacher, at an annual salary of \$55,525.00, BA, Step 2 effective August 31, 2023, for the 2023-2024 school year.

8. **Mendham Township School District Schedule B Stipend Position 2023-2024**  
**BE IT RESOLVED** that the Board of Education approves the following 2023-2024 Co-Curricular Stipend position for the Mendham Township School District:

Activities	2023-2024 Salary	Staff Member
Public Relations Liaison	\$6,798.00	Daragh Gallagher-Carpenter

9. **Middle School Schedule B Stipend Position for 2023-2024**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2023-2024 Co-Curricular Stipend position for Middle School:

Activities	2023-2024 Salary	Staff Member
Strings/Orchestra Director District	\$3,718.00	Zachary Naughtright

10. **Middle School 5th Grade Minisink Trip - Chaperone - Revised**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following chaperone for the 5<sup>th</sup> Grade trip to Fairview Lake/Minisink on May 31 - June 2, 2023.

Secondary Male Chaperone
Benjamin Monaghan for previously approved Quinn Kontely

11. **Substitute Callers for the 2023-2024 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Dr. Salvatore M. Constantino and Dr. Robert Koroski as substitute callers for the Elementary and Middle Schools at a rate of \$5,000.00 each for the 2023-2024 school year.

12. **Middle School Spring 2022-2023 Athletic Monitor**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following Athletic Monitor at the contractual rate of \$100.00 for events that start after contractual hours:

Date	Team Playing	Monitor
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May 10, 2023	Boys LAX	Andre Viola
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13. **Summer Curriculum Work Hours - Elementary School**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 15 hours each at the contractual rate of \$60.00 per hour for the following curriculum work not to exceed \$900.00 per person:

Staff Member Name	Curriculum	Dates
Diane Barlow Brianna D’Almeida Katelyn Jones Lisa Lombardo Tracy Newton Erica Parke Laura Porrovecchio Jean Sosna	ELA	06/13/23 - 06/15/23

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the appointment of the following to provide a maximum of 24 hours each at the contractual rate of \$60.00 per hour for the following curriculum work not to exceed \$1,440.00 per person:

Staff Member Name	Curriculum	Dates
Diane Barlow Dawn Cullinan Brianna D’Almeida Cara Dawes Amy Williamson	Math	06/19/23 - 06/22/23

14. **Summer Transportation - Bus Cleaning**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following summer transportation staff at the following hourly rates:

Summer Bus Cleaning: \$27.00/per hour <i>(Not to exceed 3 hours per school bus)</i>		
Kleber Minuche		

15. **Tenured Certificated Staff Reappointments for the 2023-2024 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following tenured staff appointments for the 2023-2024 school year.

*Note: This does not include any stipends for extra periods.*

*Note: This does not represent anticipated movements on guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.*

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Allen	Carolyn	BA, 100	21	82,450
Barlow	Diane	M/BA+45, 100	21	94,950
Barter	Elizabeth	M/BA+45, 100	21	94,950
Branch	Russell	M/BA+45, 100	21	94,950
Bray	Stacey	MA+30, 100	21	97,750
Brown	Jeanne	MA+30, 100	21	97,750
Butler	Corinne	MA+30, 100	21	97,750
Butterfield-Bizzarro	Sarah	M/BA+45, 100	19	86,250
Casse-Ippolito	Michele	MA+60, 100	17	83,850
Clausen	Craig	M/BA+45, 100	21	94,950
Cullinan	Dawn	MA+30, 100	21	97,750
Cyr- Alai	Sara	MA+30, 100	21	97,750
D'Almeida	Brianna	M/BA+45, 100	11	66,675
Dawes (Rubinaccio)	Cara	BA, 100	8	58,175
DeGise	Kellie	M/BA+45, 100	17	79,250
Emr	Diane	MA+30, 100	21	97,750
Fazio	Megan	MA+30, 100	9	67,675
Ferenc	Alexandria	MA+60, 100	10	72,275

Gallo	Charles	MA+30, 100	20	92,740
Giarrusso	Erin	BA, 100	18	71,850
Gustavsen	Catherine	MA+60, 100	21	99,550
Haggerty	James	MA+60, 100	21	99,550
Hare	Francesca	M/BA+45, 100	21	94,950
Hengst	Maureen	BA+30, 100	21	90,050
Hollman	Elizabeth	M/BA+45, 100	15	72,650
Hooker	Perry	M/BA+45, 100	8	63,275
Horutz	Tara	M/BA+45, 100	21	94,950
Hueston	Carol	M/BA+45, 100	21	94,950
Johnson	Kelly	BA, 100	15	64,550
Lazoricek	Noel	M/BA+45, 100	21	94,950
Lombardo	Lisa	MA+30, 100	10	68,875
Mahadeen	Michael	M/BA+45, 0.5	9	32,138
Mastrogiannakos	Eugenia	MA+30, 100	18	82,600
McNamara	Theresa	MA+30, 100	21	97,750
Merlino	Kelly	M/BA+45, 100	7	62,675
Miller	Kristin	M/BA+45, 100	21	94,950
Milow	Theresa	M/BA+45, 100	21	94,950
Newton	Tracy	M/BA+45, 100	21	94,950
O' Connor	Cindy	M/BA+45, 100	21	94,950
O' Donnell-Esposito	Mary	MA+30, 100	21	97,950
O' Keefe	Kevin	MA+60, 100	16	80,350
Panetta	Briana	MA+60, 100	8	70,075

Parke	Erica	M/BA+45, 100	19	86,250
Peterson (Hays)	Erica	M/BA+45, 100	14	72,650
Pieper	Darlyne	M/BA+45, 100	21	94,950
Pintado	Charlene	M/BA+45, 100	21	94,950
Porrovecchio	Laura	MA+30, 100	21	97,750
Porter	Amanda	BA, 100	21	82,450
Quidore	Ann	M/BA+45, 100	21	94,950
Reed	Tiffany	MA+30, 100	21	97,750
Riina	Clare	M/BA+45, 100	21	94,950
Smith	Melanie	MA+30, 100	17	82,150
Smyth	Dori	M/BA+45, 100	21	94,950
Sodora	Gina	M/BA+45, 100	8	63,275
Sosna	Jean	M/BA+45, 100	21	94,950
Vazquez	Jennifer	MA+60, 100	21	99,550
Viggiano	Matthew	MA+30, 100	10	68,875
Wilce	Kelly	M/BA+45, 100	21	94,950
Williamson	Amy	M/BA+45, 100	21	94,950
Yawger	Christine	MA+30, 100	16	78,600

16. **Non-Tenured Certificated Staff Reappointments for the 2023-2024 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following non-tenured staff appointments for the 2023-2024 school year.

*Note: This does not include any stipends for extra periods.*

*Note: This does not represent anticipated movements on guide. An adjustment will be made in August when paperwork is submitted and finalized as per the contract.*

Last Name	First Name	Degree/FTE	Step	Calculated Salary
Clark	Hillary	M/BA+45, 100	18	82,600
Federico (Dragon)	Franziska	M/BA+45, 100	7	62,675
Dunlevy	Hannah	M/BA+45, 100	4	61,125
Fattorusso	Andrea	BA, 100	2	55,525
Fortuin	Amy	BA, 100	4	56,025
Fuller	Amanda	BA, 100	4	56,025
Savastano (Glander)	Jillian	MA+30, 100	6	65,525
Gomez	Diana	MA+30, 100	11	70,175
Greenbaum	Elyse	M/BA+45, 100	14	72,650
Johnson	Lauren	M/BA+45, 100	6	62,125
Jones	Katelyn	M/BA+45, 100	4	61,125
Kavalos	Fotini	BA+30, 100	14	69,650
Koehler	Erica	M/BA+45, 100	11	66,675
Koller	Molly	M/BA+45, 100	11	74,750
Lipschutz	Stacey	M/BA+45, 100	14	72,650
Lucia	Melissa	M/BA+45, 100	12	69,400
Maggiore	Cecilia	BA, 100	12	62,850
Mallonee	Jessica	M/BA+45, 100	4	61,125
McCloskey	Kerri	BA, 100	11	61,575
Medina	Jacqueline	M/BA+45, 100	3	60,875
Molle	Michelle	M/BA+45, 0.6	16	45,090
Moore	Catherine	BA, 100	2	55,525
O'Dowd	Kristen	BA, 100	12	62,850

Paciello	Rachel	BA, 100	4	56,025
Procanik	Lauren	BA, 100	4	56,025
Rivera	Fernando	M/BA+45, 100	5	61,625
Sardinsky	Darlene	MA+60, 100	19	90,650
Quinn	Savannah	BA, 100	9	59,175
Viola	Andre	BA, 100	7	57,575

17. **MTEA Member Support Staff Reappointments for the 2023-2024 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following MTEA member support staff reappointments for the 2023-2024 school year:

MTEA Staff Member	Job Title/FTE	Salary
Deborah Nisivoccia	Administrative Assistant to the Middle School Principal - 100	67,089
Lisa Campbell	10 Month (plus 20 days) Middle School Secretary - 100	59,740
Kelly Rice	Administrative Assistant to the Elementary School Principal - 100	52,888
Barbara Wallack	10 Month (plus 20 days) Elementary School Secretary - 100	46,471
Andrea Scalfani	10 Month Part-Time Elementary School Secretary - .60	30,900
Kimberly McGroarty	Administrative Assistant to the Director of Special Services - 100	52,888
Carlos Echeverry	Custodian - 100	56,289
Julio Garcia	Custodian - 100	46,031
Richard Hoagland	Custodian - 100	80,853
Odilio Larios	Custodian - 100	36,421
Ana Minuche	Custodian - 100	36,421

Norma Mogrovejo Arevalo	Custodian - 100	36,421
Ryan Spellmon	Custodian - 100	36,421
Tyler Spellmon	Custodian - 100	47,400
Cynthia Blood	10 Month Instructional/Special Ed Aide - 100	41,175
Nancy Hammer	10 Month Instructional/Special Ed Aide - 100	37,026
Joy Lia	10 Month Instructional/Special Ed Aide - 100	28,410
Beth Smith	10 Month Instructional/Special Ed Aide - 100	33,410
Meredith Vazquez	10 Month Instructional/Special Ed Aide - 100	28,410

18. **Non-MTEA Support Staff Reappointments for the 2023-2024 School Year**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2023-2024 school year:

Staff Member	Job Title/FTE	Salary
Julia Coyne	Assistant to the Business Administrator for Finance - 100	78,415
Christine Cianciotto	Assistant to the Business Administrator for Governance and Accounts Payable - 100	85,747
Aletha Consales	Assistant to the Superintendent for Human Resources and Accounts Receivable - 100	83,231
Karyn Monaghan	Executive Assistant to the Superintendent - 100	73,237
Peter Ricci	Lead Technician - MS - 100	62,090
Kyle Lissy	Lead Technician - ES - 100	43,054
Danny Lewis	Technician - .40	18,025
Scott Bellows	Director of Buildings and Grounds - 100	87,550
Walter Garcia	District Groundsman/Custodian Maintenance -100 (\$51,011 = \$5,000)	56,011

Kleber Minuche Falcones	Head Custodian - ES - 100 (\$50,812 + \$5,000)	55,812
Elia Kerekgyarto	Transportation Director - 100	98,880
Jennifer Minuche	Transportation Assistant - 100	51,500

19. **Non-MTEA Hourly Support Staff Reappointments for the 2023-2024 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2023-2024 school year:

Name	Job Title	Hourly
Amy Bond	Transportation Driver	34.20
James Castiglione	Transportation Driver	35.68
Jeremy Conover	Transportation Driver	35.68
Michael Gannon	Transportation Driver	35.68
Olga Garcia	Transportation Driver	35.68
Sami Haile	Transportation Driver	34.20
Erna Hauswald	Transportation Driver	34.20
Brenda Helbig	Transportation Driver	38.62
Gina Laitano	Transportation Driver	29.37
Susie Lebron Vega	Transportation Driver	34.20
Yoslin Lopez	Transportation Driver	34.20
Deborah Luciano	Transportation Driver	37.14
John McKeown	Transportation Driver	34.20
Deborah Mercurio	Transportation Driver	34.20
JoAnn Meyler	Transportation Driver	35.68
Nicholas Muscatella	Transportation Driver	37.14

Mark Ottoson	Transportation Driver	37.14
Yomelly Parra	Transportation Driver	34.20
Emily Perez	Transportation Driver	34.20
Sharon Romero	Transportation Driver	37.14
Susan Romero	Transportation Driver	34.20
Theresa Sanchez	Transportation Driver	34.20
Todd Santa	Transportation Driver	34.20
Jesse Smith	Transportation Driver	34.20
Cynthia Sommer	Transportation Driver	34.20
Deborah Templin	Transportation Driver	35.68
Margitt Trocha	Transportation Driver	38.62
Janette Vega	Transportation Driver	34.20
Carolyn Allen	Transportation Assistant	26.15
Danielle Donato	Transportation Assistant	22.65
Deborah Getchius	Transportation Assistant	29.82
Kyonghee Kim	Transportation Assistant	28.52
Marguerite Oswald	Transportation Assistant	29.85
Susan Reuter	Transportation Assistant	28.52
Beth Smith	Transportation Assistant	26.42
Debra Webster	Transportation Assistant	30.42

20. **Elementary School - Summer Hours 2023**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Hillary Clark, School Counselor and Kerri McCloskey, School Nurse for summer hours, not to exceed 40 hours each, at the rate of \$39.96 per hour.

21. **Middle School - Summer Hours 2023**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves Alexandria Ferenc, School Counselor for summer hours not to exceed 10 hours and Erin Giarrusso, School Nurse for summer hours not to exceed 40 hours, both at the rate of \$39.96 per hour.
  
22. **Contract for Dr. Salvatore Constantino, Superintendent of Schools**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves Dr. Salvatore Constantino as Superintendent of Schools, commencing on July 1, 2023, and ending June 30, 2028, and approves the employment contract, as attached.
  
23. **Substitute Teacher**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the John Mansfield Substitute Teacher, pending completion of paperwork, at the current rate of \$125.00 per day for the 2022-2023 school year.

### **Policy and Planning**

1. **Second Reading** (*Attachments*)  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the Second reading and adoption of the following policies and regulations:

P 0145	Board Member Resignation and Removal (M)
P 0144	Board Member Orientation and Training (Revised)
P 2520	Instructional Supplies (M) (Revised)
R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P 5308	Student Health Records (M) (Revised)
R 5308	Student Health Records (M) (Revised)
P 5310	Health Services (M) (Revised)
R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs (M) (New)
P 6115.04	Federal Funds - Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

## **XI. ACTION ITEMS**

## **MENDHAM TOWNSHIP BOARD OF EDUCATION PROCLAMATION**

### **Proclamation of Gratitude to Andrew Christmann for 10 Years of Dedicated Service to the Mendham Township Board of Education**

**BE IT RESOLVED** that the Mendham Township Board of Education approve the following proclamation:

**WHEREAS** Andrew Christmann, on May 4, 2023, received the 10-Year Milestone Award from the New Jersey School Boards Association in gratitude for ten years of dedication to the children of Mendham Township, Morris County, and the State of New Jersey; and

**WHEREAS** Andrew Christmann is the only member of the Mendham Township Board of Education on record to have achieved this 10-year service milestone; and

**WHEREAS** Andrew Christmann, throughout his service as a member of the Mendham Township Board of Education, has demonstrated a continual focus on helping advance the best education program possible and helping support student learning for all students in the Mendham Township School District; and

**WHEREAS** Andrew Christmann has been, and continues to be, a dedicated, thoughtful, respected, and valuable board of education member who has made outstanding contributions to the school district and community; and

**WHEREAS** Andrew Christmann's commitment to active, effective school board governance and his exemplary leadership, including as President and Vice President of the Mendham Township Board of Education, is commendable; and

**NOW, THEREFORE BE IT RESOLVED** that the Mendham Township Board of Education, at its meeting on the 16th of May 2023, recognizes and congratulates Andrew Christmann for his ten years of dedicated service to the Mendham Township Board of Education.

### **Personnel and Human Resources**

1. **Middle School Activity Chaperone - Lip Sync Contest (April 21, 2023)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following chaperone at the contractual rate of \$100.00 for events that start after contractual hours: Jacqueline Medina

2. **Extra Hours - Michelle Molle, Elementary School Counselor**

**BE IT RESOLVED** that the Mendham Township Board of Education approves extra hours for Michelle Molle, for (6) hours of counseling services on May 3, 2023, at an hourly rate of \$51.16 for a total of \$306.96.

**XII. Adjourn to Closed EXECUTIVE SESSION**

**WHEREAS**, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

**WHEREAS**, said the law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss a personnel matter. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**XIII. Reconvene Open Work Session Meeting**

**XIV. Discussion**

**XV. Verbal Communications from the Public**

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

**XVI. Adjournment**