

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL GYMNASIUM  
REGULAR SESSION MEETING AGENDA  
TUESDAY, JANUARY 18, 2022**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Gretchen Holquist	President
Mrs. Joan Mody	Vice President
Mr. Andrew Christmann	
Mr. Adam Dubeck	
Mr. Peter Dumovic	
Mr. Thomas Keeling	
Dr. Rekha Mandel	

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

- **Student Safety Data Submission**
- **HIB Self-Assessment for Determining Grades**

**VI. Board Secretary's Report**

**VII. Board President's Report**

**VIII. Correspondence**

**IX. Committee Reports**

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**

- **Policy and Planning**
- **Ad Hoc Diversity**
- **Ad Hoc Referendum**

**X. Consent Items**

**Approval of Minutes**

Regular Session Minutes: December 14, 2021

Reorganizational Minutes: January 4, 2022

**Approval of Executive Minutes:** December 14, 2021

**Curriculum and Instruction**

**1. Student Safety Data System**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submittal of the Student Safety Data System for Period 1 (September 1, 2021 - December 31, 2021) to the New Jersey Department of Education.

**2. HIB Self-Assessment for Determining Grades (*Attachments*)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submission of the Mendham Township Elementary School's and the Mendham Township Middle School's Self-Assessment for Determining Grades for the 2020-2021 school year under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education.

**3. Paraprofessional Staff 2021-2022**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submittal of the Statement of Assurance for the 2021-2022 Use of Paraprofessional Staff to the New Jersey Department of Education.

**4. Contract for Home Instruction with LearnWell at High Focus Centers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Contract for Home Instruction through LearnWell at High Focus Centers for one (1) student (ID#1503628034) for ten (10) hours per week of instruction at a rate of \$44.00 per hour commencing January 3, 2022 until discharge.

**Operations and Finance**

**1. Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of January 2022 that no major accounts and fund balances in the 2021/2022 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2021 Board Secretary’s Reports.

3. **Treasurer’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2021 Treasurer’s Reports.

4. **January 2022 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the January 2022 transfer report.

5. **January 2022 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final January 2022 Bills List. This includes payroll checks N0344 through N0346 and N0347 through N0349 and N0350 through N0353.

Fund 10	\$ 76,490.66
Fund 11	\$2,060,467.48
Fund 20	\$ 568.00
Fund 60	\$ 36,246.08
Fund 95	\$ <u>520.00</u>

Total: \$2,174,292.22

6. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Foundations Level 2, 3 & Just Words	01/12/22	Brianna D’Almeida Katelyn Jones	\$289.00 + Substitute	\$289.00 + Substitute

<i>(virtual)</i>			Coverage	Coverage
Fundations Level 2, 3 & Just Words <i>(virtual)</i>	01/13/22	Dr. Kotcho Jean Sosna	\$289.00	\$289.00
Fundations Level 2, 3 & Just Words <i>(virtual)</i>	02/22/22	Diane Barlow Kellie DeGise Hannah Dunlevy Lisa Lombardo Kevin O'Keefe Rachel Paciello	\$289.00 + Substitute Coverage	\$289.00 + Substitute Coverage

7. **Approval of Transportation Agreement** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Transportation Agreement for the 2021-2022 school year with the parents of SID #15361847 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

8. **Disposal of Property**

**BE IT RESOLVED** that the Mendham Township Board of Education, upon the recommendation of the School Business Administrator, in accordance with Board Policy #7300 (Regulations 7300.1-4) authorizes the appropriate disposal of the following:

Asset #000312: Cafeteria Warmer

Asset #000371, #000372, #000377, #000378, #000383, #000384: File Cabinets

**Personnel and Human Resources**

1. **Extra Instructional Period Extension - Sara Bresky**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Sara Bresky to continue to teach three (3) extra periods of instruction from January 31, 2022 to February 28, 2022 at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

2. **Leave of Absence - Melissa Lucia**

**BE IT RESOLVED** that the Board hereby approves Melissa Lucia, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing April 4, 2022, while utilizing 32 sick days, remaining days unpaid, ending on June 9, 2022. (Leave not covered under the FMLA or NJ FLA)

**BE IT FURTHER RESOLVED** that the Board hereby approves Melissa Lucia with an anticipated return to work date of August 22, 2022.

3. **Leave of Absence - Susie Lebron-Vega**

**BE IT RESOLVED** that the Board hereby approves Susie Lebron-Vega, School Bus Driver, for a leave of absence, having received doctor's certification, commencing January 3, 2022, while utilizing 10 sick days, 3 personal days and remaining days unpaid, ending on January 25, 2022. (Leave not covered under the FMLA or NJ FLA)

**BE IT FURTHER RESOLVED** that the Board hereby approves Susie Lebron-Vega with an anticipated return to work date of January 26, 2022.

4. **Leave of Absence - Alexandria Perrotta Ferenc**

**BE IT RESOLVED** that the Board hereby approves Alexandria Perrotta Ferenc, Middle School Guidance Counselor, for a leave of absence, having received doctor's certification, commencing April 18, 2022, while utilizing Thirty-eight (38) sick days, under the Federal Family Medical Leave Act (FMLA) ending after Twelve (12) weeks on Sept 16, 2022.

**BE IT FURTHER RESOLVED** that the Board hereby approves Twelve (12) weeks under the NJ Family Leave Act (FLA) for Alexandria Perrotta Ferenc, commencing on August 22, 2022 through November 11, 2022, as requested in writing;

**BE IT FURTHER RESOLVED** that the Board hereby approves Alexandria Perrotta Ferenc with an anticipated return to work date of November 14, 2022.

5. **Amended Contract Start Date - Bianca Fairley**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the amended start date for Bianca Fairley, Preschool Teacher to be on or before February 7, 2022 for the 2021 - 2022 school year. Ms. Fairley was previously approved by the Board at the November 23, 2021 meeting.

6. **Middle School Schedule B Stipend Position for 2021-2022**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2021-2022 Co-Curricular Stipend Position:

Activity	2021-2022 Salary	Staff Member
Homework Club	\$51.83 per hour	<u>Substitutes:</u> Michal Ferenc Fotini Kavalos

7. **Additional Hours - Kyle Lissy**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Kyle Lissy, Technology Assistant, an additional 2 ½ hours per day, at \$15.91 per hour, for up to thirty (30) days, effective January 26, 2022.

8. **Unpaid Absence - Stephanie Sawicki**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Stephanie Sawicki to take January 10, 2022 as an unpaid absence.

9. **Substitute Transportation Driver - Jesse Smith**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Jesse Smith as a Substitute Transportation Driver, at the current hourly rate of \$23.50 for the 2021-2022 school year.

10. **Substitute Teachers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Substitute Teachers, pending completion of paperwork, at the current rate of \$125.00 per day for the 2021-2022 school year.

Taylor Copeman  
Eileen Phillips

**Policy and Planning**

**XI. Discussion**

**XII. Verbal Communications from the Public**

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

**XII. Adjournment**

