

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL GYMNASIUM  
REGULAR SESSION MEETING AGENDA  
TUESDAY, FEBRUARY 22, 2022, 7:30 PM**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Gretchen Holquist	President
Mrs. Joan Mody	Vice President
Mr. Andrew Christmann	
Mr. Adam Dubeck	
Mr. Peter Dumovic	
Mr. Thomas Keeling	
Dr. Rekha Mandel	

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

- District Updates, News and Events
- Tri-Annual Report: Dr. Ciccone and Dr. Kotcho

**VI. Board Secretary's Report**

**VII. Board President's Report**

**VIII. Correspondence**

- February 22, 2022 - Laurie Weinberg - Mask Mandate

**IX. Committee Reports**

- Operations and Finance - Budget Update

**X. Consent Items**

**Approval of Minutes**

Work Session Minutes: N/A

Regular Session Minutes: January 18, 2022

**Approval of Executive Minutes: N/A**

**Curriculum and Instruction**

1. **Elementary School Field Trips - New** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2021 - 2022 school year:

Date	Grade	Activity	Cost to / Transportation	Cost to Student	Chaperones
05/27/22	4th Grade	Camp Bernie	Parents transport to and from Camp Bernie. Busing provided for students if needed.	\$40.00	Diane Barlow Dawn Cullinan Kellie DeGise Hannah Dunlevy Nancy Hammer Lisa Lombardo Meredith Vazquez

2. **Middle School Fundraiser for the 2021 - 2022 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Middle School activity for the 2021 - 2022 school year:

Date	Activity/Description	Staff
The month of February, 2022	Period 9 "Service Group" - Food Drive: Cans 4 Cats - Cat food donations will be delivered to Vernon Animal Shelter	TBD

3. **Elementary School Fundraiser for the 2021 - 2022 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Elementary School activity for the 2021 - 2022 school year:

Date	Activity/Description	Staff
April 2022	St. Jude's Math-A-Thon	Kevin O'Keefe

	<ul style="list-style-type: none"> <li>- Improve math and comprehensive skills</li> <li>- Solve age-appropriate math problems</li> <li>- Understand the importance of helping others</li> </ul>	
--	---	--

4. **Elementary School Participation in WMMHS "Shadowing Day"**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the Elementary School's participation in WMMHS Future Educator's "Shadowing Day" to be held on February 17, 2022.

**Operations and Finance**

1. **Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of February 2022 that no major accounts and fund balances in the 2021/2022 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **Board Secretary's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the January 2022 Board Secretary's Reports.

3. **Treasurer's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the January 2022 Treasurer's Reports.

4. **February 2022 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the February 2022 transfer report.

5. **February 2022 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final February 2022 Bills List. This includes payroll checks N0354 through N0357 and N0358 through N0361.

Fund 10	\$ 53,875.74
Fund 11	\$1,862,826.82
Fund 20	\$ 26,682.22
Fund 60	\$ 23,213.15
Fund 95	<u>\$ 520.00</u>

Total: \$1,977,117.93

6. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Rutgers SEL Certification ( <i>Online</i> )	03/01/22 <i>through</i> 06/18/22	Lisa Lombardo	\$435.00	\$435.00

7. **Acceptance of SEL4NJ Grant Funds**

**BE IT RESOLVED** that the Mendham Township Board of Education accepts a mini-grant from the SEL4NJ for the 2021-2022 school year in the amount of \$2,500 for social-emotional learning.

8. **Waiver of Special Education Medicaid Initiative (SEMI) Program 2022-2023**  
(Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following resolution:

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 budget year, and

**WHEREAS**, the Mendham Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost-benefit to the district based on the projection of the district's available SEMI reimbursement for the 2022-2023 budget year, and

**WHEREAS**, the waiver request is based on the 2021-2022 Revenue report received from the NJ DOE, the free and reduced lunch count for special education students and the 2021-2022 Revenue Projection report from the NJDOE and

**NOW, THEREFORE BE IT RESOLVED** that the Mendham Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive

County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2022-2023 school year.

### **Personnel and Human Resources**

1. **Leave Replacement - Jacqueline Medina, School Counselor** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Jacqueline Medina as a Full-Time Leave Replacement School Counselor, effective April 11, 2022 through November 11, 2022 at an annual salary of \$58,485.00 prorated, BA+45/MA, Step 1.
  
2. **Leave of Absence - John Ragusa**  
**BE IT RESOLVED** that the Mendham Township Board of Education hereby approves John Ragusa, Elementary School Head Custodian, for an intermittent leave of absence (approximately 2 days per week), commencing February 14, 2022, while utilizing Vacation and Personal Days, under the Federal Family Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA) ending on June 30, 2022.
  
3. **Transportation Driver Trainees**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Transportation Driver Trainees, at an hourly rate of \$15.00 for the 2021-2022 school year.  
  
Deborah Mercurio, Jennifer Minuche
  
4. **Amended Salary - Eugenia Mastrogiannakos**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the amended salary for Eugenia Mastrogiannakos from \$73,260.00, F, M/BA+45, Step 16 to \$76,710.00, F, MA+30, Step 16 effective March 1, 2022.
  
5. **Staff Resignation - Ashley Bays** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Ashley Bays, Elementary School Special Education Teacher, dated February 7, 2022 effective April 8, 2022.

### **Policy and Planning**

1. **First Reading** *(Attachments)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the First reading of the following policies and regulations:

P 2415.05      Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)

- P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- P 2460.30 Additional/Compensatory Special Education and Related Services (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- R 2622 Student Assessment (M) (New)
- P 3233 Political Activities (Revised)
- P 5541 Anti-Hazing (M) (New)
- P 7540 Joint Use of Facilities (Revised)
- P & R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)
- P 9560 Administration of School Surveys (M) (Revised)

**XI. Adjourn to Closed EXECUTIVE SESSION**

**WHEREAS**, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

**WHEREAS**, said the law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss student matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

1. **Harassment/Intimidation/Bullying Report**

**WHEREAS**, the Mendham Township Board of Education has received the Superintendent's report of the incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

**WHEREAS**, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

**NOW, THEREFORE BE IT RESOLVED** that the Board carries to (*accept, reject, modify*) the Superintendent's recommendations for:

Incident #MTMS 43 (*accepts, rejects, modifies*)

**XII. Reconvene Open Regular Session Meeting**

**XIII. ACTION ITEMS**

## **Personnel and Human Resources**

### **1. Substitute Teacher**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Substitute Teacher, pending completion of paperwork, at the current rate of \$125.00 per day for the 2021-2022 school year.

Jillian Petrie, Elizabeth Vespucci

### **2. Return to School Plan, 2021-2022**

**BE IT RESOLVED** that the Mendham Township Board of Education hereby authorizes the Superintendent of Schools to amend the "Return to School Plan 2021-2022", following the announcement by Governor Phil Murphy on February 7, 2022, to clearly state that face coverings will be optional for students and staff, beginning March 7, 2022.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education authorizes the Superintendent to amend the "Return to School Plan 2021-2022" to include policies and procedures to align with the risks and unique needs of the school setting and student population to ensure safe learning environments.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education will continue to review guidance from the NJDOE and NJDOH, amending the "Return to School Plan 2021-2022" as conditions dictate.

## **XIV. Discussion**

### **XV. Verbal Communications from the Public**

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

## **XVI. Adjournment**