

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL GYMNASIUM  
WORK SESSION MEETING AGENDA  
TUESDAY, APRIL 19, 2022, 7:30 PM**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Gretchen Holquist	President
Mrs. Joan Mody	Vice President
Mr. Andrew Christmann	
Mr. Adam Dubeck	
Mr. Peter Dumovic	
Mr. Thomas Keeling	
Dr. Rekha Mandel	

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

➤ District Updates, News and Events

**VI. Board Secretary's Report**

**VII. Board President's Report**

**VIII. Correspondence**

**IX. Committee Reports**

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**
- **Ad Hoc**

**X. Consent Items**

**Approval of Minutes**

Work Session Minutes: March 15, 2022

Regular Session Minutes: March 22, 2022

**Approval of Executive Minutes:** March 22, 2022

**Curriculum and Instruction**

1. **New - Middle School Curriculum** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the new Middle School Social-Emotional Learning Curriculum for Grades 5th - 8th for the 2022-2023 school year.

2. **New - Middle School Field Trip**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2021-2022 school year:

Date	Grade	Activity	Cost to Transportation	Cost to Student	Chaperones
06/01/22	5th	Fairview Lake YMCA	District Bus	\$62.00	Craig Clausen Erica Hays Elizabeth Hollman Jessica Mallonee Megan Ryan Hannah Tapia Kelly Wilce Nurse - TBD

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves payment at the contractual rate of \$120.00 for field trips which extend the day by more than two (2) hours to the above 5th Grade chaperones attending the Fairview Lakes YMCA field trip.

3. **Bring Your Child to Work Day**

**BE IT RESOLVED** that the Mendham Township Board of Education approves April 28, 2022, as "Bring Your Child to Work Day" in the Mendham Township Schools.

4. **2019-2021 Comprehensive Equity Plan Extension Statement of Assurance for the 2022-2023 School Year** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the submission for the extension of its current Comprehensive Equity Plan for the 2022-2023 school year.

**Operations and Finance**

1. **Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of April 2022 that no major accounts and fund balances in the 2021/2022 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the March 2022 Board Secretary’s Reports.

3. **Treasurer’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the March 2022 Treasurer’s Reports.

4. **April 2022 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the April 2022 transfer report.

5. **April 2022 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final April 2022 Bills List. This includes payroll checks N0371 through N0376 and N0377 through N037\_\_.

Fund 10	\$
Fund 11	\$
Fund 20	\$
Fund 60	\$
Fund 95	\$
Total:	\$

6. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
CORE Reading Academy "Science of Reading" (Online)	04/21/22 thru 06/29/22	Amanda Fullem Erica Parke	\$600.00	\$1,200.00
Examining and Understanding Diversity of Gender Identity and Sexual Orientation (Online)	05/03/22	Michele Casse-Ippolito Elyse Greenbaum	\$60.00	\$120.00
Complex Trauma in Children (Online)	05/10/22 05/11/22	Elyse Greenbaum	\$120.00	\$120.00
Social Media's Influence on Self-harm Behaviors and Self-regulation (Online)	05/19/22	Michele Casse-Ippolito	\$60.00	\$60.00
Understand the Trans/Nonbinary Experience and Providing Affirming Care (Online)	06/23/22	Michele Casse-Ippolito	\$60.00	\$60.00

7. **2022-2023 Joint Transportation Agreement with Educational Services Commission of Morris County** (Attachment)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the 2022-2023 Joint Transportation Agreement between the Mendham Township Board of Education and the Educational Services Commission of Morris County.

8. **2022-2023 Professional Support/Non-Public Service Agreement with Educational Services Commission of Morris County** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the 2022-2023 Professional Support/Non-Public Service Agreement between the Mendham Township Board of Education and the Educational Services Commission of Morris County.

9. **Transportation 2022 Summer Trip Rates**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the 2022 Summer Transportation rates as follows:

School Bus: \$65.00/hourly rate    Van: 55.00/hourly rate

**Personnel and Human Resources**

1. **Staff Retirement - Margaret Hogan** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education, accepts with regret, the letter of retirement from Margaret Hogan, Transportation Supervisor, dated March 22, 2022, effective June 30, 2022.

2. **Staff Retirement - Domingo Mercado** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education, accepts with regret, the letter of retirement from Domingo Mercado, Transportation Driver, dated April 12, 2022, effective June 30, 2022.

3. **Staff Resignation - Ignacio Angulo-Pizarro** *( Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education, accepts the letter of resignation from Ignacio Angulo-Pizarro, Middle School Music/Chorus Teacher, dated April 8, 2022, effective June 10, 2022.

4. **Unpaid Absence - Susan Romero** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves Susan Romero to take April 28, 2022 through May 2, 2022 (2.5 days) as unpaid absences.

5. **Elementary School Activity Chaperones - Talent Show (April 27, 2022)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following two (2) chaperones at the contractual rate of \$100.00 each for events that start after contractual hours for the Co-Curricular Activity.

Sara Bresky, Lauren Johnson

6. **Elementary School Activity Chaperones - Festival of the Arts (May 26, 2022)**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves payment to the following four (4) chaperones at the contractual rate of \$100.00 each for events that start after contractual hours for the Co-Curricular Activity.

Dawn Cullinan, Hannah Dunlevy, Katelyn Jones, Tracy Newton

**XI. Adjourn to Closed EXECUTIVE SESSION**

**WHEREAS**, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

**WHEREAS**, said the law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss legal matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**XII. Reconvene Open Regular Session Meeting**

**XIII. ACTION ITEMS**

**MENDHAM TOWNSHIP BOARD OF EDUCATION RESOLUTION**

**Board of Education Resolution Nominating Gretchen Holquist as a Candidate for the 2022 Irene LeFebvre Excellence in Boardmanship Award**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following resolution:

**WHEREAS**, Gretchen Holquist has served six years of distinction as a member of the Mendham Township Board of Education (2017-2022); and

**WHEREAS**, Gretchen Holquist has been a thoughtful and respectful board member, and as the President of the Board of Education (2020-2022) has demonstrated a commitment to teamwork, consensus building and collaborative decision-making, and encouraged community involvement in district planning; and

**WHEREAS**, Gretchen Holquist has demonstrated a continual focus on improving student achievement and driving strong student outcomes for all students of the Mendham

Township School District and turned the district’s vision to provide the best education possible for “Every Student, Every Day”, into reality; and

**WHEREAS**, Gretchen Holquist’s exemplary leadership and dedicated service as a member of the Mendham Township Board of Education was instrumental in the achievement of significant accomplishments of the Mendham Township School District, including: Development of the district’s strategic plan (2018-2023); Execution of the superintendent’s new employment contract (2019-2024); Overseeing the elementary school’s recognition as a National Blue Ribbon School of Excellence (2019); Execution of a new agreement with the Mendham Township Education Association (2021-2024); Facilitating the safe and successful re-opening of schools and return to in-person student learning during the 2020-2021 school year; Advancing the work of diversity, inclusivity and equity in the district in collaboration with the community and faculty (2021-2022); Seeking authorization of Mendham Township voters to overwhelmingly approve a \$19.9 Million school bond referendum for capital improvements at the elementary school and the middle school (2022); and

**NOW, THEREFORE BE IT RESOLVED** that the Mendham Township Board of Education does hereby express its sincere appreciation to Gretchen Holquist for her dedication, leadership and outstanding contributions to the education of all Mendham Township School District students.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education Secretary submit the nomination of Gretchen Holquist and this resolution to the Morris County School Boards Association for consideration as a worthy candidate for the 2022 Irene LeFebvre Excellence in Boardsmanship Award.

**Curriculum and Instruction**

**1. Previously Approved - Middle School Field Trip**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2021-2022 school year:

Date	Grade	Activity	Cost to Transportation	Cost to Student	Chaperones
04/07/22	8th Grade Leaders	Visit MTES to discuss the transition to MTMS	District Bus	\$0	Alexandria Perrotta

**Personnel and Human Resources**

1. **Leave of Absence - Lisa Lombardo**

**BE IT RESOLVED** that the Board hereby approves Lisa Lombardo, Elementary School Teacher, for an intermittent unpaid leave of absence, as needed, commencing April 13, 2022, under the Federal Family Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA) ending on June 9, 2022.

2. **Unpaid Absence - Susie Lebron Vega**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Susie Lebron Vega to take April 4, 2022 (1 day) as an unpaid absence.

3. **Substitute Teachers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Substitute Teachers, pending completion of paperwork, at the current rate of \$125.00 per day for the 2021-2022 school year.

Jennifer Avallon, Kelly Bierals, Karen Muha

**XIV. Discussion**

**XV. Verbal Communications from the Public**

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

**XIV. Adjournment**