

**fMENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM
(MEETING IS BEING HELD VIRTUALLY,
NO IN-PERSON ATTENDANCE WILL BE ALLOWED)
WORK SESSION MEETING AGENDA
TUESDAY, MARCH 16, 2021, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Gretchen Holquist	President
Mr. Andrew Christmann	Vice President
Mr. Peter Dumovic	
Dr. Rekha Mandel	
Mrs. Joan Mody	
Mr. Aadithya Thayyar	
Mr. Robert Wowk	

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

- District Updates, News, and Events
- Suspension, Truancy, and Emergency/Fire Drill Reports (*Attachments*)

VI. Board Secretary's Report

VII. Board President's Report

VIII. Correspondence

IX. Committee Reports

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**
- **Ad Hoc Committees**

X. Consent Items

Approval of Minutes

Work Session Minutes: February 16, 2021

Regular Session Minutes: February 23, 2021

Approval of Executive Minutes: February 16, 2021

Curriculum and Instruction

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of February 2021 that no major accounts and fund balances in the 2020/2021 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **Board Secretary’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2021 Board Secretary’s Reports.

3. **Treasurer’s Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2021 Treasurer’s Reports.

4. **February 2021 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2021 transfer report.

5. **March 2021 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final March 2021 Bills List. This includes payroll checks N0136 through N0004, N0149 through N0156.

Fund 10	\$
Fund 11	\$
Fund 20	\$
Fund 60	\$
Fund 80	\$
Fund 95	\$
Total:	\$

6. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2020 - 2021 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
GRIT 360 Basketball	MS Gyms	Thursdays 03/25/21, 04/08/21, 04/15/21, 04/22/21, 04/29/21, 05/06/21, 05/13/21, 05/20/21, 05/27/21, 06/03/21, 06/10/21, 06/17/21, 06/24/21	5:00pm - 9:00pm	Kerry Foderingham
		Friday 04/16/21	5:00pm - 9:00pm	
		Saturday 04/17/21	9:00am - 2:00pm	

* Subject to change due to conflicts with Mendham Township School events.

7. District Travel

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
YogArt: Infuse SEL practices into the Art Room (Virtual 6:00pm-7:00pm)	03/03/21	Sarah Bizarro	\$40.00	\$40.00
	03/10/21			
	03/17/21			
	03/24/21			
	03/31/21			
	04/07/21			
	04/14/21			
	04/21/21			
	04/28/21			
Solution - Focused Workshop (Virtual)	03/12/21 03/19/21	Alexandria Perrotta	\$97.00	\$97.00

NJ School Counselor Conference (Virtual)	04/16/21	Hillary Clark	\$20.00	\$20.00
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8. **Transportation Agreement - Morris Plains School District for the 2021 - 2024 School Years** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the joint transportation agreement between Mendham Township Board of Education and the Morris Plains School District for a three (3) year period effective July 1, 2021 - June 30, 2024.

9. **Alliance for Competitive Energy Services (ACES) Resolution**

BE IT RESOLVED that the Mendham Township Board of Education approves the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials will solicit bids from electric power suppliers for electric generation services through an energy aggregation program. NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act (citation) and the regulations promulgated thereto; and

WHEREAS, the Mendham Township School District is a Participating member of the ACES Cooperative Pricing System #E8801-ACESCPS and is eligible thereby to obtain electric generation services for its own use through a contract awarded to electric power suppliers following said bid for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will issue a Request for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.* and the Electric Discount and Energy Competition Act," N.J.S.A. 48:3-49 *et seq.*; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Units will preauthorize the Lead Agency to award a contract for Electric Generation Service to a supplier(s) whose prices will provide estimated savings to the Participating Unit, based on its previous electric usage;

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with prices estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all-electric power needed for its own use (exclusive of on-site electric generation sources) through the electric power supplier(s) awarded said contract for a term not to exceed two years; now, therefore, be it

RESOLVED by the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all-electric power needed for its own use (exclusive of on-site electric generation sources) from the electric power supplier(s) awarded the contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the Districts of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future) for a term not to exceed two years and at prices determined by the Lead Agency to provide estimated savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to rebid to obtain electric generation services on behalf of the ACES Cooperative Pricing System if energy market conditions do not lead to a successful bid, dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. Any recession of this resolution shall not affect any Agreements entered into prior to such recession.

Personnel and Human Resources

1. **Substitute Teachers** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following substitute teachers, pending completion of paperwork, for the 2020 - 2021 school year at the current rate of \$92.00 per day.

Katherine LoVecchio, Laura Ryan

2. **New Hire Transportation Bus Aide - Carolyn Allen**

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Carolyn Allen, Transportation Bus Aide, at an hourly rate of \$24.17 per hour, two hours per day, not to exceed \$2,417.00, effective March 24, 2021, through June 9, 2021.

3. **Leave of Absence - Christopher Hemmings** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education hereby approves Christopher Hemmings, Middle School Custodian, for a medical leave of absence, having received doctor's certification, commencing March 5, 2021, under the Federal Family Medical Leave Act (FMLA), ending after Two (2) weeks on March 19, 2021, while utilizing Eleven (11) sick days.

BE IT FURTHER RESOLVED that the Board hereby approves Christopher Hemmings with an anticipated return to work date of March 22, 2021.

4. **Rescind: Unpaid Days Transportation Driver - Steven Molnar**

BE IT RESOLVED that the Mendham Township Board of Education rescinds the unpaid days for Steven Molnar, Transportation Driver's effective March 5, 2021.

Policy and Planning

1. **Second Reading (Attachments)**

BE IT RESOLVED that the Mendham Township Board of Education approves for second reading and adoption of the following policies and regulations:

P 0145	Board Member Resignation and Removal (M) (Revised)
P 0164.6	Remote Public Board Meetings During A Declared Emergency (M) (New)
R 1642	Earned Sick Leave Law (M) (Revised)
P 1643	Family Leave (M) (New)
P 3431.1	Family Leave (M) (Abolished)
P 4431.1	Family Leave (M) (Abolished)
P 3431.3	New Jersey Family Leave Insurance Program (Abolished)
P 4431.3	New Jersey Family Leave Insurance Program (Abolished)
P & R 5330.01	Administration of Medical Cannabis (M) (Revised)
P 7425	Lead Testing of Water in Schools (M) (Revised)
R 7425	Lead Testing of Water in Schools (M) (New)
P & R 7430	School Safety (M) (Abolished)
P 2415	Every Student Succeeds Act (M) (Revised)
P 2415.01	Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
P 2415.02	Title I - Fiscal Responsibilities (M) (Revised)
P 2415.03	Highly Qualified Teachers (M) (Abolished)
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M) (Revised)
P & R 2415.20	Every Student Succeeds Act Complaints (M) (Revised)
P 4125	Employment of Support Staff Members (M) (Revised)
P 6360	Political Contributions (M) (Revised)
P 8330	Student Records (M) (Revised)
P 9713	Recruitment by Special Interest Groups (M) (Revised)

XI. ACTION ITEMS

1. **ADOPTION OF THE TENTATIVE BUDGET 2021-2022**

A. **BUDGET AND PUBLIC HEARING**

BE IT RESOLVED that the Mendham Township Board of Education approves and authorizes the submission of the tentative budget for the 2021-2022 School Year to the Executive County Superintendent of Schools for approval in accordance with the N.J.S.A. 18A:7F-5 and 18A:7F-6 to comply with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES FUNDS	DEBT SERVICE FUND	TOTAL
2021-22 Total Expenditures	\$19,790,500	\$130,000	\$1,110,800	\$21,031,300
Less: Anticipated Revenues	\$ 2,825,774	\$130,000	\$0	\$ 2,955,774
Taxes to be Raised	\$16,964,726	\$0	\$1,110,800	\$18,075,526

And to advertise said tentative budget in the Daily Record in accordance with the form required by the New Jersey Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Mendham Township Elementary Staff Development Room (Meeting is being held virtually, no in-person attendance will be allowed) at 18 West Main Street, Brookside, New Jersey, on May 4, 2021, at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2021-2022 School Year, and

B. TRAVEL AND RELATED EXPENSE REIMBURSEMENT – 2021-2022

BE IT RESOLVED, that the Mendham Township Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$25,000 for the 2021-2022 school year. The maximum travel expenditure amount for the 2020-2021 school year is \$25,000, of which, \$4,050 has been spent and \$1,350 is encumbered to date.

WHEREAS, the Mendham Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel, not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$25,000 for all staff and board members for the 2021-2022 school year, and

BE IT FURTHER RESOLVED, that the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

XII. Discussion

XIII. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

XIV. Adjournment