

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM  
(MEETING IS BEING HELD VIRTUALLY,  
NO IN-PERSON ATTENDANCE WILL BE ALLOWED)  
REGULAR SESSION MEETING AGENDA  
TUESDAY, JUNE 22, 2021, 7:30 PM**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Gretchen Holquist	President
Mr. Andrew Christmann	Vice President
Mr. Peter Dumovic	
Dr. Rekha Mandel	
Mrs. Joan Mody	
Mr. Aadithya Thayyar	
Mr. Robert Wowk	

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

- District Updates, News and Events
- Student Safety Data Submission
- Suspension, Truancy, and Emergency/Fire Drill Reports (*Attachments*)
- Presentation: Dr. Robert Koroski, Director of Special Services

**VI. Board Secretary's Report**

**VII. Board President's Report**

**VIII. Correspondence**

**IX. Committee Reports**

**X. Consent Items**

**Approval of Minutes**

Work Session Minutes:	May 18, 2021
Regular Session Minutes:	May 25, 2021

## Approval of Executive Minutes:

### Curriculum and Instruction

1. **Revised Curriculum** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the revised/renewed curriculum:

School Counseling Curriculum Grades K - 8

2. **Contract with Therapeutic Intervention, Inc.** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Therapeutic Intervention, Inc. to provide occupational therapy services for the 2021-2022 school year for students, beginning July 1, 2021, as per their IEP's at the following rates: \$95.00/hr for school based (in-district) therapy; \$109.00 per home based therapy visit; and \$390.00 per evaluation.

3. **Tuition Contract with Harbor Haven Day Camp**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the tuition contract with Harbor Haven Day Camp (LLC) for the 2021-2022 extended school year from 07/06/21 to 08/13/21 for one (1) student (#13506812) as per IEP at a cost of \$3,950.00, utilizing IDEA funds.

4. **Tuition Contract with P.G. Chambers for ESY**

**BE IT RESOLVED** that The Mendham Township Board of Education approves P.G. Chambers to provide Physical Therapy services for the 2021 Extended School Year at the rate of \$94.00 per hour.

**BE IT RESOLVED** that the Mendham Township Board of Education approves P.G. Chambers to provide Physical Therapy services and evaluations for the 2021 Extended School Year from 07/06/21 to 07/31/21 for students as per their IEPs at the following rates; Physical Therapy direct student services at a rate of \$92.00 per hour, Physical Therapy evaluations at \$524.00 per evaluation, for a total of ten (10) hours @ \$92.00/hr. for Therapy, Progress Reports & Travel – totaling \$920.00.

5. **Tuition Contract with Intensive Therapeutics, Inc.**

**BE IT RESOLVED** that the Mendham Township Board of Education approve the tuition contract with Intensive Therapeutics, Inc. for the 2021-2022 extended school year for one (1) student (#14353494) as per IEP at a cost of \$3,000.00, utilizing IDEA funds.

6. **Tuition Contract with the Roxbury Township Board of Education**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the tuition contract with the Roxbury Township Board of Education for the 2021-2022 extended school year from 07/06/21 to 08/05/21 for one (1) student (#12546234) as per IEP at a cost of \$7,914.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the tuition contract with the Roxbury Township Board of Education for the 2021-2022 school year effective 09/01/21 through 06/30/22 for one (1) student (#12546234) as per IEP at a cost of \$76,790.00.

7. **Tuition Contract with Somerset Hills Learning Institute**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the tuition contract with Somerset Hills Learning Institute, commencing 07/06/21, 210 billable days, for one student (12528830) as per IEP at a per diem cost of \$569.86 for a total annual cost of \$119,670.60.

8. **Tuition Contract with ECLC of New Jersey**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the tuition contract with ECLC of New Jersey for the 2021-2022 school year commencing July 6, 2021 for a total number of 200 billable days, for one student (#10408), as per IEP at a per diem rate of \$315.41. The Extended School Year, 20 days from July through August, the total tuition charge is \$6,308.20 and the 2021-22 School Year, 180 days from September through June, the tuition charge is \$56,773.80, for a total tuition charge of \$63,082.00.

9. **Contracts with Anne Hunkler**

**BE IT RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for contracted Behavioral Consultation from 07/05/21 to 07/30/21 for one (1) student (ID #14430010) as per the IEP for a total of 3 hours per week, a total of 12 hours per term of contract, at an hourly rate of \$80.00, not to exceed \$960.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for contracted Behavioral Consultation from 07/05/21 to 07/30/21 for one (1) student (ID #15028941) as per the IEP for a total of 3 hours per week, a total of 12 hours per term of contract, at an hourly rate of \$80.00, not to exceed \$960.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for contracted Behavioral Consultation from 07/05/21 to 07/30/21 for one (1) student (ID #15111755) as per the IEP for a total of 3 hours per week, a total of 12 hours per term of contract, at an hourly rate of \$80.00, not to exceed \$960.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for contracted Behavioral Consultation from 07/05/21 to 08/20/21 for one (1) student (ID# 13668017) as per the IEP for 3 hours per week, 07/06/21 to 07/30/21, and 3 hrs during August for a total of 15 hours @ \$80/hr., not to exceed a total of \$1,200.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for contracted Behavioral Consultation from 07/05/21 to 08/20/21 for one (1) student (ID# 14738813) as per the IEP for 3 hours per week, 07/06/21 to 07/30/21, and 2 hrs during August for a total of 14 hours @ \$80/hr., not to exceed a total of \$1,120.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for contracted Behavioral Consultation from 07/05/21 to 08/20/21 for one (1) student (ID# 14489107) as per the IEP for 3 hours per week, 07/06/21 to 07/30/21, and 3 hrs during August for a total of 15 hours @ \$80/hr., not to exceed a total of \$1,200.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for contracted Behavioral Consultation from 07/05/21 to 08/20/21 for one (1) student (ID# 12943852) as per the IEP for 3 hours per week, 07/06/21 to 07/30/21, and 4 hrs during August for a total of 16 hours @ \$80/hr., not to exceed a total of \$1,280.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for initial consultation and assessment from 07/05/21 to 07/30/21 for one (1) incoming Pre-K student as per IEP for .5 hours per week for a total of 2 hours @ \$80/hr., not to exceed \$160.00.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approve Anne Hunkler for contracted Behavioral Consultation from 07/05/21 to 07/30/21 for one (1) student (ID#12976396) as per IEP for .5 hours per week, for a total of 2 hours @ \$80/hr., not to exceed \$160.00.

## **Operations and Finance**

### 1. **Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of June 2021 that no major accounts and fund balances in the 2020/2021 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

### 2. **Board Secretary's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the May 2021 Board Secretary's Reports.

### 3. **Treasurer's Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the May 2021 Treasurer's Reports.

### 4. **May 2021 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the May 2021 transfer report.

### 5. **June 2021 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final June 2021 Bills List. This includes payroll checks N0287 through N00289 and N0292 through N0294.

Fund 10	\$ 50,042.01
Fund 11	\$1,532,461.55
Fund 40	\$ 8,000.00
Fund 60	\$ 9,876.34
Fund 95	\$ <u>904.00</u>

Total: \$1,601,283.90

6. **Use of District Facilities**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following use of facility applications for the 2020 - 2021 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Daniel DePugh/ Training	<u>MS</u> Gyms Fields	Monday - Friday 06/14/21-08/06/21	9:00am-3:00pm	Daniel DePugh
Twin Boro Cheerleading/ Cheer Camp	<u>MS</u> Gym All Purpose Room Fields	Monday - Thursday 08/09/21-08/12/21	8:00am-3:00pm	Amy Golier

\* Subject to change due to conflicts with Mendham Township School events.

7. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Rutgers Online Class: Foundations of Social and Emotional Character Development	06/07/21 <i>through</i> 08/21/21	Lisa Lombardo	\$290.00	\$290.00
Bureau of Education & Research Online Class: Co-Teaching in Inclusive	07/01/21 <i>through</i> 08/21/21	Ashley Bays Theresa Milow	\$149.00 each	\$149.00 each

Classrooms: Small Groups				
Bureau of Education & Research Online Class: Co-Teaching in Inclusive Classrooms: Whole Groups	07/01/21 through 08/21/21	Ashley Bays Theresa Milow	\$149.00 each	\$149.00 each

8. **Tuition Rates for the 2021 - 2022 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following tuition rates as provided by the NJDOE, for the 2021 - 2022 school year:

OUT-OF-DISTRICT TUITION

Kindergarten	- \$18,342.00 (\$1,834.20 per month)
Grades 1-4	- \$19,593.00 (\$1,959.30 per month)
Grades 5-8	- \$21,694.00 (\$2,169.40 per month)

9. **Food Service Management Company Contract - Pomptonian Food Service 2021 - 2022** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract agreement for food service management company (FSMC) with Pomptonian Food Service of Fairfield, NJ for the 2021 - 2022 school year. The FSMC shall receive, in addition to the costs of operation, a management fee of \$.0603 for each \$1.00 of sales to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fees to the FSMC.

Mendham Township School District - Elementary School 2021 - 2022	
Elementary Student Lunch	\$4.10
Elementary Village Fresh Lunch	\$4.60
Elementary Faculty Lunch	\$4.60
Elementary Faculty Village Fresh Lunch	\$5.10

Mendham Township School District - Middle School 2021 - 2022	
Middle Student Lunch	\$4.10
Middle Student Village Fresh Lunch	\$4.60
Middle Student Boar's Head Lunch	\$4.60

Middle Faculty Lunch	\$4.60
Middle Faculty Village Fresh/Boar's Head Lunch	\$5.10

10. **Transfer of Current Year Surplus to Reserve**

**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the Authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and

**WHEREAS**, Mendham Township Board of Education has determined that an amount not to exceed \$500,000 may be available for such purpose of transfer:

**NOW THEREFORE BE IT RESOLVED**, that this amount may include the FY 2019/2020 unbudgeted Extraordinary Aid of \$264,527.00 plus FY 2019/2020 Non-Public Transportation Aid in the amount of \$3,366.00. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2021, performed by Nisivocchia LLP, and shall be identified upon acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed \$500,000.00.

11. **Maintenance Reserve**

**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the Authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations unto reserve accounts during the month of June by board resolution, and

**WHEREAS**, Mendham Township Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at the year-end, and

**WHEREAS**, Mendham Township Board of Education has determined that an amount not to exceed \$500,000 may be available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED**, that this amount may include the FY 2019/2020 unbudgeted Extraordinary Aid of \$264,527.00 plus FY 2019/2020 Non-Public Transportation Aid in the amount of \$3,366.00. Additional monies may be identified upon completion of the district's Comprehensive Annual Financial Report (CAFR) as of June 30, 2021, performed by Nisivocchia LLP, and shall be identified upon acceptance of this Comprehensive Annual Financial Report (CAFR). The aggregate amount of this deposit shall not exceed \$500,000.00.

12. **Capital Reserve**

**WHEREAS**, NJAC 6A:23A-14.3 provides for the supplementation of capital reserve accounts and; permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

**WHEREAS** the District anticipates unexpended line-item appropriations in the 2019-2020 budget as outlined in the code and; WHEREAS the Superintendent recommends the transfer of those funds from this surplus to fund the capital reserve account; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mendham Township Board of Education approves the transfer, NOT TO EXCEED \$500,000.00 from the General Fund surplus to the District's Capital Reserve Account for the express purpose of meeting the District needs identifying in the Long Range Facilities Plan.

13. **Mendham Township Board of Education Retainer Agreement 2021-2022** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education appoints Nathanya Simon of the firm of Scarinci & Hollenbeck, LLC as Special Counsel for Special Education and Other Matters for the Mendham Township Board of Education at the hourly rate of \$170.00, effective July 1, 2021 through June 30, 2022 for the 2021-2022 school year.

14. **Contract for Use of Facility with Mendham Boro Extended Day Program 2020 - 2021 - Andrea Castiglione** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education renews the contract with the Mendham Boro Extended Day Program (% Andrea Castiglione) for the use of facilities for the 2021 - 2022 school year for the purpose of conducting an extended daycare program at an annual fee of \$2,800.00.

15. **Contract for Nurse's Services with Bayada Pediatrics** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Bayada Home Health Care, Inc. to provide, on an as-needed basis, Nurse Services to the Mendham Township School District at a rate of \$63.00 an hour for RN Services and \$53.00 an hour for LPN services, for the 2021 - 2022 school year.

16. **Public School Bid Thresholds - 07/01/2021**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the annual public school bid threshold rates for the 2021-2022 school year as follows:

**Description**

With Qualified Purchasing Agent	\$44,000
Without Qualified Purchasing Agent	\$32,000

17. **Proposal to Provide the Mendham Township School District with School Vehicle Repairs and Parts (Washington Township Board of Education)** *(Attachment)*

**WHEREAS** the Mendham Township Board of Education has received a proposal from the Washington Township Board of Education to provide School Bus Maintenance services, and



**WHEREAS** the Mendham Township Board of Education and the Washington Township Board of Education desire to enter into a joint agreement wherein the Washington Township Board of Education will provide the said School Bus Maintenance services, and

**WHEREAS** the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract agreement with each other to provide any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities, and

**WHEREAS** the Mendham Township Board of Education and the Washington Township Board of Education are by definition local units under the said law, and the Washington Township Board of Education is empowered by law to provide School Bus Maintenance services and, the provision of School Bus Maintenance services by the Washington Township Board of Education is economically advantageous to the Mendham Township Board of Education,

**BE IT RESOLVED**, that the Mendham Township Board of Education and the Washington Township Board of Education hereby agree to enter into the July 1, 2021 to June 30, 2022 shared services arrangement for the provision of School Bus Maintenance services in accordance with N.J.S.A. 40A:65-1 et seq. and as per the terms and conditions of the attached agreement.

18. **Approval of Transportation Agreements** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Transportation Agreement for the July 2021 - August 2021 with the parents of SID #9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the Transportation Agreement for the 2021- 2022 school year with the parents of SID #9465295785 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

19. **Transportation Agreements for the 2021 - 2022 School Year** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Mendham Borough school district for the 2021 - 2022 school year.

Joiner District To and From Total Route Cost: \$73,618.27							
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# Of Host District Students	# of Joiner District Students	Joiner Cost

08/2021	06/2022	MB09	Mendham Borough Schools	P365S1	-	54	\$36,721.15
08/2021	06/2022	MB18	Mendham Borough Schools	H378S1	-	54	\$36,897.12

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the Morris Plains school district for the 2021 - 2022 school year.

Joiner District To and From Total Route Cost: \$310,950.00							
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# Of Host District Students	# of Joiner District Students	Joiner Cost
09/2021	06/2022	MP35	Morris Plains Schools	R959S1	-	54	\$51,825.00
09/2021	06/2022	MO35	Morristown H.S.	R959S1	-	54	\$51,825.00
09/2021	06/2022	MP19	Morris Plains Schools	V974S1	-	54	\$51,825.00
09/2021	06/2022	MO19	Morristown H.S.	V974S1	-	54	\$51,825.00
09/2021	06/2022	MP37	Morris Plains Schools	V976S1	-	54	\$51,825.00
09/2021	06/2022	MO37	Morristown H.S.	V976S1	-	54	\$51,825.00

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and the West Morris Mendham High School for the 2021 - 2022 school year.

Joiner District To and From Total Route Cost: \$477,684.00							
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# Of Host District Students	# of Joiner District Students	Joiner Cost
08/2021	06/2022	M01	WMMHS	E769S1	-	54	\$37,186.00
08/2021	06/2022	M03	WMMHS	P365S1	-	54	\$45,715.00
08/2021	06/2022	M04	WMMHS	H378S1	-	54	\$45,403.00
08/2021	06/2022	M05	WMMHS	D672S1	-	54	\$38,012.00

08/2021	06/2022	M08	WMMHS	V975S1	-	54	\$57,405.00
08/2021	06/2022	M09	WMMHS	D165S1	-	54	\$52,979.00
08/2021	06/2022	M11	WMMHS	S1R313	-	54	\$32,743.00
08/2021	06/2022	M11P	WMMHS	S1U532	-	34	\$31,868.00
08/2021	06/2022	M12	WMMHS	S1U533	-	54	\$49,163.00
08/2021	06/2022	M15	WMMHS	S1V692	-	54	\$46,368.00
08/2021	06/2022	M17	WMMHS	H831S1	-	24	\$40,841.00

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the following joint transportation agreement between the Mendham Township Board of Education and Gill St. Bernards for the 2021 - 2022 school year.

Joiner District To and From Total Route Cost: \$96,704.07							
Start Date	End Date	MTSD Route#	Destination	Contracted Vehicle	# Of Host District Students	# of Joiner District Students	Joiner Cost
08/2021	06/2022	GSBLR1	GSB Late Run 1 Clinton	B603S1	-	24	\$21,974.00
08/2021	06/2022	GSBLR2	GSB Late Run 2 Tewksbury	H8371S1	-	24	\$19,695.00
08/2021	06/2022	GSBLR3	GSB Late Run 3 Whippany	D698S1	-	24	\$21,057.00
08/2021	06/2022	GSBLR4	GSB Late Run 4 Watchung	A766S1	-	24	\$16,096.07
08/2021	06/2022	GSBLR5	GSB Late Run 5 Penn Station	H831S1	-	24	\$17,882.00

20. **School Bus Emergency Evacuation Drill Report** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Mendham Township Middle School at 16 Washington Valley Road, Brookside, NJ detailing the May 18, 2021 drill at 2:46 p.m., supervised by Margaret Hogan.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Mendham Township Elementary School at 18 West Main Street, Brookside, NJ detailing the May 20, 2021 drill at 8:50 a.m., supervised by Margaret Hogan.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Gill Saint Bernard's School at St. Bernard's Road, Gladstone, NJ detailing the May 21, 2021 drill at 8:05 a.m., supervised by Margaret Hogan.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from Hilltop Elementary School and Mountainview Middle School at Mountainview Middle School, 100 Dean Road, Mendham, NJ detailing the May 24, 2021 drill at 8:05 a.m., supervised by Margaret Hogan.

### **Personnel and Human Resources**

1. **Leave Replacement - Savannah Benedetto, Speech Therapist** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Savannah Benedetto as a Full-Time Leave Replacement Speech Therapist, effective August 23, 2021 through December 23, 2021, at an annual salary of \$58,735.00 prorated, BA+45/MA, Step 2.
2. **Leave Replacement - Jenna Falzon, Physical Education Teacher** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Jenna Falzon as a Full-Time Leave Replacement Physical Education Teacher, effective August 23, 2021 through December 3, 2021, at an annual salary of \$53,385.00 prorated, BA, Step 1.
3. **New Hire - Jillian Glander, Special Education Teacher, LLD (Learning & Language Disabilities)** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Jillian Glander as a Full-Time Special Education Teacher, LLD, effective August 23, 2021 for the 2021 - 2022 school year, at an annual salary of \$62,635.00, MA+30, Step 4.
4. **New Hire - Amanda Fullem, Special Education Teacher** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Amanda Fullem as a Full-Time Special Education Teacher, effective August 23, 2021 for the 2021 - 2022 school year, at an annual salary of \$53,635.00, BA, Step 2.
5. **New Hire - Erica Koehler, Spanish Teacher** *(Attachments)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Erica Koehler as a Full-Time Spanish Teacher, effective August 23, 2021 for the 2021 - 2022 school year, at an annual salary of \$62,385.00, BA+45/MA, Step 9.
6. **New Hire - Shilpa Dhamane, Cafeteria/Recess Aide**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Shilpa Dhamane, pending completion of paperwork, as a Cafeteria/Recess Aide for the 2021 - 2022 school year, at an hourly rate of \$12.44.

7. **Leave of Absence-Katelyn Safko**

**BE IT RESOLVED** that the Board hereby approves Katelyn Safko, Elementary School Nurse, for a leave of absence, having received doctor's certification, commencing May 21, 2021 under the Federal Family Medical Leave Act (FMLA), ending after three (3) weeks on June 9, 2021, while utilizing thirteen (13) sick days.

**BE IT FURTHER RESOLVED** that the Board hereby approves Katelyn Safko with an anticipated return to work date of August 23, 2021.

8. **Staff Resignation - Monica Sugiyama, Cafeteria/Recess Aide (Attachment)**

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Monica Sugiyama, Elementary School Cafeteria/Recess Aide, dated and effective June 7, 2021.

9. **Staff Resignation - Rebekah Griffin, Cafeteria/Recess Aide**

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of resignation from Rebekah Griffin, Elementary School Cafeteria/Recess Aide, dated and effective June 9, 2021.

10. **ABA Stipends for the 2021- 2022 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Cindy Blood, Deborah Hall, Lacey Neil, Cheryl Riccardello, and Christine Rollo to receive a stipend in the amount of \$4,000.00 each for the entirety of the 2021 - 2022 school year. This stipend reflects the additional needs of supporting a student receiving ABA supports, where data, graphing and monitoring of the student's program are done on a daily basis, to support the regular adjustments in the student's individual program.

11. **Mendham Township School District Schedule B Stipend Position 2021 - 2022**

**BE IT RESOLVED** that the Board of Education approves the following 2021 - 2022 Co-Curricular Stipend position for the Mendham Township School District:

Activities	2021-2022 Salary	Staff Member
Public Relations Liaison	\$6,798.00	Daragh Gallagher-Carpenter

12. **Summer Curriculum Work Hours**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following to provide 18 hours each at the contractual rate of \$60 per hour for the following curriculum work not to exceed \$1,080.00 per person:

Staff Member Name	Curriculum	Dates
Sarah Bizzarro Lauren Johnson	Visual and Performing Arts	2 Days (Dates TBD)
Tracy Newton	Library and Media	3 Days (Dates TBD)
Dawn Cullinan	Social Studies K-4	3 Days (Dates TBD)

13. **Revised Elementary School - Summer Hours 2021**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Hillary Clark, School Counselor at the revised summer hours, not to exceed 40 hours, at the rate of \$39.96 per hour.

14. **Payment of Chaperones: Middle School Meadowbrook Day Camp Field Trip**

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment at the contractual rate of \$120.00 for field trips which extend the day by more than two (2) hours to the following 8th Grade chaperones who attended the 06/07/21 field trip to Meadowbrook Day Camp.

Erin Giarrusso  
Amanda Porter

15. **Middle School Schedule B and C Stipend Positions for 2021-2022**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following 2021-2022 Co-Curricular Stipend positions for Elementary School:

***Schedule B and C***

Activities	2021-2022 Salary	Staff Member
Homework Club	\$51.83 per hour	Lauren Calabro Catherine Gustavsen Megan Ryan Matthew Viggiano  Substitutes: Francesca Hare Melissa Lucia
Minisink Director	\$563	Craig Clausen
8th Grade Advisor	\$2,478	Amanda Porter
Yearbook Advisors	\$2,478	Elizabeth Hollman
School Publication Advisors for Middle School (2)	\$901 (each)	Donna CasaGrande ( <i>podcasts</i> ) Melanie Smith ( <i>Windows &amp; Mirrors Digital Magazine</i> )
Student Council Advisors for Middle School (2)	\$1,239 (each)	Perry Hooker Fernando Rivera
Chorus Director for Middle School	\$2,479	Ignacio Angulo-Pizarro
Band Director for Middle School	\$3,718	Russell Branch

String/Orchestra Director for District	\$3,718	Karen Schaberg
Play Director	\$1,521.50 (each)	Franziska Dragon Alexandria Perrotta
ATOMS Team (outside school competitions)	\$225 base + Max of 10 events @ \$56 each, not to exceed a total of \$788	Michal Ferenc
Jump/Stunt/Tumble Club	\$225 base + Max of 10 events @ \$56 each, not to exceed a total of \$788	Amanda Porter
Robotics Team (outside school competitions)	\$225 base + Max of 10 events @ \$56 each, not to exceed a total of \$788	Donna CasaGrande
Book Club	\$225 base + Max of 10 events @ \$56 each, not to exceed a total of \$788	Catherine Gustavsen
Girls on the Run	\$225 base + Max of 10 events @ \$56 each, not to exceed a total of \$788	Megan Ryan Alexandria Perrota
Technology Integration Specialist	\$4,532	Michal Ferenc
Girls Field Hockey	\$4,660	Carol Hueston
Girls Field Hockey JV (1/2 stipend)	\$2,330	TBD
Girls Soccer	\$4,660	Perry Hooker
Boys Soccer	\$4,660	James Haggerty
Cross Country	\$4,660	TBD
Boys Basketball	\$5,084	TBD

Girls Basketball	\$5,084	Phil Manuel
Girls Volleyball	\$3,248	Greg Racz
Boys Volleyball	\$3,248	Craig Clausen
Cheerleading	\$3,248	Amanda Porter
Boys Lacrosse	\$4,660	Lou Sodano
Girls Lacrosse	\$4,660	Carol Hueston
Baseball	\$4,660	Craig Clausen
Softball	\$4,660	Gina Sodora
Athletic Director	\$6,071	TBD

16. **Middle School Extra Instructional Periods for 2021-2022**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Middle School staff members to teach extra periods of instruction during the 2021-2022 school year at a prorated stipend based on \$8,500/year for an additional period five (5) times a week for a full year, and independent of placement on the salary guide.

**Extra Instructional Periods**

Geometry Teacher	5 periods/wk	James Haggerty	\$8,500
8th Grade Language Arts	2 periods/wk	Sara Cyr-Alai	\$3,400
7th Grade Language Arts	2 periods/wk	Christine Yawger & Franziska Dragon	\$1,700 each
6th Grade Language Arts	2 periods/wk	Carol Hueston	\$3,400
5th Grade Math Zero Period	5 periods/wk	Matthew Viggiano	\$8,500
Remedial Reading Wilson	5 periods/wk	Jennifer Vazquez	\$8,500
Remedial Reading Wilson	5 periods/wk	Carol Hueston	\$8,500

17. **Non-MTEA Hourly Support Staff Reappointments for the 2021-2022 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Non-MTEA member support staff reappointments for the 2021-2022 school year:



Name	Job Title	Salary
Albert Ascolese	Transportation Driver	\$32.24
Amy Bond	Transportation Driver	\$32.24
James Castiglione	Transportation Driver	\$32.24
Jeremy Conover	Transportation Driver	\$33.64
Michael Gannon	Transportation Driver	\$32.24
Olga Garcia	Transportation Driver	\$33.64
Sami Haile	Transportation Driver	\$32.24
Brenda Helbig	Transportation Driver	\$36.42
Yoslin Lopez	Transportation Driver	\$32.24
Deborah Luciano	Transportation Driver	\$35.02
John McKeown	Transportation Driver	\$33.64
Domingo Mercado	Transportation Driver	\$35.02
JoAnn Meyler	Transportation Driver	\$32.24
Steven Molnar	Transportation Driver	\$33.64
Nicholas Muscatella	Transportation Driver	\$35.02
Mark Ottoson	Transportation Driver	\$35.02
Yomelly Parra	Transportation Driver	\$32.24
Emily Perez	Transportation Driver	\$32.24
Sharon Romero	Transportation Driver	\$33.64
Teresa Sanchez	Transportation Driver	\$32.24
Cynthia Sommer	Transportation Driver	\$32.24
Deborah Templin	Transportation Driver	\$33.64
Margitt Trocha	Transportation Driver	\$36.42
Janette Vega	Transportation Driver	\$32.24
Carolyn Allen	Transportation Assistant	\$24.65
Debbie Getchius	Transportation Assistant	\$28.11

Kyonghee Kim	Transportation Assistant	\$26.88
Deborah Mercurio	Transportation Assistant	\$28.68
Marguerite Oswald	Transportation Assistant	\$28.11
Susan Reuter	Transportation Assistant	\$26.88
Beth Smith	Transportation Assistant	\$24.17
Debra Webster	Transportation Assistant	\$28.68
Kathy Buerger	Substitute Transportation Driver	\$23.50
Roosevelt Marin	Substitute Transportation Driver	\$23.50
Warren McCroy	Substitute Transportation Driver	\$23.50
Giambattista Ragusa	Substitute Transportation Driver	\$23.50
Monica Sugiyama	Cafeteria/Recess Aide	\$12.69
Sharon Romero	Cafeteria/Recess Aide	\$13.65
Maryellen Stampf	Substitute Cafeteria/Recess Aide	\$12.15
Teresa Sanchez	Substitute Cafeteria/Recess Aide	\$12.15
Susan Reuter	Substitute Cafeteria/Recess Aide	\$12.15

18. **Summer Transportation**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following summer transportation staff at the following hourly rates:

Summer Drivers: \$26.50/per hour		
Albert Ascolese	Margaret Hogan	Mark Ottoson
Jean Barno	Susie Lebron-Vega	Yomelly Parra
Amy Bond	Yoslin Lopez	Emily Perez
Kathy Buerger	Marin Roosevelt	Sharon Romero
James Castiglione	Warren McCroy	Susan Romero
Jerry Conover	Domingo Mercado	Teresa Sanchez
Michael Gannon	Joann Meyler	Cynthia Sommer

Olga Garcia	Steven Molnar	Deborah Templin
Sami Haile	Nicholas Muscatella	Jannette Vega
Brenda Helbig		

Summer Transportation Assistants: \$26.50/per hour		
Deborah Getchius	Marguerite Oswald	Deborah Webster
Kyonghee Kim	Susan Reuter	
Deborah Mercurio	Beth Smith	

Summer Mail: \$26.50/per hour		
Deborah Mercurio		

Summer Bus Cleaning: \$26.50/per hour <i>(Not to exceed 3 hours per school bus)</i>		
Kleber Minuche	Teresa Sanchez	

Summer Substitute Dispatchers: \$20.00/per hour		
Amy Bond	Jennifer Minuche	

Summer School Transportation Driver Trainees: \$15.00/per hour		
Jill Brubaker	Jennifer Minuche	Jess Smith

19. **Summer ESY Paraprofessionals**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following Paraprofessional for the 2021 Extended School Year (July 5, 2021 – July 30, 2021) for 2.5 hours a day (9:00 a.m. to 11:30 a.m.), 5 days a week for 4 weeks at a rate of \$21.00 an hour:

Beth Smith

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the appointment of the following Paraprofessionals/ABA for the 2021 Extended School Year (July 5, 2021 – July 30, 2021) for 3.5 hours a day (9:00 a.m. to 12:30 p.m.), 5 days a week for 4 weeks at a rate of \$21.00 an hour:

Jennifer Arace  
Julia Muscat  
Christine Rollo  
Anna Walker-Loiacono

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the appointment of the following Paraprofessional/ABA for the 2021 Extended School Year (July 5, 2021 – July 30, 2021) for 5 hours a day (9:00 a.m. to 2:00 p.m.), 5 days a week for 4 weeks at a rate of \$21.00 an hour:

Deborah Hall  
Somayah Wali

20. **Summer ESY Teachers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following Teachers for the 2021 Extended School Year (July 5, 2021 - July 30, 2021) for 3 hours a day (8:45 a.m. to 11:45 a.m.), 5 days a week for 4 weeks at a rate of \$36.00 an hour:

Lisa Lombardo  
Carolyn Allen  
Amy Williamson

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the appointment of the following Teacher for the 2021 Extended School Year (July 5, 2021 - July 30, 2021) for 4 hours a day (8:45 a.m. to 1:00 p.m.), 5 days a week for 4 weeks at a rate of \$36.00 an hour:

Sara Bresky

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the appointment of the following Teacher for the 2021 Extended School Year, effective June 14, 2021, for 2 hours a day (8:15 a.m. to 12:15 p.m.), 3 days a week for 4 weeks at a rate of \$36.00 an hour:

Jennifer Vazquez

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves the appointment of the following Teacher for the 2021 Extended School Year, effective June 14, 2021, for 10 hours a week for 4 weeks at a rate of \$36.00 an hour:

Stacey Lipschutz

21. **Summer ESY Substitute**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following substitutes for the 2021 Extended School Year (July 5, 2021 – July 30, 2021) for 2.5 hours a day (9:00 a.m. to 11:30 a.m.), on an as needed basis at a rate of \$21.00 an hour.

Deborah Buchanan  
Carol Jean Floegel

22. **ESY ABA Services**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Deborah Hall to provide extended school year ABA direct instruction services for 1 student (ID 12943852) for a total of 20 hours @ \$41.00/hrs. Services to be provided during the month of August.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Sara Bresky to provide extended school year ABA direct instruction services for 2 students. Student (ID 13668017) for 15 total hours and student (ID 14489107) for a total of 10 hours @ \$41.00/hr. Services to be provided during the month of August.

23. **ESY Nurse Services**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Rachael Simpson to provide extended school nursing services, July 15, 2021 and July 22, 2021, for a total of 5 hours @\$80.00/hr.

24. **Summer Evaluations by Child Study Team Staff**

**BE IT RESOLVED** that the Mendham Township Board of Education approves summer evaluations by Child Study Team staff; Case Manager \$400.00 each, Evaluators \$350.00 each, and Teachers attending meetings - 1 hour @ \$50.00 for each meeting.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves additional Child Study Team hours beyond evaluations and case management, be paid at the staff members contractual hourly rate, not to exceed 20 hours each/individual, for the months of July and August, 2021.

25. **Summer Enrichment Teachers**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of the following Teachers for summer enrichment program, effective June 14, 2021, for 2.5 hours a day (8:30 a.m. to 11:00 a.m.), 2 days a week for 4 weeks at a rate of \$36.00 an hour:

James Haggerty  
Erica Parke  
Laura Porrovecchio

26. **Merit Goals and Reappointment – Elementary School Principal**

**WHEREAS**, on or about October 27, 2020, the Mendham Township Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Elementary School Principal for the 2020-2021 school year consisting of two (2) quantitative merit criteria, both up to the amount of \$1,817.82 each, and one (2) qualitative merit criteria in the amount of \$1,454.26 each and;

**WHEREAS**, the Board has evaluated the Elementary School Principal's performance and determined that she achieved the objectives set forth in the 2020-2021 approved Merit Goals;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the aforementioned merit bonus for the 2020-2021 school year. The Mendham Township Board of Education approves the release of payment to Ms. Julianne Kotcho, Elementary School Principal, for the achievement of 2020-2021 Merit Goals in the amount of \$6,544.16;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board hereby approves the establishment of the 2021-2022 salary for Ms. Julianne Kotcho at \$149,789.

27. **Merit Goals and Reappointment – Middle School Principal**

**WHEREAS**, on or about October 27, 2020, Mendham Township Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Middle School Principal for the 2020-2021 school year consisting of two (2) quantitative merit criteria, one in the amount of \$2,348.01 and one in the amount of \$2,087.12, and two (2) qualitative merit criteria, one in the amount of \$2,608.90 and one in the amount of \$2,087.12 and;

**WHEREAS**, the Board has evaluated the Middle School Principal's performance and determined that he achieved the objectives set forth in the 2020-2021 approved Merit Goals;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the aforementioned merit bonus for the 2020-2021 school year. The Mendham Township Board of Education approves the release of payment to Dr. Patrick J. Ciccone, Middle School Principal, for the achievement of 2020-2021 Merit Goals in the amount of \$9,131.15;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board hereby approves the establishment of the 2021-2022 salary for Dr. Patrick J. Ciccone at \$214,973.

28. **Merit Goals and Reappointment – Director of Special Services**

**WHEREAS**, on or about October 27, 2020, Mendham Township Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Director of Special Services for the 2020-2021 school year consisting of zero (0) quantitative merit criteria and four (4) qualitative merit criteria, two in the amount of \$1,835.65 and two in the amount of \$1,468.52 each and;

**WHEREAS**, the Board has evaluated the Director of Special Services' performance and determined that he achieved the objectives set forth in the 2020-2021 approved Merit Goals;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the aforementioned merit bonus for the 2020-2021 school year. The Mendham Township Board of Education approves the release of payment to Dr. Robert Koroski, Director of Special Services, for the achievement of 2020-2021 Merit Goals in the amount of \$6,608.34;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board hereby approves the establishment of the 2021-2022 salary for Dr. Robert Koroski at \$151,258.

29. **Merit Goals and Reappointment – School Business Administrator**

**WHEREAS**, on or about October 27, 2020, Mendham Township Board of Education (hereinafter referred to as the "Board") approved merit action plans for the School Business Administrator for the 2020-2021 school year consisting of two (2) quantitative merit criteria in the amount of \$4,890.17 each and one (1) qualitative merit criteria in the amount of \$3,671.30 and;

**WHEREAS**, the Board has evaluated the School Business Administrators' performance and determined that she achieved the objectives set forth in the 2020-2021 approved Merit Goals;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the aforementioned merit bonus for the 2020-2021 school year. The Mendham Township Board of Education approves the release of payment to Mrs. Donna Mosner, School Business Administrator, for the achievement of 2020-2021 Merit Goals in the amount of \$13,451.64;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Board hereby approves the establishment of the 2021-2022 salary for Mrs. Donna Mosner at \$151,258.

30. **Reappointment – Superintendent of Schools**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the establishment of the 2021-2022 salary for Dr. Salvatore M. Constantino, Superintendent of Schools, at \$225,325.

**Policy and Planning**

1. **First Reading** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves for first reading the following policies and regulations:

- |        |  |
|--------|--|
| P 0131 | Bylaws, Policies, and Regulations (Revised)                                |
| P 1521 | Educational Improvement Plans (M) (Abolished)                              |
| P 1649 | Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished) |
| P 2421 | Career and Technical Education (Revised)                                   |

R 2421	Vocational - Technical Education (Abolished)
P 3134	Assignment of Extra Duties (Revised)
P & R 3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
P & R 3221	Evaluation of Teachers (M) (Revised)
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 4146	Nonrenewal of Nontenured Support Staff Member (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (New)
P & R 6471	School District Travel (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

## **XI. ACTION ITEM**

### 1. May 4, 2021 Public Hearing Meeting Minutes (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the May 4, 2021 Public Hearing Meeting Minutes.

## **XII. Discussion**

## **XIII. Verbal Communications from the Public**

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

## **XIV. Adjournment**