

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM  
(MEETING IS BEING HELD VIRTUALLY,  
NO IN-PERSON ATTENDANCE WILL BE ALLOWED)  
REGULAR SESSION MEETING AGENDA  
TUESDAY, DECEMBER 15, 2020, 7:30 PM**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Gretchen Holquist	President
Mr. Aadithya Thayyar	Vice President
Mr. Andrew Christmann	
Mr. Peter Dumovic	
Mrs. Heather Fraser	
Mr. Richard Gondek	
Mrs. Joan Mody	

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

- District Updates, News and Events
- Suspension, Truancy, and Emergency/Fire Drill Reports (*Attachments*)
- Governor's Educator of the Year: Ms. Diane Emr and Mr. Charles Gallo

**PROCLAMATION (1)**

WHEREAS, Sterry Colvin has been employed from July 16, 2003 through December 31, 2020 as a Custodian; and

WHEREAS, Sterry Colvin exemplified expertise, commitment, and professionalism in his duties; and

WHEREAS, Sterry Colvin had provided the Mendham Township Board of Education of his intention to retire from employment effective December 31, 2020; and

WHEREAS, the Mendham Township Board of Education will present Sterry Colvin with a copy of this resolution signed by the President of the Board and the Superintendent of Schools;

THEREFORE BE IT RESOLVED, the Mendham Township Board of Education recognize Sterry Colvin's retirement effective December 31, 2020, and extend to him congratulations and best wishes for a happy, healthy, and enjoyable retirement.

### **PROCLAMATION (2)**

WHEREAS, Rich Gondek served honorably as a member of the Mendham Township Board of Education from January, 2018 through December, 2020; and,

WHEREAS, during his term as a member of the Mendham Township Board of Education, Rich Gondek advanced policies consistent with his personal commitment to the best education program possible for the students of Mendham Township; and,

WHEREAS, Rich Gondek was a valued member of many committees and in particular, provided leadership to the Policy Committee of the Mendham Township Board of Education; and,

WHEREAS, Rich Gondek lent his experience and time to engaging and informing the public in regard to the Board's financial program and plans; and,

WHEREAS, Rich Gondek worked tirelessly to partner with other Board members and Administration on the effective management of the Mendham Township School District;

NOW THEREFORE BE IT RESOLVED, THAT the Mendham Township Board of Education at its meeting on the 15<sup>th</sup> of December, 2020 does hereby commend and thank Rich Gondek for his years of service to the Board of Education.

### **PROCLAMATION (3)**

WHEREAS, Heather Fraser served honorably as a member of the Mendham Township Board of Education from January, 2018 through December, 2020; and,

WHEREAS, during her term as a member of the Mendham Township Board of Education, Heather Fraser advanced policies consistent with her personal commitment to the best education program possible for the students of Mendham Township; and,

WHEREAS, Heather Fraser was a valued member of many committees and in particular, provided leadership to the Personnel Committee of the Mendham Township Board of Education; and,

WHEREAS, Heather Fraser lent her experience and wisdom to preparing and planning for the Board's financial program and plans; and,

WHEREAS, Heather Fraser worked tirelessly to partner with other Board members and Administration on the effective management of the Mendham Township School District;

NOW THEREFORE BE IT RESOLVED, THAT the Mendham Township Board of Education at its meeting on the 15<sup>th</sup> of December, 2020 does hereby commend and thank Heather Fraser for her years of service to the Board of Education.

**VI. Board Secretary's Report**

**VII. Board President's Report**

**VIII. Correspondence**

**IX. Committee Reports**

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**

**X. CONSENT ITEMS**

**Approval of Minutes**

Work Session Minutes: November 17, 2020

Regular Session Minutes: November 24, 2020

**Approval of Executive Minutes**

Executive Session Minutes:

**Curriculum and Instruction**

**1. Extra Instructional Periods**

**BE IT RESOLVED** that the Mendham Township Board of Education approves Darlene Sardinsky, LDTC, to provide additional instructional periods for the special education programs during remote learning, commencing 12/14/20 through 12/23/20. Additional periods not to exceed five periods per day, prorated on a stipend based on \$8,500/year.

**Operations and Finance**

1. **Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of December 2020 that no major accounts and fund balances in the 2020/2021 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **December 2020 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2020 transfer report.

3. **December 2020 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final December 2020 Bills List. This includes payroll checks N0235 through N0237 and N0241 through N0243.

Fund 10	\$46,591.39
Fund 11	\$1,498,269.97
Fund 20	\$10,517.07
Fund 40	\$351,375.00
Fund 60	\$9075.28
Total:	<u>\$1,915,828.71</u>

4. **School Bus Emergency Evacuation Drill Report** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Report from the Hilltop Elementary School detailing the October 29, 2020 drill at 1:00 p.m.

**Personnel and Human Resources**

1. **Rescind: Leave of Absence**

**BE IT RESOLVED** that the Board of Education rescinds the emergency sick leave for the following employees:

Jeanne Brown	Darlyne Pieper
Donna CasaGrande	Ann Quidore
Nancy Hammer	Stephanie Sawicki
Theresa McNamara	

2. **New Hire: Transportation Driver, Emily Perez** *(Attachments)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Emily Perez, Full-Time Transportation Driver, at an hourly rate of \$30.00, effective 01/04/21 for the 2020 - 2021 school year.

3. **Full Time Custodian: Norma Arevalo Mogrovego**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Norma Arevalo Mogrovego, Full-Time Custodian, at an annual salary of \$32,000 prorated, effective 01/01/21 for the 2020 - 2021 school year.

4. **Part-Time Instructional Aide: Daragh Gallagher-Carpenter**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment of Daragh Gallagher-Carpenter, Part-Time Instructional Aide, effective 12/02/20, at an hourly rate of \$18.35 for the 2020 - 2021 school year.

**XI. Discussion**

**XII. Verbal Communications from the Public**

**XIII. Adjournment**