

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM  
(MEETING IS BEING HELD VIRTUALLY,  
NO IN-PERSON ATTENDANCE WILL BE ALLOWED)  
REGULAR SESSION MEETING AGENDA  
TUESDAY, APRIL 27, 2020, 7:30 PM**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Gretchen Holquist	President
Mr. Andrew Christmann	Vice President
Mr. Peter Dumovic	
Dr. Rekha Mandel	
Mrs. Joan Mody	
Mr. Aadithya Thayyar	
Mr. Robert Wowk	

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

- District Updates, News, and Events
- Suspension, Truancy, and Emergency/Fire Drill Reports (*Attachments*)

**VI. Board Secretary's Report**

**VII. Board President's Report**

**VIII. Correspondence**

**IX. Committee Reports**

**X. Consent Items**

**Approval of Minutes**

Work Session Minutes:	March 16, 2021
Regular Session Minutes:	March 23, 2021
Special Meeting:	April 6, 2021

**Approval of Executive Minutes:** March 23, 2021

**Curriculum and Instructions**

1. **Revised Curriculum** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the revised/renewed curriculum for the 2020 - 2021 school year:

Middle School Science Curriculum

2. **Approval of Instructional Materials**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the adoption of the following textbooks and instructional materials (Primary: Books directly correlated to curriculum; Supplemental: Books used to expand content and or format or primary books):

**Mendham Township Middle School  
Primary and Supplemental Textbooks  
2021 - 2022**

Grade Level	Title	Primary/Supplemental
5th - 8th	Marsons & Boswell, Big Ideas "Modeling Real Life"	Primary
5th - 8th	Marsons & Boswell, Big Ideas CC 2022 Algebra & Geometry	Primary

3. **Middle School Field Trip** (*Attachment*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following field trip for the 2020 - 2021 school year.

Date	Grade	Activity	Cost to / Transportation	Cost to Student	Chaperones
06/01/21	5th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$40.00 - \$50.00	TBD
06/03/21	7th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$40.00 - \$50.00	TBD

06/04/21	6th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$40.00 - \$50.00	TBD
06/07/21	8th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$65.00	TBD

4. **Contract with Anne Hunkler**

**BE IT RESOLVED** that the Mendham Township Board of Education approves: Anne Hunkler for contracted Functional Behavioral Assessment within the school commencing April 7, 2021 to June 11, 2021 for one (1) student (12976396) for 5 hours as per the IEP @ \$80.00/hr.

5. **Contract with Tri-County Behavioral Care, LLC** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the contract with Tri-County Behavioral Care, LLC for the 2021 - 2022 school year for referring and providing School Clearance Assessment (SCA) services at a cost of \$100.00 per SCA, and providing Substance Evaluation and Treatment (SET) services at a cost of \$50.00 per SET.

6. **Mendham Township School District Calendar 2022 - 2023** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the Mendham Township School District Calendar for the 2022 - 2023 school year.

7. **Preschool Tuition Rate for the 2022 - 2023 School Year**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following Preschool tuition rate for the 2022 - 2023 school year:

- Preschool (August - June)
- Monthly Tuition Cost \$1,100.00

**Operations and Finance**

1. **Certification Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for the month of March 2021 that no major accounts and fund balances in the

2020/2021 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. **March 2021 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the March 2021 transfer report.

3. **April 2021 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the final April 2021 Bills List. This includes payroll checks N0269 through N0271 and N0276 through N0278.

Fund 10	\$ 50,807.16
Fund 11	\$1,664,410.41
Fund 20	\$ 14,267.07
Fund 40	\$ 768,400.00
Fund 60	\$ <u>6,382.96</u>

Total: \$2,504,267.60

4. **2021-2022 Joint Transportation Agreement with Educational Services Commission of Morris County** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the 2021-2022 Joint Transportation Agreement between the Mendham Township Board of Education and the Educational Services Commission of Morris County.

5. **District Travel**

**BE IT RESOLVED** that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Transporting Students with Disabilities <i>(virtual)</i>	04/12/21 04/19/21 04/26/21 05/03/21 05/10/21 05/17/21 05/24/21	Jean Barno	\$668.00	\$668.00
Kindergarten Screenings	04/28/21	Kelly Johnson Kelly Merlino	\$0	\$0
Kindergarten Screenings	04/28/21	Carolyn Allen Amy Williamson	Substitute Coverage	Substitute Coverage

6. **Use of District Facilities**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following use of facility applications for the 2020 - 2021 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Mendham Chester Men's Softball League	<u>MS</u> Fields	Sundays 04/11/21, 04/18/21, 04/25/21, 05/2/21, 05/16/21, 05/23/21, 06/6/21, 06/13/21, 06/27/21	9:00am-1:00pm	Matt Lombardi
		Saturdays 05/08/21, 06/19/21, 06/26/21	5:00pm-8:00pm	
		Fridays 05/21/21, 06/04/21, 06/11/21, 06/18/21	5:00pm-8:00pm	
North Jersey Performing Arts	<u>ES</u> Outdoor Garden Band Room	Mon-Fri 06/21/21-06/25/21	8:30am-11:30am	Jenn Branch
		Mon-Fri 06/28/21-07/02/21		

\* Subject to change due to conflicts with Mendham Township School events.

**Personnel and Human Resources**

1. **Leave of Absence - Christine Yawger**

**BE IT RESOLVED** that the Board hereby approves Christine Yawger, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing August 23, 2021 under the Federal Family Medical Leave Act (FMLA) and the NJ Family Leave Act (FLA), ending after Twelve (12) weeks on November 12, 2021.

**BE IT FURTHER RESOLVED** the Board hereby approves Christine Yawger for an extended unpaid leave of absence from November 15, 2021 through December 31, 2021, as requested in writing and

**BE IT FURTHER RESOLVED** that the Board hereby approves Christine Yawger with an anticipated return to work date of January 3, 2022.

2. **Substitute Transportation Driver - Susie Lebron Vega**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves Susie Lebron Vega, Substitute Transportation Driver, pending completion of paperwork, at the current hourly rate of \$23.32, effective April 28, 2021 for the 2020 - 2021 school year.

## **XI. ACTION ITEMS**

### **Personnel and Human Resources**

1. **Extra Hours: Michael Mahadeen**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves additional hours for substitute coverage, at his hourly contractual rate, for Michael Mahadeen to serve as a substitute music teacher April 20, 2021 - April 26, 2021.
2. **Extra Hours: Carol Hueston**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves Carol Hueston, to teach zero period reading and writing intervention, up to 20 zero periods at a rate of \$47.22 per day, effective April 26, 2021 through May 21, 2021.
3. **Substitute Teacher**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the following substitute teacher, pending completion of paperwork, for the 2020 - 2021 school year at the current rate of \$92.00 per day.

Stuart Graham

## **XII. Discussion**

## **XIII. Verbal Communications from the Public**

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

## **XIV. Adjourn to Closed EXECUTIVE SESSION**

**WHEREAS**, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**XV. Reconvene to Open Work Session**

**XVI. Adjournment**