

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL STAFF DEVELOPMENT ROOM
(MEETING IS BEING HELD VIRTUALLY,
NO IN-PERSON ATTENDANCE WILL BE ALLOWED)
WORK SESSION MEETING AGENDA
TUESDAY, APRIL 20, 2020, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Gretchen Holquist	President
Mr. Andrew Christmann	Vice President
Mr. Peter Dumovic	
Dr. Rekha Mandel	
Mrs. Joan Mody	
Mr. Aadithya Thayyar	
Mr. Robert Wowk	

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

- District Updates, News, and Events
- Suspension, Truancy, and Emergency/Fire Drill Reports (*Attachments*)

VI. Board Secretary's Report

VII. Board President's Report

VIII. Correspondence

IX. Committee Reports

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**
- **Ad Hoc Committees**

X. Consent Items

Approval of Minutes

Work Session Minutes: March 16, 2021
Regular Session Minutes: March 23, 2021
Special Meeting: April 6, 2021

Approval of Executive Minutes: March 23, 2021

Curriculum and Instructions

1. **Revised Curriculum** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the revised/renewed curriculum for the 2020 - 2021 school year:

Middle School Science Curriculum

2. **Approval of Instructional Materials**

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the following textbooks and instructional materials (Primary: Books directly correlated to curriculum; Supplemental: Books used to expand content and or format or primary books):

**Mendham Township Middle School
Primary and Supplemental Textbooks
2021 - 2022**

Grade Level	Title	Primary/Supplemental
5th - 8th	Marsons & Boswell, Big Ideas "Modeling Real Life"	Primary
5th - 8th	Marsons & Boswell, Big Ideas CC 2022 Algebra & Geometry	Primary

3. **Middle School Field Trip** *(Attachment)*

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2020 - 2021 school year.

Date	Grade	Activity	Cost to / Transportation	Cost to Student	Chaperones
06/01/21	5th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing provided for	\$40.00 - \$50.00	TBD

			students if needed.		
06/03/21	7th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$40.00 - \$50.00	TBD
06/04/21	6th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$40.00 - \$50.00	TBD
06/07/21	8th Grade	Meadowbrook Day Camp, Long Valley	Parents transport to and from Meadowbrook. Busing provided for students if needed.	\$65.00	TBD

4. **Contract with Anne Hunkler**

BE IT RESOLVED that the Mendham Township Board of Education approves: Anne Hunkler for contracted Functional Behavioral Assessment within the school commencing April 7, 2021 to June 11, 2021 for one (1) student (12976396) for 5 hours as per the IEP @ \$80.00/hr.

5. **Contract with Tri-County Behavioral Care, LLC (Attachment)**

BE IT RESOLVED that the Mendham Township Board of Education approves the contract with Tri-County Behavioral Care, LLC for the 2021 - 2022 school year for referring and providing School Clearance Assessment (SCA) services at a cost of \$100.00 per SCA, and providing Substance Evaluation and Treatment (SET) services at a cost of \$50.00 per SET.

6. **Mendham Township School District Calendar 2022 - 2023 (Attachment)**

BE IT RESOLVED that the Mendham Township Board of Education approves the Mendham Township School District Calendar for the 2022 - 2023 school year.

7. **Preschool Tuition Rate for the 2022 - 2023 School Year**

BE IT RESOLVED that the Mendham Township Board of Education approves the following Preschool tuition rate for the 2022 - 2023 school year:

- Preschool (August - June)
- Monthly Tuition Cost \$1,100.00

Operations and Finance

1. **Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.S.A. 18A:19-4, does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation, and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for the month of March 2021 that no major accounts and fund balances in the 2020/2021 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. **March 2021 Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the March 2021 transfer report.

3. **April 2021 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the final April 2021 Bills List. This includes payroll checks N0167 through N0175.

Fund 10	\$
Fund 11	\$
Fund 20	\$
Fund 60	\$
Fund 95	\$

Total: \$

4. **2021-2022 Joint Transportation Agreement with Educational Services Commission of Morris County** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the 2021-2022 Joint Transportation Agreement between the Mendham Township Board of Education and the Educational Services Commission of Morris County.

5. **District Travel**

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.35 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Transporting Students with Disabilities (<i>virtual</i>)	04/12/21	Jean Barno	\$668.00	\$668.00
	04/19/21			
	04/26/21			
	05/03/21			
	05/10/21			
	05/17/21			
	05/24/21			

Kindergarten Screening	04/28/21	Kelly Johnson Kelly Merlino	\$0	\$0
Kindergarten Screening	04/28/21	Carolyn Allen Amy Williamson	Substitute Coverage	Substitute Coverage

6. **Use of District Facilities**

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2020 - 2021 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
Mendham Chester Men's Softball League	<u>MS</u> Fields	Sundays 04/11/21, 04/18/21, 04/25/21, 05/2/21, 05/16/21, 05/23/21, 06/6/21, 06/13/21, 06/27/21	9:00am-1:00pm	Matt Lombardi
		Saturdays 05/08/21, 06/19/21, 06/26/21	5:00pm-8:00pm	
		Fridays 05/21/21, 06/04/21, 06/11/21, 06/18/21	5:00pm-8:00pm	
North Jersey Performing Arts	<u>ES</u> Outdoor Garden Band Room	Mon-Fri 06/21/21-06/25/21	8:30am-11:30am	Jenn Branch
		Mon-Fri 06/28/21-07/02/21		

* Subject to change due to conflicts with Mendham Township School events.

Personnel and Human Resources

1. **Leave of Absence - Christine Yawger**

BE IT RESOLVED that the Board hereby approves Christine Yawger, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing August 23, 2021 under the Federal Family Medical Leave Act (FMLA) and the NJ Family Leave Act (FLA), ending after Twelve (12) weeks on November 12, 2021.

BE IT FURTHER RESOLVED the Board hereby approves Christine Yawger for an extended unpaid leave of absence from November 15, 2021 through December 31, 2021, as requested in writing and

BE IT FURTHER RESOLVED that the Board hereby approves Christine Yawger with an anticipated return to work date of January 3, 2022.

2. **Substitute Transportation Driver - Susie Lebron Vega**

BE IT RESOLVED that the Mendham Township Board of Education approves Susie Lebron Vega, Substitute Transportation Driver, pending completion of paperwork, at the current hourly rate of \$23.32, effective April 28, 2021 for the 2020 - 2021 school year.

XI. ACTION ITEMS

Operations and Finance

1. **Revised: Transportation Agreement for the 2020 - 2021 School Year**

(Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the revised joint transportation agreement between West Morris Regional HSD and the Mendham Township Board of Education for the 2020 - 2021 school year.

Joiner District: Mendham Township BOE To and From Total Route Cost: \$941.21						
Start Date	End Date	Host District's Route#	Destination	# Of Host District Students	# of Joiner District Students	Joiner Cost
09/02/20	06/30/21	G1	Gill St Bernards	15	1	\$941.21

2. **Referendum Resolution**

Motion to approve a resolution authorizing applications to be made to the Commissioner of Education for approval of educational plans, schematic plans and school facilities projects, any required amendment to the long-range facilities plan and other related actions in accordance with the Educational Facilities Construction and Financing Act:

BE IT RESOLVED, by the Board of Education of Mendham Township as follows:

The Board President, Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the "Board Representatives") are hereby authorized to submit the educational plans and the schematic plans for the school facilities projects listed in the Schedule of Projects attached hereto (the "Projects"), hereby approved in forms

prepared by Parette Somjen Architects, LLC (the "Project Architect"), together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Educational Facilities Construction and Financing Act, N.J.S.A. 18A:7g-1 *et seq.* (P.L. 2000, Ch. 72, effective July 18, 2000, as amended and supplemented (the "Act")) and N.J.A.C. 6A:26-2.1(f), 6A:26-2.3, 6A:26-3.1 and 6A:26-3.2.

The Board Representatives are hereby further authorized and directed to submit the schematic plans and any other required information to the Planning Board and, if necessary, to the New Jersey Department of Environmental Protection and to any other appropriate agency for review and comment.

Parette Somjen Architects, LLC, the School District's appointed architect for the Projects, has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the architect for this purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

The Board of Education further determines to hold a special election on the December 14, 2021 special election date permitted by law for the purpose of considering a bond proposal or proposals, provided the required DOE approvals have been received. The Business Administrator/Board Secretary is authorized and directed to notify the County Clerk, Municipal Clerk and other appropriate County officials of the special election date. The form of the bond proposal will be approved by this Board at a later time and then submitted as required.

Any prior inconsistent resolutions adopted by this Board of Education are hereby suspended to the extent of any inconsistency herewith.

The Board of Representatives are hereby authorized to take all steps necessary to implement this resolution.

Motion XII. D. 4. I hereby certify that this is a true copy of the motion of the Regular Meeting of the Mendham Township Board of Education, which was held and passed on April 20, 2021.

XII. Discussion

XIII. Verbal Communications from the Public

XIV. Adjournment