

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
ELEMENTARY SCHOOL MEDIA CENTER ROOM  
WORK SESSION MEETING AGENDA  
TUESDAY, NOVEMBER 20, 2018, 7:30 PM**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mr. Brian Jendryka                      President  
Mr. Aadithya Thayyar                Vice President  
Mrs. Jocelyn deGrandpre  
Mrs. Heather Fraser  
Mr. Richard Gondek  
Mrs. Gretchen Holquist  
Mr. Fion Wood

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Superintendent's Report**

- District Updates, News and Events
- Suspension, Truancy, and Emergency/Fire Drill Reports (*Attachments*)
- Michael Oths - Mendham H.S. Student and Life Scout Troop 1 (*Attachment*)

**VI. Board Secretary's Report**

**VII. Board President's Report**

**VIII. Correspondence**

**IX. Committee Reports**

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**

**X. Report of Election - November 6, 2018** (*Attachments*)

Results of the November 6, 2018 School Board Election for two, three years terms, and one, one year unexpired term on the Mendham Township Board of Education were as follows:

<u>Candidates (Two Candidates - For 3-Year Term)</u>	<u>Total Votes</u>
Brian Baldwin	1,113
Peter Dumovic	1,479
Aadithya Thayyar	1,122

<u>Candidates (One Candidate - For 1-Year Expiring Term)</u>	<u>Total Votes</u>
Joan Mody	1,785

**XI. CONSENT ITEMS for November 20, 2018**

**Approval of Minutes** (*Attachment*)

Regular Session Meeting: 10/30/18

**Approval of Executive Minutes**

Closed Executive Session: None

**Curriculum and Instruction**

1. Revised Curriculum (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the adoption of the 2018 - 2019 school year of the revised/renewed curriculum listed below:

Elementary School Technology & Computers  
Elementary School World Languages

Middle School Health  
Middle School Physical Education

2. Elementary School Field Trip (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trip for the 2018 - 2019 school year:

Date	Grade	Activity	Cost to Board/ Transportation	Cost to Student	Chaperones
12/12/19	3rd & 4th Tiger Singers	Holly Manor	0	0	Alice Allen

3. Elementary School Field Trips - Confirmation of Previously Approved Field Trips  
(Attachments)

BE IT RESOLVED that the Mendham Township Board of Education approves the following field trips for the 2018 - 2019 school year which were originally approved by the Board of Education on July 24, 2018.

Date	Grade	Activity	Cost to Board/ Transportation	Cost to Student	Chaperones
01/28/19	Preschool	Mayo Theater Morristown, NJ	District Bus/ \$5.00	\$12.20	Ann Quidore Beth Smith Joy Lia Cindy O'Connor Sara Bresky Jeanne Brown Suzanne Molnar Kianna Davis Laurel Reilly Lauren Matasker Carol Jean Floegel Erika Ungar Jen Eliassen
01/28/19	Kindergarten	Mayo Theater Morristown, NJ	District Bus/ \$5.00	\$11.11	Amy Williamson Carolyn Allen Kelly Johnson Kelly Merlino Cindy Nicol Patricia Porter Marianne Cofield Leslie Taylor  Plus 8 Class Chaperones (2 per Class)

4. Fund Raisers for the 2018 - 2019 School Year

BE IT RESOLVED that the Mendham Township Board of Education approves the following fund raiser activity for the 2018 - 2019 school year:

Date	Activity	Description/Note
01/21/19 Start 02/01/19 End	<i>Mendham Township E.S.</i> Can Goods Drive	Chester Food Pantry

## **Operations and Finance**

1. **October 2018 Certification Reports**

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of November 2018 after review of the appropriations section of the October 2018 Secretary's monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

2. **Board Secretary's Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the October 2018 Board Secretary's Reports.

3. **Treasurer's Report**

BE IT RESOLVED that the Mendham Township Board of Education approves the October 2018 Treasurer's Report.

**October Transfer Reports**

BE IT RESOLVED that the Mendham Township Board of Education approves the October 2018 Transfer Reports.

4. **November 2018 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the November 2018 Bills List.

Fund 10 - General Fund	\$
Fund 20	\$
Fund 61 - Pre K	\$

5. District Travel

BE IT RESOLVED that the Mendham Township Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19 OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Curriculum Revision: PE MTES	11/07/18	Briana Panetta Greg Gormly	Substitute Coverage	Substitute Coverage
Safe School, Safe Futures: K-12 School Threat Assessment Morristown, NJ	11/15/18	Robert Koroski	0	0
ES Holiday Sing Along	12/10/18 12/11/18	Alice Allen	Substitute Coverage	Substitute Coverage
Mental Health First Aid and Resource Fair Morristown, NJ	12/12/18	Carolyn Johnson	0	0
TECHSPO 2019 Atlantic City, NJ	01/31/19 02/01/19	Charles Gallo	\$420 program \$110 + tax lodging	\$420 program \$110 lodging Mileage Reimbursement Substitute Coverage

6. Use of Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for 2018 - 2019 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Responsible Party
The Mendham Kids Club	<u>ES</u> Classrooms All Purpose Room Gym Playground	Monday - Friday 03/25/19 - 03/29/19	9:00 am -3:00 pm	Charles Gallo
The Mendham Kids Club	<u>ES</u> Classrooms All Purpose Room Gym Playground	Mondays - Fridays 06/17/19 - 08/02/19	9:00 am -3:00 pm	Charles Gallo

7. Transportation: Bus Safety Event (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the following School Bus Safety Event to be held at the Hilltop and Mountain View Schools located in Mendham Borough.

8. School Bus Emergency Evacuation Drill Reports (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education accepts the School Bus Emergency Evacuation Drill Reports from the Mendham Township Middle School detailing the October 24, 2018 drill at 8:05 a.m. and the Mendham Township Elementary School detailing the November 1, 2018 drill at 9:15 a.m. Both drills were supervised by Margaret Hogan.

**Personnel and Human Resources**

1. Revised Schedule C Stipend 2018 - 2019 - Middle School

BE IT RESOLVED that the Mendham Township Board of Education approves the revised 2018 - 2019 Co-Curricular Stipend position:

Technology Integration Specialist (Split Stipend)	
Michal Ferenc	\$3,903.00
Melanie Smith	\$ 629.00

2. Leave of Absence-Alice Allen

BE IT RESOLVED that the Board hereby approves Alice Allen, Elementary School Teacher, for a leave of absence, having received doctor's certification, commencing April 1, 2019 under the Federal Family Medical Leave Act (FMLA), ending after Seven (7) weeks on May 17, 2019, while utilizing twenty one (21) sick days.

BE IT FURTHER RESOLVED that the Board hereby approves Two (2) weeks under the NJ Family Leave Act (FLA) for Alice Allen, commencing on May 6, 2019 through May 17, 2019, as requested in writing; and

BE IT FURTHER RESOLVED that the Board hereby approves Alice Allen with an anticipated return to work date of May 20, 2019.

3. Extra Hours: Instructional Aide - Cindy Blood

BE IT RESOLVED that the Mendham Township Board of Education approves extra hours not to exceed 40 hours, at her contractual hourly rate of \$27.73, for Cindy Blood to serve as an aide for student #9642552336 to participate in cheerleading during the Winter of 2018 - 2019.

4. Approval of Stipend: Curriculum Development and Implementation

BE IT RESOLVED that the Mendham Township Board of Education approves Patrick Ciccone and Julianne Kotcho for the Curriculum Development and Implementation stipends for the 2018 - 2019 school year at the annual rate of \$4,000.00 each.

5. MS Teacher Observation

BE IT RESOLVED that the Mendham Township Board of Education approves a teacher from Denville Middle School to observe Jennifer Vazquez' resource room classes on Friday, November 30, 2018.

6. Middle School Chaperones: Grade 5th & 6th Student Council Dance

BE IT RESOLVED that the Mendham Township Board of Education approves the following chaperones for the Grade 5th & 6th Student Council Dance, originally approved by the Board of Education on August 28, 2018.

Maria Doto (replacing T. Horutz)

Michal Ferenc (added)

7. New Hire: Instructional Aide Erika Ungar

BE IT RESOLVED that the Mendham Township Board of Education approves Erica Unger at an hourly rate of \$17.77 to serve as an aide for student #6158867815 to participate in after school chorus, starting November 6, 2018 through the remainder of the 2018 - 2019 school year.

**XI. Adjourn to Closed EXECUTIVE SESSION**

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes the public body to meeting in executive session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss student matters. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

**XII. Reconvene Open Work Session Meeting**

**XIII. ACTION ITEMS**

**Curriculum and Instruction**

1. Harassment/Intimidation/Bullying Report

WHEREAS, the Mendham Township Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendation with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board (*accepts, rejects, modifies*) the Superintendent's recommendations for:  
Incident #MTMS 2018/34 (*accepts, rejects, modifies*)

**XIV. Discussion**

**XV. Verbal Communication from the Public**

**XVI. Adjournment**