

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL MEDIA CENTER ROOM
WORK SESSION MEETING AGENDA
TUESDAY, MARCH 13, 2018, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mr. Brian Jendryka	President
Mr. Aadithya Thayyar	Vice President
Mr. Kenneth Elgarten	
Mrs. Heather Fraser	
Mr. Richard Gondek	
Mrs. Gretchen Holquist	
Mr. Fion Wood	

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

District Updates, News and Events
Suspension, Truancy, and Emergency/Fire Drill Reports (Attachments)

VI. Board President's Report

VII. Correspondence

VIII. CONSENT ITEMS for March 20, 2018

Approval of Minutes (Attachments)

Work Session Meeting:	February 20, 2018
Regular Session Meeting:	February 27, 2018

Curriculum and Instruction

1. ABA Behavioral Consultation

BE IT RESOLVED that the Mendham Township Board of Education approves Anne Hunkler:

1 student – 2 hrs. @ \$80.00 /hr. for Behavioral Observation = \$160.00

2. Elementary School Field Trips–Confirmation of Previously Approved Proposed Field Trips

BE IT RESOLVED that the Mendham Township Board of Education reapproves the following field trips for the 2017-2018 school year which were approved conceptually by the Board on July 25, 2017: (Attachments)

Date	Grade	Activity	Cost to Board	Cost to Students	Chaperones
4/30 to 5/4/18	2 nd	Mendham Twp Library	-0-	-0-	Tracy Newton Kevin O’Keefe Volunteer Parents

3. Middle School Field Trip–Confirmation of Previously Approved Proposed Field Trip

BE IT RESOLVED that the Mendham Township Board of Education reapprove the following field trips for the 2017-2018 school year which were approved conceptually by the Board on July 25, 2017: (Attachments)

Date	Grade	Activity	Cost to Board/ Transport	Cost to Student	Chaperones
4/6/18	6 th	Liberty Science Center		\$45	Michal Ferenc Catherine Gustavsen Matthew Viggiano Francesca Hare Jennifer Vazquez Amanda Porter Tara Horutz Kelly Wilce Erin Giarrusso

Operations and Finance

1. January 2018 Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of January 2018 after review of the appropriations section of the January 2018 Secretary’s monthly fiscal reports and upon consultation with the

Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

2. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the January 2018 Board Secretary's Reports. (Attachment)

3. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the January 2018 Treasurer's Reports. (Attachment)

4. January 2018 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the January 2018 transfer report. (Attachments)

5. February 2018 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the November 2017 Bills List.

Fund 10 – General Fund	\$
Fund 20	\$
Fund 61 - PreK	\$

6. District Travel

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Science Expo Interviews	3/15/18	Diane Barlow Erica Parke	-0-	Substitute Coverage
Making Best Use of Google Classroom West Orange, NJ	4/11/18	Darlyne Pieper	\$249	\$249 plus mileage reimbursement Substitute Coverage
Festival of the Arts Set-up	5/30/18	Sarah Bizzarro	-0-	Substitute Coverage
Princeton Univ Field Trip 4 th grade students	5/13 and 6/14/18	Sarah Bizzarro		Substitute Coverage for remaining classes
School Bus Driver Safety Seminars Woodbury Heights	3/17/18 Saturday	James Castiglione Deborah Templin	\$40 each	\$40 each plus mileage reimbursement plus hourly rate from 8:30 to 1:30

7. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2017-2018 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Resp. Party
NJ Thunder (Basketball)	<u>ES</u> Gyms	Saturday 3/3/18	9:00 am – 1:00 pm	Andy Talbert
		Tuesday, Wednesdays, Fridays 3/13/18 – 6/14/18	6:00 pm – 9:30 pm	
Morris County Arts Workshop (Spring Program)	<u>ES</u> Gyms Classrooms	Monday – Friday 4/9/18 – 6/8/18	8:00 am – 8:45 am 3:45 pm – 4:45 pm	Jane Shatz
			<u>MS</u> Gyms Classrooms	
Morris County Arts Workshop (Summer Program)	<u>ES</u> Gyms Classrooms	Monday - Friday 6/20/18 – 8/10/18	9:00 am – 3:00 pm	Jane Shatz

❖ Subject to change due to conflicts with Mendham Township School events.

8. Renewal of Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record Agreement with Phoenix Advisors, LLC for Bond Management/Continuing Disclosure

BE IT RESOLVED that the Mendham Township Board of Education approves the Continuing Disclosure Agent and Independent Registered Municipal Advisor of Record agreement with Phoenix Advisors, LLC for bond management and Continuing Disclosure Agent responsibilities for an annual fee of \$850.00 for school year 2018-2019.

9. 2018-2019 Transportation Agreement –Educational Services Commission of Morris County
BE IT RESOLVED that the Mendham Township Board of Education approves the 2018-2019 Joint Transportation Agreement between the Mendham Township Board of Education and the Educational Services Commission of Morris County. (Attachment)

10. Joint Transportation Agreement with Sussex County Regional Transportation Co-op – 2018-2019

BE IT RESOLVED that the Mendham Township Board of Education approves the renewal of the Joint Transportation Agreement with the Sussex County Regional Transportation Cooperative for the 2018-2019 school year. (Attachment)

Personnel and Human Resources

1. Middle School Schedule B Stipend Positions

BE IT RESOLVED that the Mendham Township Board of Education rescinds the mistaken approval of the creation of new Schedule B Middle School Enrichment Team/Program Co-Curricular Stipend Position titled MTMS Offseason Soccer Clinic - Zero Period and the staff appointment of Perry Hooker for the 2017-2018 school year.

2. Leave of Absence-Frank Pokryska

BE IT RESOLVED that the Mendham Township Board of Education approves the request of Frank Pokryska, School Bus Driver, for a leave of absence under the Federal Family Medical Leave Act (FMLA) having received doctor's certification, commencing March 9, 2018 through May 11, 2018 while utilizing 42 sick days, as requested in writing.

BE IT FURTHER RESOLVED that the Board hereby approves Frank Pokryska with an anticipated return to work date of May 14, 2018. (Attachment)

3. Staff Retirement – Marian M. Arena

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Marian M. Arena, Mendham Township Instructional Aide, dated March 1, 2018 and effective June 30, 2018. (Attachment)

4. Staff Resignation– Meriette Arwady

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Meriette Arwady, School Transportation Dispatcher, dated March 1, 2018 and effective June 30, 2018. (Attachment)

5. BE IT RESOLVED that the Mendham Township Board of Education approves Jacqui Polo's, Current School Bus Transportation Aide, appointment as a Substitute Cafeteria/Recess Aide for the remainder of the 2017-2018 school year at an hourly rate of \$12.14.

Policy and Planning

1. First Reading

BE IT RESOLVED that the Mendham Township Board of Education approves for first reading the following policies and regulations:

Policy 0169.02	Board Member Use of Social Networks
Policy 3437	Military Leave
Policy 4437	Military Leave
Regulation 5460.1	High School Transcripts
Policy 5516.01	Student Tracking Devices
Regulation 7101	Educational Adequacy of Capital Projects
Policy 7425	Lead Testing of Water in Schools

Policy & Regulation 7440	School District Security
Policy & Regulation 7441	Electronic Surveillance in School Buildings and on School Grounds
Policy 8507	Breakfast Offer Versus Serve
Policy 8630	Bus Driver/Bus Aide Responsibility
Regulation 8630	Emergency School Bus Procedures
Policy 9242	Use of Electronic Signatures
Policy & Regulation 8470	Response to Concerted Job Action

IX. ACTION ITEMS

X. Discussion

XI. Verbal Communications from the Public

XII. Adjournment