

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL MEDIA CENTER ROOM
REGULAR SESSION MEETING AGENDA
TUESDAY, JANUARY 23, 2018, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mr. Brian Jendryka	President
Mr. Aadithya Thayyar	Vice President
Mr. Kenneth Elgarten	
Mrs. Heather Fraser	
Mr. Richard Gondek	
Mrs. Gretchen Holquist	
Mr. Fion Wood	

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

District Updates, News and Events
Suspension, Truancy, and Emergency/Fire Drill Reports (Attachments)

VI. Board President's Report

VII. Correspondence

VIII. Committee Reports

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**

IX. ACTION ITEMS

Approval of Minutes (Attachments)

Regular Session Meeting: December 14, 2017
 Closed Executive Session: December 14, 2017
 Reorganization Meeting: January 5, 2018

Curriculum and Instruction

1. Harassment/Intimidation/Bullying

WHEREAS, the Mendham Township Board of Education has received the Superintendent’s report of incident(s) of Harassment/Intimidation/Bullying (“HIB”) within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent’s recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED, that the Board (*accepts, rejects, modifies*) the Superintendent’s recommendations for:

Incident # MTMS 32 (*accepts, rejects, modifies*)

2. ABA Behavioral Consultation

BE IT RESOLVED that the Mendham Township Board of Education approves Anne Hunkler:

1 student – 2 hrs. @ \$80.00 /hr. for Behavioral Observation = \$160.00

3. Elementary School Field Trips–Confirmation of Previously Approved Proposed Field Trips (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education reapproves the following field trips for the 2017-2018 school year which were approved conceptually by the Board on July 25, 2017:

Date	Grade	Activity	Cost to Board	Cost to Students	Chaperones
3/9/18	1	Longo Planetarium County College of Morris	Busin g	\$10	Jeanne Brown Eugenia Mastrogiannakos Tiffany Reed Brianna Boland

4. Middle School Field Trip–Revisions to Previously Approved Proposed Activities

BE IT RESOLVED that the Mendham Township Board of Education approve the change of activity, dates and chaperones remain the same, for the following previously approved dates

DATE	ACTIVITY	CHAPERONES	
Jan. 19, 2018 Cost to Board ➤ Add' 1 chaperone	Student/Faculty Volleyball Game (previously a Grade 5 & 6 Dance)	Christine Varijian Allie Perrotta Kelly Wilce Amanda Porter	Perry Hooker Matthew Viggiano Donna CasaGrande
Feb. 9, 2018 Cost to Board ➤ Add' 1 chaperone	Student Talent Show (previously a Grade 7 & 8 Dance)	Christine Varijian Michal Ferenc Allie Perrotta Kim BaRoss	Perry Hooker Christine Yawger Matthew Viggiano

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment to the above chaperones at the contractual rate of \$100 each for events that start after contractual hours.

5. MS Field Trips–Confirmation of Previously Approved Proposed Field Trips (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education reapprove the following field trip for the 2017-2018 school year which were approved conceptually by the Board on July 25, 2017:

Date	Grade	Activity	Cost to Board/ Transportation	Cost to Student	Chaperones
1/18/18 1/25/18 2/1/18 2/8/18 2/22/18 3/1/18 3/15/18 3/22/18 if needed	7 & 8	A.T.O.M.S. Competitions	\$400 Busing	-0-	Michal Ferenc Allie Perrotta
2/1/18 8:30am to 2:30pm Concert at 7pm	7 & 8 Choral Students	First West Morris Area Choral Festival	Busing	-0-	Allie Perrotta Ron Bergamotto
2/7/18	6 – 8 District Honors Band	Performance at MTMS then to Chester Diner	Busing	\$12	Russell Branch
2/22/18 8:30am to 2:15pm	6 – 8 Technology Club	Technology Showcase at Long Valley Middle School	Busing	-0-	Donna CasaGrande Francesca Hare

6. Middle School Schedule B or C Stipend – Speech and Debate Club

BE IT RESOLVED that the Mendham Township Board of Education approves the creation of new Schedule B Middle School Enrichment Team/Program Co-Curricular Stipend Position and the staff appointments for the 2017-2018 school year:

CO-CURRICULAR Activities (Schedule B)

Activities	2017-18 Salary	Staff Member
Speech and Debate Club	\$225 base + max of ten events @ \$56 each, not to exceed total of \$788	Michal Ferenc

7. Middle School Fundraiser

BE IT RESOLVED that the Mendham Township Board of Education approves the Club Getaway Student Organization “candy-grams” fundraiser during the last week of February.

Operations and Finance

1. Memorandum of Agreement and Salary Guides- 2018 through 2021(Attachment)

The Mendham Township Board of Education hereby resolves to ratify the proposed salary guide agreement between the MENDHAM TOWNSHIP EDUCATION ASSOCIATION and the Mendham Township Board of Education for the period of July 1, 2018 through June 30, 2021, and to authorize the Board President to execute the final Collective Bargaining Agreement consistent with the terms of the Memorandum of Agreement and in a form satisfactory to the board counsel.

2. November and December 2017 Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of December 2017 after review of the appropriations section of the November and December 2017 Secretary’s monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

3. Board Secretary’s Report

BE IT RESOLVED that the Mendham Township Board of Education approves the November and December 2017 Board Secretary’s Reports. (Attachment)

4. Treasurer’s Report

BE IT RESOLVED that the Mendham Township Board of Education approves the November and December 2017 Treasurer’s Reports. (Attachment)

5. November and December 2017 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the November and December 2017 transfer report. (Attachments)

6. January 2018 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the January 2017 Bills List.

Fund 10 – General Fund	\$749,288.18
Fund 20	\$ 10,648.17
Fund 60	\$ 34,362.83

7. District Travel

BE IT RESOLVED that the Mendham Board of Education approves the listed travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.31 per mile).

Program Name	Date	Employee	Event Cost	Total Cost
Fundations Level 3 Workshop Hamilton, NJ	12/14/17	Clare Riina	\$350	\$350 plus mileage reimbursement Substitute coverage
Tiger Singers Concert	1/17/18	Alice Allen	-0-	Substitute coverage
SYPI PDD Enrich Your Curriculum-Wisdom & Light from Traditional Chinese Culture Newark, NJ	5/2/18	Alice Allen	\$249	\$249 plus mileage reimbursement Substitute coverage

8. Use of District Facilities

BE IT RESOLVED that the Mendham Township Board of Education approves the following use of facility applications for the 2017-2018 school year with the right to cancel based on school events and needs:

Organization	Location	Dates	Times	Resp. Party
Mendham Township Recreation (adult basketball)	MS Gym	Tuesdays & Thursdays	7:00 pm – 9:00 pm	Steve Eisenstein
Girl Scouts Troop 5049	MS Library	Fridays 1/19/18, 2/16/18, 3/16/18, 4/20/18, 5/18/18	4:45 pm – 6:30 pm	Cindy Barban

❖ Subject to change due to conflicts with Mendham Township School events.

9. Approval of Waiver of Special Education Medicaid Initiative (SEMI) Program–2018-2019
BE IT RESOLVED that the Mendham Township Board of Education approves the following resolution:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 budget year, and

WHEREAS, the Mendham Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2018-2019 budget year, and

WHEREAS, the waiver request is based on the 2017-2018 Revenue report received from the NJ DOE, the free and reduced lunch count for special education students and the 2018-2019 Revenue Projection report from the NJDOE and

NOW, THEREFORE BE IT RESOLVED that the Mendham Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2018-2019 school year.

Personnel and Human Resources

1. New Hire–Temporary- Tiny Tigers

BE IT RESOLVED that the Mendham Township Board of Education approves Helene O'Neill, current Substitute Teacher/Secretary, to provide Before Care Aide services in the Tiny Tigers Program from 7am to 9am, effective January 22, 2018 until a permanent aide is hired, at an hourly rate of \$16.78.

2. Staff Retirement – Elliott Averett III (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Elliott Averett III, Transportation Driver, dated January 1, 2018 and effective July 1, 2018.

3. Staff Retirement – Laurel Culbertson (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Laurel Culbertson, Mendham Township Elementary School Teacher, dated January 4, 2018 and effective July 1, 2018.

4. Leave of Absence-Amanda Porter

BE IT RESOLVED the Board hereby approves Amanda Porter, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing June 11, 2018 under the Federal Family Medical Leave Act (FMLA), ending after (1) one week on June 19, 2018, while utilizing (7) seven sick days and continuing under the Federal Family Medical Leave Act from August 23, 2018 through October 31, 2018, utilizing (10) ten additional weeks of FMLA; and

BE IT FURTHER RESOLVED the Board hereby approves (10) ten weeks under the NJ Family Leave Act (FLA) for Amanda Porter commencing on August 23, 2018 through October 31, 2018 as requested in writing; and

BE IT FURTHER RESOLVED that the Board hereby approves Amanda Porter with an anticipated return to work date of November 1, 2018.

5. Approval of Additional Chaperone: A.T.O.M.S.

BE IT RESOLVED that the Mendham Township Board of Education approves Allie Perrotta as a chaperone for A.T.O.M.S. meets, at the contractual rate of \$100.00 for events beginning after contractual hours.

6. Revised hours to the Appointment of MTEA member support staff for '17-18 school year

BE IT RESOLVED, that the Mendham Township Board of Education approves revising the following MTEA member support staff appointment for the 2017-2018 school year, effective December 18, 2017:

<u>MTEA Member</u>	<u>Job Title</u>	<u>Hours</u>	<u>Salary</u>
Carol Jean Floegel	Part-Time Instructional Aide	5.95 hours/ 180 days	\$17.25/hr

7. New Hire: Substitute Transportation Driver

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following Substitute Transportation Driver for the 2017-2018 school year at an hourly rate of \$22.86, pending receipt of required documentation:

Albert Ascolese

8. Middle School Field Trip Chaperones – Club Getaway

BE IT RESOLVED that the Mendham Township Board of Education approves the contractual payment of \$250.00 per night for staff who accompany students on overnight field trips to the following chaperones for the previously approved trip to Club Getaway on April 27 to 29, 2018:

Gina Sodora
Allie Perrotta
Perry Hooker
Matthew Viggiano
Cindy Blood (as one-to-one Aide)

9. Staff Resignation– Deborah Luciano, Cafeteria/Recess Aide (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Deborah Luciano, Part Time Cafeteria/Recess Aide, effective immediately.

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves her appointment as a Substitute Cafeteria/Recess Aide for the remainder of the 2017-2018 school year at an hourly rate of \$12.14.

10. New Hire: Cafeteria/Recess Aide: Sharon Romero

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Sharon Romero, current Substitute Cafeteria/Recess Aide and MTSD Bus Driver, as a Cafeteria/Recess Aide for the remainder of the 2017-2018 school year at an hourly rate of \$12.48.

X. Discussion

Middle School Paris Trip

XI. Verbal Communications from the Public

XII. Adjournment