

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL MEDIA CENTER ROOM
WORK SESSION MEETING AGENDA
TUESDAY, APRIL 17, 2018, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mr. Brian Jendryka	President
Mr. Aadithya Thayyar	Vice President
Mr. Kenneth Elgarten	
Mrs. Heather Fraser	
Mr. Richard Gondek	
Mrs. Gretchen Holquist	
Mr. Fion Wood	

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

District Updates, News and Events
Suspension, Truancy, and Emergency/Fire Drill Reports (Attachments)
Student Safety Data System Report

VI. Board President's Report

VII. Correspondence

VIII. CONSENT ITEMS for April 24, 2018

Approval of Minutes (Attachments)

Work Session Meeting:	March 13, 2018
Regular Session Meeting:	March 20, 2018

Curriculum and Instruction

1. Elementary School Field Trips–Confirmation of Previously Approved Proposed Field Trips

BE IT RESOLVED that the Mendham Township Board of Education reapproves the following field trips for the 2017-2018 school year which were approved conceptually by the Board on July 25, 2017: (Attachments)

Date	Grade	Activity	Cost to Board	Cost to Student	Chaperones
5/22/18	Pre-K	Turtle Back Zoo 9am to 2:30 pm	-0-	\$17	Mrs. Obremski Mrs. Arena Mrs. O’Connor Ms. Eliassen Mrs. Quidore Mrs. Floegel Mrs. B. Smith Ms. Bresky Ms. DelPlato Mrs. Santos Mrs. P. Porter Mrs. Gallagher Mrs. Lia Mrs. Ch. O’Connor
5/31/18	3	Bronx Zoo 8am to 4:30 pm	-0-	\$55	Mrs. Klacik Mrs. Porrovecchio Ms. Nicol Substitute Nurse Mrs. Parke Mrs. Riina Ms. Marinaro
6/6/18	2	Turtle Back Zoo 9:15am - 1:30pm	-0-	\$17	Mr. O’Keefe Mrs. Milow Mrs. Rollo Mrs. Pieper Mrs. Miller Nurse
6/13/18 & 6/14/18	4	Princeton Univ. Art Museum 9am to 2pm	Busing	-0-	<u>6/13/18 chaperones:</u> Mrs. Bizzarro Mrs. Hammer Ms Sawicki Mrs. Tiboni Mrs. DeGise sub nurse <u>6/14/18 chaperones:</u> Mrs. Bizzarro Mrs. M Vazquez Mrs. McNamara Mrs. Riccardello Mrs. Barlow sub nurse

2. Middle School Field Trip–Confirmation of Previously Approved Proposed Field Trip

BE IT RESOLVED that the Mendham Township Board of Education reapprove the following field trips for the 2017-2018 school year which were approved conceptually by the Board on July 25, 2017: (Attachments)

Date	Grade	Activity	Cost to Board/ Transport	Student Cost	Chaperones
4/19/18 9am-2pm	6-8 Symphonic Orchestra	NJSMA Region Orchestra Festival	\$150	-0-	Mrs. Schaberg Ms. Hare

4/27, 4/28, 4/29/18	Selected 7th graders	Club Getaway, Kent, Connecticut	<u>Delta-T Nursing Services</u> On-Call Night \$400 On-Site Day \$1,350 Total: \$1,750.00 Overnight Chaperone compensation (previously approved)	\$350	Ms. Sodora Ms. Perrotta Mr. Hooker Mr. Viggiano Mrs. Blood
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3. Schedule B/C Stipend 2017-2018 – Middle School

BE IT RESOLVED that the Mendham Township Board of Education approves the following 2017-2018 Middle School Co-Curricular Stipend position:

Club Getaway	Gina Sodora	\$225.00
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4. Middle School Chaperones

BE IT RESOLVED that the Mendham Township Board of Education approves payment to the following chaperones at the contractual rate of \$100 each for events that start after contractual hours for the Middle School 8th Grade Class Lip Sync Contest on March 16, 2018:

Mrs. Hays	Mr. Viggiano
Mr. Ferenc	Ms. Perrotta
Mrs. A. Porter	

BE IT FURTHER RESOLVED that the Mendham Township Board of Education approves payment to Ms. Megan Ryan to serve as one-on-one aide for two (2) hours at her contractual hourly rate of \$36.57.

Operations and Finance

1. February 2018 Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify pursuant to N.J.A.C. 6A:23-2.11 that as of February 2018 after review of the appropriations section of the February 2018 Secretary’s monthly fiscal reports and upon consultation with the Business Administrator to the best of our knowledge, no major account or funds has been over expended in violation of N.J.A.C. 6A:23-2.11 and sufficient funds are available for the remainder of the fiscal year.

2. Board Secretary’s Report

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2018 Board Secretary’s Reports. (Attachment)

3. Treasurer’s Report

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2018 Treasurer’s Reports. (Attachment)

4. February 2018 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the February 2018 transfer report. (Attachments)

8. Special Milk Reimbursement Program – 2018-2019

BE IT RESOLVED, that the Mendham Township Board of Education approves the withdrawal of district participation in the U.S. Department of Agriculture Milk Reimbursement Program effective for the 2018-2019 school year.

9. Dates for Board of Education Monthly Meeting – 2018-2019

BE IT RESOLVED, that the Work Session and Regular Monthly Meetings of the Mendham Township Board of Education will be held on the third and fourth Tuesday of each month, with exceptions noted below, at 7:30 p.m. in the Media Center of the Elementary School, 18 West Main Street, Brookside, New Jersey.

Please note that all meetings of the Board are open to the public, consistent with the Open Public Meetings Act (Ch. 231, Laws of 1975, State of New Jersey) and that advance notice is herein provided as of the date listed on this notice.

Notification will be provided whenever a meeting date is cancelled or postponed.

<u>Month</u>	<u>Work Session</u>	<u>Regular Meeting</u>	<u>Year</u>
July	17	24	2018
August	21	28	2018
September	18	25	2018
October	16	30**	2018
November	20	27	2018
December	11**	18**	2018
January 3, 2019 Reorganization Meeting (Thursday)			
January	15	22	2019
February	20*	26	2019
March	12**	19**	2019
April	16	23	2019
May	21	28	2019
June	18	25	2019

* Day Change (Wednesday)

** Week Change

10. Approval of Dental Plan Renewal-Delta Dental – 2018-2020

BE IT RESOLVED that the Mendham Township Board of Education approves the renewal of the district's dental insurance plan with Delta Dental. The renewal will be for two years at the same per member premium rates currently in effect for the 2017-2018 school year. The renewal will be for the two year period from July 1, 2018 through June 30, 2020.

11. Mendham Township Boy Scout Troop Transportation

BE IT RESOLVED, that the Mendham Township Board of Education provide transportation for Mendham Township Boy Scout Troop #1 from Mendham High School on Friday, April 27, 2018 to Camp Natural Bridge, Highland Mills, New York, and returning to Mendham High School on Sunday, April 29, 2018. Transportation services will be billed at \$61/hour for one bus with driver.

Personnel and Human Resources

1. Leave of Absence-Thomas Kryger

BE IT RESOLVED that the Board hereby approves Thomas Kryger, School Business Administrator, for a leave of absence under the Federal Family Medical Leave Act (FMLA) commencing on May 4, 2018 through May 18, 2018 while utilizing eleven (11) sick days.

BE IT FURTHER RESOLVED that the Board hereby approves Thomas Kryger with an anticipated return to work date of May 21, 2018.

2. Leave of Absence-Christine Yawger

BE IT RESOLVED that the Board hereby approves Christine Yawger, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing August 23, 2018 under the Federal Family Medical Leave Act (FMLA), ending after (12) twelve weeks on November 16, 2018.

BE IT FURTHER RESOLVED that the Board hereby approves (12) twelve weeks under the NJ Family Leave Act (FLA) for Christine Yawger, commencing on Sept 3, 2018 through November 23, 2018, as requested in writing; and

BE IT FURTHER RESOLVED the Board hereby approves Christine Yawger for an extended unpaid leave of absence from November 26, 2018 through January 1, 2019 and

BE IT FURTHER RESOLVED that the Board hereby approves Christine Yawger with an anticipated return to work date of January 2, 2019.

3. Leave of Absence (REVISED)-Amanda Porter

BE IT RESOLVED the Board hereby approves Amanda Porter, Middle School Teacher, for a leave of absence, having received doctor's certification, commencing June 11, 2018 under the Federal Family Medical Leave Act (FMLA), ending after (2) two weeks on June 26, 2018, while utilizing (12) twelve sick days and continuing under the Federal Family Medical Leave Act from August 23, 2018 through October 31, 2018, utilizing (10) ten additional weeks of FMLA; and

BE IT FURTHER RESOLVED the Board hereby approves (10) ten weeks under the NJ Family Leave Act (FLA) for Amanda Porter commencing on August 23, 2018 through October 31, 2018 as requested in writing; and

BE IT FURTHER RESOLVED that the Board hereby approves Amanda Porter with an anticipated return to work date of November 1, 2018.

4. Staff Resignation– Rosalba Suarez

BE IT RESOLVED that the Mendham Township Board of Education accepts with regret the letter of resignation from Rosalba Suarez, School Transportation Driver, dated March 20, 2018 and effective June 30, 2018. (Attachment)

5. New Appointment to Newly Created Data Coordinator Position

BE IT RESOLVED that the Mendham Township Board of Education approves the following appointment until the 2019 Reorganization meeting:

- Data Coordinator School Business Administrator

Policy and Planning

1. Second Reading and Adoption

BE IT RESOLVED that the Mendham Township Board of Education approves for second reading and adoption the following policies and regulations:

Policy 0169.02	Board Member Use of Social Networks
Policy 3437	Military Leave
Policy 4437	Military Leave
Policy 5516.01	Student Tracking Devices
Regulation 7101	Educational Adequacy of Capital Projects
Policy 7425	Lead Testing of Water in Schools
Policy & Regulation 7440	School District Security
Policy & Regulation 7441	Electronic Surveillance in School Buildings and on School Grounds
Policy 8630	Bus Driver/Bus Aide Responsibility
Regulation 8630	Emergency School Bus Procedures
Policy 9242	Use of Electronic Signatures
Policy & Regulation 8470	Response to Concerted Job Action

IX. **ACTION ITEMS**

Operations and Finance

1. Approval of Transportation Agreement (Attachment)

BE IT RESOLVED, that the Mendham Township Board of Education approves the Transportation Agreement for School Year 2017-2018 with the parents of student number 13429449 and authorizes the Board President and Board Secretary to execute the same on behalf of the Board.

X. **Discussion**

XI. **Verbal Communications from the Public**

XII. **Adjourn to Closed EXECUTIVE SESSION**

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meeting in executive session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss a student matter. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

XIII. Reconvene Open Work Session Meeting

XIV. Adjournment