



Mendham Township Public Schools

Patrick J. Ciccone, Ed.D
Middle School, Principal

Michael Craver
Elementary School, Principal

October 5, 2006

Dear Mendham Township School Community Families,

We believe that our fundamental responsibility to the Mendham Township school community is to protect our children and keep them out of harm's way. **Please know that we are committed to this belief!**

In light of recent events, under the direction of our Superintendent Mrs. Christine Johnson, we are currently reviewing and renewing our Emergency and Crisis Management Plans to ensure that we can efficiently and effectively execute the procedures required to appropriately safeguard our schools. In order to remain prepared for situations that may arise inside of our buildings, we will be practicing maneuvers designed to keep our students safe and secure within the confines of their classrooms. These procedures are called "lockdown drills." During the week of October 9th, we will be discussing lockdown drill logistics with our instructional, custodial, and office staff. During the week of October 16th, we will be practicing these drills with the staff and students during "Violence Awareness Week." In the near future, the Mendham Township Police Department will evaluate our lockdown drills to ensure that they are diligently planned and speedily executed.

Although our plans account for the fragility of our youngest students, if you sense that your child experiences anxiety while participating in safety drills; or feels threatened by recent events related to school violence, please note that our school psychologists, counselors, and social workers are always available for our students and or parents. They are no more than a phone call away! In addition, please feel free to call us if you have any questions about lock down drills or any other plans that we have in place to protect our children. We are more than happy to discuss our safety plans with you.

Please help us to maintain a safe and secure environment by always signing "in and out" of school buildings at the main office. We are confident that the community's proactive approach to safety procedures will increase the probability that we can keep our children safe and secure at all times during the school day!

Very truly yours,

Patrick J. Ciccone

Michael Craver

Cc: Mrs. Christine Johnson, Superintendent of Schools