

MENDHAM TOWNSHIP ELEMENTARY SCHOOL

A home for nurturing habits of the heart and the mind



OFFICE OF THE PRINCIPAL

Michael E. Craver

May 11, 2007

Dear Parents,

We are now beginning the process of class placement for the 2007-2008 school year for our students. In order to maximize children's learning, it is essential that equitable, heterogeneous, gender balanced classes be assembled. Balanced classes reflect what we as educators, and you as parents, know about the conditions under which students best function.

Pupil placement and the organization of classes are involved procedures. Academic levels, social and emotional traits, number of classes at each grade level, and how a child is likely to interact within the group setting are significant considerations. The teachers possess a great deal of information about each of their students and are qualified to assess this information accurately and effectively.

We recognize that parents have a continued interest in the placement of their children and that they can frequently contribute information which will assist us in making an optimum class assignment. We invite you to communicate any information about your child, which you feel, will assist us in class placement (please use the attached sheet for your comments). Parental requests for placement concerning specific teachers cannot be honored.

Please note that you are under no obligation to return a sheet to us. However, if you wish to share any information about your child, return the attached sheet to the main office by Monday, May 21st.

Please be assured that your child and every child in Mendham Township Elementary School will receive optimum consideration in determining his/her appropriate class placement for next year.

Thank you for your continued support and cooperation.

Sincerely,

18 WEST MAIN ST. – BROOKSIDE, N.J. 07926
PHONE: 973-543-7107/ FAX: 973-543-4631

