

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
ELEMENTARY SCHOOL MEDIA CENTER
7:30 PM Meeting
WORK SESSION AGENDA
TUESDAY, FEBRUARY 12, 2008**

I. Call to Order

II. Flag Salute

III. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Mendham Township Board of Education has caused notice of this meeting to be published by having date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the official newspaper of the Board of Education. This is an official meeting.

IV. Roll Call of the Board of Education

Mr. Larry Paragano	President
Mr. Rick Pappalardo	Vice President
Mrs. Marcia Peters	
Mr. Mark Ford	
Dr. Carter Abel	
Mr. George Davie	
Mr. Paul DiMaio	

V. Superintendent's Report

District Updates, News and Events

VI. Board President's Report

VII. Correspondence

VIII. Approval of Minutes

Worksession Meeting	December 11, 2007
Worksession Meeting	January 15, 2008
Regular Meeting	January 22, 2008

IX. Committee Reports

- **Curriculum and Instruction**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy**

X. Consent Agenda Items for March 4, 2008

Curriculum and Instruction

1. Professional Development Plan

BE IT RESOLVED that the Mendham Township Board of Education approves the submission of the 2008-2009 Professional Development Plan to the Morris County Department of Education.

Operations and Finance

1. February Bills List

Fund 10 – General Fund	\$
Fund 20 – Special Revenue Fund	\$

2. January 2008 Board Secretary's Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the January 2008 Board Secretary's Reports.

3. January 2008 Treasurer's Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the January 2008 Treasurer's Reports.

4. January 2008 Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the January 2008 Certification Reports.

5. January 2008 Transfer Report

BE IT RESOLVED that the Mendham Township Board of Education approves the January 2008 transfer report.

6. District Travel

WHEREAS, The Mendham Township Board of Education is required pursuant to *N.J.S.A. 18A:11-12* to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The board of education has determined that the training and informational programs set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, The board of education has determined that the training and informational programs set forth below are directly related to and within the scope of the traveler's current responsibilities and the board's professional development plan; and

WHEREAS, The board of education has determined that participation in training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures to the following programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$0.485 per mile is a reasonable rate; and

WHEREAS, The board of education has determined that participation in the training and informational programs is in compliance with the district policy on travel; therefore be it

RESOLVED, That the board of education hereby approves the attendance of the listed number of school board members and district employees at the listed training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Mendham Township Board of Education authorizes in advance, as required by statute, attendance at the following training programs and informational events:

Program Name	Date	# Employees	Event Cost	Total Cost
School Bus Mechanics Annual Conference Atlantic City, NJ	4/7/08	Dan McGuire	\$70	\$70 + mileage reimbursement
On-going Special Education Student litigation Newark, NJ	On-going	Elaine Lombardi		Mileage reimbursement

Personnel and Human Resources

1. Resolution Opposing Proposed Legislation S-2249 and A-3812 That Would Mandate 10 Weeks of Paid Family Leave for Every Employee in New Jersey

WHEREAS, the Mendham Township board of education employs over 150 individuals; and

WHEREAS, it is imperative to the educational process that we employ substitutes when employees are absent from work; and

WHEREAS, New Jersey State Statute 18A:30-2 already mandates that we provide a minimum of 10 sick days annually to all our employees; and

WHEREAS, passage of this legislation will greatly increase absenteeism as many more employees will avail themselves of this additional benefit, thus increasing the cost of operating our programs; and

WHEREAS, the Mendham Township Board of Education does experience difficulty in employing an adequate number of substitutes; and

WHEREAS, the Mendham Township Board of Education currently negotiates with a union regarding the salary and benefits their employees receive; and

WHEREAS, paid leave is an employee benefit that should be left to the give and take of the collective bargaining process. These bills legislate an employee benefit that should be discussed at the bargaining table, not in Trenton; and

WHEREAS, this legislation is a tax increase for our employees. Should the current system of funding the program be insufficient to support the number of employees taking paid leave, there will be an additional tax increase. Or, unions will demand that the employer pay the bill on behalf of unit members; and

WHEREAS, the administrative and logistical challenges inherent in implementing a paid leave system, tracking every hour and employee utilizes paid family leave time, and ensuring that the employee's family member actually suffers a "serious health condition" is yet another unnecessary bureaucratic burden on the employer and takes away valuable resources from the other educational programs.

NOW THEREFORE BE IT RESOLVED, that the Mendham Township Board of Education opposed this proposed legislation and encourages you to do the same.

2. ABA Shadow - substitute
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Deborah Hall as a substitute ABA Shadow at an hourly rate of \$45.00.

3. Technical Assistance Position - Payment
BE IT RESOLVED that the Mendham Township Board of Education approves payment of a total of \$3,735.00, which represents 166 hours (not more than 10 hours a week) at a rate of \$22.50 from September 2007 to January 2008 to Donna Casagrande for technical assistance provided to the district.

XI. ACTION ITEM FOR FEBRUARY 12, 2008

Operations and Finance

1. District Travel

WHEREAS, The Mendham Township Board of Education is required pursuant to *N.J.S.A. 18A:11-12* to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The board of education has determined that the training and informational programs set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, The board of education has determined that the training and informational programs set forth below are directly related to and within the scope of the traveler's current responsibilities and the board's professional development plan; and

WHEREAS, The board of education has determined that participation in training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures to the following programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$0.485 per mile is a reasonable rate; and

WHEREAS, The board of education has determined that participation in the training and informational programs is in compliance with the district policy on travel; therefore be it

RESOLVED, That the board of education hereby approves the attendance of the listed number of school board members and district employees at the listed training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Mendham Township Board of Education authorizes in advance, as required by statute, attendance at the following training programs and informational events:

Program Name	Date	# Employees	Event Cost	Total Cost
Preparing for the Public Hearing Mount Olive, NJ	2/27/08	Pamela Ranco	\$100	\$100 + mileage reimbursement
NJ QSAC Mountain Lakes, NJ	2/28/08	Christine Johnson	\$75	Mileage reimbursement

Personnel and Human Resources

1. Substitute Teacher

BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of the following as substitute teachers for the 2007-2008 school year at the current rate of \$87.00 a day for days 1 to 20 and \$92.00 a day for days 21 to 40, with a New Jersey Teacher's Certificate.

Stamatia Samios (Wright)

XII. Verbal Communications from the Public

XIII. Adjourn to Closed EXECUTIVE SESSION

XIV. Reconvene Open Work Session Meeting

XV. Adjournment